



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

MAY 23, 2024

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Bojarski, Anderson, Murphy, and President Bogdanowski.

Motion to allow Trustees Huckins, Harlfinger, and Dustin to attend telephonically was made by Trustee Murphy and seconded by Trustee Anderson. On roll call vote, Trustees Bojarski, Anderson, Murphy, and President Bogdanowski voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Deputy Chief of Support Services Matt Mannino, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by Attorney Stewart.

Public Comment

None.

Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the May 7, 2024, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the May 9, 2024, Village Board meeting.
- C. Motion to approve the establishment of a Human Resources Generalist position within the Village of Lake in the Hills to be added to the Compensation Schedule as a Grade 57 employee.
- E. Motion to accept and place on file the Auditor's Communication to the Board of Trustees, Management Letter, Single Audit, Illinois Grant Accountability and Transparency Act – Consolidated Year End Financial Report, State of Illinois Comptroller Annual Financial Report, Police Pension Plan Annual Financial Report, and Popular Annual Financial Report all for the Fiscal Year Ended December 31, 2022.
- F. Motion to approve the engagement letter from GW & Associates, PC for the second year of Auditing Services for the Fiscal Year Ended December 31, 2023, for a total cost not to exceed \$29,200.00.



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- G. Motion to approve a contract for Thermoplastic Road Striping to Superior Road Striping, d/b/a High Star Traffic, in an amount not to exceed \$30,000.00.
- H. Motion to pass Ordinance No. 2024- ____ An Ordinance Authorizing the Approval of a Ground Lease between the Village of Lake in the Hills and Aeromedical, LLC for PAP-45.
- I. Motion to approve the Non-Federal Reimbursable Agreement with the Department of Transportation Federal Aviation Administration for Flight Inspection in an amount not to exceed \$21,293.28.

Motion to approve the Consent Agenda items A-C and E-I was made by Trustee Anderson and seconded by Trustee Murphy. On roll call vote, Trustees Dustin, Anderson, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the May 24, 2024, Schedule of Bills total of all funds \$657,027.76 was made by Trustee Anderson and seconded by Trustee Murphy. On roll call vote, Trustees Huckins, Bojarski, Murphy, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the April 2024 Manual Bills total of all funds \$899,603.54 was made by Trustee Anderson and seconded by Trustee Murphy. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Director Splitt announced that the beaches will open for the season on Saturday, May 25th. The hours of operation will be 11am-7:30pm.

Board of Trustee Reports

None.

Village President Reports

None.

Unfinished Business

None.

New Business

None.



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Adjournment

A motion to adjourn the meeting was made by Trustee Anderson and seconded by Trustee Bojarski. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:34 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk