



## Call to Order

The meeting was called to order at 6:30pm. Roll Call was answered by Members Wackerlin, Cairns, Donahue, Carman, and Vice-Chairman Andrea. Chairwoman Tredore was absent.

Also present were Director of Parks and Recreation Randy Splitt, Superintendent of Parks and Recreation Kim Buscemi, and Recording Secretary Dana Popovich.

## Audience Participation

Audience member John Cleary said he is retired and just wanted to volunteer his time where needed.

## Approval of Meeting Minutes

Motion to accept the Parks and Recreation meeting minutes of December 7, 2023 was made by Member Cairns and seconded by Member Sivakumar. The motion was approved by a voice vote Of 6-0.

## Old Business

None

## New Business

### **A. Parks Master Plan Connect Phase- Community Involvement**

Director Splitt met with Hitchcock Design to discuss the next three steps in the Connect Phase. Included in the Boards packet is a draft of the industry standard survey that has been customized for our community. Director Splitt asked the Board to provide input to ensure the right questions are asked in order to get the desired feedback. Hitchcock Design Group will use an online platform called Survey Monkey and send a test view for Staff and the Parks and Recreation Board to review before going live. This survey will be delivered through social media, Community Pass, posted on the Village's website, and shared with our stakeholder groups. Director Splitt said that Hitchcock Design Group is looking to have that out to staff and the Board by January 20 and a go live date of January 29. The survey will be available for public input for thirty (30) days. The survey will be followed by the Community Input Meeting. The third part of the Connect Phase is interviewing the stakeholders which have been identified as the school districts, libraries, sporting groups, and any other groups that have a vested interest in the future of our Parks and Recreation Department. Once all of this is complete staff will review everything and present the findings at the March Parks and Recreation Board meeting.

The Board and Director Splitt discussed the distribution of the survey.

### **B. 2024 Budget, Projects, and Goals**

Director Splitt discussed the goals for 2024, which are included in the packet. Director Splitt said at the February Board meeting they are inviting some affiliate groups to come and introduce themselves to the Parks and Recreation Board.

Member Carman asked if they would be hiring any more staff for the Parks and Recreation Department.



# Village of Lake in the Hills

## PARKS AND RECREATION BOARD MEETING

January 04, 2024

Superintendent of Parks and Recreation Buscemi announced that a new Recreation Supervisor with an extensive background in Parks and Recreation will start on Monday.

Director Splitt discussed the 2024 Summer Sunset Fest and indicated that input from the Parks and Recreation Board, as well as from the community is being solicited.

## Staff Reports

Superintendent Buscemi wanted to share a couple of the changes that they are making to the Sunset Fest schedule. On Saturday after the parade the Parks and Recreation staff are proposing a community picnic on the Sunset Fest grounds, instead of the Kid Zone. They are also looking at changing things up on Sunday. Superintendent Buscemi discussed the different bands that will be playing at Sunset Fest this year.

Superintendent Buscemi reviewed staff reports, past events, and upcoming events. She also reviewed how the drop-in classes have doubled in size from 2022 to 2023, due largely from the Wednesday drop-in class.

Director Splitt said he enjoyed being part of the team and helping out with events.

Member Wackerlin asked if word of mouth is what made the drop-in class double. Superintendent Buscemi said that the Wednesday drop-in class was new for 2023. It is a sewing group that gets together, and usually consists of twenty to thirty women.

## Village Trustee Liaison Report

None

## Member Reports

Member Wackerlin suggested having a polar plunge. Vice-Chairman Andrea said he has done one, and that would be great to get something like that started. The Board discussed the idea of a polar plunge.

Vice-Chairman Andrea asked when they would be getting information on what they need to do for Sunset Fest. Superintendent Buscemi said that they just had their first meeting as a staff on Tuesday.

Member Sivakumar wanted to just say she attended the ceremony for the veterans and she said it was phenomenal.

Member Carman had an idea for Sunset Fest. She said maybe have a friendly competition between the school rivalries.

Member Wackerlin asked about the Community Gardens and what was happening with that.

Member Donahue requested getting the information about sponsorship out to them as soon as possible so they can get started with that.

## Adjournment



# Village of Lake in the Hills

**PARKS AND RECREATION BOARD MEETING**

**January 04, 2024**

A motion to adjourn the meeting was made by Member Sivakumar and seconded by Member Donahue. The motion was approved by a voice vote 6-0.

There being no further business to discuss, the Parks and Recreation Board meeting was adjourned at 7:15PM.

Submitted by

A handwritten signature in cursive script that reads "Dana Popovich".

Dana Popovich  
Recording Secretary