



PUBLIC MEETING NOTICE AND AGENDA  
PARKS AND RECREATION BOARD MEETING

JUNE 6, 2024  
6:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Audience Participation  
The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 3 minutes in duration.
4. Approval of the May 2, 2024 Parks & Recreation Board Meeting Minutes
5. Old Business
6. New Business
  - A. NuToys Presentation
  - B. Parks Master Plan –Draft Discussion
7. Director’s Reports
8. Board Member Reports
9. Village Trustee Liaison Report
10. Adjournment

MEETING LOCATION  
Village Hall  
600 Harvest Gate  
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village’s facilities, should contact the Village’s ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted By:

Date:

Time:



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

## PARKS AND RECREATION BOARD MEETING MINUTES

May 2, 202

### Call to Order

The meeting was called to order at 6:30 pm. Roll Call was answered by Members Cairns, Sivakumar, Donahue, Carman, Vice-Chairman Andrea, and Chairwoman Tredore. Member Wackerlin was absent.

Also present were Director of Parks and Recreation Randy Splitt, Superintendent of Parks and Recreation Kim Buscemi, Superintendent of Public Properties Scott Parchutz, Trustee Diane Murphy, and Recording Secretary Dana Popovich.

### Audience Participation

None

### Approval of Meeting Minutes

Motion to accept the Parks and Recreation Board meeting minutes of April 04, 2024 was made by Vice Chairman Andrea and seconded by Member Carman. Motion was approved by a voice vote of 6-0.

### Old Business

#### A. Sunset Fest Sponsorships

Superintendent Kim Buscemi asked the Board for status update on the sponsorships requests. The Board said they have reached out to several businesses and were waiting to hear back from them. Superintendent Buscemi offered to call some of the businesses for follow ups on the sponsorship.

### New Business

#### A. Parks Master Plan-Envision and Prioritize Phase

Hitchcock Design Group presented a slideshow reviewing the Envision Phase, which is available in the packet provided.

#### B. 2024 Park and Playground Equipment Replacement Services

Director Splitt presented the Board with a video presentation from Nu Toys Leisure Products, Inc. who provided draft concepts for review and consideration on the next two playground replacements projects at Jaycee and Celebration Parks and provided feedback.

### Director's Reports

Director Splitt reviewed his reports and highlighted a recent event that staff participated in at Lake in the Hills Elementary School.

Superintendent Buscemi reviewed upcoming events.

Superintendent Parchutz reviewed upcoming projects.



# Village of Lake in the Hills

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PARKS AND RECREATION BOARD MEETING MINUTES

May 2, 202

## Village Trustee Liaison Report

Trustee Murphy thanked the Board for their help with Sunset Fest.

## Member Reports

None

## Adjournment

A motion to adjourn the meeting was made by Vice-Chairman Andrea and seconded by Member Sivakumar. The motion was approved by a voice vote 6-0.

There being no further business to discuss, the Parks and Recreation Board meeting was adjourned at 7:56 PM.

Submitted by

A handwritten signature in cursive script that reads "Dana Popovich".

Dana Popovich

DRAFT



# INFORMATIONAL MEMORANDUM

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**MEETING DATE:** June 6, 2024

**DEPARTMENT:** Parks & Recreation

**SUBJECT:** Presentation by NuToys Leisure Products, Inc

## EXECUTIVE SUMMARY

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NuToys Leisure Products, Inc (NuToys) representative will be onsite to present concept plans for Playground replacement and improvements to Jaycee Park and Celebration Park.

Staff presented various playground equipment ideas at the May 2, 2024 Parks and Recreation Board meeting. As a follow up from the recommendations from the meeting, NuToys and staff visited Celebration Park and Jaycee Park on Monday, May 12. Staff reviewed the recommended features desired at both Celebration and Jaycee Park. NuToys reviewed the current footprints of the existing playgrounds and provided additional suggestions to meet installation and operative standards.

NuToys is here to present Concept Plans for recommendation and to answer any questions on the playground equipment, including levels of play, installation, timeline, and to assist with additional inclusive design questions.

## FINANCIAL IMPACT

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None

## ATTACHMENTS

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None

## RECOMMENDED MOTION

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Staff is requesting a recommendation on a concept plan for Village Board approval.



# INFORMATIONAL MEMORANDUM

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**MEETING DATE:** June 6, 2024  
**DEPARTMENT:** Parks & Recreation  
**SUBJECT:** Parks Master Plan - Draft

## EXECUTIVE SUMMARY

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Hitchcock Design Group is pleased to present a Draft of the Parks Master Plan for Board and staff's review and feedback. To assist, HDG is requesting staff and board to review the draft and provide input and feedback towards the finishing Plan.

Staff will review and facilitate discussion at the parks and recreation meeting.

## FINANCIAL IMPACT

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None

## ATTACHMENTS

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None

## RECOMMENDED MOTION

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Staff is requesting board's review of the draft and provide feedback to assist with implementation of the Parks Master Plan.



# Director's Report

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**MEETING DATE:** June 6, 2024

**DEPARTMENT:** Parks & Recreation

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## **2024 Beaches - Indian Trail and Butch Hagele**

Daily 11:00 a.m. – 7:30 p.m. Starting May 25, 2024 Memorial Day Weekend - Sunday, August 11

Weekends starting August 17 – Labor Day weekend.

Daily Beach attendant hours will be 10:30 a.m. – 7:30 p.m. 2-3 shifts per day based on staff's availability. Weekend hours will have double coverage to assist with increased attendance during operations. Staff's main duties include checking for residency, beautification, and monitoring the area.



**First Family in the water, May 25, 2024**

## **Parks Master Plan:**

Hitchcock Design Group has submitted the draft of the parks master plan for the Parks and Recreation Board's review. All feedback should be directed to staff for any adjustments to the plan by the end of June. HDG will present the draft to the Village Board, June 11. Final adoption for the Parks Master Plan is anticipated in July/August 2024.

## **Public Works Open House:**

Parks and Recreation staff participated at the annual Public Works open house on Saturday, May 18. The event provided staff a great opportunity to engage with the public and our local sports affiliates on upcoming parks and recreation summer programs and events. Staff was very pleased with the turnout and the opportunity to be a part of the event.

## **Playgrounds:**

NuToys Leisure Product, Inc and staff visited Celebration Park and Jaycee Park on Monday, May 12 as a follow up from the May 2, Parks and Recreation Board meeting. Staff reviewed the recommend features desired at both Celebration and Jaycee Park with NuToys and reviewed current footprint of the existing playground layouts to ensure all design concepts would work. NuToys will be present at the June 6 Parks and Recreation meeting with updated Concept Plans for recommendation.

Staff also visited the 2025 playground locations scheduled for replacement. Avalon Park and Nature's View Park. The idea is to start the planning process late this summer to assist with budget and scheduling for 2025.

### **Public Properties Update:**

Plote field netting project starts June 4. Staff is working with user groups to ensure smooth transition for all activities. Nockel's Park Pier replacement will be starting the week of June 3. 2 Piers will be installed. Fishing pier will be adjusted closer to the Hain house for. Boat Pier will be installed in same location.

A Request for Board Action is going before the Village Board for Baxter and Woodman for them to be the general contractor for the Barbara Key dredging project, which will transform the front pond area into a fishing and recreational destination for residents. The Village Board approved and allocated funds in the FY24 budget of \$472,000.00.

### **Recreation Update:**

#### **Upcoming Events:**

June 11	Storytime and More! with Huntley Library	Leroy Guy Park
June 11	Curbside Bingo at The Residences	
June 19	Storytime and More! with Algonquin Library	Sunset Splashpad
June 20	First Day of Summer Beach Party	Indian Trail Beach
June 22	Pickleball Tournament	Buddy Baseball Parking Lot
June 27	Create a Magical Fairy Garden	LaBahn Hain House
June 29	Pickleball Tournament	Buddy Baseball Parking Lot
July 9	Storytime and More! with Huntley Library	Avalon Park
July 9	Adult Sugar Cookie Decorating	LaBahn Hain House
July 11	Afternoon of S.T.E.A.M. Fun	Lynn Dillow Park
July 13	Unplug LITH – Family Fun and Entertainment	Sunset Park
July 24	Storytime and More! with Algonquin Library	Sunset Splashpad
July 26	Christmas in July Brunch & Bingo	Cary Park District

The Seasonal Program and Event Guide can be found at [recreation.lith.org](https://recreation.lith.org)

**Rec2U Postcards were mailed to residents the week of May 27. Upcoming events were highlighted along with a QR code leading to the 2024 Summer Program and Event guide.**





**New summer offerings:**

- \* Pickleball Classes and Tournaments
- \* Irish Dance Classes
- \* Minds in Motion youth classes
- \* Additional Preschool Camp offerings
- \* FuntastiCamp full summer registration with payment plan option
- \* New senior trips
- \* Yappy Hour at the Bark Park
- \* Additional Rec2U events at neighborhood parks
- \* Ready, Set, Play! Caregiver & Tot

**Preschool Academy Recap:**

Preschoolers celebrated Mother’s Day with a special evening gathering in each classroom.



This may, the 3-year-old classes learned about the life cycle of butterflies and the pre-k classes learned about the life cycle of chicks.





Preschool Academy 2024-2025 school year enrollment is open with 49 currently registered.

**Beyond the Bell Recap:**

Beyond the Bell 2023/24 school year ended on May 25. The 2024/25 school year enrollment will open in July.

**FuntastiCamp update:**

FuntastiCamp started May 28. Camp had two weeks of training that included Village policies, HR policies, First Aid/CPR and AED certification, Mandate Reporter certification, Food Handler certification, QPR mental health certification, camp operations, camper behavior, and more.

**FUNTASti CAMP**  
VILLAGE OF LAKE IN THE HILLS

## MAY & JUNE - CAMP ACTIVITY SCHEDULE

Camp Cell Phone: (847) 815-9468  
Camp phones are only answered during camp hours: Mon- Fri 7:00am-6pm

Field Trip Days: Camp shirt on field trip days (marked with this symbol)

Swimming or Water Days: Swimsuit, Towel, (marked with this symbol)

Bring a disposable lunch on days marked with this symbol:

**ALWAYS WEAR ATHLETIC SHOES**

Day	Age Group	Activity	Notes
Mon, May 27	k-2	No Camp	MEMORIAL DAY
Tue, May 28	3-4	First day of Summer Camp!	
Wed, May 29	5-7	Fun Filled Day at Sunset Park & Splash Pad	Depart: 11:00 AM Return: 2:00 PM Water Play Day On Camper Made Water Slides
Thur, May 30	k-2	Woodstock Water Works	Depart: 9:00 am Return: 1:00 pm Tree Housecraft, Tent Building & Outdoor Games!
Fri, May 31	3-4	Crafts & Activities at Village Hall	Camp Bracelets & Pool Noodle Shaving Cream Tower
Mon, June 3	5-7	Rocket Ship Fun & Kite Flying	
Tue, June 4	k-2	Woodstock Water Works	Depart: 9:00 am Return: 1:00 pm Water Play & Sports Fun
Wed, June 5	3-4	Groups Games, Fizzy Moon & Toilet Paper Tube Alien	
Thur, June 6	5-7	Museum of Science and Industry Field Trip	Depart: 9:00 am Return: 3:00 pm MUSEUM
Fri, June 7	k-2	Larsen Park Visit	Charades, Scavenger Hunt & Sports Games
Mon, June 10	3-4	Would You Rather & Paper Plates Tennis & Frisbee Fun	
Tue, June 11	5-7	Woodstock Water Works	Depart: 9:00 am Return: 1:00 pm Water Play Day
Wed, June 12	k-2	Kane County Cougars Field Trip	Depart: 9:30 am Return: 3:00 pm
Thur, June 13	3-4	Woodstock Water Works	Depart: 9:00 am Return: 1:00 pm Water Play & Sports Fun
Fri, June 14	5-7	Sunset Park Visit	Depart: 10 am Return: 2:30 pm Simon Says, Obstacle Course & Tug of War

Camp activities subject to changes without notice due to inclement weather or trip availability. Registration Notes: Registration for camp must be received on the Thursday prior to the start of the upcoming camp session by going online to [www.lith.org](http://www.lith.org)

**May Program and Event Recaps:**

Giftmaking Class – Mother’s Day Edition and Lunch Buddies

Staff hosted a Mother’s day gift making class and lunch buddies on May 2, 2024. The event hosted 7 participants for Lunch Buddies and 12 participants for the Mother’s Day Gift Making class.

Giftmaking Class – Father’s Day Edition and Lunch Buddies

