



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

APRIL 25, 2024

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Harlfinger, Anderson, Murphy, and President Bogdanowski.

Motion to allow Trustee Bojarski to attend telephonically was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Anderson, Murphy, Dustin, Harlfinger, and Huckins voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Deputy Chief of Support Services Matt Mannino, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by Trustee Huckins.

Public Comment

None.

Consent Agenda Items moved forward from the April 11, 2024 Board of Trustees Meeting

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the March 26, 2024, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the March 28, 2024, Village Board meeting.
- C. Motion to approve the License Agreement with Boy Scouts of America, Troop #369, under American Legion Post #1231 as its Charter Organization.
- D. Motion to approve the Village support requests from the People for Parks Foundation of Lake in the Hills for the May 26, 2024, event.
- E. Motion to award a Contract to Geske & Sons for the 2024 MFT Road Resurfacing Road Project in an amount not to exceed \$1,079,376.78.



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

APRIL 25, 2024

- F. Motion to approve the IDOT Resolution for Improvement Under the Illinois Highway Code to appropriate \$1,079,376.78 of MFT Funds for the 2024 Resurfacing Program.
- G. Motion to approve Baxter & Woodman's Task Order 2024-6 for 2024 MFT Construction Services in an amount not to exceed \$79,856.00.
- H. Motion to approve the IDOT Resolution for Improvement and Engineering Services Agreement to appropriate \$79,856.00 of MFT Funds for the 2024 Resurfacing Program.
- I. Motion to approve Baxter & Woodman's Task Order 2024-04 for 2025 MFT Design Engineering Services in an amount not to exceed \$30,000.00.
- J. Motion to approve the IDOT Resolution for Improvement and Engineering Services Agreement to appropriate \$30,000.00 of MFT Funds for the 2025 MFT Design Engineering.
- K. Motion to approve Baxter & Woodman's Task Order 2024-05 for Design Engineering Services for the Albrecht Road Resurfacing Project in an amount not to exceed \$27,000.00.
- L. Motion to approve the IDOT Resolution for Improvement and Engineering Services Agreement to appropriate \$27,000.00 of Rebuild Illinois Bond Proceeds within the MFT Fund for the design engineering of the Albrecht Road Resurfacing Project.
- M. Motion to pass Ordinance No. 2024- ____, An Ordinance Approving Piers at Nockels Park.
- N. Motion to accept the Bid and award a Contract to Cube Docks for the Nockels Park Pier Replacement project at a cost not to exceed \$48,500.00.
- O. Motion to pass Ordinance No. 2024- ____, An Ordinance Authorizing the Approval of a Ground Lease between the Village of Lake in the Hills and Todd Ogino for PAP14.

Motion to approve the Consent Agenda items A-O was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the April 9, 2024, Committee of the Whole meeting.



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

APRIL 25, 2024

- B. Motion to approve the Access Easement Agreement between Costco Wholesale Corporation and the Village of Lake in the Hills, conditioned on the receipt of the other parties' signature.
- C. Motion to pass Ordinance No. 2024- ____, An Ordinance Granting a Conditional Use and Variations for Consumers Credit Union at 2450 W. Algonquin Road.
- D. Motion to reject all Bids for the Well 14 Roof and Gutter and Well 12 Siding Replacement project, and enter into negotiations with C3 Construction on an agreement which stipulates the same terms and conditions within the original RFP and Q&A.
- E. Motion to approve the Standard Agreement with Crawford, Murphy & Tilly Inc., for Consultant Services at Illinois Airports for Architectural/ Engineering (A/E), Planning and Special Services in an amount not to exceed \$20,000.00.
- F. Motion to select NuToys Leisure Products, Inc., as an exclusive local representative for Landscape Structures, to perform professional services related to parks and playground services.

Trustee Harlfinger made a motion to remove item D.

Motion to approve the Consent Agenda items A-C and E-F was made by Trustee Huckins and seconded by Trustee Anderson. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the April 12, 2024, Manual Schedule of Bills for FY23 total of all funds \$12,332.23 was made by Trustee Harlfinger and seconded by Trustee Murphy. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the April 12, 2024, Manual Schedule of Bills for FY24 total of all funds \$186,665.37 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Motion to approve the April 26, 2024, Schedule of Bills total of all funds \$257,259.69 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Bojarski, Murphy, Huckins, Harlfinger, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the March 2024 Manual Bills total of all funds \$1,007,311.49 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Murphy, Dustin, Huckins, Bojarski, Anderson, and Harlfinger voted Aye. No Nays. Motion carried.



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

APRIL 25, 2024

Village Administrator and Department Head Reports

Director Svalenka announced that the Algonquin/Lake in the Hills Chamber of Commerce will be hosting a ribbon cutting ceremony for Lash Out Spa at their 9243 S Illinois Rt 31 location on Thursday, May 2nd at 5:00 pm.

Director Svalenka also noted that the Comprehensive Plan's Open House had low attendance, likely due to poor weather. In order to obtain more feedback from residents, an online version is being planned.

Board of Trustee Reports

None.

Village President Reports

Motion to approve the Appointment of Deputy Chief Mannino to the position of Chief of Police effective July 11, 2024, to December 31, 2024, was made by Trustee Bojarski and seconded by Trustee Huckins.

Trustee Harlfinger wished Deputy Chief Mannino luck with the new position.

On roll call vote, Trustees Dustin, Murphy, Bojarski, Huckins, Anderson, and Harlfinger voted Aye. No Nays. Motion carried.

President Bogdanowski noted that July 12th will be Deputy Chief Mannino's first day as Chief of Police.

Unfinished Business

- D. Motion to reject all Bids for the Well 14 Roof and Gutter and Well 12 Siding Replacement project and enter into negotiations with C3 Construction on an agreement which stipulates the same terms and conditions within the original RFP and Q&A was made by Trustee Huckins and seconded by Trustee Anderson.

Trustee Harlfinger recused himself.

On roll call vote, Trustees Bojarski, Anderson, Huckins, Dustin, and Murphy voted Aye. No Nays. Motion carried.

New Business

None.

Closed Session

Motion to enter into Closed Session to discuss Approval/Semi-Annual Review of Closed Session Minutes (5 ILCS 120/2(c)(21)) was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Bojarski, Murphy, Huckins, Dustin, and Harlfinger voted Aye. No Nays. Motion Carried.



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

APRIL 25, 2024

Return from Closed Session

Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, Murphy, Anderson, and President Bogdanowski.

Motion to continue to hold the previously approved Closed Session minutes of December 9, 2021, release the previously approved Closed Session minutes of February 24, 2022, and to approve and hold the Closed Session minutes of October 12, 2023, was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Bojarski, Murphy, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

Adjournment

A motion to adjourn the meeting was made by Trustee Murphy and seconded by Trustee Anderson. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:47 pm.

Submitted by,

A handwritten signature in black ink that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk