



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

SEPTEMBER 21, 2021

## Call to Order

The meeting was called to order at 8:15 pm.

Roll call was answered by Trustees Harlfinger, Dustin, Huckins, Bojarski, Anderson, Murphy, and President Bogdanowski.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Tom Migatz, Community and Economic Development Director Josh Langen, IT Manager Joe Neilon, Airport Manager Michael Peranich, Village Attorney Brandy Quance, and Village Clerk Shannon DuBeau.

## Public Comment

None.

## Consent Agenda

- A. Motion to accept and place on file the minutes of the September 7, 2021 Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the September 9, 2021 Village Board meeting.

Motion to approve the Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Dustin, Harlfinger, Murphy, Anderson, and Huckins voted Aye. No Nays. Motion carried.

## Omnibus Agenda

**The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.**

- A. Motion to pass Ordinance No. 2021- \_\_\_\_, An Ordinance Amending Appendix B, Comprehensive Fine and Fee Schedule, Section 3 Fees, Non-Offense, of the Lake in the Hills Municipal Code.
- B. Motion to pass Ordinance No. 2021- \_\_\_\_, An Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Lake in the Hills.
- C. Motion to award a contract to SRU Communications and Technology, Inc. for the Board Room Audio/Video Upgrade in an amount not to exceed \$38,979.48.
- D. Motion to approve and authorize the Village President to execute an Agreement with Crawford, Murphy, and Tilly, Inc. for Runway Design Engineering and Special Services in an amount not to exceed \$157,400.00.

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- E. Motion of concurrence from the Village Board of Trustees to allow the State of Illinois to award the runway 8/26 rehabilitation and reprofiling project to Plote Construction, Inc. in the amount of \$2,294,000.
- F. Motion to pass Ordinance No. 2021-\_\_\_\_, An Ordinance Granting Variations to Section 7.4 Residential Bulk Chart in the R-2 Zoning District at 65 Hilltop Drive, Parcel 19-20-455-040.

Trustee Harlfinger made a motion to remove item B.

Trustee Anderson made a motion to remove item C.

Motion to approve the Omnibus Agenda items A and D-F was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Dustin, Bojarski, Huckins, Murphy, Harlfinger, and Anderson voted Aye. No Nays. Motion carried.

## Approval of the Schedule of Bills

Motion to approve the September 24, 2021 Schedule of Bills total of all funds \$400,595.41 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the August 2021 Manual Bills total of all funds \$514,789.04 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

## Village Administrator and Department Head Reports

Director Langen announced that the Village has met with Cary and Algonquin with regard to the Algonquin-Cary Subarea Plan. He recommends the formation of policy and advisory committees.

Director Migatz announced that the Illinois Food Scrap Coalition has recognized the Village of Lake in the Hills for its Food Scrap Program.

## Board of Trustee Reports

None.

## Village President Reports

None.

## Unfinished Business

- B. Motion to pass Ordinance No. 2021-\_\_\_\_, An Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Lake in the Hills was made by Trustee Harlfinger and seconded by Trustee Huckins.

Trustee Harlfinger would like the ordinance to read that it recognizes the current Board and President.



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On roll call vote, Trustees Anderson, Harlfinger, Huckins, Bojarski, Dustin, and Murphy voted Aye. No Nays. Motion carried.

- C. Motion to award a contract to SRU Communications and Technology, Inc. for the Board Room Audio/Video Upgrade in an amount not to exceed \$38,979.48 was made by Trustee Huckins and seconded by Trustee Harlfinger.

Trustee Anderson stated that she wants a guarantee on the wiring before approving the contract. IT Manager Joe Neilon read from the contract, stating that SRU warrants its parts and labor for one-year. Trustee Harlfinger asked if there are also Manufacturer warranties. Trustee Anderson requested more specifics. Joe listed a manufacturers warranty, a one-year warranty on parts and labor, and a limited warranty on labor. Trustee Anderson expressed concern over the current state of the Boardroom audio and wants to be sure that the contracted work will fully resolve the issues. Joe explained that the goal is to completely rewire the room. President Bogdanowski asked how the warranty will be affected if current wires are reused. Joe stated that all work completed will be warranted. President Bogdanowski asked Joe to confirm that all wires, new or reused, will be in working condition before the job is considered completed. Joe confirmed this. Trustee Dustin asked how many devices will be wireless. Joe responded that only the touchscreen tablet will be wireless.

Trustee Harlfinger asked for clarity on the duration of construction. Joe stated that the work to be done in the Boardroom is expected to take five-days. Trustee Harlfinger questioned where the Board will meet if the Boardroom is under construction. Administrator Mullard explained that the audio system will only be out of commission for five business days. Trustee Harlfinger expressed concern over issues with replacing wiring in the walls and under the floor, asking for the size of the conduit. Joe explained that Public Works was on site to assist SRU Communications and Technology, Inc. with the planning phase.

On roll call vote, Trustees Bojarski, Murphy, Dustin, Huckins, Anderson, and Harlfinger voted Aye. No Nays. Motion carried.

## New Business

None.

## Adjournment

A motion to adjourn the meeting was made by Trustee Murphy and seconded by Trustee Bojarski. On roll call vote, Trustees Anderson, Bojarski, Murphy, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:28 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk

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