



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

**Committee of the Whole Meeting**

**March 10, 2020**

## **Call To Order**

The meeting was called to order at 7:31 p.m. Roll Call was answered by Trustees Harlfinger, Huckins, Dustin, Bogdanowski, Bojarski and President Ruzanski.

Motion to allow Trustee Murphy to attend telephonically was made by Trustee Bojarski and seconded by Trustee Huckins. On roll call vote Trustees Bogdanowski, Bojarski, Huckins, Dustin and Harlfinger voted Aye. No Nays. Motion carried.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Public Works Director Dan Kaup, Community Service Director Fred Mullard, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

**Audience Participation:** Dave Abraham of Woods Creek Tavern explained the Ride for Autism Speaks event.

## **Administration:**

**Waiver request of Section 43.09, "Noise", of the Municipal Code – Woods Creek Tavern-** Presented by Village Administrator Jennifer Clough-Attached please find a letter from David Abraham, President of Woods Creek Tavern, requesting a waiver of the provisions of Section 43.09 of the Municipal Code to allow music to be played for the Ride for Autism Speaks Charity Run event being held on Sunday, September 13, 2020 from 11am until 5pm at Woods Creek Tavern, 251 N. Randal Road. Woods Creek Tavern will be closed for normal business on that day to accommodate the private charity event.

Staff recommends a motion to waive the provisions of Section 43.09, "Noise" from 11am until 5:00pm for the Ride for Autism Speaks Charity Run event on September 13, 2020 at Woods Creek Tavern. Motion was made to place this item on the Village Board Agenda.

**Ordinance Amending Chapter 33, Section 33.08 "Classification, Fees, and Daily and Event Permits, and Auxiliary Licenses" of the Municipal Code-** Presented by Village Administrator Jennifer Clough-The Attached ordinance creates a provision within Chapter 33, Section 33.08B that authorizes staff to update Chapter 33, Section 33.08B of the Municipal Code to immediately reduce the number of licenses allowed if a license is revoked, voluntarily surrendered, not renewed, or under any other circumstances an available, unissued license exists without bringing an ordinance to the Village Board for approval.

This ordinance was prepared by the Village Attorney in order to ensure consistency and timeliness in the liquor license application and approval processes.

Staff recommends a motion to approve an Ordinance amending Chapter 33, Liquor Control and Liquor Licensing, Section 33.08 "Classification, Fees, and Daily and Event Permits, and Auxiliary Licenses, of the

Lake in the Hills Municipal Code to Amend the Number of Licenses. Motion was made to place this item on the Village Board Agenda.

**Police:**

**Ordinance Amending Chapter 43, Renumbering Section 43.27, Penalty, and Adding Section 43.27, Theft, of the Lake in the Hills Municipal Code-** Presented by Chief of Police Brey- A new theft section is proposed for Chapter 43 of the Municipal Code. The revision includes renumbering Section 43.27, Penalty, to Section 43.29. The revised Section 43.27, Theft, makes it unlawful to commit the offense of retail theft or theft of property not exceeding \$300. The ordinance language is similar to language in the Illinois Compiled Statutes, 720 ILCS 5/16-25, for Retail Theft and, 720 ILCS 5/16-1 Theft. The new section intends to provide officers with a local charging instrument for retail theft and theft of property not exceeding \$300.

Staff recommends a motion to approve the ordinance amending Chapter 43, renumbering Section 43.27, Penalty, and adding Section 43.27, Theft, of the Lake in the Hills Municipal Code. Motion was made to place this item on the Village Board Agenda.

**Purchase Request for One Support Services Vehicle-** Presented by Chief of Police Brey-The police department budgeted to purchase one vehicle for the support services division based on the identified needs of the division.

The Community Relations/Crime Prevention Division engages in numerous off site events, Village events and festivals that require transporting personnel and supplies to successfully represent the police department and provide services. Additionally, the support services division assigns department personnel to attend numerous offsite trainings throughout the year. The department historically repurposed two vehicles removed from the patrol division due to age, miles and wear to be utilized for these support services division assignments. Due to the poor condition of one of the repurposed vehicles it is no longer suitable for use.

The Ford Escape was identified as a vehicle that meets the needs of the division, the vehicle provides adequate seating, cargo space and fuel efficiency to accommodate the needs of the support services division.

The Suburban Purchasing Cooperative (SPC) Governing Board, a joint purchasing program, was approved the award of SPC Contract #165 with Currie Motors Fleet for the 2020 Ford Escape S front wheel drive vehicle with options at a price of \$21,577.00.

**Financial Impact:** The 2020 General Fund Capital Budget includes \$ 22,800.00 for the purchase of one vehicle. The total cost of the Ford Escape is \$21,577.00; this is \$1,223.00 under the budgeted amount.

Staff recommends a motion to approve the purchase through the Suburban Purchasing Cooperative of one (1) Ford Escape vehicle from Currie Motors Fleet of Frankfort, IL for \$21,577.00.

Trustee Huckins asked if the size of the vehicle is appropriate for the usage. Chief Brey stated yes.

Motion was made to place this item on the Village Board Agenda.

**Illinois Law Enforcement Alarm System Mobile Field Force Basic Training Hold Harmless & Indemnification Agreement-** Presented by Chief of Police Brey- The department is a member of the Illinois Law Enforcement Alarm System (ILEAS) Mobile Field Force which function is to provide rapid,

organized and disciplined response to civil disorder, crowd control or other situations. The department has assigned a new officer to the Mobile Field Force which requires a four day basic training course at the ILEAS Training Center located in Urbana, IL. Participation in the basic training course requires a hold harmless and indemnification agreement. The hold harmless and indemnification agreement requires the participating officer and head of the agency to execute the agreement. The third section of the hold harmless and indemnification agreement pertains to the agency of the training participant which requires board approval.

Staff recommends a motion to approve and authorize the Chief of Police to execute the Illinois Law Enforcement Alarm System Mobile Field Force Basic Training Hold Harmless & Indemnification Agreement.

Chief Brey stated the officer is unable to work now and is asking to hold this agenda item. Item was not placed on the Village Board Agenda.

President Ruzanski asked Chief of Police Brey to update the Board on the precautions the Police Department is taking in lieu of the Corona Virus. Chief of Police Brey stated they are disinfecting the squad cars every shift, all common areas are disinfected twice a day and all officers have pandemic safety gear. Also the Police Department is only attending medical call where the Fire Department asks for assistance. He will be attending weekly meetings led by the County Health Department for Corona virus updates.

#### **Public Works:**

**Intergovernmental Agreement with Algonquin Township for the SSA 51 project-** Presented by Public Works Director Dan Kaup- As part of securing the necessary access to complete the SSA 51 water main replacement project, staff proposes entering into an Intergovernmental Agreement (IGA) with Algonquin Township to grant the Village a utility easement.

Algonquin Township maintains and exercises control over several roadway portions of Dennis Avenue, Roger Street and Willy Avenue. Village water mains have been located under these roadways for many years and will continue to be located under these roadways as part of the water main replacement project. As such, attached for your review and consideration is a draft IGA between the Village of Lake in the Hills and Algonquin Township granting a utility easement to the Village.

Staff recommends a motion to approve an Intergovernmental Agreement between the Village of Lake in the Hills and Algonquin Township granting a utility easement to the Village. Motion was made to place this item on the Village Board Agenda.

#### **Board of Trustees:**

Trustee Harlfinger – None at this time

Trustee Dustin – None at this time.

Trustee Huckins - None at this time

Trustee Bojarski - None at this time

Trustee Bogdanowski - None at this time

Trustee Murphy - None at this time

**President Ruzanski:** Participated in a call this morning led by Chicago Mayor Lightfoot. The information presented was what we have heard local health officials recommend; pressing cleanliness and to decrease unnecessary travel. There will be a call weekly and will hopefully receive information more specific to our community.

**Audience Participation:** None

**Adjournment:** A motion to adjourn meeting was made Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Harlfinger, Huckins, Dustin, Bogdanowski, Bojarski and Murphy voted Aye. No Nays. There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:45pm

Submitted by,

Cecilia Carman  
Village Clerk