



600 Harvest Gate
Lake in the Hills, IL 60156

(847) 960-7440
Fax: (847) 960-7445
www.lith.org

FIREPLACE PROCEDURES AND REQUIREMENTS

1. Submit the following for a complete submittal:
 - a. Completed building permit application.
 - b. Plat of survey of your home indicating the proposed fireplace location
 - c. Manufacturer's specifications for the proposed fireplace
 - d. A masonry fireplace requires a drawing of the entire fireplace from the footing to the top of the fireplace flue.
2. A wood-burning fireplace shall have a tight-fitting flue damper or gasketed doors.
3. A prefabricated fireplace chase shall have a minimum of 5/8 inch drywall on all walls common to the main building per Village Ordinance 24.02.
4. A prefabricated fireplace shall have gasketed doors installed.
5. Gas valves for fireplaces shall be located within 3 feet of the fireplace opening.
6. Allow 10 business days after submitting your application, plat of survey and specifications for the review process before the permit can be issued.
7. Contractors are to be licensed with the Village of Lake in the Hills prior to permit issuance.
8. A rough inspection is required to inspect the fireplace chase for the proper drywall requirements. A final inspection is also required.
9. A completed application is required. Applications are available at Village Hall and on the Village's website using the link below:

<https://www.lith.org/government/departments/community-services/community-development/building-permits-licensing>

10. Submit your building permit application, with all attachments, to the Village Hall via U.S. mail, walk in, after-hours drop box located at the parking lot entrance, or email at cd@lith.org. No money is due at submittal time. We will contact you if more information is needed or when the permit is ready. We can arrange for online permit payment and to email the approved permit to you.

Two business days before you dig, contact JULIE (Joint Utility Locating Information for Excavators) at 8-1-1, 312-744-7000, or online at <https://www.illinois1call.com#>. This is a free service

Homeowner is responsible for this permit in its entirety. Homeowner takes full responsibility for damages incurred during construction. This includes damage to the public right-of-way, including streets, curbs, sidewalks, driveways and trees.