



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Committee of the Whole Meeting

January 9, 2020

Call To Order

The meeting was called to order at 7:30pm. Present were Trustees Harlfinger, Huckins, Dustin, Bogdanowski, Bojarski, Murphy and President Ruzanski.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, and Deputy Chief of Patrol Services Pat Boulden, Public Works Director Dan Kaup, Community Service Director Fred Mullard, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

President Ruzanski presented The Gordon Larsen Business Achievement Awards to Butcher on the Block for Costumer Service, Hertel's Coins for Community Service, The Lakehouse Tattoo for Best New Business, and Ridler Window Tinting received The President's Pick Award.

Audience Participation: None at this time

Administration:

Request for Waiver of Sign Regulations and Enforcement from the American Legion Post #1231-

Presented by Village Administrator Jennifer Clough- The American Legion Post #1231 plans to host the following events in 2020: Bingo on February 16, 2020, Legion Gala on February 29, 2020, Fish Fries on March 27, 2020, April 10, 2020, and May 8, 2020; Meat Raffles on April 5, 2020, May 2, 2020, September 12, 2020 and December 12, 2020; Bakeoff on March 22, 2020; Wrestling event on June 27, 2020; Special Needs Carnival on July 24, 2020; Charity Bike Run on August 16, 2020; Vendor Day on October 11, 2020; Chili Cook-Off on October 17, 2020; Marine Corps Birthday on November 10, 2020; Veterans Day on November 11, 2020; Turkey Raffle on November 14, 2020; and the Army/Navy Football game on December 12, 2020.

The American Legion Post #1231 is requesting enforcement activities be suspended for two weeks prior to the events to allow the erection of temporary signage in the right-of-way at the intersections listed below:

Intersections: Oak & Pyott and Pyott & Rakow

Staff recommends a motion to suspend enforcement activities from February 2, 2020 until March 1, 2020, from March 8, 2020 until April 11, 2020, from April 18, 2020 until May 9, 2020, from June 13, 2020 until June 28, 2020, from July 9, 2020 until July 24, 2020, from August 2, 2020 until August 17, 2020, from August 29, 2020 until September 13, 2020, from September 27, 2020 until October 18, 2020, from October 27, 2020 until November 15, 2020 and from November 28, 2020 until December 13, 2020 to allow the installation of temporary signage at the intersections referenced above for various events held in 2020 by American Legion Post #1231. Motion was made to place this item on the Village Board Agenda.

Raffle License Request for American Legion Post #1231- Presented by Village Administrator Jennifer Clough- The American Legion Post #1231 is requesting a Raffle License for the following Dates in 2020 from 6:00P.M. - 9:00 P.M.: April 5, May 2, September 12, November 14 and December 12.

The raffle prizes will consist of various meat items. Section 31.02 of the Village Code regulates organizations that conduct raffles in the Village. Organizations desiring to conduct a raffle must apply to the Village for a raffle license. All provisions of Section 31.02 of the Village Code have been met. American Legion Post #1231 unanimously voted to request a waiver of the fidelity bond requirement associated with the Raffle Application form.

Staff recommends a motion to approve the raffle license request and waive the fidelity bond requirement for American Legion Post #1231. Motion was made to place this item on the Village Board Agenda.

Village Support Request for the 2020 Lake in the Hills Rotary Club Rockin' RibFest- Presented by Village Administrator Jennifer Clough- The Rotary Rockin' Ribfest is the signature fundraising event for the Lake in the Hills Rotary Club and is a family-oriented event that features nationally renowned professional rib vendors, live entertainment and a carnival. The proposed dates for the 2020 festival are Thursday, July 9 through Sunday, July 12.

Consistent with previous annual requests, the Club is requesting to hold the Rockin' Ribfest at Sunset Park with the flexibility to work with staff to select an ideal layout from previous designs or variations thereof. Furthermore, to successfully host an event of this size and scale, the Club requires the support of Village Public Works and Police staff and exemptions from the Village Code. Included with this item is a letter from the Rotary's festival committee defining this need. In addition, the request contains details of the Rotary Club's reinvestment into Lake in the Hills and surrounding local communities.

The Club is requesting support and the waiver of various requirements for 2020. These are identical to 2019 with the exception of the request for the waiver of all Police Department fees, which previously have been partially reimbursed:

- All Police Department staff overtime pay rates associated with the event
- All Public Works staff regular pay rates associated with the event
- Equipment use charges
- Fees associated with the installation and dismantling of fencing, parking lot rope and water Connection
- Deposit and rental fee for Sunset Park
- Liquor License fee
- License or permit fees associated with the carnival
- Section 43.09, Noise, of the Municipal Code to allow announcements and to play music until 11:00 p.m. on Thursday, July 9, through Saturday, July 11, 2020
- Sign regulations to allow for temporary signs, within the Village boundaries, advertising the event from June 25, 2020 until July 13, 2020 at the following intersections:

Miller and Randall
Lakewood and Algonquin
Pyott and Rakow
Pyott and Algonquin
Hilltop and Algonquin

Miller and Lakewood
Square Barn and Algonquin
Crystal Lake and Algonquin
Virginia and Route 31
Route 47 and Ackman

The intersections of Algonquin and Randall, Acorn and Randall, and Polaris and Randall have not been included in this Request for Board Action. Consistent with other recent requests for the same, staff recommends the Village Board not allow signage in areas of construction along the Randall and Algonquin corridors due to safety concerns.

The Club is offering to reimburse the Village for the following expenses in 2020:

- Overtime labor for Public Works employees on an as-needed basis and reimbursement of diesel fuel costs
- 25% of the net carnival profit

It is anticipated that members of the Club will be present at the January 9, 2020 Committee of the Whole meeting to share a presentation as well as address any questions of the Village Board.

Financial Impact: The following is a summary of the financial impact of the event in 2019:

- Police Department - \$13,944.11 in overtime wages
 - The Club reimbursed the Village \$9,000, which was the cap for 2019
- Public Works Department - \$4,813.94 in overtime wages and \$1,584.12 in diesel fuel costs
 - The Club reimbursed the Village \$6,398.06, which is the total cost of overtime wages and diesel fuel costs
 - As a point of information, the non-reimbursable straight-time in 2019 was \$18,780.92. This is twice that of 2018 due to the relocation of the event and is a variable cost depending upon the selected layout in Sunset Park
- The Village's 25% share of the Carnival profits totaled \$4,098.95

The FY 2020 includes revenue totaling \$19,000 (\$9,000 in PD wages, \$5,000 in PW wages, and \$5,000 in carnival profits respectively).

Jim Wales of the Rotary Club spoke and gave a review of the services and grants the club have given to the community the past few years. Trustee Bogdanowski asked how the Police determine the needs for the event. Deputy Chief of Patrol Services Pat Boulden stated by estimating from past years. Trustee Huckins asked if the county gives any support. Deputy Chief of Patrol Services Pat Bolden stated indirectly by County's Gang Task Force providing services at the event. Trustee Bojarski stated she had same questions as Trustee Bogdanowski.

Jim Wales stated the Village will receive 25 percent of the carnival profits and is hoping that amount will be more this year than last. Trustee Huckins asked if the Rotary Club wanted the same location. Mr. Wales stated the Rotary Club is willing to work with the Village for the exact site.

Trustee Dustin commented in 2019 the Ribfest costs the Village \$19,000. Administrator Clough stated the largest increase in the cost was due to moving the parking to the Bark Park, however, this year the Bark Park will not be used. Trustee Harlfinger stated he does not have a problem moving forward with the request but wants the Board to discuss the location. Trustee Bogdanowski asked if the new location was more costly. Administrator Clough stated only the Bark Park was more costly. Trustee Murphy asked if the Bark Park is not used will the need for Police be decreased. Deputy Chief of Patrol Services Pat Bolden stated no.

