



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

AUGUST 22, 2024

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Harlfinger, Bojarski, Anderson, Murphy, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Matt Mannino, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by Lake in the Hills Youth Athletic Association President Aaron Ratner and Director of In-house Baseball Chris Heading.

Aaron announced that he has been working in partnership with Parks and Recreation Director Randy Splitt to ensure the success of the YAA and also to help others fill the fields. He added that their partnership is focused on bringing in revenue and ensuring kids enjoy baseball and softball. As the newly appointed director of in-house baseball, Chris will be focused on creating t-ball programs and camps for younger kids. Chris stated that he plans to increase enrollment and keep the YAA relevant throughout the year by hosting events, utilizing e-communication, partnering with schools to distribute flyers, participating in the Summer Sunset Festival parade, and lengthening registration period. President Bogdanowski let Aaron and Chris know that the Village will help the LITHYAA in any way that it can. Trustee Huckins asked what is meant by "in-house." Chris explained that "in-house" means that the games are played within the Village as opposed to travel baseball. Aaron added that the YAA provides a progression for kids—allowing for the level of training that is right for each individual.

Public Comment

None.

Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the August 6, 2024, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the August 8, 2024, Village Board meeting.
- C. Motion to issue a pyrotechnic fireworks license to Mad Bomber Fireworks for the Summer Sunset Festival on Sunday, September 1, 2024, and waive the application fee.



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- D. Motion to waive the competitive bidding requirements and approve the purchase and installation of a Federal Signal Corp. siren by Braniff Communication, Inc., at a cost not to exceed \$33,655.00.
- E. Motion to waive the competitive bidding and approve the project proposal and addendum to the project proposal dated January 24, 2024, with Concentric Integration, LLC for the HMI SCADA Upgrade in the amount of \$163,750.00.
- F. Motion to waive the competitive bidding and approve the project proposal and addendum to the project proposal dated January 24, 2024, with Concentric Integration, LLC for the Tower Control Radio Upgrade in the amount of \$124,920.00.
- G. Motion to approve the reassignment of a Ground Lease to Pyott Road Solar LLC, a subsidiary of Cenergy Power Corporation.

Trustee Huckins made a motion to remove item C.

Motion to approve the Consent Agenda items A-B and D-G was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the August 23, 2024, Schedule of Bills total of all funds \$1,027,036.61 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the July 2024 Manual Bills total of all funds \$2,332,270.24 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Administrator Andrews announced that the McHenry County Department of Transportation will be collecting pedestrian traffic data on Lakewood Road during the Summer Sunset Festival. This analysis will aid in planning for a round-about at the intersection of Lakewood Road and Miller Road.

Board of Trustee Reports

Trustee Murphy reminded that Board that the Summer Sunset Festival will take place August 30th—September 1st. President Bogdanowski noted that the parade will start an hour later this year.

Village President Reports

President Bogdanowski proclaimed the first full week of September as Payroll Week in Lake in the Hills, Illinois.



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AUGUST 22, 2024

Unfinished Business

- C. Motion to issue a pyrotechnic fireworks license to Mad Bomber Fireworks for the Summer Sunset Festival on Sunday, September 1, 2024, and waive the application fee was made by Trustee Huckins and seconded by Trustee Harlfinger.

Trustee Huckins shared that he has spoken with staff and is now comfortable with the decision to move forward with Mad Bomber Fireworks.

Administrator Andrews clarified that as of Tuesday, she had authorized the execution of an agreement with Mad Bomber in order to retain services for the festival. She misspoke at the Committee of the Whole meeting when she stated that the agreement was not yet in place. Normal practice is to engage the agreement and then have the applicant provide all information needed for the pyrotechnic license that is brought before the Board. The alternate bidder was contacted for completion of a full pyrotechnic application packet. They were not able to comply by the deadline and thus have withdrawn their bid.

On roll call vote, Trustees Bojarski, Dustin, Harlfinger, Huckins, Anderson, and Murphy voted Aye. No Nays. Motion carried.

New Business

None.

Adjournment

A motion to adjourn the meeting was made by Trustee Huckins and seconded by Trustee Anderson. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:48 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk