



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

JUNE 13, 2024

## Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Harlfinger, Bojarski, Anderson, Murphy, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Deputy Chief of Support Services Matt Mannino, Finance Director Pete Stefan, Superintendent of Streets Guy Fehrman, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by AFC Materials Group President Chris Lewis. AFC Materials Group is a Lake in the Hills based manufacturer. Their specialty composites are supplied all over the world—clients include Subway and McDonalds. The company, which employs 200, has seen a 30% growth and added 40 employees since the beginning of 2024.

## Public Comment

None.

## Consent Agenda

**This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.**

- A. Motion to accept and place on file the minutes of the May 21, 2024, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the May 23, 2024, Village Board meeting.
- C. Motion to waive the provisions of Section 43.09, "Noise", of the Lake in the Hills Municipal Code, from 6pm until 10:30pm, suspend enforcement activities to allow the installation of temporary signage on Henry Lane, and allow parking for approximately 100-250 guests for the events being held by Club 400 on June 24, 2024, and June 25, 2024, at 3090 Henry Lane.
- D. Motion to waive the provisions of Section 43.09, "Noise", of the Lake in the Hills Municipal Code, to allow Boulder Ridge Country Club to host their Annual Outdoor Party until 11pm on Friday, July 26, 2024.
- E. Motion to approve the Special Event Permit and Village support requests for the Lake in the Hills Rotary Club's Rockin' Rotary Ribfest scheduled for July 11 through July 14, 2024, subject to the restriction of face coverings at the event.
- F. Motion to approve the Proposed Amendments to the Personnel Rules and Regulations.
- G. Motion to approve automatic write-offs at the close of every fiscal year for all debts that are due and payable to the Village that have been outstanding for seven years or longer for financial reporting purposes only.



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- H. Motion to pass Ordinance No. 2024- \_\_\_\_\_, An Ordinance Approving a Collection Services Agreement with Municipal Collections of America, Inc.
- I. Motion to approve the NISRA FY2024/25 Membership Dues at \$61,787.00

Motion to approve the Consent Agenda items A-I was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

## Approval of the Schedule of Bills

Motion to approve the June 14, 2024, Schedule of Bills total of all funds \$618,567.95 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

## Village Administrator and Department Head Reports

None.

## Board of Trustee Reports

None.

## Village President Reports

President Bogdanowski noted that June marks the 20<sup>th</sup> year of operation for the Lake in the Hills Rotary Club.

## Unfinished Business

None.

## New Business

None.

## Adjournment

A motion to adjourn the meeting was made by Trustee Anderson and seconded by Trustee Murphy. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:37pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk