



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

JANUARY 25, 2024

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Bojarski, Anderson, Murphy, and President Bogdanowski.

Motion to allow Trustee Harlfinger to attend telephonically was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Anderson, Murphy, Bojarski, Dustin, and Huckins voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by Algonquin/LITH Chamber of Commerce Chairperson Toni Spena. Ms. Spena shared that the chamber has grown 10% in the last 6 months and more growth is planned for the upcoming year.

Presentation

President Bogdanowski presented the Employee Years of Service Award to Chief Frake and highlighted the many milestones achieved during her 30 years of service with the Lake in the Hills Police Department.

Public Comment

Cecilia Carman addressed the Board to share positive feedback about Director McDillon, stating that several East Dundee Village staff members spoke of him with gratitude and respect.

EAA Chapter 790 member Tom Solar addressed the Board regarding transient parking on Lake in the Hills Airport grounds. Mr. Solar explained that in the past, Young Eagles planes were marshaled to the southeast area of the airport, which was used for transient parking. Access to this area was lost when the property located at 8545 Pyott Road was purchased 2 years ago. Without this transient parking area, the group's annual pancake breakfast, which funded Youth in Aviation Scholarships for members, ceased. In hopes of regaining transient parking and resuming events of this nature, Mr. Solar requested that the area at the southeast corner adjacent to the airport be rezoned for aviation businesses only.

Lake in the Hills Hanger owner Mike Monreal addressed the Board in regard to Arias Truck Repair's requested ordinance granting conditional uses for 8545 Pyott Road. He stated that traffic around the airport is already bad and expects it to get worse with the addition of an automotive business nearby. Mr. Monreal requested security for the airport boundaries should the ordinance pass.



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Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the January 11, 2024, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the January 11, 2024, Village Board meeting.
- C. Motion to approve the Master Services Agreement with OpenGov, Inc.
- D. Motion to pass Ordinance No. 2024- ____, An Ordinance Amending Chapter 4, Police Department, of the Lake in the Hills Municipal Code.
- E. Motion to approve the Master Software License Agreement with DACRA Tech, LLC.
- F. Motion to pass Ordinance No. 2024- ____, An Ordinance Approving a Budget Amendment to the Operating Budget for the Fiscal Year Ending December 31, 2024.
- G. Motion to pass Ordinance No. 2024- ____, An Ordinance Denying Variations for a Privacy Screening Fence at 2840 Briarcliff Lane.
- H. Motion to accept the bid and award a contract for Generator Maintenance and Inspection Services with Rush Power Systems in an amount not to exceed \$46,056.00.

Trustee Dustin made a motion to remove item C.

Trustee Huckins made a motion to remove item G.

Motion to approve the Consent Agenda items A-B, D-F, and H was made by Trustee Huckins and seconded by Trustee Anderson. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the January 26, 2024, Schedule of Bills for FY23 total of all funds \$252,832.77 was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the January 26, 2024, Schedule of Bills for FY23 total of all funds \$252,832.77 was made by Trustee Huckins and seconded by Trustee Dustin. On roll call vote, Trustees Murphy, Dustin, Huckins, Bojarski, Anderson, and Harlfinger voted Aye. No Nays. Motion carried.



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Motion to approve the December 2023 Manual Bills total of all funds \$1,048,467.68 was made by Trustee Huckins and seconded by Trustee Dustin. On roll call vote, Trustees Anderson, Murphy, Bojarski, Dustin, Harlfinger, and Huckins voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Trustee Anderson read a Parks Master Plan memo on behalf of Parks & Recreation Director Randy Split outlining three opportunities for the public to provide input. These opportunities include:

- A [Community Survey](#), which will be available via social media, community pass, the village website, and key community stakeholder groups from January 29th – February 23rd.
- A Community Input Workshop on Wednesday, February 7th at 6:30 pm at Village Hall.
- Online Stakeholder Interviews hosted via Microsoft Teams on Tuesday, February 13th.

Hitchcock Design Group plans to present their Concept Phase findings to Village staff in early March and will review the Analyze and Connect Phase at the Parks & Recreation Board meeting on March 7th.

Board of Trustee Reports

None.

Village President Reports

President Bogdanowski requested that the next set of Board meetings be combined on February 8th.

Unfinished Business

A. Motion to pass Ordinance No. 2024- ____, An Ordinance Denying Conditional Uses for Arias Truck Repair at 8545 Pyott Road.

No action was made on motion.

B. Motion to kill the motion to pass an Ordinance Denying Conditional Uses for Arias Truck Repair at 8545 Pyott Road was made by Trustee Huckins and seconded by Trustee Murphy.

On roll call vote, Trustees Anderson, Harlfinger, Huckins, Bojarski, Dustin, and Murphy voted Aye. No Nays. Motion carried.

C. Motion to pass Ordinance No. 2024- ____, An Ordinance Granting Conditional Uses for Arias Truck Repair at 8545 Pyott Road was made by Trustee Huckins and seconded by Trustee Anderson.

On roll call vote, Trustees Murphy, Anderson, Bojarski, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.



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Items that were removed from the Consent Agenda

- C. Motion to approve the Master Services Agreement with OpenGov, Inc. was made by Trustee Dustin and seconded by Trustee Huckins.

Trustee Dustin stated that he views the rate increase as excessive.

On roll call vote, Trustees Bojarski and Huckins voted Aye, Trustee Dustin voted No, Trustees Murphy, Anderson, and Harlfinger voted Aye. Motion carried.

- G. Motion to pass Ordinance No. 2024- ____, An Ordinance Denying Variations for a Privacy Screening Fence at 2840 Briarcliff Lane.

President Bogdanowski stated that no action would be taken on this item since it had not been moved to the agenda during the Committee of the Whole meeting.

New Business

None.

Adjournment

A motion to adjourn the meeting was made by Trustee Anderson and seconded by Trustee Murphy. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:50 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk