



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

FEBRUARY 8, 2024

## Call to Order

The meeting was called to order at 8:20 pm.

Roll call was answered by Trustees Dustin, Bojarski, Anderson, Murphy, and President Bogdanowski.

Trustee Huckins was not present.

Motion to allow Trustee Harlfinger to attend telephonically was made by Trustee Bojarski and seconded by Trustee Murphy. On roll call vote, Trustees Anderson, Murphy, Bojarski, and Dustin voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

## Public Comment

None.

## Consent Agenda

**This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.**

- A. Motion to accept and place on file the minutes of the January 23, 2024, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the January 25, 2024, Village Board meeting.
- C. Motion to pass Resolution No. 2024- \_\_\_\_, A Resolution regarding CMAP's Report Entitled "Plan of Action for Regional Transit" (PART).
- D. Motion to waive Competitive Bidding and approve the Contract to Supply Amusements with Windy City Amusements, Inc. for the 2024 Summer Sunset Festival.
- E. Motion to approve an Addendum to Terms of Construction Manager Agreement between the Village of Lake in the Hills and Camosy Incorporated regarding self-performed work by Construction Manager.
- F. Motion to approve a Temporary Use Permit for a Carnival at 101 N. Randall Road from April 19 through April 21, 2024, and from April 26, through April 28, 2024.



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- G. Motion to approve the second option year for Custodial Cleaning Services with Alpha Cleaning Company for Fiscal Year 20024 in an amount not to exceed \$79,087.00.
- H. Motion to accept the bid and award a contract to Mark I Landscaping for Grounds Maintenance Services in 2024 for an amount not to exceed \$500,667.00.
- I. Motion to accept the proposal and award a one-year contract from April 12, 2024, through April 11, 2025, to Avalon Petroleum for no lead gasoline and diesel fuel.
- J. Motion to reject all Bids and waive Competitive Bidding for the 2024 Bike Path Resurfacing project.
- K. Motion to pass Ordinance No. 2024- \_\_\_\_, An Ordinance approving a Budget Amendment to the Operating Budget for the Fiscal Year Ending December 31, 2024.

Trustee Murphy made a motion to remove item F.

Trustee Dustin made a motion to remove item D.

Motion to approve the Consent Agenda items A-C, E, and G-K was made by Trustee Dustin and seconded by Trustee Bojarski. On roll call vote, Trustees Anderson, Dustin, Bojarski, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

## Approval of the Schedule of Bills

Motion to approve the February 9, 2024, Schedule of Bills for FY23 total of all funds \$170,767.13 was made by Trustee Dustin and seconded by Trustee Murphy. On roll call vote, Trustees Bojarski, Murphy, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the February 9, 2024, Schedule of Bills for FY24 total of all funds \$190,292.33 was made by Trustee Dustin and seconded by Trustee Anderson. On roll call vote, Trustees Bojarski, Anderson, Murphy, Harlfinger, and Dustin voted Aye. No Nays. Motion carried.

## Village Administrator and Department Head Reports

None.

## Board of Trustee Reports

None.

## Village President Reports

None.



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## Unfinished Business

- F. Motion to approve a Temporary Use Permit for a Carnival at 101 N. Randall Road from April 19 through April 21, 2024, and from April 26, through April 28, 2024 was made by Trustee Murphy and seconded by Trustee Bojarski.

Trustee Murphy asked if the Chamber is willing to limit the carnival to one weekend. Chamber Vice Chair Mark Bidingler stated that the vendor, Windy City Amusements, requested the carnival span two weekends as a result of poor profits during the 2023 carnival. The Chamber's goal is to make a large enough profit to build a substantial Business Emergency fund.

Trustee Anderson asked for Chief Frake's position on this. Chief Frake stated that there were no issues to report from the 2023 carnival. Officers were not on-site but were made aware of the event in case they were needed. Concerns over perimeter fencing and approval from businesses for parking have been addressed by the Chamber.

On roll call vote, Trustees Anderson and Harlfinger voted Nay, Trustees Bojarski and Dustin voted Aye, and Trustee Murphy voted Nay. Motion failed.

- D. Motion to waive Competitive Bidding and approve the Contract to Supply Amusements with Windy City Amusements, Inc. for the 2024 Summer Sunset Festival.

No action was taken on this item because it was not moved to the agenda during the Committee of the Whole meeting.

## New Business

None.

## Adjournment

A motion to adjourn the meeting was made by Trustee Anderson and seconded by Trustee Dustin. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:32 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk

Board of Trustees Meeting  
February 8, 2024