Trustee Harlfinger asked if the grass is stable and parking can be moved. Public Works Director Kaup stated yes.

President Ruzanski asked for a consensus from the Board to approve the additional items the Rotary Club was asking. Trustee Murphy stated she is not in favor of fully waiving the Police fees. The Board ended discussion and President Ruzanski stated it will continue at the Village Board Meeting.

Public Works:

Purchase one six-yard dump truck and associated truck-outfitting services-Presented by Public Works Director Dan Kaup- The Fiscal Year (FY) 2020 Village Budget includes \$180,000.00 for the replacement of unit 83, a dump truck used by the Public Works Streets Division. Village staff researched several dump truck brands and equipment and determined that an International brand dump truck cab and chassis outfitted with a Henderson brand dump body and snow and ice equipment would provide the most value to the Village. After identifying the specifications for the dump truck, Village staff compared the final cost of the truck and dump body through a number of purchasing cooperatives available to the Village to receive competitive bid prices for vehicles for governmental purchase. Village staff determined that the Central Management Services joint bid for the cab and chassis awarded to Rush Truck Center of Huntley, IL, and the Sourcewell Cooperative's bid for vehicle outfitting services, awarded to Henderson Products of Huntley, IL provides the best pricing for the replacement vehicle that Village staff desire to purchase. The total cost for the dump truck is \$168,753.00, which is \$11,247.00 under the budgeted amount of \$180,000.00.

Financial Impact: The Village's FY 2020 Budget includes \$180,000.00 for the purchase of this dump truck in the Capital Improvement Fund. The total expense for the cab and chassis is \$79,318.00 and the total expense for the outfitting is \$89,435.00, for a total cost of \$168,753.00, which is \$11,247.00 under budget.

Staff recommends a motion to approve the purchase of one cab and chassis from Rush Truck Center of Huntley, IL, through the Central Management Services in the amount of \$79,318.00. Staff recommends a motion to approve the purchase of vehicle outfitting services from Henderson Products of Huntley, IL, through the Sourcewell Cooperative in the amount of \$89,435.00. Motion was made to place this item on the Village Board Agenda.

Purchase one Ford Escape- Presented by Public Works Director Dan Kaup- The Fiscal Year (FY) 2020 Village Budget includes \$25,000.00 for the replacement of unit 208, a pickup truck used by the Community Services Department. Village staff researched different vehicle makes and models and determined that replacing the pickup truck with a Ford Escape would provide the most value to the Village. After identifying the specifications for the vehicle, Village staff compared the final cost of the vehicle through a local Ford dealership and a number of purchasing cooperatives, which are aggregated joint purchasing programs that receive competitive bid prices for vehicles for governmental purchase. Staff determined that the Suburban Purchasing Cooperative's joint bid for Ford Escape vehicles, awarded to Currie Motors of Frankfort, IL, offers the lowest pricing for the vehicle that the Village desires to purchase. The total cost for the vehicle is \$24,967.00, which is \$33.00 under the budgeted amount of \$25,000.00.

Financial Impact: The Village's FY 2020 Budget includes \$25,000.00 for the purchase of this vehicle in the Capital Improvement Fund, and the total cost for the vehicle is \$24,967.00, which is \$33.00 under the budgeted amount.

Staff recommends a motion to approve the purchase of one Ford Escape from Currie Motors of Frankfort, IL, through the Suburban Purchasing Cooperative in the amount of \$24,967.00. Motion was made to place this item on the Village Board Agenda.

Purchase three Ford F-450 cab and chassis and associated truck-outfitting services- Presented by Public Works Director Dan Kaup- The Fiscal Year (FY) 2020 Village Budget includes \$285,000.00 for the replacement of units 17, 96 and 97, which are one and one half ton trucks used by the Public Works Streets and Public Properties Division. Village staff researched different vehicle makes and models and determined that replacing these three existing trucks with three Ford F-450 trucks would provide the most value to the Village. After identifying the truck specifications, Village staff researched a number of purchasing cooperatives, which are aggregated joint purchasing programs that receive competitive bid prices for vehicles for government purchase. Village staff determined that the Suburban Purchasing Cooperative's joint bid for Ford F-450 cab and chassis, awarded to Currie Motors of Frankfort, IL, and the Sourcewell Cooperative's joint bid for vehicle outfitting services, awarded to Henderson Products of Huntley, IL, provides the best pricing for the replacement vehicle that Village staff desire to purchase.

Financial Impact: The Village's FY 2020 Budget includes \$285,000.00 in the Capital Improvement Fund for the purchase of these three replacement trucks. The total expense for the three Ford F-450 cab and chassis is \$136,854.00 and the total expense for the vehicle outfitting is \$147,348.00, for a total cost of \$284,202.00, which is \$798.00 under budget.

Staff recommends a motion to approve the purchase of three Ford F-450 cab and chassis from Currie Motors of Frankfort, IL, through the Suburban Purchasing Cooperative in the amount of \$136,854.00. Staff recommends a motion to approve the purchase of vehicle outfitting services from Henderson Products of Huntley, IL, through the Sourcewell Cooperative in the amount of \$147,348.00. Motion was made to place this item on the Village Board Agenda.

Purchase two Ford F-250 Pickup Trucks and one Ford Transit Van- Presented by Public Works Director Dan Kaup- The Fiscal Year (FY) 2020 Village Budget includes \$40,000.00 for the replacement of unit 80, a pickup truck used by the Public Works Water Division, \$40,000.00 for the replacement of unit 82, a pickup truck used by the Public Works Water Division and \$39,000.00 for the replacement of unit 211, a van used by the Public Works Public Properties Division. Village staff researched different vehicle makes and models and determined that purchasing two Ford F-250's and one Ford Transit, as replacement vehicles for units 80, 82 and 211 would provide the most value to the Village. After identifying the specifications for all three vehicles, Village staff compared the final cost of each of these vehicles through a local Ford dealership and a number of purchasing cooperatives, which are aggregated joint purchasing programs that receive competitive bid prices for vehicles for governmental purchase. Staff determined that the Suburban Purchasing Cooperative's joint bids for these three Ford vehicles, awarded to Currie Motors of Frankfort, IL, offers the lowest pricing for all three vehicles. The total cost for all three vehicles is \$112,538.00, which is \$6,462.00 under the budgeted amount of \$119,000.00.

Financial Impact: The Village's FY 2020 Budget includes \$119,000.00 for the purchase of these three vehicles, \$39,000.00 in the Capital Improvement Fund and \$80,000.00 in the Water Fund. The total cost for all three vehicles is \$112,538.00, which is \$6,462.00 under budget.

Staff recommends a motion to approve the purchase of two Ford F-250 pickup trucks and one Ford Transit from Currie Motors of Frankfort, IL, through the Suburban Purchasing Cooperative in the amount of \$112,538.00. Motion was made to place this item on the Village Board Agenda.

Purchase One Asphalt Patch Trailer- Presented by Public Works Director Dan Kaup- The Fiscal Year (FY) 2020 Village Budget includes \$39,000.00 for the replacement of the unit 407, a 2004 Stepp brand asphalt patch trailer used by the Public Works Streets Division. Village staff reviewed machines from three different manufacturers: Midwest Paving Equipment, Renova Industries and Stepp. An asphalt patch trailer has proven to be a useful piece of equipment for the Public Works Department over the last 15 years and public works staff believe that a Falcon brand asphalt patch trailer best fits the needs of the department. Midwest Paving Equipment is the sole Falcon sales dealership for this region and they provided the Village with a quote for a new Falcon asphalt patch trailer at a cost of \$42,065.13. Staff then checked the cost of the unit from a number of purchasing cooperatives, including US Communities, General Services Administration, National Cooperative Purchasing Alliance, the Sourcewell Cooperative, the Cooperative Purchasing Network, and Suburban Purchasing Cooperative. The Sourcewell Cooperative offers the lowest price for the same Falcon asphalt patch trailer at \$37,483.25. This is \$3,065.13 less than the Midwest Paving Equipment quote and \$1,516.75 under the budgeted amount.

