



**VILLAGE OF LAKE IN THE HILLS  
PARKS & RECREATION BOARD MEETING  
February 6, 2020**

The Parks & Recreation Board meeting was called to order at 6:30 p.m. at the Lake in the Hills Village Hall Board Room. Those present were Members Wackerlin, Cairns, Sivakumar, Andrea, Anderson, Sandage and Chairwoman Tredore. Also present were Assistant Director of Parks & Recreation Megan Sandven, Recreation Supervisor Kristi Brewer, Recreation Coordinator Michelle Steffey and Customer Service Specialist Megan Schnaebele.

**PUBLIC COMMENT ON AGENDA ITEM**

None

**APPROVAL OF MINUTES**

A motion to approve the minutes of the Parks & Recreation Board meeting of December 5<sup>th</sup>, 2019 was made by Member Andrea and seconded by Member Cairns. The motion was approved by a voice vote of 7-0.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**STAFF REPORTS**

Assistant Director Sandven opened the discussion with information regarding budgeted equipment replacements which includes the playgrounds at Horner Park, Echo Park, Edward Hynes Park and the Richard Taylor Skate Park. Sandven noted that information will be released regarding focus groups and the procedures will likely follow those of previous years. Furthermore, Sandven commented that in addition to the playground equipment, a few of the Thor Guard Lightening Detection Systems will be replaced. Assistant Director Sandven informed the board that the People for Parks Foundation donated funds to provide a coach bus for the Eataly Senior Trip that will occur in February. Coordinator Steffey added that the senior group was very excited and looking forward to this trip. Assistant Director Sandven stated that the Ice Fishing Derby has been rescheduled for Saturday, February 15<sup>th</sup> and ice conditions are being monitored daily. Sandven concluded the staff reports by announcing that her last day with the Village of Lake in the Hills will be Friday, February 7<sup>th</sup>.

- A. Holiday Lights Contest Award Presentation:** Assistant Director Sandven began the award presentation with an overview of the activity. Sandven stated that there were three full bus tours this year. Sandven indicated that winners were offered a choice between a trophy or gift card. Sandven stated that some winners chose gift cards and were not present but two winners opted to receive a trophy. Coordinator Steffey presented the Strathmann family with the Show Stopper trophy and the Hachmeister Family with the New Kid on the Block trophy.
- B. Event Analysis- Flurry Fest:** Assistant Director Sandven indicated there was information provided in the packet. Sandven asked if there were any questions, comments or feedback. There was none.
- C. Event Analysis- Noon Year's Eve:** Assistant Director Sandven indicated there was information provided in the packet. Sandven asked if there were any questions, comments or feedback. There was none.

- D. Event Analysis- Holiday Lights:** Assistant Director Sandven indicated there was information provided in the packet. Sandven asked if there were any questions, comments or feedback. Member Cairns mentioned that a resident suggested a Halloween Lights Tour and noted that it sounded interesting.
- E. Event Analysis- Santa Letters:** Assistant Director Sandven indicated there was information provided in the packet. Sandven asked if there were any questions, comments or feedback. There was none.
- F. Community Pass Update:** Assistant Director Sandven noted that the registration side of Community Pass is active and the department is still working on getting the reservation side up and running. Sandven also noted that processes are taking a little longer than usual at this time as all users have to create a new account.
- G. Ryder Park December Biba Report:** Assistant Director Sandven provided a brief overview of the December Biba report for Ryder Park. Sandven commented that there is not much activity at this time.

## **TRUSTEE LIAISON REPORT**

Trustee Murphy was not in attendance.

## **MEMBER COMMENTS**

Member Sivakumar made a recommendation on the potential Halloween Lights Bus Tour regarding the separation of fun and frightening for the participants. Member Andrea inquired on whether or not dog park memberships could be completed over the phone. Assistant Director Sandven answered that Bark Park memberships cannot be completed over the phone and can be completed in person or via mail. The members thanked the department for their hard work and Assistant Director Sandven for her service and wished her fair well.

## **AUDIENCE PARTICIPATION**

None

## **ADJOURNMENT**

Member Andrea made a motion to adjourn the meeting. Member Anderson seconded the motion. The motion was approved by a voice vote of 7-0. The meeting adjourned at 6:52 p.m.

Submitted by,

*Megan Schnaebele*

Customer Service Specialist