



PUBLIC MEETING NOTICE AND AGENDA  
BOARD OF TRUSTEES MEETING

FEBRUARY 8, 2024  
7:45 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment  
The public is invited to make an issue-oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration.
5. Consent Agenda  
**This portion of the agenda contains several items which will be acted upon in one motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.**
  - A. Motion to accept and place on file the minutes of the January 23, 2024 Committee of the Whole meeting.
  - B. Motion to accept and place on file the minutes of the January 25, 2024 Village Board meeting.
  - C. Motion to pass Resolution No. 2024- \_\_\_\_, A Resolution regarding CMAP's Report Entitled "Plan of Action for Regional Transit" (PART).
  - D. Motion to waive Competitive Bidding and approve the Contract to Supply Amusements with Windy City Amusements, Inc. for the 2024 Summer Sunset Festival.
  - E. Motion to approve an Addendum to Terms of Construction Manager Agreement between the Village of Lake in the Hills and Camosy Incorporated regarding self-performed work by Construction Manager.
  - F. Motion to approve a Temporary Use Permit for a Carnival at 101 N. Randall Road from April 19 through April 21, 2024, and from April 26, through April 28, 2024.
  - G. Motion to approve the second option year for Custodial Cleaning Services with Alpha Cleaning Company for Fiscal Year 2024 in an amount not to exceed \$79,087.00.
  - H. Motion to accept the bid and award a contract to Mark I Landscaping for Grounds Maintenance Services in 2024 for an amount not to exceed \$500,667.00.
  - I. Motion to accept the proposal and award a one-year contract from April 12, 2024 through April 11, 2025 to Avalon Petroleum for no lead gasoline and diesel fuel.

J. Motion to reject all Bids and waive Competitive Bidding for the 2024 Bike Path Resurfacing project.

K. Motion to pass Ordinance No. 2024- \_\_\_\_, An Ordinance approving a Budget Amendment to the Operating Budget for the Fiscal Year Ending December 31, 2024.

6. Approval of the February 9, 2024 Schedule of Bills for FY23

General Fund	\$ 38,482.47
Lakes Project Fund	\$ 64,741.45
Police Facility Fund	\$ 43,847.61
Water O&M Fund	\$ 23,635.44
Airport O&M Fund	\$ 60.16
Total of All Funds	\$ 170,767.13

Approval of the February 9, 2024 Schedule of Bills for FY24

General Fund	\$ 168,775.39
Water O&M Fund	\$ 19,615.08
Airport O&M Fund	\$ 1,901.86
Total of All Funds	\$ 190,292.33

- 7. Village Administrator and Department Head Reports
- 8. Board of Trustees Reports
- 9. Village President's Report
- 10. Unfinished Business
- 11. New Business
- 12. Adjournment

MEETING LOCATION  
Village of Lake in the Hills  
600 Harvest Gate  
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7400 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

COMMITTEE OF THE WHOLE MEETING

JANUARY 23, 2024

## Call to Order

The meeting was called to order at 7:30 pm.

The Pledge of Allegiance was led by Boy Scout Troop 151 of Algonquin.

Roll call was answered by Trustees Huckins, Dustin, Bojarski, Anderson, Murphy, and President Bogdanowski.

Motion to allow Trustee Harlfinger to attend telephonically was made by Trustee Huckins and seconded by Trustee Bojarski. On roll call vote, Trustees Anderson, Murphy, Bojarski, Dustin, and Huckins voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

## Audience Participation

James Dixon addressed the Board in regard to the privacy screening dispute at 2840 Briarcliff Lane. Mr. Dixon stated that when someone makes multiple false reports to the police for a personal agenda, the local government is within its rights to send a bill for that waste of community services.

Marissa Xicotencatl, daughter of the 2840 Briarcliff Lane zoning variation applicant Nicole Xicotencatl, described years of verbal harassment that her family has endured from their backyard neighbor and asked the Board to approve a variation for their privacy screen.

Brittany Manning, daughter of the 2840 Briarcliff Lane zoning variation applicant Nicole Xicotencatl, stated that only 4 of the 9 review factors for variation were denied and asked the Board to consider the waste of resources due to the multiple false reports by her neighbor. She also asked the Board to take into consideration that the complainant is not present.

2840 Briarcliff Lane zoning variation applicant Nicole Xicotencatl stated that she first tried to shield her family from her rear neighbor with the use of shrubbery and sunshades. She has now spent over \$25k to keep the neighbor from making false claims to the police. Mrs. Xicotencatl believes that if the privacy screen is removed, the neighbor will resume making calls to the police. During court proceedings, the rear neighbor showed video of Mrs. Xicotencatl's backdoor and kitchen and recited the family's schedules. Mrs. Xicotencatl claims that the screening was approved by a member of the Village staff and adjustments were made in accordance with his guidance. Mrs. Xicotencatl requested that a nuisance ordinance be used to protect her against the neighbor's behavior citing the disruption to her family's reasonable ability to enjoy their own property.



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## Administration

### **Request to Approve a One-year Initial Agreement with OpenGov Inc., with Two (2) One-year Renewal Terms, for Software and Services Related to Cartegraph Systems**

Presented by Village Administrator Shannon Andrews

Staff seeks Village Board consideration to enter into a one-year, initial term master services agreement, with two one-year renewal terms, related to the Cartegraph Operations Management System (OMS) software and services.

The Village began using the Cartegraph OMS in 2015 to help manage the Village's assets and resident work order requests. The current contract expires on February 1, 2024. To continue using this proprietary software, the Village needs to execute a new contract with OpenGov. The previous contracts were with Cartegraph Systems, LLC; however, OpenGov acquired Cartegraph in 2022. The Cartegraph OMS software has been an invaluable tool in managing Village assets, inventory, equipment, labor, and training. Public Works staff use Cartegraph on a daily basis for their work orders, asset management, field work, and more. Under the recently amended purchasing policy, the annual amount of the software subscription can be approved via the Village Administrator; however, the three-year total is in excess of \$100,000. Staff respectfully requests Board approval to enter into a one-year initial agreement with OpenGov Inc., with two (2) one-year renewal terms, for software and services related to Cartegraph Systems.

#### **Financial Impact**

The Village's Fiscal Year 2024 Budget includes \$46,125.00 for support and use of the Cartegraph OMS work management software, a 5% increase over the FY23 cost. The costs for 2025 and 2026 also reflect a 5% increase in cost, at \$48,431.41 and \$50,852.98, respectively.

Staff recommends a motion to enter into a Master Services Agreement with OpenGov, Inc.

Trustee Dustin questioned why the software deserves a 15% increase over 3 years. Director Bosack explained that this is the going rate for software increases. Trustee Dustin stated that the increase seems excessive.

Motion was made to place this item on the Village Board Agenda.

## Police

### **Request to Approve the Ordinance Amending Chapter 4, Police Department, of the Lake in the Hills Municipal Code**

Presented by Chief of Police Mary Frake

Pursuant to Public Act 103-0357 which was effective January 1, 2024, the citizenship requirement for the position of police officer has been expanded to include an individual who is not a citizen but is legally authorized to work in the United States under federal law or is an individual against whom immigration action has been deferred by the



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U.S. Citizenship and Immigration Services under the federal Deferred Action for Childhood Arrivals (DACA) process. The law required a change to the citizenship section of Chapter 4 of the Municipal Code.

With situations present to change one section of the Municipal Code, we have taken the opportunity to make all the recommended changes to a Chapter to ensure that we are working towards a more streamlined and organized set of regulations. While the majority of the changes involve clarifying language and processes, the more notable changes are as follows:

- Permitting the POWER test card be submitted in lieu of taking the physical agility test.
- Changing the full-time employment capacity period of a lateral entry candidate from (18) months to six (6) months.
- The Chief of Police may consider and appoint qualified candidates who have served as full-time employees of the Village for at least six (6) months instead of (18) months.
- The probationary period of entry level candidates has been extended to (18) months from (12) months.
- Section 4.10 Accidental injury to, or death of, police officer; Outdated language was stricken to reference the Village's Personnel Rules & Regulations and the Illinois Worker's Compensation and Occupational Diseases Act.

Staff recommends a motion to approve the Ordinance amending Chapter 4, Police Department, of the Lake in the Hills Municipal Code.

Trustee Huckins asked if the change in requirements for lateral entry is being asked for by the Lake in the Hills Police Department or by the state. Chief Frake stated that the Lake in the Hills Police Department prompted the change. She added that the citizenship requirement is the only change that is being required by law.

Trustee Bojarski asked for more information on the POWER test card. Chief Frake explained that the card shows that the cardholder has met the agility requirements.

Motion was made to place this item on the Village Board Agenda.

## **Request to Approve a f Master Software Licensing Agreement with DACRA Tech LLC**

Presented by Chief of Police Mary Frake

The Village currently utilizes an ordinance violation software to process the entire life cycle of tickets issued for violations of the Lake in the Hills Municipal Code. The Village has experienced significant issues with the current vendor and proposed in the FY24 budget a replacement software option which was approved. The processing of ordinance violations involves several departments, so a committee was formed involving Police, Finance, and Community Development to evaluate three vendors: DACRA Tech, Quicket Solutions, and Tyler Technologies. Based upon two-year service agreements the following were the estimated costs:

- Quicket Solutions - \$53,400 (\$28,200 in 2024 and \$25,200 in 2025)



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- DACRA Tech - \$65,000 (\$35,000 in 2024 and \$30,000 in 2025)
- Tyler Technologies - \$145,372 (\$112,696 in 2024 and \$32,676 in 2025)

Reference checks were conducted on the vendors. The agencies contacted reported being pleased with DACRA's performance but were not favorable to their experiences with Quicket Solutions. The department has had our own internal dealings with Quicket Solutions and found that the system does not perform as advertised. Ultimately, DACRA was selected as the preferred vendor. Additionally, DACRA provides an all-in-one solution for the processing of state and municipal e-citations which would have a significant impact on the efficiencies within the Patrol and Records divisions.

### Financial Impact

The initial investment in 2024 with DACRA Tech LLC is \$35,000 which had been budgeted in the Capital Improvement Fund (CIP). This includes \$15,000 in installation costs and another \$20,000 for eight months of maintenance costs. Year 2 includes a full twelve months of maintenance costs for a total of \$30,000.

Since the one-time costs do not meet the minimum capital threshold for software (\$25,000), a budget amendment will be required to move \$35,000 from the CIP Fund to the General Fund. At the same time, the budgeted General Fund transfer to the CIP Fund will be reduced by \$35,000 for a net zero effect on balances for both funds.