This purchase is exempt from the normal bidding process by Section 9.13 of the Village's Municipal Code due to the use of a purchasing cooperative. The Falcon asphalt patch trailer specifications from the Sourcewell Cooperative are attached for your review and consideration.

Financial Impact: The Village's FY 2020 Budget includes \$ 39,000.00 for the purchase of the asphalt patch trailer in the Capital Improvement Fund. The total cost for the asphalt patch trailer is \$37,483.25, which is \$1,516.75 under budget.

Staff recommends a motion to approve the purchase of one asphalt patch trailer from Midwest Paving Equipment of Glen Ellyn, IL, through the Sourcewell Cooperative for \$37,483.25. Motion was made to place this item on the Village Board Agenda.

Waive the competitive bidding process for the purchase of ThermaPoint R liquid de-icer for snow and ice control- Presented by Public Works Director Dan Kaup- Public Works has been using ThermaPoint R liquid de-icer ("ThermaPoint") for the past several years for snow and ice control operations. When applied to rock salt, the pre-wet product enhances the performance of rock salt, which allows staff to use less rock salt during weather events. ThermaPoint is a proprietary product that is only manufactured by Industrial Systems of Lakemoor, IL, and while Public Works staff can use other liquid products for snow and ice control, ThermaPoint has proven to be very effective and environmentally friendly. As such, Village staff request that the Village Board of Trustees approve a motion to waive the competitive bidding process and approve the purchase up to \$32,100.00 of ThermaPoint R from Industrial Systems of Lakemoor, IL, for fiscal year 2020.

Financial Impact: Village's 2020 General Fund Budget includes \$33,000.00 for the purchase of ThermaPoint R liquid. The total expense for 2020 is \$32,100.00.

Staff recommends a motion to waive the competitive bidding process and approve the purchase up to \$32,100.00 of ThermaPoint R from Industrial Systems of Lakemoor, IL, for fiscal year 2020. Motion was made to place this item on the Village Board Agenda.

Waive the competitive bidding process for the purchase of water meters in 2020- Presented by Public Works Director Dan Kaup- In order to support projected growth and necessary maintenance throughout the year, the Village's water system will require new water meters, replacement water meters, and replacement parts. These water meters and parts will be used for new developments, equipment replacements, and

refurbishment of existing meters. The number of meters, parts, and equipment needed for 2020 was determined based on historical meter replacement information and projected growth estimates from the Community Services Department. Water Resources Inc. is the sole regional supplier of the Neptune E-Coder R900i water meters that are compatible with the Village's water meter reading system. A recommendation memo and 2020 water meter price list is attached for your review and consideration.

Financial Impact: The 2020 Village Budget includes \$36,680.00 in the Water Fund for the procurement of new water meters, replacement water meters, and replacement parts.

Staff recommends a motion to waive the competitive bidding process and approve the purchase of new water meters, replacement water meters, and replacement parts from Water Resources Inc. of Elgin, IL, for fiscal year 2020 in the amount of \$36,680.00. Motion was made to place this item on the Village Board Agenda.

Cartegraph OMS Work Management Software 2020 Spending Authority Request- Presented by Public Works Director Dan Kaup- On January 11, 2018, the Village Board approved a three-year contract with Cartegraph Systems, LLC, that provides Village staff with support and use of the Cartegraph OMS work management software ("Cartegraph OMS"). The Cartegraph OMS software has been an invaluable tool in managing Village assets, inventory, equipment, labor and training. Now that the Village Board has approved the Fiscal Year 2020 Village Budget, Village staff recommend approval of a motion allowing the Village to spend \$39,650.00 with Cartegraph Systems, LLC, for support and use of the Cartegraph OMS work management software.

Financial Impact: The Village's Fiscal Year 2020 Budget includes \$39,650.00 for support and use of the Cartegraph OMS work management software (\$24,583.00 in the General Fund, \$3,965.00 in the Airport Fund and \$11,102.00 in the Water Fund).

Staff recommends a motion to approve 2020 spending authority for support and use of the Cartegraph OMS work management software with Cartegraph Systems, LLC of Dubuque, Iowa, in an amount not-to-exceed \$39,650.00. Motion was made to place this item on the Village Board Agenda.

Facility Cleaning Services Contract 2020 Spending Authority Request- Presented by Public Works Director Dan Kaup- On November 14, 2019, the Village Board awarded Eco Clean Maintenance a three-year contract for facility cleaning services, beginning January 1, 2020. Now that the Village Board has approved the Fiscal Year (FY) 2020 Village Budget, Village staff recommend approval of a motion allowing the Village to spend \$62,669.00 with Eco Clean Maintenance in 2020 for facility cleaning services.

Financial Impact: The Village's FY 2020 Budget includes \$62,669.00 for this contract (\$57,484.00 in the General Fund and \$5,185.00 in the Water Fund).

Staff recommends a motion to approve spending authority for facility cleaning services with Eco Clean Maintenance of Elmhurst, IL, for fiscal year 2020, in an amount not-to-exceed \$62,669.00. Motion was made to place this item on the Village Board Agenda.

Fuel Purchase Contract 2020 Spending Authority Request- Presented by Public Works Director Dan Kaup- On February 8, 2018, the Village Board awarded Avalon Petroleum Company a five-year (2018-2022) contract for the purchase of gasoline and diesel for the Village's fleet ("Fuel Contract"). Avalon provided good service to the Village in 2018 and 2019. As such, Village staff recommend approval of a

motion allowing the Village to spend \$200,698.00 with Avalon Petroleum in 2020 for the purchase of gasoline and diesel fuel under the previously approved five-year Fuel Contract.

Financial Impact: The Village's 2020 general fund budget includes \$200,698.00 for the purchase of gasoline and diesel fuel.

Staff recommends a motion to approve spending authority for gasoline and diesel with Avalon Petroleum Company for fiscal year 2020, in an amount not-to-exceed \$200,698.00. Motion was made to place this item on the Village Board Agenda.

Award a Contract for Water Conditioning Bulk Softener Salt in 2020- Presented by Public Works Director Dan Kaup- On November 07, 2019, Village staff released a Request for Proposal (RFP) for the purchase and delivery of water conditioning bulk softener salt in 2020. The Village has three ion exchange water treatment facilities that require softener salt to remove barium from the water. The RFP invitation was sent to eight vendors, posted on the Village's website, and published in the Northwest Herald. On November 25, 2019, Public Works received and opened two sealed proposals. Midwest Salt of West Chicago, IL was the lowest responsible bidder at \$104.50/ton. The Village has purchased this product from Midwest Salt before and has been satisfied with the product and the company. The RFP results, a recommendation letter and the bid certification form are attached for your review.

Financial Impact: The 2020 Village Budget includes \$136,832.50 for the purchase and delivery of water conditioning bulk softener salt in the Water Fund. Although Village staff anticipate ordering approximately 1,188 tons of salt in 2020, at a cost of \$124,146.00, Village staff are requesting Village Board authority to spend up to \$136,832.50 (1,309 tons), in 2020, in case additional salt is needed in 2020 due to a higher than anticipated water sales.

Staff recommends a motion to award a contract to Midwest Salt of West Chicago, IL, for the purchase and delivery of water conditioning bulk softener salt in 2020, in an amount not to exceed \$136,832.50. Motion was made to place this item on the Village Board Agenda.

Award a Contract for the Purchase of Bulk Rock Salt for Village Street Snow and Ice Control- Presented by Public Works Director Dan Kaup- Each year, the Village purchases rock salt for snow and ice operations through the State of Illinois joint purchasing program, which is a competitively bid road salt program coordinated by the Illinois Department of Central Management Services. The Village's participation in this joint purchasing program is exempt from the normal bidding process, as stated in Section 9.13 of the Village Municipal Code.

