



PUBLIC MEETING NOTICE AND AGENDA  
PARKS AND RECREATION BOARD MEETING

August 1, 2024  
6:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Audience Participation  
The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 3 minutes in duration.
4. Approval of the June 6, 2024 Parks & Recreation Board Meeting Minutes
5. Old Business
6. New Business
  - A. People for Parks Foundation
  - B. Communication Specialist Presentation
7. Director's Reports
8. Board Member Reports
9. Village Trustee Liaison Report
10. Adjournment

MEETING LOCATION  
Village Hall  
600 Harvest Gate  
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted By:

Date:

Time:



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

## PARKS AND RECREATION BOARD MEETING MINUTES

June 6, 2024

### Call to Order

The meeting was called to order at 6:30 pm. Roll Call was answered by Members Cairns, Sivakumar, Donahue, Carman, Vice-Chairman Andrea, and Chairwoman Tredore. Member Wackerlin was absent.

Also present were Director of Parks and Recreation Randy Splitt, Superintendent of Parks and Recreation Kim Buscemi, Superintendent of Public Properties Scott Parchutz, and Recording Secretary Dana Popovich.

### Audience Participation

None

### Approval of Meeting Minutes

Motion to accept the Parks and Recreation Board meeting minutes of May 02, 2024 was made by Member Cairns, and seconded by Vice-Chairman Andrea. Motion was approved by a voice vote of 6-0.

### Old Business

None

### New Business

#### A. NuToys Presentation

Nu Toys reviewed the current footprints of the existing playgrounds and provided additional suggestions to meet installation and operative standards for Celebration and Jaycee Parks. Then Nu Toys representative Michelle Walsh presented concept plan A and concept plan B for each park. She also discussed the playground equipment, including levels of play, and the installation timeline. She indicated that Staff was seeking recommendation from the Board for one of the concept plans at each park that would be presented to the Village Board for approval.

The Parks and Recreation Board discussed each concept plans designs at Celebration Park and on a voice vote they choose concept B.

The Parks and Recreation Board unanimously choose concept A for Jaycee Park.

#### B. Parks Master Plan- Draft Discussion

Hitchcock Design Group presented a draft of the Parks Master Plan for review and feedback from the Board. Director Splitt requested that the Board look through it to ensure nothing was overlooked.

### Director's Reports

Director Splitt reviewed his reports and discussed the Public Works Open House Day. He noted how nice it was to be able to interact with the community and hear feedback from residents.

Superintendent Parchutz reviewed upcoming projects.

Superintendent Buscemi reviewed upcoming projects; highlighting Preschool Graduation. She shared some of the cards that the parents had given to Recreation Supervisor Michelle Steffey, who runs the preschool programs.



## Village Trustee Liaison Report

None

## Member Reports

None

## Adjournment

A motion to adjourn the meeting was made by Vice-Chairman Andrea and seconded by Member Cairns. The motion was approved by a voice vote 6-0.

There being no further business to discuss, the Parks and Recreation Board meeting was adjourned at 7:27 PM.

Submitted by

A handwritten signature in cursive script that reads "Dana Popovich".

Dana Popovich

Recording Secretary

DRAFT



# Director's Report

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**MEETING DATE:** August 1, 2024

**DEPARTMENT:** Parks & Recreation

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## **2024 Beaches - Indian Trail and Butch Hagele**

Daily 11:00 a.m. - 7:30 p.m. - Labor Day weekend

Daily Beach attendant hours are 10:30 a.m. - 7:30 p.m. 2 shifts per day based on staff's availability. Weekend hours we have double coverage to assist with increased attendance during operations. Staff's main duties include checking for residency, beautification, and monitoring the area. Staff provides feedback daily on attendance at both beaches, non-residents turned away, and weather updates to assist with planning for future operations at both beaches.

Once School begins August 13, staffing during the week will consist of inspections, and spot visits based on the weather. Weekend hours through Labor Day weekend, ITB will be staffed.