Staff recommends a motion to approve the DACRA Tech LLC Master Software License Agreement and a motion to approve an Ordinance Approving a Budget Amendment to the Operating Budget for the Fiscal Year Ending December 31, 2024.

Motion was made to place this item on the Village Board Agenda.

## Community Development

### Informational Item Concerning Conditional Uses for Arias Truck Repair at 8545 Pyott Road

Presented by Director of Community Development John Svalenka

At the January 11, 2024, Committee of the Whole meeting staff presented a request from Oleksandr Kes Kovalskyi of Arias Truck Repair, Inc. regarding a conditional use permit for automotive service to allow for the use of the property at 8545 Pyott Road for truck repair, and for a conditional use permit to allow the outdoor storage of vehicles accessory to the truck repair business. Village staff had reviewed the requested conditional uses according to the seven standards listed in the Zoning Code and found that the request was not supported one of the seven factors. Further, while staff did find that the request is supported by the other six review factors, it was noted that those positive findings were subject to the applicant complying with a long list of conditions. Therefore, staff had recommended that the conditional use permits be denied. The Planning & Zoning Commission conducted a public hearing on December 18, 2023, to consider the requested conditional uses. Based on the staff report and the testimony provided during the public hearing, the Commission recommended denial of the requests by a vote of 6-0.



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The Board of Trustees received public comments supporting the approval of the conditional uses from the current owner of the subject property at 8545 Pyott Road, from the realtor representing the owner, and from the owner of the neighboring property at 8585 Pyott Road. The trustees then generally expressed the opinion that the conditional uses could be approved if the applicant were to be able to comply with the list of conditions.

At the January 11, 2024, Board of Trustees meeting, the trustees removed the motion to pass an ordinance denying the conditional uses from the Consent Agenda and considered the case during Unfinished Business. The trustees heard additional comments from the current property owner and from the applicant and reviewed the draft list of conditions one-by-one. The trustees provided Village staff with direction regarding which conditions could be eliminated, which conditions could be amended, and which conditions should be required. The trustees then approved a motion to postpone consideration of the requests until the January 25th, 2024, Board of Trustees meeting.

Based on the direction from the trustees, Village staff drafted a new ordinance to grant approval of the requested conditional uses subject to a list of conditions. The draft conditions included in the ordinance are listed below along with detailed explanations.

## Conditions

The proposed conditions are in italics. Staff comments about the conditions are in regular text.

- All vehicle repairs must take place inside the Existing Building on the Property and no exterior vehicle repairs shall be allowed.*  
COMMENT: This condition remains unchanged.
- Vehicles in disrepair may not be stored outside the Existing Building for longer than 30 days.*  
COMMENT: This condition remains unchanged.
- The Applicant must install and maintain painted pavement markings around the perimeter of the outdoor vehicle storage areas, subject to review and approval of the paint locations by Village staff.*  
COMMENT: Staff eliminated the requirement for a fence and replaced it with a requirement for painted pavement marking. This eliminates the need for FAA approval of the fence, and eliminates potential conflicts with airplanes and snowplows, while still allowing formal demarcation of the permitted vehicle parking areas.
- The Applicant must enter into a through-the-fence airport access license agreement with the Village, and such an agreement must remain in effect at all times that the Proposed Uses are operated on the Property.*  
COMMENT: Staff eliminated the requirement to obtain FAA approval and reduced the condition to only require Village approval of a through-the-fence airport access license agreement.
- The Applicant and Owner must dedicate a permanent ingress and egress easement to the Village over the western 20 feet of the property, with said easement to be coterminous with the existing non-exclusive*





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*ingress/egress easement granted in the document recorded with the McHenry County Recorder as document number 2021R0012200.*

COMMENT: The most recent 2014 license agreement for the subject property gave the Village the right to allow third-party aircraft parking on the western 20,000 square feet of the private property. After that agreement terminated when the property was sold in March of 2021, the aircraft parking area was no longer available, and airport tenants and pilots indicated their belief that the remaining aircraft maneuvering space to the west is too narrow. Therefore, staff has proposed that an ingress-egress easement be granted to the Village along the western edge of the subject property to ensure that aircraft can easily taxi to the north and south. To prevent the easement from being burdensome to the applicant, staff has proposed that the Village easement be in the exact same location and width as an ingress/egress existing easement held by the owner of the property to the south at 8585 Pyott Road.

6. *The Applicant and Owner must dedicate a permanent fence/gate easement to the Village at no cost to replace the easement granted in the document recorded with the McHenry County Recorder as document number 1998R0062992.*

COMMENT: This condition remains unchanged.

7. *No vehicle parking, stopping or standing shall be allowed on the northern 25.39 feet and western 20 feet of the Property.*

COMMENT: The northern 25.39 feet covers an existing Village easement at the main entrance to the airport. The western 20 feet covers the proposed easement in condition 5 above.

Staff has presented the above conditions to the applicant and the owner in the form of a draft ordinance to grant approval of the requested conditional uses. The applicant and owner have agreed to comply with the conditions and have confirmed their agreement by signing the "Unconditional Agreement and Consent" form in Exhibit B of the ordinance attached to the agenda.

The January 11, 2024, Board of Trustees meeting included an agenda item titled, "Motion to pass Ordinance No. 2024- \_\_\_\_, An Ordinance Denying Conditional Uses for Arias Truck Repair at 8545 Pyott Road." The motion to pass that ordinance was rescinded, and instead the Board of Trustees postponed consideration of the ordinance until the January 25, 2024, Board of Trustees meeting. Therefore, if a trustee is against denial of the conditional uses and in favor of approval of the conditional uses, staff suggests the following two motions and votes on January 25:

1. A motion to kill the motion to pass 1. an ordinance denying conditional uses for Arias Truck Repair at 8545 Pyott Road.
2. Motion to approve an ordinance granting conditional uses for Arias Truck Repair at 8545 Pyott Road.

#### NOTES:

- The first motion above requires a favorable vote by a simple majority of the trustees present to be passed.
- In accordance with the Illinois Municipal Code (65 ILCS 5/11-13-1.1), any proposed conditional use which fails to receive the approval of the Planning and Zoning Commission shall not be approved by the corporate





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authorities except by a favorable majority vote of all trustees holding office. Therefore, the second motion above requires a favorable vote by a minimum of four trustees to be passed.

## **Request to Approve an Ordinance Denying Variations for a Privacy Screening Fence at 2840 Briarcliff Lane**

Presented by Director of Community Development John Svalenka

On October 13, 2023, the Village received an anonymous complaint about a tarp installed on top of an existing six-foot-tall fence on the subject property at 2840 Briarcliff Lane. Village staff investigated and found black fabric material tied to metal poles with rope, with the fabric extending along the rear lot line over the top of an existing white vinyl privacy fence to a height of approximately 9.5 feet. Village records show that the white vinyl privacy fence was installed with a valid fence permit, and that the final inspection for the fence was approved on May 5, 2022. When questioned by Village staff, a resident of the subject property stated that the black fabric material was installed just after installation of the white vinyl fence by the same contractor. The owner indicates on the submitted application form that they believe they cannot use the rear area of the subject property without the black fabric screen because the removal of the screen would allow a neighboring property owner to scrutinize and comment upon activities taking place in the rear yard of the subject property.

Staff informed the resident that the structure does not comply with the standards in the Village codes and must be removed. On November 16, 2023, the Village issued a written Notice of Violation that required the structure to be removed by December 22, 2023. Therefore, on December 5, 2023, one of the owners of the property, Nicole Xicotencatl, submitted an application to the Village for a zoning variation to allow the structure to remain.

The application submitted by Ms. Xicotencatl requests a variation from Section 13.5 of the Zoning Code to allow the existing structure to remain in place and describes the structure as "a light and air permeable privacy screen." Section 13.5 is the table of permitted accessory structures. The table does not list light and air permeable privacy screens as permitted accessory structures. However, the table does list "fences" as permitted accessory structures, and the existing structure meets the definition of a fence in Section 3 of the Zoning Code. As such, the structure must comply with the fence regulations in Section 15 of the Zoning Code.

Within Section 15 of the Zoning Code, Section 15.3-3 states that fences in rear yards shall not exceed six feet in height. The black fabric fence is located in the rear yard of the subject property, and the submitted application indicates that the top of the structure is located 9.5 feet above the ground, which violates Section 15.3-3. Further, Section 15.2.A of the Zoning Code states that all fences shall be constructed of suitable plastic material (PVC, vinyl, and composite), wood, chain link, decorative aluminum, or wrought iron.

The existing black fabric material is not listed as an acceptable material for a fence, and staff finds that such a temporary type of material and construction is not a suitable fence material. Therefore, in order to allow the existing structure to remain in place, the applicant must receive approval of variations from Sections 15.2.A and 15.3-3 of the Zoning Code.



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Village staff reviewed the three variations according to the nine standards listed in the Zoning Code. Staff found that the request is supported by five of the nine review factors, but that the request is not supported by four of the nine factors. Specifically, staff made the following negative findings:

- Review condition A: *The property could yield a reasonable return without the granting of the requested variations in that it is common throughout the Village for residential properties to be bought and sold that are adjacent to other residential rear yards from which neighboring residents can make comments, and in that the property directly next door at 2850 Briarcliff Lane has similar conditions as the subject property and was able to be sold for a reasonable return without the need for the same variation.*
- Review condition C: *The variations, if granted, would alter the essential character of the locality, in that 9.5-foot-tall privacy screens made of temporary black fabric material would drastically alter the visual appeal of the neighborhood.*
- Supplemental standard D: *The physical conditions of the specific property would not bring a hardship upon the owner if the strict letter of the regulation were to be carried out, in that the subject property is of the same size, shape and topography as all surrounding properties, and that the height of the house and deck on the adjacent property to the rear is common in the vicinity.*
- Supplemental standard E: *The conditions upon which the petition for variation is based would be applicable generally to other property within the same zoning classification, in that it is not uncommon for neighboring properties owners to have disagreements.*

Therefore, based on the four negative findings above, staff recommended that the requested variations be denied.

The Planning & Zoning Commission conducted a public hearing on January 15, 2024, to consider the three variations. The Commission heard testimony from the applicant and heard public comments from the applicant's family members and friends. The majority of the testimony and comments included impassioned descriptions of harassment by the applicant's rear-yard neighbor at 2831 Hillsboro Lane. The rear-yard neighbor did not attend the public hearing. The recording of the January 15 meeting is available on the Village website at: <https://www.lith.org/Home/Components/Calendar/Event/2707/123?toggle=allpast>

Based on the staff report and the testimony provided during the public hearing, the Commission recommended denial of the requests by a vote of 4 ayes, 1 nay, and 2 absent. While all of the commissioners present at the hearing expressed sympathy with the applicant regarding the feud with her neighbor, the four commissioners voting in favor of denial indicated that the subject property does not have any unique physical characteristics to justify a zoning variation, and that it would set a bad precedent to allow such a screening fence based solely upon a dispute with a neighbor.

Staff recommends a motion to pass an ordinance denying variations for a privacy screening fence at 2840 Briarcliff Lane.

NOTE: For the above motion, an AYE vote would be in favor of denial, and a NAY vote would be against denial.



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Trustee Dustin stated that while he is sympathetic to the situation, standards should be upheld, and the issue should be managed in another way.

President Bogdanowski asked if a 12 foot fence is allowed. Director Svalenka stated that there is no ordinance allowing that height. Trustee Huckins asked for the max height allowable. Director Svalenka stated that 6 feet is the max height.

Trustee Bojarski asked if there are any camera ordinances that can be applied. Chief Frake stated that unauthorized videotaping of the interior of a home is a violation. She will investigate that issue.

Chief Frake stated that there have been two No Contact orders—one filed by each party. In addition, there have been about 20 calls to the police on the matter. Mrs. Xicotencatl stated that all calls were unfounded by the police.

Trustee Huckins asked if the privacy screen has helped. Mrs. Xicotencatl stated that there have been no calls in the 18-month period since the screen was installed.

Trustee Anderson asked if the family has tried planting trees in alternate locations. Mrs. Xicotencatl stated that their shrubs have only died on tree line—the same species have survived elsewhere in their yard.

President Bogdanowski asked if the ordinance review was the result of a complaint. Director Svalenka confirmed that a complaint was made.

Attorney Stewart stated that variances run with the land forever, regardless of property owner, and are used to remedy hardships created by the property, not people. He recommended crafting a non-enforcement agreement with the applicant allowing for term limits. President Bogdanowski requested to have this option available for the Board to review. Trustee Harlfinger asked if this method is different than conditional use. Attorney Stewart explained that this does not follow a conditional use process.

## Public Works

### **Request to Approve a Contract for Generator Maintenance and Inspection Services**

Presented by Public Works Director Ryan McDillon

Staff seeks Board approval to accept the bid and award a contract to Rush Power Systems of Belvidere, IL for generator maintenance and inspection services in an amount not to exceed \$46,056.00.

Village staff released a Request for Proposal (RFP) for generator maintenance and inspection services through December 31, 2025. The RFP was posted to the Village's website, a public notice was published in the Northwest Herald, and Village staff contacted sixteen vendors to notify them of this opportunity. On January 10, 2024, eight sealed proposals were opened, and two-year pricing ranged from a high of \$81,616.00 to a low of \$46,056.00 from Rush Power Systems.



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Rush Power Systems have been performing maintenance and inspection services for the Village since 2020 and staff have been pleased with their performance. As such, Village staff recommend awarding this two-year contract to Rush Power Systems for \$46,056.00.

### Financial Impact

The lowest bid for the full term of the contract through December 31, 2025, is \$46,056.00. Of this amount, the cost for FY24 is \$27,633.60, which exceeds the budgeted amount of \$20,500.00 by \$7,133.60. The budgeted expenses had been split between the General Fund (37%) and the Water Fund (67%). Therefore, the FY24 cost to the General Fund will be \$10,109.85 and the cost to the Water Fund will be \$17,523.75.

The FY25 expense will be significantly reduced to \$18,422.40, which will again be split \$6,739.90 to the General Fund and \$11,682.50 to the Water Fund.

Staff recommends a motion to accept the bid and award a contract for generator maintenance and inspection services with Rush Power Systems in an amount not-to-exceed \$46,056.00.

Trustee Huckins questioned the vast difference between the bid amount and the budgeted amount in regard to using the same vendor provider as in the past. Director McDillon explained that 2024 has more high-priced items due for maintenance, driving the cost up.

Motion was made to place this item on the Village Board Agenda.

### Board of Trustees

None.

### President

None.

### Adjournment

A motion to adjourn the meeting was made by Trustee Huckins and seconded by Trustee Bojarski. All in favor by voice vote.

There being no further business to discuss, the Committee of the Whole meeting was adjourned at 8:19 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk

Committee of the Whole Meeting  
January 23, 2024



# Village of Lake in the Hills

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BOARD OF TRUSTEES MEETING

JANUARY 25, 2024

## Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Bojarski, Anderson, Murphy, and President Bogdanowski.

Motion to allow Trustee Harlfinger to attend telephonically was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Anderson, Murphy, Bojarski, Dustin, and Huckins voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by Algonquin/LITH Chamber of Commerce Chairperson Toni Spena. Ms. Spena shared that the chamber has grown 10% in the last 6 months and more growth is planned for the upcoming year.

## Presentation

President Bogdanowski presented the Employee Years of Service Award to Chief Frake and highlighted the many milestones achieved during her 30 years of service with the Lake in the Hills Police Department.

## Public Comment

Cecilia Carman addressed the Board to share positive feedback about Director McDillon, stating that several East Dundee Village staff members spoke of him with gratitude and respect.

EAA Chapter 790 member Tom Solar addressed the Board regarding transient parking on Lake in the Hills Airport grounds. Mr. Solar explained that in the past, Young Eagles planes were marshaled to the southeast area of the airport, which was used for transient parking. Access to this area was lost when the property located at 8545 Pyott Road was purchased 2 years ago. Without this transient parking area, the group's annual pancake breakfast, which funded Youth in Aviation Scholarships for members, ceased. In hopes of regaining transient parking and resuming events of this nature, Mr. Solar requested that the area at the southeast corner adjacent to the airport be rezoned for aviation businesses only.

Lake in the Hills Hanger owner Mike Monreal addressed the Board in regard to Arias Truck Repair's requested ordinance granting conditional uses for 8545 Pyott Road. He stated that traffic around the airport is already bad and expects it to get worse with the addition of an automotive business nearby. Mr. Monreal requested security for the airport boundaries should the ordinance pass.



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BOARD OF TRUSTEES MEETING

JANUARY 25, 2024

## Consent Agenda

**This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.**

- A. Motion to accept and place on file the minutes of the January 11, 2024, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the January 11, 2024, Village Board meeting.
- C. Motion to approve the Master Services Agreement with OpenGov, Inc.
- D. Motion to pass Ordinance No. 2024- \_\_\_\_, An Ordinance Amending Chapter 4, Police Department, of the Lake in the Hills Municipal Code.
- E. Motion to approve the Master Software License Agreement with DACRA Tech, LLC.
- F. Motion to pass Ordinance No. 2024- \_\_\_\_, An Ordinance Approving a Budget Amendment to the Operating Budget for the Fiscal Year Ending December 31, 2024.
- G. Motion to pass Ordinance No. 2024- \_\_\_\_, An Ordinance Denying Variations for a Privacy Screening Fence at 2840 Briarcliff Lane.
- H. Motion to accept the bid and award a contract for Generator Maintenance and Inspection Services with Rush Power Systems in an amount not to exceed \$46,056.00.

Trustee Dustin made a motion to remove item C.  
Trustee Huckins made a motion to remove item G.

Motion to approve the Consent Agenda items A-B, D-F, and H was made by Trustee Huckins and seconded by Trustee Anderson. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

## Approval of the Schedule of Bills

Motion to approve the January 26, 2024, Schedule of Bills for FY23 total of all funds \$252,832.77 was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the January 26, 2024, Schedule of Bills for FY23 total of all funds \$252,832.77 was made by Trustee Huckins and seconded by Trustee Dustin. On roll call vote, Trustees Murphy, Dustin, Huckins, Bojarski, Anderson, and Harlfinger voted Aye. No Nays. Motion carried.



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

JANUARY 25, 2024

Motion to approve the December 2023 Manual Bills total of all funds \$1,048,467.68 was made by Trustee Huckins and seconded by Trustee Dustin. On roll call vote, Trustees Anderson, Murphy, Bojarski, Dustin, Harlfinger, and Huckins voted Aye. No Nays. Motion carried.

## Village Administrator and Department Head Reports

Trustee Anderson read a Parks Master Plan memo on behalf of Parks & Recreation Director Randy Split outlining three opportunities for the public to provide input. These opportunities include:

- A [Community Survey](#), which will be available via social media, community pass, the village website, and key community stakeholder groups from January 29<sup>th</sup> – February 23<sup>rd</sup>.
- A Community Input Workshop on Wednesday, February 7<sup>th</sup> at 6:30 pm at Village Hall.
- Online Stakeholder Interviews hosted via Microsoft Teams on Tuesday, February 13<sup>th</sup>.

Hitchcock Design Group plans to present their Concept Phase findings to Village staff in early March and will review the Analyze and Connect Phase at the Parks & Recreation Board meeting on March 7<sup>th</sup>.

## Board of Trustee Reports

None.

## Village President Reports

President Bogdanowski requested that the next set of Board meetings be combined on February 8<sup>th</sup>.

## Unfinished Business

A. Motion to pass Ordinance No. 2024-\_\_\_\_\_, An Ordinance Denying Conditional Uses for Arias Truck Repair at 8545 Pyott Road.

No action was made on motion.

B. Motion to kill the motion to pass an Ordinance Denying Conditional Uses for Arias Truck Repair at 8545 Pyott Road was made by Trustee Huckins and seconded by Trustee Murphy.

On roll call vote, Trustees Anderson, Harlfinger, Huckins, Bojarski, Dustin, and Murphy voted Aye. No Nays. Motion carried.

C. Motion to pass Ordinance No. 2024-\_\_\_\_\_, An Ordinance Granting Conditional Uses for Arias Truck Repair at 8545 Pyott Road was made by Trustee Huckins and seconded by Trustee Anderson.

On roll call vote, Trustees Murphy, Anderson, Bojarski, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.





# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

JANUARY 25, 2024

## Items that were removed from the Consent Agenda

- C. Motion to approve the Master Services Agreement with OpenGov, Inc. was made by Trustee Dustin and seconded by Trustee Huckins.

Trustee Dustin stated that he views the rate increase as excessive.

On roll call vote, Trustees Bojarski and Huckins voted Aye, Trustee Dustin voted No, Trustees Murphy, Anderson, and Harlfinger voted Aye. Motion carried.

