



PUBLIC MEETING NOTICE AND AGENDA

LAKE IN THE HILLS BOARD OF POLICE COMMISSIONERS

NOVEMBER 14, 2024  
6:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes – February 21, 2024, February 26, 2024 and May 14, 2024
4. Public Comment
5. Old Business
6. New Business
  - A. Discuss the Testing Procedures and Dates for the 2025 Eligibility Lists
7. Bills and Mail
8. General Discussion
9. Executive Session - (If Necessary)
10. Adjournment

MEETING LOCATION  
Lake in the Hills Village Hall  
600 Harvest Gate  
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Lake in the Hills Special Police Commission Meeting  
Meeting Minutes, Including Executive Session Meeting Minutes, February 21, 2024

The meeting was called to order by Chairman DeSantis at 7:00 p.m.

**Roll Call**

Present were Chairman DeSantis, Commissioner Haugk and Commissioner Lawson.

Also present were Chief of Police Mary Frake, Deputy Chief Pat Boulden, Deputy Chief Matthew Mannino, Special Attorney for the Police Department—Mollie Dahlin, Police Officer Eric Lee, Attorney for Officer Lee—Laura Scarry, and Village Attorney Brad Stewart

A motion to enter executive session, pursuant to 5 ILCS 120/2(c)1 & 11, to discuss discipline of specific employees and pending administrative tribunal was made by Chairman DeSantis at 7:12 p.m., seconded by Commissioner Haugk. All Commissioners voted in favor. Motion passed.

**Executive Session**

Closed session was convened at 7:22 p.m. Present were Chairman DeSantis, Commissioner Haugk and Commissioner Lawson.

Also present were Chief of Police Mary Frake, Deputy Chief Pat Boulden, Deputy Chief Matthew Mannino, Special Attorney for the Police Department—Mollie Dahlin, Police Officer Eric Lee, Attorney for Officer Lee—Laura Scarry, and Village Attorney Brad Stewart

Commissioner DeSantis recognized Attorney Stewart to oversee the hearing challenging the disciplinary suspension issued to Officer Lee.

The hearing proceeded but was not able to be concluded without a continuation date. Commissioner Lawson motioned to adjourn executive session at or around 11:43 p.m., seconded by Commissioner Haugk.

All Commissioners voted in favor. Motion passed.

**Roll Call**

The resumed meeting was called to order by Chairman DeSantis at 11:48 p.m. Present for the resumed open meeting were Chairman DeSantis, Commissioner Haugk and Commissioner Lawson.

Also present were Chief of Police Mary Frake, Deputy Chief Matthew Mannino, Special Attorney for the Police Department—Mollie Dahlin, Police Officer Eric Lee, Attorney for Officer Lee—Laura Scarry, and Village Attorney Brad Stewart

**Further Action**

Chairman DeSantis motioned to continue the hearing and the special meeting to February 26, 2024, at 7:00 p.m., seconded by Commissioner Lawson. All Commissioners voted in favor. Motion passed.

**Public Comment**

No public comment.

**Adjournment**

As there was no other business to discuss, Chairman DeSantis made a motion to adjourn the meeting. Commissioner Haugk seconded the motion. Motion passed.

The meeting was adjourned at 11:57 p.m.

Minutes were prepared by Village Attorney Brad Stewart

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Lake in the Hills Special Police Commission Meeting  
Meeting Minutes, Including Executive Session Meeting Minutes, February 26, 2024

The meeting was called to order by Chairman DeSantis at 7:00 p.m.

**Roll Call**

Present were Chairman DeSantis, Commissioner Haugk and Commissioner Lawson.

Also present were Chief of Police Mary Frake, Deputy Chief Matthew Mannino, Special Attorney for the Police Department—Mollie Dahlin, Police Officer Eric Lee, Attorney for Officer Lee—Laura Scarry, and Village Attorney Brad Stewart

A motion to enter executive session, pursuant to 5 ILCS 120/2(c)1 & 11, to discuss discipline of specific employees and pending administrative tribunal was made by Commissioner Lawson at 7:05 p.m., seconded by Commissioner Haugk. All Commissioners voted in favor. Motion passed.

**Executive Session**

Closed session was convened at 7:08 p.m. Present were Chairman DeSantis, Commissioner Haugk and Commissioner Lawson.

Also present were Chief of Police Mary Frake, Deputy Chief Matthew Mannino, Special Attorney for the Police Department—Mollie Dahlin, Police Officer Eric Lee, Attorney for Officer Lee—Laura Scarry, and Village Attorney Brad Stewart

The hearing resumed from the February 21, 2024, date regarding the appeal of the disciplinary suspension issued to Officer Lee. The hearing concluded at or around 10:40 p.m., at which point the Commissioners deliberated as to the decision of the Commission.

A motion to exit closed session was made by Chairman DeSantis, seconded by Commissioner Haugk at 11:21 p.m. All Commissioners voted in favor. Motion passed.

**Roll Call**

The resumed meeting was called to order by Chairman DeSantis at 11:28 p.m. Present for the resumed open meeting were Chairman DeSantis, Commissioner Haugk and Commissioner Lawson.

Also present were Chief of Police Mary Frake, Deputy Chief Pat Boulden, Deputy Chief Matthew Mannino, Special Attorney for the Police Department—Mollie Dahlin, Police Officer Eric Lee, Attorney for Officer Lee—Laura Scarry, and Village Attorney Brad Stewart

**Further Action**

The preliminary determination of the Commission was announced that the Commission was vacating the disciplinary suspension, and that a formal written decision would be rendered in the near future.

**Public Comment**

No public comment.

**Adjournment**

As there was no other business to discuss, Chairman DeSantis made a motion to adjourn the meeting. Commissioner Haugk seconded the motion. Motion passed.

The meeting was adjourned at 11:34 p.m.

Minutes were prepared by Village Attorney Brad Stewart

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## Lake in the Hills Police Commission Meeting Meeting Minutes May 14, 2024

The meeting was called to order by Chairwoman Lawson at 7:00 pm.

### **Roll Call**

Present were Chairwoman Lawson, Commissioner Haugk and Commissioner Kurnik.

A motion was made by Commissioner Haugk to approve the meeting minutes of February 8, 2024. The motion was seconded by Commissioner Kurnik. Roll call vote. All approved. Motion passed.

A motion was made by Commissioner Haugk to approve the meeting minutes of March 12, 2024. The motion was seconded by Commissioner Kurnik. Roll call vote. All approved. Motion passed.

### **Public Comment**

No public comment.

### **Old Business**

No old business.

### **New Business**

A motion was made by Chairwoman Lawson to appoint Commissioner Kurnik to the Board Secretary position. The motion was seconded by Commissioner Haugk. Roll call vote. All approved. Motion passed.

### **General Discussion**

Newly appointed Commissioner Kurnik was briefed about the police officer and sergeant testing processes that will take place in 2025. Commissioner Haugk to find out how many candidates remain on the Entry Level Eligible list.

### **Executive Session**

Executive Session was not needed.

### **Adjournment**

Commissioner Haugk made a motion to adjourn the meeting. Commissioner Kurnik seconded the motion. Motion passed.

The meeting was adjourned at 7:21 pm.

Sharon Lawson  
Police Commission Chairwoman