## **Parks Master Plan:**

Hitchcock Design Group is currently working on inputting staff's feedback and final layout of the booklet. Staff is expecting HDG final presentation ready Mid-August. Staff feels the feedback provided is a solid foundation for next 5 years.

## **Playgrounds:**

Celebration Park equipment is scheduled to be ordered by August for a delivery and installation starting timeline in October 2024. Jaycee Park equipment replacement is being reviewed for additional options/amenities to assist with the older play theme. Keeping consistent with a theme of sports/interactive setting for older children/teens to hang out.

NuToys and Staff visited the 2025 playground locations scheduled for replacement, Avalon Park and Nature's View Park. The planning process will begin once all 2024 projections have been firmed.

## **Public Properties:**

Nockel's Park Pier replacement was completed and the piers have been well received by the community. Fishing pier was adjusted closer to the Hain house. Boat Pier was installed in same location.



**Affiliate Groups:**

Jr Eagles Football has 167 participants for the fall. Flag Program begins games the weekend of August 17 and 18 and the Tackle Program begins the weekend of August 31 and September 1. Practices for flag are held Monday- Friday at the Sunset Field and Tackle practices at the Lincoln Prairie school grounds.

Goal soccer Completed their spring season in early June and had 150 participants for their spring program. Fall season will begin games the 2<sup>nd</sup> full weekend in September and they are anticipating similar numbers for the fall.

LITHYAA had 209 House League players and 120 Competitive Players in their spring/summer program. House program finished up their spring season in June while the competitive teams are finishing up their summer and holding tryouts for the 2025 season. Fall registration is underway for fall 2025.

The Annual Brian Krueger Memorial Baseball tournament was held on Friday, July 12 – Sunday, July 14. The fields at Sunset Park and Leroy Guy Park were used for the baseball tournament.

**Recreation Update:**

**Upcoming Events:**

|           |  |                            |
|-----------|--|----------------------------|
| August 2  | Yappy Hour                             | Bark Park                  |
| August 3  | National Night Out                     | Police Department          |
| August 8  | Filthy Fun Day                         | Leroy Guy Park             |
| August 8  | LITH Elementary School Supply Drop Off |                            |
| August 10 | Youth Track & Field Fun Meet           | Marlow Middle School Field |
| August 10 | Algonquin Township Touch a Truck       |                            |
| August 16 | Back to School Movie Night             | Algonquin Library          |
| August 17 | LITH Fishing Tournament                | LaBahn Hain House          |
| August 31 | Sunset Festival Community Picnic       |                            |

The Seasonal Program and Event Guide can be found at [recreation.lith.org](http://recreation.lith.org)

**Fall Program and Event Guide:** This year’s Fall guide is packed full with of over 20 special events scheduled September through December. New events include Good Neighbor Day, Family Pumpkin Carving, Tween Zombie Candy Hunt, Princess Ball, and seven specially themed No School Fun Days. The recreation team will honor veterans with another Hero Week planned in November. Family programs include fishing lessons, family hike, and two family day-trips. Two Rec2Night events are planned for early fall. One night is at The Villas and another night is scheduled in conjunction with Lake in the Hills Elementary School. Community partners are invited to attend the Rec2Night events to share their resources with the community.

Q2 Program Statistic Report  
2024

|  | Area                         | YTD Q2 Total Revenue | YTD Q2 Total Expenses | YTD Q2 Net Revenue  | Last Year to Date Net Revenue Total | Budgeted Net Revenue for the year | YTD Q2 Margin % | YTD Q2 Cost Recovery |
|--|------------------------------|----------------------|-----------------------|---------------------|-------------------------------------|-----------------------------------|-----------------|----------------------|
|  | Adults                       | \$ 4,710.00          | \$ 3,206.45           | \$ 1,503.55         | \$ 184.00                           | \$ 4,783.00                       | 32%             | 147%                 |
|  | BTB                          | \$ 37,679.00         | \$ 25,284.00          | \$ 12,395.00        | \$ 8,607.00                         | \$ 12,940.00                      | 33%             | 149%                 |
|  | Camp                         | \$ 84,168.00         | \$ 57,137.00          | \$ 27,031.00        | \$ 66,907.00                        | \$ 86,740.00                      | 32%             | 147%                 |
|  | Early Childhood              | \$ 8,163.00          | \$ 5,106.50           | \$ 3,056.50         | \$ 2,004.00                         | \$ 12,818.00                      | 37%             | 160%                 |
|  | Preschool                    | \$ 59,033.00         | \$ 52,951.00          | \$ 6,082.00         | \$ 7,016.00                         | \$ 24,014.00                      | 10%             | 111%                 |
|  | Seniors                      | \$ 7,920.00          | \$ 6,156.15           | \$ 1,763.85         | \$ 3,142.00                         | \$ 7,375.00                       | 22%             | 129%                 |
|  | Special Events               | \$ 6,505.00          | \$ 3,477.08           | \$ 3,027.92         | \$ 4,217.00                         | \$ 2,489.00                       | 47%             | 187%                 |
|  | Teen                         | \$ -                 | \$ -                  | \$ -                | \$ 270.00                           | \$ 590.00                         |                 |                      |
|  | Youth                        | \$ 1,857.50          | \$ 1,389.75           | \$ 467.75           | \$ 1,382.00                         | \$ 4,951.00                       | 25%             | 134%                 |
|  | <b>YTD Total - end of Q2</b> | <b>\$ 210,035.50</b> | <b>\$ 154,707.93</b>  | <b>\$ 55,327.57</b> | <b>\$ 93,729.00</b>                 | <b>\$ 156,700.00</b>              | <b>26%</b>      | <b>136%</b>          |

Program Registrations  
Q1 - 2024

|                  | 2022       |            |             | 2023        |             |             | 2024        |             |      | Yr Total    |             |             | YTD         |             |             |
|------------------|------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|------|-------------|-------------|-------------|-------------|-------------|-------------|
|                  | 2022       | 2023       | 2024        | 2022        | 2023        | 2024        | 2022        | 2023        | 2024 | 2019        | 2020        | 2021        |             | 2022        | 2023        |
| General Programs | 714        | 870        | 1384        | 1882        | 1765        | 887         | 1160        | 945         |      | 4410        | 1052        | 3556        | 3756        | 3580        |             |
| Camp             |            |            |             | 825         | 510         | 523         |             | 226         |      | 321         | 319         | 641         | 825         | 736         | 523         |
| BTB              | 52         | 57         | 55          | 44          | 43          | 70          | 44          | 56          |      | 65          | 63          | 70          | 140         | 213         | 125         |
| Preschool        | 61         | 72         | 66          | 71          | 72          | 64          | 71          | 69          |      | 122         | 138         | 172         | 203         | 280         | 130         |
| <b>Total</b>     | <b>827</b> | <b>999</b> | <b>1505</b> | <b>2812</b> | <b>2390</b> | <b>1544</b> | <b>1275</b> | <b>1296</b> |      | <b>4918</b> | <b>1572</b> | <b>4439</b> | <b>4924</b> | <b>4809</b> | <b>3049</b> |

**Program Highlights:**

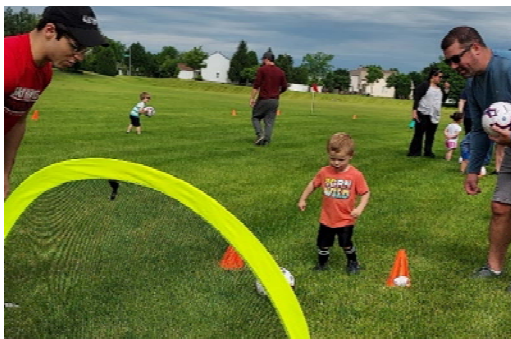
**Preschool Summer Camp** participation has exploded this summer. Class offerings double from last summer. Several classes filled and had waitlists. Over the eight weeks of camp, 231 campers were registered.



**Storytime and More! with Algonquin and Huntley Libraries** have been well attended. Huntley Library storytimes were held at Leroy Guy Park and Avalon Park averaging 50 attendees. Algonquin Library storytimes were held at Sunset Park Splashpad averaging 150 attendees. Rockin the Spectrum provided a Take a Break Sensory Space at the events. The Place for Children with Autism sponsored two of the events and Goldfish Swim sponsored one of the events.