- G. Motion to pass Ordinance No. 2024- \_\_\_\_, An Ordinance Denying Variations for a Privacy Screening Fence at 2840 Briarcliff Lane.

President Bogdanowski stated that no action would be taken on this item since it had not been moved to the agenda during the Committee of the Whole meeting.

## New Business

None.

## Adjournment

A motion to adjourn the meeting was made by Trustee Anderson and seconded by Trustee Murphy. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:50 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk



# 02092024 Schedule of Bills - FY23

G/L Date Range 12/09/23 - 12/09/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Account <b>15.08 - Inventory Vehicle Parts Inventory</b>											
3838 - AUTOZONE	2549415784	Van #20 Brakes	Open		12/21/2023	02/09/2024	12/09/2023			317.30	
3086 - BULLVALLEY FORD	5001777	Vehicle #51 - Seatbelt Buckle	Open		12/26/2023	02/09/2024	12/09/2023			49.80	
10778 - INTERSTATE BATTERIES OF NORTH CHICAGO	23045505	Squad Car Batteries	Open		10/30/2023	02/09/2024	12/09/2023			531.74	
									Account <b>15.08 - Inventory Vehicle Parts Inventory</b> Totals	Invoice Transactions 3	<u>\$898.84</u>
Account <b>24.04.07 - EA Escrow 1460 Lighthouse Custom Builders</b>											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	189293	Professional Services from 11-26 to 12-31-23 - for 931 Mason Lane	Open		01/12/2024	02/09/2024	12/09/2023			244.50	
									Account <b>24.04.07 - EA Escrow 1460 Lighthouse Custom Builders</b> Totals	Invoice Transactions 1	<u>\$244.50</u>
Account <b>24.04.17 - EA Escrow 1679 Melody Living of LITH</b>											
2811 - BAXTER & WOODMAN INC	0248622	Engineering Consultant Costs for Melody Living Phase 2	Open		07/25/2023	02/09/2024	12/09/2023			593.49	
									Account <b>24.04.17 - EA Escrow 1679 Melody Living of LITH</b> Totals	Invoice Transactions 1	<u>\$593.49</u>
Account <b>24.04.25 - EA Escrow Schroeder- Single Family Home</b>											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	189294	Professional Services from 11-26 to 12-31-23 - for 600 Mason Lane	Open		01/12/2024	02/09/2024	12/09/2023			154.50	
									Account <b>24.04.25 - EA Escrow Schroeder- Single Family Home</b> Totals	Invoice Transactions 1	<u>\$154.50</u>
Department <b>12 - Village Administration</b>											
Division <b>00 - Non-Division</b>											
Account <b>60.24 - Professional Other Professional</b>											
451 - ILLINOIS STATE POLICE BUREAU OF ID	20231201562	Livescan Submission/Background Checks - December	Open		12/31/2023	02/09/2024	12/09/2023			56.50	
									Account <b>60.24 - Professional Other Professional</b> Totals	Invoice Transactions 1	<u>\$56.50</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
4377 - HINCKLEY SPRINGS	7888803012124	Water Delivery - 12-21-23 - VH & PD	Open		01/21/2024	02/09/2024	12/09/2023			50.57	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 1	<u>\$50.57</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 2	<u>\$107.07</u>
									Department <b>12 - Village Administration</b> Totals	Invoice Transactions 2	<u>\$107.07</u>
Department <b>20 - Police</b>											
Division <b>10 - Administration</b>											
Account <b>60.12 - Professional Legal</b>											
9307 - MARK SCHUSTER, P.C.	317001-12132023	Administrative Hearing Officer - Dec 2023	Open		01/04/2024	02/09/2024	12/09/2023			135.00	
									Account <b>60.12 - Professional Legal</b> Totals	Invoice Transactions 1	<u>\$135.00</u>



# 02092024 Schedule of Bills - FY23

G/L Date Range 12/09/23 - 12/09/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>20 - Police</b>											
Division <b>10 - Administration</b>											
Account <b>60.24 - Professional Other Professional</b>											
451 - ILLINOIS STATE POLICE BUREAU OF ID	20231201562	Livescan Submission/Background Checks - December	Open		12/31/2023	02/09/2024	12/09/2023			141.25	
									Account <b>60.24 - Professional Other Professional</b> Totals	Invoice Transactions 1	<u>\$141.25</u>
Account <b>61.16 - Maintenance Equipment</b>											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	291593935	PD-Copier Maintenance Patrol 12/18-12/31/23	Open		01/17/2024	02/09/2024	12/09/2023			93.13	
3612 - MOTOROLA SOLUTIONS-STARCOM	7616320230601	2023 Starcom Radios Airtime Fees Jul - Sep - FINAL	Open		07/01/2023	02/09/2024	12/09/2023			5,166.00	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 2	<u>\$5,259.13</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
4377 - HINCKLEY SPRINGS	7888803012124	Water Delivery - 12-21-23 - VH & PD	Open		01/21/2024	02/09/2024	12/09/2023			104.86	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 1	<u>\$104.86</u>
									Division <b>10 - Administration</b> Totals	Invoice Transactions 5	<u>\$5,640.24</u>
Division <b>20 - Patrol</b>											
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
453 - GALLS LLC	026707470	2023 PD Uniform Allowance - Shirts, Pants / Bielawiec	Open		01/05/2024	02/09/2024	12/09/2023			298.73	
453 - GALLS LLC	026707443	2023 PD Uniform Allowance - Fleece, Jacket / Bielawiec	Open		01/05/2024	02/09/2024	12/09/2023			200.55	
453 - GALLS LLC	026707444	2023 PD Uniform Allowance Scabbard, Hat / Garcia	Open		01/05/2024	02/09/2024	12/09/2023			118.71	
453 - GALLS LLC	026707442	2023 PD Uniform Allowance Boots, Gear / A Mannino	Open		01/05/2024	02/09/2024	12/09/2023			190.61	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 4	<u>\$808.60</u>
									Division <b>20 - Patrol</b> Totals	Invoice Transactions 4	<u>\$808.60</u>
									Department <b>20 - Police</b> Totals	Invoice Transactions 9	<u>\$6,448.84</u>



# 02092024 Schedule of Bills - FY23

G/L Date Range 12/09/23 - 12/09/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>30 - Public Works</b>										
Division <b>10 - Administration</b>										
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
228 - COSTCO WHOLESALE CORPORATION	12012023-PW	PO Payment - PW - Poinsettias for Lobby	Open		12/01/2023	02/09/2024	12/09/2023			50.97
							Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals		Invoice Transactions 1	<u>50.97</u>
							Division <b>10 - Administration</b> Totals		Invoice Transactions 1	<u>50.97</u>
Division <b>30 - Streets</b>										
Account <b>52.16 - Prof Devel Travel</b>										
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	02092024-PW	Petty Cash - PW December 2023	Open		02/09/2024	02/09/2024	12/09/2023			4.80
							Account <b>52.16 - Prof Devel Travel</b> Totals		Invoice Transactions 1	<u>4.80</u>
Account <b>61.28 - Maintenance Vehicles</b>										
10744 - KUNES COUNTRY C OF WOODSTOCK INC	54375	Squad #145 - Trans Repair	Open		09/19/2023	02/09/2024	12/09/2023			207.20
							Account <b>61.28 - Maintenance Vehicles</b> Totals		Invoice Transactions 1	<u>207.20</u>
Account <b>70.12 - Supplies &amp; Parts Infrastructure</b>										
7557 - CCS CONTRACTOR & EQUIPMENT SUPPLY	520515	Joint for Concrete	Open		10/26/2023	02/09/2024	12/09/2023			43.10
							Account <b>70.12 - Supplies &amp; Parts Infrastructure</b> Totals		Invoice Transactions 1	<u>43.10</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
2685 - O'REILLY AUTO PARTS	3416-243519-CR	CREDIT - Duplicate Payment - Over Payment	Open		05/11/2023	02/09/2024	12/09/2023			(15.48)
							Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals		Invoice Transactions 1	<u>(15.48)</u>
							Division <b>30 - Streets</b> Totals		Invoice Transactions 4	<u>\$239.62</u>
Division <b>32 - Public Properties</b>										
Account <b>61.08 - Maintenance Buildings &amp; Structures</b>										
11152 - AIR COMFORT LLC	191118	Public Works HVAC Repair	Open		12/08/2023	02/09/2024	12/09/2023			1,000.00
529 - MG MECHANICAL CONTRACTING INC	33295	Public Works HVAC Repair	Open		12/18/2023	02/09/2024	12/09/2023			510.00
							Account <b>61.08 - Maintenance Buildings &amp; Structures</b> Totals		Invoice Transactions 2	<u>\$1,510.00</u>
Account <b>62.12 - Utilities Sewer</b>										
281 - LAKE IN THE HILLS SANITARY DISTRICT	12292023	Facilities - Sewer Bill - October thru December	Open		12/29/2023	02/09/2024	12/09/2023			432.00
							Account <b>62.12 - Utilities Sewer</b> Totals		Invoice Transactions 1	<u>432.00</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
159 - LOWE'S COMPANIES INC	121523-01688	PD - Paint Supplies	Open		12/15/2023	02/09/2024	12/09/2023			26.81
							Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals		Invoice Transactions 1	<u>26.81</u>
							Division <b>32 - Public Properties</b> Totals		Invoice Transactions 4	<u>\$1,968.81</u>
							Department <b>30 - Public Works</b> Totals		Invoice Transactions 9	<u>\$2,259.40</u>



# 02092024 Schedule of Bills - FY23

G/L Date Range 12/09/23 - 12/09/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>60 - Management Information Systems</b>										
Division <b>00 - Non-Division</b>										
Account <b>61.24 - Maintenance Computers</b>										
104 - PORTER LEE CORPORATION	29270	Server Migration Service - Ticket #107624	Open		10/25/2023	02/09/2024	12/09/2023			675.00
							Account <b>61.24 - Maintenance Computers</b> Totals	Invoice Transactions 1		<u>\$675.00</u>
							Division <b>00 - Non-Division</b> Totals	Invoice Transactions 1		<u>\$675.00</u>
							Department <b>60 - Management Information Systems</b> Totals	Invoice Transactions 1		<u>\$675.00</u>
Department <b>70 - Insurance &amp; Tort</b>										
Division <b>00 - Non-Division</b>										
Account <b>64.24 - Insurance General Liability - Premium</b>										
5901 - INTERGOVERNMENTAL RISK	IVC0012196	Revenue Base Late Fee - December	Open		12/31/2023	02/09/2024	12/09/2023			3,100.00
							Account <b>64.24 - Insurance General Liability - Premium</b> Totals	Invoice Transactions 1		<u>\$3,100.00</u>
Account <b>64.32 - Insurance General Liability - Deductible</b>										
5901 - INTERGOVERNMENTAL RISK	EV182783-03	December 2023 Building Deductible-VH Roof&Well 15 Roof Hail Dmg	Open		12/31/2023	02/09/2024	12/09/2023			23,845.83
5901 - INTERGOVERNMENTAL RISK	EV183954-02	December 2023 Property Deductible - ITB Window Repair-FINAL	Open		12/31/2023	02/09/2024	12/09/2023			155.00
							Account <b>64.32 - Insurance General Liability - Deductible</b> Totals	Invoice Transactions 2		<u>\$24,000.83</u>
							Division <b>00 - Non-Division</b> Totals	Invoice Transactions 3		<u>\$27,100.83</u>
							Department <b>70 - Insurance &amp; Tort</b> Totals	Invoice Transactions 3		<u>\$27,100.83</u>
							Fund <b>100 - General Fund</b> Totals	Invoice Transactions 30		<u>\$38,482.47</u>
Fund <b>410 - Lakes Projects</b>										
Account <b>20.92 - A/P Retainage Payable</b>										
11151 - INTEGRATED LAKES MANAGEMENT INC	INV22695-R	Woods Creek Streambank Restoration Project - Reach 12 -Retainage	Open		12/18/2023	02/09/2024	12/09/2023			(7,193.49)
							Account <b>20.92 - A/P Retainage Payable</b> Totals	Invoice Transactions 1		<u>(\$7,193.49)</u>



# 02092024 Schedule of Bills - FY23

G/L Date Range 12/09/23 - 12/09/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 410 - Lakes Projects</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>80.12 - Capital Improvements</b>										
11151 - INTEGRATED LAKES MANAGEMENT INC	INV22695	Woods Creek Streambank Restoration Project - Reach 12 - ROLLOVER	Open		12/18/2023	02/09/2024	12/09/2023			71,934.94
							Account <b>80.12 - Capital Improvements</b> Totals		Invoice Transactions 1	<u>\$71,934.94</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 1	<u>\$71,934.94</u>
							Department <b>00 - Non-Departmental</b> Totals		Invoice Transactions 1	<u>\$71,934.94</u>
							Fund <b>410 - Lakes Projects</b> Totals		Invoice Transactions 2	<u>\$64,741.45</u>
<b>Fund 480 - Police Facility Fund</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>80.36 - Capital Professional Services</b>										
11026 - DEWBERRY ARCHITECTS INC	2389925-1	PD Facility - Fuel/Mileage - Dec 2023	Open		01/26/2024	02/09/2024	12/09/2023			107.64
11026 - DEWBERRY ARCHITECTS INC	2389925	PD Facility - Construction, Landscape, Civil, Interior& Tech	Open		01/26/2024	02/09/2024	12/09/2023			43,739.97
							Account <b>80.36 - Capital Professional Services</b> Totals		Invoice Transactions 2	<u>\$43,847.61</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 2	<u>\$43,847.61</u>
							Department <b>00 - Non-Departmental</b> Totals		Invoice Transactions 2	<u>\$43,847.61</u>
							Fund <b>480 - Police Facility Fund</b> Totals		Invoice Transactions 2	<u>\$43,847.61</u>
<b>Fund 520 - Water O &amp; M</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>60.22 - Professional Lab Testing Services</b>										
10870 - PACE ANALYTICAL SERVICES LLC	I9573938	2023 IEPA Testing - October	Open		10/31/2023	02/09/2024	12/09/2023			2,325.30
10870 - PACE ANALYTICAL SERVICES LLC	I9576878	2023 IEPA Testing - November	Open		11/30/2023	02/09/2024	12/09/2023			3,386.80
							Account <b>60.22 - Professional Lab Testing Services</b> Totals		Invoice Transactions 2	<u>\$5,712.10</u>
Account <b>62.12 - Utilities Sewer</b>										
281 - LAKE IN THE HILLS SANITARY DISTRICT	01052024	Water Treatment Facility - December Sanitary Service	Open		01/05/2024	02/09/2024	12/09/2023			5,817.79
							Account <b>62.12 - Utilities Sewer</b> Totals		Invoice Transactions 1	<u>\$5,817.79</u>
Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b>										
10798 - NORTHSTOCK INC	2419233	Well 6 - Heater Repairs	Open		12/19/2023	02/09/2024	12/09/2023			158.12
							Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b> Totals		Invoice Transactions 1	<u>\$158.12</u>



# 02092024 Schedule of Bills - FY23

G/L Date Range 12/09/23 - 12/09/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 520 - Water O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
3838 - AUTOZONE	2549416287	Van #20 Wheel Duralast	Open		12/22/2023	02/09/2024	12/09/2023			11.98	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 1	<u>\$11.98</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	02092024-PW	Petty Cash - PW December 2023	Open		02/09/2024	02/09/2024	12/09/2023			12.53	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 1	<u>\$12.53</u>
Account <b>95.04 - Transfers Transfers Out</b>											
545 - VILLAGE OF LAKE IN THE HILLS	EV182783-03	December 2023 Building Deductible-VH 5623 Roof&Well 15 Roof Hail Dmg	Paid by EFT #		12/31/2023	02/09/2024	12/09/2023		12/31/2023	11,922.92	
									Account <b>95.04 - Transfers Transfers Out</b> Totals	Invoice Transactions 1	<u>\$11,922.92</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 7	<u>\$23,635.44</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 7	<u>\$23,635.44</u>
									Fund <b>520 - Water O &amp; M</b> Totals	Invoice Transactions 7	<u>\$23,635.44</u>
<b>Fund 620 - Airport O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b>											
406 - ZIEGLER'S ACE HARDWARE	043116/L	Finefield Broken Window Repair	Open		10/25/2023	02/09/2024	12/09/2023			60.16	
									Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b> Totals	Invoice Transactions 1	<u>\$60.16</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 1	<u>\$60.16</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 1	<u>\$60.16</u>
									Fund <b>620 - Airport O &amp; M</b> Totals	Invoice Transactions 1	<u>\$60.16</u>
									Grand Totals	Invoice Transactions 42	<u>\$170,767.13</u>

\* = Prior Fiscal Year Activity





Village of Lake in the Hills  
Schedule of Bills - FY23  
For February 9, 2024

<u>Fund</u>		<u>Disbursements</u>
100	General Fund	\$38,482.47
410	Lakes Project	64,741.45
480	Police Facility Fund	43,847.61
520	Water O&M Fund	23,635.44
620	Airport O&M Fund	60.16
	Total All Funds	<u>\$170,767.13</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

\_\_\_\_\_



# 02092024 Schedule of Bills - FY24

G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Account <b>11.09 - A/R Clearing Account</b>											
185 - JULIE INC	2024-0991	Julie Locates / Sanitary	Open		01/08/2024	02/09/2024	02/09/2024			2,008.01	
								Account <b>11.09 - A/R Clearing Account</b> Totals		Invoice Transactions 1	\$2,008.01
Account <b>15.04 - Inventory Fuel Inventory</b>											
6715 - AL WARREN OIL CO INC	W1622280	2024 Fleet Fuel - (Unleaded & Diesel) - Jan	Open		01/11/2024	02/09/2024	02/09/2024			7,501.79	
6715 - AL WARREN OIL CO INC	W1623192	2024 Fleet Fuel - (Diesel) - Jan	Open		01/16/2024	02/09/2024	02/09/2024			655.60	
6715 - AL WARREN OIL CO INC	W1623912	2024 Fleet Fuel - (Diesel) - Jan	Open		01/18/2024	02/09/2024	02/09/2024			5,307.38	
6715 - AL WARREN OIL CO INC	W1626032	2024 Fleet Fuel - (Unleaded & Diesel) - Jan	Open		01/26/2024	02/09/2024	02/09/2024			8,070.27	
								Account <b>15.04 - Inventory Fuel Inventory</b> Totals		Invoice Transactions 4	\$21,535.04
Account <b>15.08 - Inventory Vehicle Parts Inventory</b>											
3086 - BULLVALLEY FORD	5001891	Squad Car Alternator	Open		01/02/2024	02/09/2024	02/09/2024			591.35	
3086 - BULLVALLEY FORD	5001932	#169 Ignition Coils for Tune -Up	Open		01/04/2024	02/09/2024	02/09/2024			467.99	
3086 - BULLVALLEY FORD	5002147	Vacuum Pump	Open		01/17/2024	02/09/2024	02/09/2024			92.35	
3086 - BULLVALLEY FORD	5002089	Squad #164 - Throttle Body	Open		01/15/2024	02/09/2024	02/09/2024			129.38	
3086 - BULLVALLEY FORD	5002215	Belt Tensioner #143	Open		01/19/2024	02/09/2024	02/09/2024			127.65	
3086 - BULLVALLEY FORD	5002290	Ignition Coils / Spark Plugs	Open		01/24/2024	02/09/2024	02/09/2024			420.24	
1940 - HYDRAULIC SERVICES & REPAIRS INC	390097	Hydraulic Hose #68 & #41	Open		01/16/2024	02/09/2024	02/09/2024			637.60	
10778 - INTERSTATE BATTERIES OF NORTH CHICAGO	11247092	Squad Car Batteries	Open		01/03/2024	02/09/2024	02/09/2024			257.34	
10778 - INTERSTATE BATTERIES OF NORTH CHICAGO	838614	Van #314 Batteries / Truck Batteries	Open		01/17/2024	02/09/2024	02/09/2024			710.92	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3035645707	Mirror - 25/26	Open		01/12/2024	02/09/2024	02/09/2024			350.00	
319 - ULTRA STROBE COMMUNICATIONS INC	084244	Corner Strobe #165	Open		01/02/2024	02/09/2024	02/09/2024			76.68	
								Account <b>15.08 - Inventory Vehicle Parts Inventory</b> Totals		Invoice Transactions 11	\$3,861.50
Department <b>12 - Village Administration</b>											
Division <b>00 - Non-Division</b>											
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
11012 - GARVEY'S OFFICE PRODUCTS	PINV2520722	Frames for Employee Anniversary	Open		01/16/2024	02/09/2024	02/09/2024			23.95	



# 02092024 Schedule of Bills - FY24

G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>12 - Village Administration</b>										
Division <b>00 - Non-Division</b>										
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
4377 - HINCKLEY SPRINGS	7888803012124	Water Delivery - 01-04-24 & 01-18-24 - VH & PD	Open		01/21/2024	02/09/2024	02/09/2024			37.45
							Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 2		<u>\$61.40</u>
							Division <b>00 - Non-Division</b> Totals	Invoice Transactions 2		<u>\$61.40</u>
							Department <b>12 - Village Administration</b> Totals	Invoice Transactions 2		<u>\$61.40</u>
Department <b>16 - Finance</b>										
Division <b>00 - Non-Division</b>										
Account <b>71.04 - Office Supplies Office Supplies</b>										
11012 - GARVEY'S OFFICE PRODUCTS	PINV2521040	Office Supplies - Mouse Pads	Open		01/17/2024	02/09/2024	02/09/2024			8.00
							Account <b>71.04 - Office Supplies Office Supplies</b> Totals	Invoice Transactions 1		<u>\$8.00</u>
							Division <b>00 - Non-Division</b> Totals	Invoice Transactions 1		<u>\$8.00</u>
							Department <b>16 - Finance</b> Totals	Invoice Transactions 1		<u>\$8.00</u>
Department <b>20 - Police</b>										
Division <b>10 - Administration</b>										
Account <b>51.12 - Taxes &amp; Benefits Police Pension</b>										
834 - LAKE IN THE HILLS-POLICE PENSION	2024-02	Police Pension Transfer - February 2024		Paid by EFT # 16	02/09/2024	02/09/2024	02/09/2024		02/09/2024	9,166.00
							Account <b>51.12 - Taxes &amp; Benefits Police Pension</b> Totals	Invoice Transactions 1		<u>\$9,166.00</u>
Account <b>52.08 - Prof Devel Dues</b>										
161 - MCHENRY CO CHIEFS OF POLICE ASSOC	2024Dues	PD-2024 Membership Dues / Frake, Boulden, Mannino	Open		01/12/2024	02/09/2024	02/09/2024			150.00
							Account <b>52.08 - Prof Devel Dues</b> Totals	Invoice Transactions 1		<u>\$150.00</u>
Account <b>52.12 - Prof Devel Publications</b>										
817 - INTL ASSOC OF CHIEFS OF POLICE INC	0336898	PD-IACPnet Subscription 03/1/24 - 02/28/25 - ID 02127205	Open		01/16/2024	02/09/2024	02/09/2024			875.00
							Account <b>52.12 - Prof Devel Publications</b> Totals	Invoice Transactions 1		<u>\$875.00</u>
Account <b>52.16 - Prof Devel Travel</b>										
161 - MCHENRY CO CHIEFS OF POLICE ASSOC	01192024	PD- Officer of The Year Ceremony / Boulden	Open		01/19/2024	02/09/2024	02/09/2024			50.00
							Account <b>52.16 - Prof Devel Travel</b> Totals	Invoice Transactions 1		<u>\$50.00</u>



# 02092024 Schedule of Bills - FY24

G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>20 - Police</b>											
Division <b>10 - Administration</b>											
Account <b>61.16 - Maintenance Equipment</b>											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	291593935-24	PD-Copier Maintenance Patrol 01/01 - 01/17/24	Open		01/17/2024	02/09/2024	02/09/2024			113.08	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 1	<u>\$113.08</u>
Account <b>71.04 - Office Supplies Office Supplies</b>											
10988 - ODP BUSINESS SOLUTIONS, LLC	351245625001	PD-Supplies/ Tape, Creamer, Folders, Cups, Batteries, Paper	Open		01/18/2024	02/09/2024	02/09/2024			147.89	
									Account <b>71.04 - Office Supplies Office Supplies</b> Totals	Invoice Transactions 1	<u>\$147.89</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
4377 - HINCKLEY SPRINGS	7888803012124-1	Water Delivery - 01-04-24 & 01-18-24 - VH & PD	Open		01/21/2024	02/09/2024	02/09/2024			192.68	
228 - COSTCO WHOLESALE CORPORATION	01162024-PD	PO Payment - PD-Coffee	Open		01/16/2024	02/09/2024	02/09/2024			12.99	
10988 - ODP BUSINESS SOLUTIONS, LLC	351245625001	PD-Supplies/ Tape, Creamer, Folders, Cups, Batteries, Paper	Open		01/18/2024	02/09/2024	02/09/2024			156.63	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 3	<u>\$362.30</u>
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
10588 - ARTISTIC ENGRAVING	22454	PD-Wallet Badge / #s 1668, 1669, 1670	Open		01/22/2024	02/09/2024	02/09/2024			291.00	
10998 - THE EAGLE UNIFORM COMPANY INC	INV-19518	PD-Vest Carrier / Boulden	Open		01/09/2024	02/09/2024	02/09/2024			361.50	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 2	<u>\$652.50</u>
									Division <b>10 - Administration</b> Totals	Invoice Transactions 11	<u>\$11,516.77</u>
Division <b>20 - Patrol</b>											
Account <b>51.12 - Taxes &amp; Benefits Police Pension</b>											
834 - LAKE IN THE HILLS-POLICE PENSION	2024-02	Police Pension Transfer - February 2024	Paid by EFT # 16		02/09/2024	02/09/2024	02/09/2024		02/09/2024	58,367.00	
									Account <b>51.12 - Taxes &amp; Benefits Police Pension</b> Totals	Invoice Transactions 1	<u>\$58,367.00</u>
Account <b>52.16 - Prof Devel Travel</b>											
691 - CARSON, ADAM W	01182024	PD-LAP Grant - Jan 2024 Mileage	Open		01/18/2024	02/09/2024	02/09/2024			67.00	
6697 - GAZDA, ANDREW J	01232024	PD-Per Diem / Enhanced Traffic Enforcement, Bloomingdale	Open		01/23/2024	02/09/2024	02/09/2024			22.00	



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G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>20 - Police</b>											
Division <b>20 - Patrol</b>											
Account <b>52.16 - Prof Devel Travel</b>											
9813 - MANNINO, ANDREW	01182024	PD-Per Diem / NW School of Staff & Command 1/5, 1/12	Open		01/18/2024	02/09/2024	02/09/2024			39.93	
									Account <b>52.16 - Prof Devel Travel</b> Totals	Invoice Transactions 3	\$128.93
Account <b>61.28 - Maintenance Vehicles</b>											
319 - ULTRA STROBE COMMUNICATIONS INC	084366	PD-Diagnose Camera / Unit 165	Open		01/15/2024	02/09/2024	02/09/2024			105.00	
319 - ULTRA STROBE COMMUNICATIONS INC	084370	PD-Replace Stalker Radar Power Cord / Unit 136	Open		01/15/2024	02/09/2024	02/09/2024			294.95	
319 - ULTRA STROBE COMMUNICATIONS INC	084373	PD-Check Camera System Connections / Unit 164	Open		01/15/2024	02/09/2024	02/09/2024			105.00	
319 - ULTRA STROBE COMMUNICATIONS INC	084380	PD-Install Radar / Unit 145	Open		01/17/2024	02/09/2024	02/09/2024			315.00	
319 - ULTRA STROBE COMMUNICATIONS INC	084419	PD-Replace Camera Monitor / Unit 174	Open		01/24/2024	02/09/2024	02/09/2024			105.00	
319 - ULTRA STROBE COMMUNICATIONS INC	084420	PD-Replace Camera Vault / Unit 166	Open		01/24/2024	02/09/2024	02/09/2024			105.00	
									Account <b>61.28 - Maintenance Vehicles</b> Totals	Invoice Transactions 6	\$1,029.95
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
3086 - BULLVALLEY FORD	5001913	Vehicle #169 - Spark Plugs	Open		01/03/2024	02/09/2024	02/09/2024			33.30	
3086 - BULLVALLEY FORD	5002291	Spark Plugs for Tune Up #166	Open		01/24/2024	02/09/2024	02/09/2024			27.75	
3086 - BULLVALLEY FORD	5002290	Ignition Coils / Spark Plugs	Open		01/24/2024	02/09/2024	02/09/2024			5.55	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 3	\$66.60
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
312 - STREICHERS INC	I1675914	PD- Taser Holster / Cross	Open		01/11/2024	02/09/2024	02/09/2024			99.00	
11138 - SVIHLIK, MELODIE	01262024	PD-Reimburse Clothing Allowance/Boots, Flashlight, Cap, Hem Pant	Open		01/26/2024	02/09/2024	02/09/2024			173.85	
319 - ULTRA STROBE COMMUNICATIONS INC	084371	PD-Otto Ear Insert / Bogojeski	Open		01/15/2024	02/09/2024	02/09/2024			64.90	
319 - ULTRA STROBE COMMUNICATIONS INC	084398	PD-Otto Ear Insert / Bogojeski	Open		01/23/2024	02/09/2024	02/09/2024			10.44	



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G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>20 - Police</b>										
Division <b>20 - Patrol</b>										
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>										
319 - ULTRA STROBE COMMUNICATIONS INC	084417	PD-Otto Ear Insert / Muradian	Open		01/24/2024	02/09/2024	02/09/2024			10.44
							Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals		Invoice Transactions 5	<u>\$358.63</u>
							Division <b>20 - Patrol</b> Totals		Invoice Transactions 18	<u>\$59,951.11</u>
Division <b>22 - Support Services</b>										
Account <b>51.12 - Taxes &amp; Benefits Police Pension</b>										
834 - LAKE IN THE HILLS-POLICE PENSION INC	2024-02	Police Pension Transfer - February 2024	Paid by EFT # 16		02/09/2024	02/09/2024	02/09/2024		02/09/2024	17,217.00
							Account <b>51.12 - Taxes &amp; Benefits Police Pension</b> Totals		Invoice Transactions 1	<u>\$17,217.00</u>
							Division <b>22 - Support Services</b> Totals		Invoice Transactions 1	<u>\$17,217.00</u>
							Department <b>20 - Police</b> Totals		Invoice Transactions 30	<u>\$88,684.88</u>
Department <b>30 - Public Works</b>										
Division <b>10 - Administration</b>										
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
228 - COSTCO WHOLESALE CORPORATION	01182024-PW	PO Payment - PW - Kitchen, Batteries, Pop, Garbage Bags, Medical	Open		01/18/2024	02/09/2024	02/09/2024			256.32
							Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals		Invoice Transactions 1	<u>\$256.32</u>
							Division <b>10 - Administration</b> Totals		Invoice Transactions 1	<u>\$256.32</u>
Division <b>30 - Streets</b>										
Account <b>70.12 - Supplies &amp; Parts Infrastructure</b>										
2962 - TRAFFIC & PARKING CONTROL CO INC	I771163	Pedestrian Beacon	Open		01/23/2024	02/09/2024	02/09/2024			4,713.00
							Account <b>70.12 - Supplies &amp; Parts Infrastructure</b> Totals		Invoice Transactions 1	<u>\$4,713.00</u>
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>										
1257 - ADAMS STEEL SERVICE INC	386620	Wear Blocks for Plow Edges	Open		01/04/2024	02/09/2024	02/09/2024			224.00
10661 - GREVE CONSTRUCTION INC	01112401	Cutting Edges Plow Blade	Open		01/11/2024	02/09/2024	02/09/2024			1,925.00
10661 - GREVE CONSTRUCTION INC	01172403	Cutting Edges Plow Blade	Open		01/17/2024	02/09/2024	02/09/2024			992.00
406 - ZIEGLER'S ACE HARDWARE	43373/L	Fitting Vehicle #68 - Pre-Wet System	Open		01/03/2024	02/09/2024	02/09/2024			9.37
							Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals		Invoice Transactions 4	<u>\$3,150.37</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
228 - COSTCO WHOLESALE CORPORATION	01182024-PW	PO Payment - PW - Kitchen, Batteries, Pop, Garbage Bags, Medical	Open		01/18/2024	02/09/2024	02/09/2024			323.82