In March 2019, the Village entered into a renewal agreement with the State of Illinois Central Management Services joint purchasing program for the 2019/2020 snow season. The Village's price for the 2019/2020 winter season is \$75.41/ton. Based on this contract, Village staff is requesting authority to purchase up to 2,400 tons of rock salt during the 2019/2020 winter season. The contract allows the Village to purchase as little as 80%, or 1,920 tons if the winter season is less severe than anticipated.

Financial Impact: The Village's 2020 General Fund Budget includes \$180,984.00 for the purchase of road salt. The total expense for 2020 is \$180,984.00.

Staff recommends a motion to approve the purchase of up to 2,400 tons of rock salt in 2020 through the Central Management Services contract, for a total cost not to exceed \$180,984.00.

Trustee Dustin asked if there will be need for additional funds to purchase total amount. Public Works Director explained the Village is contracted to purchase 80%.

Motion was made to place this item on the Village Board Agenda.

2020 Grounds Maintenance Services Contract Extension- Presented by Public Works Director Dan Kaup- In 2018, the Village issued an RFP for grounds maintenance services at various locations throughout the Village. The RFP requested pricing for services in 2018, 2019 and 2020. In February of 2018, the Village Board awarded Ryco Landscaping a contract for grounds maintenance services for 2018 and this contract was extended for 2019. Public Works have been satisfied with the grounds maintenance services that Ryco Landscaping performed in 2018 and 2019 and recommends awarding a contract extension to Ryco Landscaping for 2020 in an amount not to exceed \$432,681.00. The 2020 contract award amount of \$432,681.00 represents a zero percent increase from 2018 and 2019. The original bid results memo and a recommendation memo from the Streets Superintendent are attached for your review and consideration.

Financial Impact: The Village's Fiscal Year 2020 Budget includes \$432,681.00 for this contract (\$230,447.00 in the General Fund, \$12,582.00 in the Water Fund, and \$189,652.00 in the Special Service Areas Fund).

Staff recommends a motion to approve a one-year contract extension, from January 1, 2020 until December 31, 2020, for grounds maintenance services with Ryco Landscaping of Lake in the Hills, IL, in the amount of the \$432,681.00. Motion was made to place this item on the Village Board Agenda.

Aviation Fuel Purchase Contract 2020 Spending Authority Request- Presented by Public Works Director Dan Kaup- On March 14, 2019, the Village Board awarded Arrow Energy of Saline, Michigan, a three-year contract for the purchase of aviation fuel for resale. Arrow Energy has provided good service to the Village since 2014. As such, Village staff recommend approval of a motion allowing the Village to spend \$354,617.00 with Arrow Energy in 2020 for the purchase of aviation fuel under the previously approved three-year aviation fuel contract.

Financial Impact: The Fiscal Year 2020 Village Board includes \$354,617.00 in the Airport O&M Fund for the purchase of aviation fuel for resale.

Staff recommends a motion to approve spending authority for aviation fuel with Arrow Energy of Saline, Michigan for fiscal year 2020, in an amount not-to-exceed \$354,617.00. Motion was made to place this item on the Village Board Agenda.

Crawford, Murphy and Tilly, Inc. Professional Engineering Services Standard Schedule of Hourly Charges- Presented by Public Works Director Dan Kaup- The Village currently retains Crawford, Murphy and Tilly, Inc. ("CMT") of Springfield, IL, for airport consulting services. A master contract between the Village and CMT was approved on February 21, 2019 and is in effect through March 27, 2024.

Annually, CMT requests rate increases and Village staff bring these proposed rate increases to the Village Board for consideration. Enclosed is a proposed Ordinance increasing CMT's rates from January 1, 2020 until December 31, 2020. CMT has informed Village staff that it charges the same rates to all its clients. In 2020, the average CMT rate increase is 4.7%. CMT's rates are only used for on-call hourly assignments as Illinois Department of Transportation rates are used for all federally funded grant projects. CMT has served

in a consulting capacity for the Airport since 2012. The Public Works Department is satisfied with their performance.

Staff recommends a motion to approve an ordinance amending Crawford, Murphy and Tilly, Inc.'s standard schedule of hourly charges for professional engineering services at the Lake in the Hills Airport from January 1, 2020 through December 31, 2020. Motion was made to place this item on the Village Board Agenda.

Solar Project Lease Option Agreement Extension- Presented by Public Works Director Dan Kaup- The Village of Lake in the Hills and Cenergy Power, a solar energy company based in Carlsbad, California, entered into a lease option agreement in December 2017 for due diligence engineering and other research necessary for the parties to enter into a twenty-one year lease agreement for the construction and operation of a solar power farm on Lake in the Hills airport property. The term of original agreement was for one year based on the anticipated lead time necessary for Cenergy to obtain all the necessary State and Federal permits and incentives to proceed with the project. This included Cenergy securing necessary incentives through the Illinois Adjustable Block Program, which is the grant funding program for these types of solar projects. While the program was originally scheduled to be released during the summer of 2018, the Illinois Power Agency delayed the release of the initial application block until mid-January of 2019. Cenergy's project with the Village was not among those chosen during the first lottery drawing. Cenergy now expects to learn of the results of the second lottery drawing in the spring of 2020. On account of this delay, Cenergy is requesting one additional one-year extension of the agreement . The terms of the diligence period are identical to what was previously approved by the Board of Trustees, with the exception of the term extension.

Staff recommends a motion to approve the Amended and Restated Lease Option Agreement between the Village of Lake in the Hills and LITH CS LLC. Motion was made to place this item on the Village Board Agenda.

Community Service:

Variations to Sections 15.15-2, 15.15-3 and 15.15-5, Lakefront Fencing- Presented by Community Service Director Fred Mullard- The property owners of 355 Council Trail request variations to the Zoning Ordinance to allow for construction of a five-foot high, ornamental aluminum fence, with an eight-foot setback from the rear property line which faces Goose Lake. The lakefront fencing code limits fence height and style to fourfoot wood picket or split-rail, with a minimum setback of 15 feet from lakefront lot lines.

The applicant's request is for increasing containment of their dogs and protection from other dogs and wildlife in the area. The lot does have a unique feature of a six-foot high existing earth berm along the property line facing the lake. A five-foot fence will not be visible from the lake side due to the existing berm.

The change in fence type to ornamental aluminum does comply with the requirement to be at least 50 percent open and is consistent in style to other fences throughout the Village.

Allowing the eight-foot setback increases the fenced in yard space from about 3,600 square feet to 4,100 square feet. The attached site plan shows the requested location for the fence in black. (The location shown in red would be with a 15-foot setback.) No portions of the property or intended fence location fall within a floodway.

The Planning and Zoning Commission conducted a public hearing on December 16, 2019 for the petitioner's request. There were no public comments and Commissioners voted 4-0 to recommend approval of all variations as requested.

Staff recommends a motion to approve an ordinance for variations to Sections 15.15-2, 15.15-3 and 15.15-5 of the Zoning Ordinance to allow construction of a five-foot high ornamental aluminum fence located eight feet from the rear property line on Parcel 19-28-106-063 at 355 Council Trail. Motion was made to place this item on the Village Board Agenda.

Board of Trustees:

Trustee Harlfinger – None at this time

Trustee Dustin – None at this time.

Trustee Huckins - None at this time

Trustee Bojarski - None at this time

Trustee Bogdanowski - None at this time

Trustee Murphy - None at this time

President Ruzanski: There is an open position on the Parks and Recreation Board and he will bring a candidate up to the Board for approval at the next set of meetings.

Audience Participation: None

Adjournment: There being no further business to discuss, the Committee of the Whole meeting was adjourned at 8:28pm

Submitted by,

Cecilia Carman
Village Clerk