**Skyhawk Youth Sport Classes** were held outside at Leroy Guy Park. Soccer, multi-sport, and



**FuntastiCamp** currently has 529 registrations with 95 unique individuals enrolled. Current camp revenue is \$141,038. The final week of camp is August 5 – 9.

Attendance figures as of July 23

|         |        | 5 Day   | 4 Day | 3 Day | 2 Day |     |
|---------|--------|---------|-------|-------|-------|-----|
| WK 1    | 28-May | No Camp | 29    | 12    | 2     | 43  |
| WK 2    | 3-Jun  | 15      | 24    | 6     | 11    | 56  |
| WK 3    | 10-Jun | 15      | 18    | 14    | 6     | 53  |
| WK 4    | 17-Jun | 18      | 17    | 12    | 15    | 62  |
| WK 5    | 24-Jun | 22      | 17    | 9     | 6     | 54  |
| WK 6    | 1-Jul  | No camp | 18    | 12    | 6     | 36  |
| WK 7    | 8-Jul  | 18      | 11    | 13    | 2     | 44  |
| WK 8    | 15-Jul | 17      | 16    | 14    | 3     | 50  |
| WK 9    | 22-Jul | 24      | 16    | 11    | 5     | 56  |
| WK 10   | 29-Jul | 14      | 11    | 9     | 5     | 39  |
| WK11    | 5-Aug  | 16      | 10    | 7     | 3     | 36  |
| Average |        | 17.67   | 17    | 10.8  | 5.8   | 529 |







**Youth contractual June and July programs** ran 18 of the 30 offered programs with a total of 71 participants.

**Beyond the Bell 2024/25** school year begins the week of August 11. Staff are in the process of onboarding and orientation.

**Senior trips** this summer are co-oped with Cary Park District, Crystal Lake Park District, Barrington Park District, and McHenry Parks and Recreation Department. Seven trips were enjoyed so far in June and July.



**Adult Breakfast Bingo** was sponsored by Baird & Warner Real Estate in June and State Representative Suzanne Ness in July.

**Senior Drop-In Participation:**

|          | Jan       | Feb       | March     | April     | May       | June      | July | Aug | Sept | Oct | Nov | Dec | Totals |
|----------|-----------|-----------|-----------|-----------|-----------|-----------|------|-----|------|-----|-----|-----|--------|
| Crafters | 65        | 50        | 40        | 48        | 66        | 31        |      |     |      |     |     |     |        |
| Bingo    | x         | 18        | 18        | 17        | 21        | 14        | 22   |     |      |     |     |     |        |
| Cards    | <u>39</u> | <u>41</u> | <u>30</u> | <u>30</u> | <u>27</u> | <u>25</u> |      |     |      |     |     |     |        |

|      |     |     |    |    |     |    |  |  |  |  |  |  |      |
|------|-----|-----|----|----|-----|----|--|--|--|--|--|--|------|
|      | 104 | 109 | 98 | 95 | 114 | 70 |  |  |  |  |  |  |      |
| 2023 |     |     |    |    |     |    |  |  |  |  |  |  | 1295 |
| 2022 |     |     |    |    |     |    |  |  |  |  |  |  | 648  |
| 2021 |     |     |    |    |     |    |  |  |  |  |  |  | 386  |

**New Adult Pickleball class** are offered at Leroy Guy Park. David Hill is the new instructor offered 101, 201, and Skills and Drills classes.



**Men’s Spring Softball Champs: The Wild Ones**



**Unplug IL - Family Fun and Entertainment** event was held on July 13 at Sunset Park. Approximately 80 participants enjoyed the event on the very hot day. The Place for Children with Autism sponsored Leonardo Music for Kids. Rockin the Spectrum provided a Take a Break Sensory Space. NISRA provided a bubble station and freeze pops. Algonquin Library was also on hand helping participants chalk the park. Recreation staff set up a variety of activities from the Rec2U van.