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G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>30 - Streets</b>											
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
9737 - KIMBALL MIDWEST	101823295	Public Works - Cable Ties	Open		01/17/2024	02/09/2024	02/09/2024			412.00	
159 - LOWE'S COMPANIES INC	011824-01025	Mailbox Repair	Open		01/18/2024	02/09/2024	02/09/2024			53.57	
159 - LOWE'S COMPANIES INC	011824-01017	Mailbox Repair	Open		01/18/2024	02/09/2024	02/09/2024			75.97	
159 - LOWE'S COMPANIES INC	011624-01946	Mailbox Repair	Open		01/16/2024	02/09/2024	02/09/2024			23.74	
159 - LOWE'S COMPANIES INC	011724-01976	Mailbox Repair	Open		01/17/2024	02/09/2024	02/09/2024			246.37	
159 - LOWE'S COMPANIES INC	011924-01050	Mailbox Repair	Open		01/19/2024	02/09/2024	02/09/2024			88.31	
159 - LOWE'S COMPANIES INC	012524-01262	Mailbox Repair	Open		01/25/2024	02/09/2024	02/09/2024			227.41	
159 - LOWE'S COMPANIES INC	012424-01225	Mailbox Repair	Open		01/24/2024	02/09/2024	02/09/2024			43.08	
159 - LOWE'S COMPANIES INC	012224-01169	Mailbox Repair	Open		01/22/2024	02/09/2024	02/09/2024			50.10	
159 - LOWE'S COMPANIES INC	011624-01943	Lock De-Icer	Open		01/16/2024	02/09/2024	02/09/2024			3.79	
159 - LOWE'S COMPANIES INC	011924-01049	Mailbox Repair	Open		01/19/2024	02/09/2024	02/09/2024			60.18	
159 - LOWE'S COMPANIES INC	012924-01455	Mailbox Repair	Open		01/29/2024	02/09/2024	02/09/2024			40.84	
527 - MENARDS - CARPENTERSVILLE	17333	Mailbox Repair	Open		01/17/2024	02/09/2024	02/09/2024			150.98	
2685 - O'REILLY AUTO PARTS	3416-261681	DEF Fluid / Hand Cleaner	Open		01/12/2024	02/09/2024	02/09/2024			167.98	
11055 - SHERRILL INC	INV-937368	Chainsaw Arm Guard	Open		01/22/2024	02/09/2024	02/09/2024			49.99	
6621 - SNAP-ON EQUIPMENT	010324116739	Mechanics 3/8 Ratchet	Open		01/03/2024	02/09/2024	02/09/2024			153.50	
406 - ZIEGLER'S ACE HARDWARE	43372/L	Paint for Dams	Open		01/03/2024	02/09/2024	02/09/2024			5.99	
406 - ZIEGLER'S ACE HARDWARE	92936/B	Heavy Duty Zip Ties	Open		01/16/2024	02/09/2024	02/09/2024			23.96	
406 - ZIEGLER'S ACE HARDWARE	43418/L	Mailbox Repair	Open		01/18/2024	02/09/2024	02/09/2024			82.98	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 20	<b>\$2,284.56</b>
Account <b>72.08 - Operating Supplies Ice &amp; Snow Controls</b>											
535 - COMPASS MINERALS AMERICA INC	1290904	2024 Bulk Road Rock Salt	Open		01/25/2024	02/09/2024	02/09/2024			4,218.20	
535 - COMPASS MINERALS AMERICA INC	1291959	2024 Bulk Road Rock Salt	Open		01/26/2024	02/09/2024	02/09/2024			20,674.17	
									Account <b>72.08 - Operating Supplies Ice &amp; Snow Controls</b> Totals	Invoice Transactions 2	<b>\$24,892.37</b>
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
10543 - MULTI SERVICE TECHNOLOGY SOLUTIONS INC	425-1-107647	Work Boots - Chuck Comstock	Open		01/17/2024	02/09/2024	02/09/2024			206.99	
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029749	Work Clothes & Work Pants - Tim Corvillion	Open		01/07/2024	02/09/2024	02/09/2024			336.51	
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029561	Work Pants - Gerardo Espindola	Open		01/02/2024	02/09/2024	02/09/2024			190.00	
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029559	Work Clothes - Gerardo Espindola	Open		01/02/2024	02/09/2024	02/09/2024			302.32	
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029564	Work Clothes - Nick Garcia	Open		01/02/2024	02/09/2024	02/09/2024			250.13	





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G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>30 - Public Works</b>										
Division <b>30 - Streets</b>										
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>										
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029566	Work Pants - Nick Garcia	Open		01/02/2024	02/09/2024	02/09/2024			107.96
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029560	Work Clothes - Trevor Martenson	Open		01/02/2024	02/09/2024	02/09/2024			17.98
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029558	Work Pants - Trevor Martenson	Open		01/02/2024	02/09/2024	02/09/2024			44.98
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029557	Work Clothes - Trevor Martenson	Open		01/02/2024	02/09/2024	02/09/2024			513.76
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029563	Work Pants - Gianni Porcelli	Open		01/02/2024	02/09/2024	02/09/2024			95.37
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029562	Work Clothes - Gianni Porcelli	Open		01/02/2024	02/09/2024	02/09/2024			257.33
							Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals		Invoice Transactions 11	<u>\$2,323.33</u>
							Division <b>30 - Streets</b> Totals		Invoice Transactions 38	<u>\$37,363.63</u>
Division <b>32 - Public Properties</b>										
Account <b>61.08 - Maintenance Buildings &amp; Structures</b>										
1087 - ANDERSON LOCK COMPANY	7110132	Hain House Lock Repairs	Open		01/11/2024	02/09/2024	02/09/2024			104.00
							Account <b>61.08 - Maintenance Buildings &amp; Structures</b> Totals		Invoice Transactions 1	<u>\$104.00</u>
Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b>										
159 - LOWE'S COMPANIES INC	010324-01454	Hain House - Door Frame Paint	Open		01/03/2024	02/09/2024	02/09/2024			56.04
							Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b> Totals		Invoice Transactions 1	<u>\$56.04</u>
Account <b>70.16 - Supplies &amp; Parts Equipment</b>										
406 - ZIEGLER'S ACE HARDWARE	43412/L	ATV #476 - Bolts	Open		01/17/2024	02/09/2024	02/09/2024			3.50
							Account <b>70.16 - Supplies &amp; Parts Equipment</b> Totals		Invoice Transactions 1	<u>\$3.50</u>
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>										
1257 - ADAMS STEEL SERVICE INC	386620	Wear Blocks for Plow Edges	Open		01/04/2024	02/09/2024	02/09/2024			224.00
10661 - GREVE CONSTRUCTION INC	01112401	Cutting Edges Plow Blade	Open		01/11/2024	02/09/2024	02/09/2024			595.00
10661 - GREVE CONSTRUCTION INC	01172403	Cutting Edges Plow Blade	Open		01/17/2024	02/09/2024	02/09/2024			992.00
							Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals		Invoice Transactions 3	<u>\$1,811.00</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
78 - BEACON ATHLETICS	0583065-IN	Athletic Field Supplies	Open		01/17/2024	02/09/2024	02/09/2024			530.00
228 - COSTCO WHOLESALE CORPORATION	01182024-PW	PO Payment - PW - Kitchen, Batteries, Pop, Garbage Bags, Medical	Open		01/18/2024	02/09/2024	02/09/2024			407.80
159 - LOWE'S COMPANIES INC	011624-01925	Van #44 - Mapp Gas Torch Fuel	Open		01/16/2024	02/09/2024	02/09/2024			56.92



# 02092024 Schedule of Bills - FY24

G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>32 - Public Properties</b>											
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
2685 - O'REILLY AUTO PARTS	3416-261095	Gloves / Shop Gloves	Open		01/04/2024	02/09/2024	02/09/2024			629.30	
2685 - O'REILLY AUTO PARTS	3416-261094	Flash Light for Rodney Montgomery	Open		01/04/2024	02/09/2024	02/09/2024			24.99	
10250 - SMART INDUSTRY PRODUCTS LLC	13847	Dog Waste Bags	Open		01/17/2024	02/09/2024	02/09/2024			1,321.00	
406 - ZIEGLER'S ACE HARDWARE	43403/L	PD - Heater for Evidence Room	Open		01/15/2024	02/09/2024	02/09/2024			109.99	
10868 - ZORO TOOLS INC	INV13562218	Facilities - Hand Soap	Open		01/11/2024	02/09/2024	02/09/2024			164.13	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 8	<u>\$3,244.13</u>
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
159 - LOWE'S COMPANIES INC	010424-01486	Dave Buhrke Gloves - 2024	Open		01/04/2024	02/09/2024	02/09/2024			23.74	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 1	<u>\$23.74</u>
									Division <b>32 - Public Properties</b> Totals	Invoice Transactions 15	<u>\$5,242.41</u>
									Department <b>30 - Public Works</b> Totals	Invoice Transactions 54	<u>\$42,862.36</u>
Department <b>40 - Parks &amp; Recreation</b>											
Division <b>40 - Parks</b>											
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
10021 - EBY GRAPHICS INC	11574	Bark Park Banner	Open		01/02/2024	02/09/2024	02/09/2024			93.24	
11039 - MCHENRY COUNTY DIVISION OF TRANSPORTATION	340	Sign for Ice Fishing "Permit Required"	Open		01/23/2024	02/09/2024	02/09/2024			24.79	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 2	<u>\$118.03</u>
									Division <b>40 - Parks</b> Totals	Invoice Transactions 2	<u>\$118.03</u>
Division <b>42 - Recreation</b>											
Account <b>52.04 - Prof Devel Conference/ School/ Training</b>											
11160 - CHAPMAN, TERESA	01182024	2024 IAPD/IPRA Conference Registration	Open		01/18/2024	02/09/2024	02/09/2024			365.00	
									Account <b>52.04 - Prof Devel Conference/ School/ Training</b> Totals	Invoice Transactions 1	<u>\$365.00</u>
Account <b>63.12 - CS Printing &amp; Copying</b>											
199 - AMERICAN BUSINESS FORMS INC	INV07199750	Business Cards for Teresa Chapman - P&R Recreation Supervisor	Open		01/22/2024	02/09/2024	02/09/2024			20.75	
									Account <b>63.12 - CS Printing &amp; Copying</b> Totals	Invoice Transactions 1	<u>\$20.75</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
228 - COSTCO WHOLESALE CORPORATION	01192024-P&R	PO Payment - Supplies for Dad's Night	Open		01/19/2024	02/09/2024	02/09/2024			157.44	



# 02092024 Schedule of Bills - FY24

G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>40 - Parks &amp; Recreation</b>										
Division <b>42 - Recreation</b>										
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
228 - COSTCO WHOLESALE CORPORATION	01232024-P&R	PO Payment - Supplies - Daddy Daughter, BTB & Job Fairs	Open		01/23/2024	02/09/2024	02/09/2024			284.23
							Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals		Invoice Transactions 2	<u>\$441.67</u>
							Division <b>42 - Recreation</b> Totals		Invoice Transactions 4	<u>\$827.42</u>
							Department <b>40 - Parks &amp; Recreation</b> Totals		Invoice Transactions 6	<u>\$945.45</u>
Department <b>60 - Management Information Systems</b>										
Division <b>00 - Non-Division</b>										
Account <b>61.24 - Maintenance Computers</b>										
10677 - MCCI LLC	NE16107	Upgrade & FY24 Annual Subscription	Open		12/31/2023	02/09/2024	02/09/2024			8,808.75
							Account <b>61.24 - Maintenance Computers</b> Totals		Invoice Transactions 1	<u>\$8,808.75</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 1	<u>\$8,808.75</u>
							Department <b>60 - Management Information Systems</b> Totals		Invoice Transactions 1	<u>\$8,808.75</u>
							Fund <b>100 - General Fund</b> Totals		Invoice Transactions 110	<u>\$168,775.39</u>
<b>Fund 520 - Water O &amp; M</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>52.04 - Prof Devel Conference/ School/ Training</b>										
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	02092024-PW2	Petty Cash - PW January 2024	Open		02/09/2024	02/09/2024	02/09/2024			50.00
							Account <b>52.04 - Prof Devel Conference/ School/ Training</b> Totals		Invoice Transactions 1	<u>\$50.00</u>
Account <b>60.24 - Professional Other Professional</b>										
43 - THIRD MILLENNIUM ASSOCIATES INC	30954	Water Bill Processing 01/26/2024	Open		01/29/2024	02/09/2024	02/09/2024			343.50
							Account <b>60.24 - Professional Other Professional</b> Totals		Invoice Transactions 1	<u>\$343.50</u>
Account <b>63.04 - CS Postage</b>										
43 - THIRD MILLENNIUM ASSOCIATES INC	30954	Water Bill Processing 01/26/2024	Open		01/29/2024	02/09/2024	02/09/2024			.64
							Account <b>63.04 - CS Postage</b> Totals		Invoice Transactions 1	<u>\$0.64</u>
Account <b>63.28 - CS JULIE System Costs</b>										
185 - JULIE INC	2024-0991	Julie Locates / Sanitary	Open		01/08/2024	02/09/2024	02/09/2024			2,008.01
							Account <b>63.28 - CS JULIE System Costs</b> Totals		Invoice Transactions 1	<u>\$2,008.01</u>
Account <b>70.12 - Supplies &amp; Parts Infrastructure</b>										
159 - LOWE'S COMPANIES INC	010424-01491	Well 15 Compressor Outlet	Open		01/04/2024	02/09/2024	02/09/2024			12.89



# 02092024 Schedule of Bills - FY24

G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 520 - Water O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>70.12 - Supplies &amp; Parts Infrastructure</b>											
596 - USA BLUEBOOK	INV00243138	Solenoid for Well 15	Open		01/10/2024	02/09/2024	02/09/2024			383.46	
596 - USA BLUEBOOK	INV00248421	Hydrant Parts	Open		01/17/2024	02/09/2024	02/09/2024			847.28	
45 - WATER PRODUCTS COMPANY OF AURORA	0320510	Hydrant Parts	Open		01/11/2024	02/09/2024	02/09/2024			1,929.00	
									Account <b>70.12 - Supplies &amp; Parts Infrastructure</b> Totals	Invoice Transactions 4	<u>\$3,172.63</u>
Account <b>70.14 - Supplies &amp; Parts Meters</b>											
136 - WATER RESOURCES INC	36990	2024 Water Meters - Water Resources	Open		01/05/2024	02/09/2024	02/09/2024			186.00	
									Account <b>70.14 - Supplies &amp; Parts Meters</b> Totals	Invoice Transactions 1	<u>\$186.00</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
624 - HOME DEPOT USA INC	19344070199	Replacement Batteries for Milwaukee Tools	Open		01/03/2024	02/09/2024	02/09/2024			279.00	
159 - LOWE'S COMPANIES INC	011724-01963	Great Stuff Spray Foam	Open		01/17/2024	02/09/2024	02/09/2024			10.80	
159 - LOWE'S COMPANIES INC	011124-01774	Ice Scraper Truck #17	Open		01/11/2024	02/09/2024	02/09/2024			11.39	
159 - LOWE'S COMPANIES INC	011524-01896	Radiant Heater for Tower	Open		01/15/2024	02/09/2024	02/09/2024			75.99	
159 - LOWE'S COMPANIES INC	011524-01890	Insulation for Tower 3	Open		01/15/2024	02/09/2024	02/09/2024			44.84	
159 - LOWE'S COMPANIES INC	012624-79865	Cleaning Supplies for Well Houses	Open		01/26/2024	02/09/2024	02/09/2024			100.51	
10868 - ZORO TOOLS INC	INV13562218	Facilities - Hand Soap	Open		01/11/2024	02/09/2024	02/09/2024			164.14	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 7	<u>\$686.67</u>
Account <b>72.10 - Operating Supplies Water System Chemicals</b>											
10188 - CLEAR 20 INC	37116	Polymer	Open		01/11/2024	02/09/2024	02/09/2024			303.11	
535 - COMPASS MINERALS AMERICA INC	1276146	2024 Water Conditioning Bulk Softener Salt	Open		01/09/2024	02/09/2024	02/09/2024			3,600.88	
535 - COMPASS MINERALS AMERICA INC	1275034	2024 Water Conditioning Bulk Softener Salt	Open		01/06/2024	02/09/2024	02/09/2024			3,564.70	
535 - COMPASS MINERALS AMERICA INC	1275033	2024 Water Conditioning Bulk Softener Salt	Open		01/06/2024	02/09/2024	02/09/2024			3,393.92	
8648 - HAWKINS INC	6667906	Potassium Permanganate	Open		01/10/2024	02/09/2024	02/09/2024			1,921.66	
									Account <b>72.10 - Operating Supplies Water System Chemicals</b> Totals	Invoice Transactions 5	<u>\$12,784.27</u>
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029709	Work Jacket & Bibs - Joel Juarez	Open		01/06/2024	02/09/2024	02/09/2024			237.58	
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV029930	Work Jacket & Gloves - Mike Staat	Open		01/10/2024	02/09/2024	02/09/2024			145.78	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 2	<u>\$383.36</u>



# 02092024 Schedule of Bills - FY24

G/L Date Range 02/09/24 - 02/09/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 520 - Water O &amp; M</b>										
Department <b>00 - Non-Departmental</b>										
										Division <b>00 - Non-Division</b> Totals
										Invoice Transactions 23
										<u>\$19,615.08</u>
										Department <b>00 - Non-Departmental</b> Totals
										Invoice Transactions 23
										<u>\$19,615.08</u>
										Fund <b>520 - Water O &amp; M</b> Totals
										Invoice Transactions 23
										<u>\$19,615.08</u>
<b>Fund 620 - Airport O &amp; M</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>61.28 - Maintenance Vehicles</b>										
6611 - CASSIDY TIRE & SERVICE	925004473	New Tire for Fuel Truck #251	Open		01/26/2024	02/09/2024	02/09/2024			668.49
										Account <b>61.28 - Maintenance Vehicles</b> Totals
										Invoice Transactions 1
										<u>\$668.49</u>
Account <b>63.16 - CS Rentals</b>										
10874 - SABAN PROPERTY HOLDINGS LLC	01012024	Airport Office Lease Rent -- January 2024	Open		01/01/2024	02/09/2024	02/09/2024			1,180.00
										Account <b>63.16 - CS Rentals</b> Totals
										Invoice Transactions 1
										<u>\$1,180.00</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
228 - COSTCO WHOLESALE CORPORATION	01182024-PW	PO Payment - PW - Kitchen, Batteries, Pop, Garbage Bags, Medical	Open		01/18/2024	02/09/2024	02/09/2024			53.37
										Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals
										Invoice Transactions 1
										<u>\$53.37</u>
										Division <b>00 - Non-Division</b> Totals
										Invoice Transactions 3
										<u>\$1,901.86</u>
										Department <b>00 - Non-Departmental</b> Totals
										Invoice Transactions 3
										<u>\$1,901.86</u>
										Fund <b>620 - Airport O &amp; M</b> Totals
										Invoice Transactions 3
										<u>\$1,901.86</u>
										Grand Totals
										Invoice Transactions 136
										<u>\$190,292.33</u>

\* = Prior Fiscal Year Activity



Village of Lake in the Hills  
Schedule of Bills - FY24  
For February 9, 2024

<u>Fund</u>		<u>Disbursements</u>
100	General Fund	\$168,775.39
520	Water O&M Fund	19,615.08
620	Airport O&M Fund	<u>1,901.86</u>
	Total All Funds	<u>\$190,292.33</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

\_\_\_\_\_