



PUBLIC MEETING NOTICE AND AGENDA  
BOARD OF TRUSTEES MEETING

JANUARY 11, 2024  
7:45 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment  
The public is invited to make an issue-oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration.
5. Consent Agenda  
**This portion of the agenda contains several items which will be acted upon in one motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.**
  - A. Motion to accept and place on file the minutes of the December 12, 2023 Tax Levy for SSA #1 meeting.
  - B. Motion to accept and place on file the minutes of the December 12, 2023 Tax Levy for SSA #2 meeting.
  - C. Motion to accept and place on file the minutes of the December 12, 2023 FY24 Budget Workshop meeting.
  - D. Motion to accept and place on file the minutes of the December 12, 2023 Committee of the Whole meeting.
  - E. Motion to accept and place on file the minutes of the December 14, 2023 Village Board meeting.
  - F. Motion to approve the Intergovernmental Agreement with the County of McHenry with respect to the Reimbursement of costs for the Randall Road Project.
  - G. Motion to pass Resolution No. 2024- \_\_\_\_, A Resolution in Support of a Proposal for Dedication of Dome Hill as a Nature Preserve Buffer Addition to Lake in the Hills Fen Nature Preserve.
  - H. Motion to pass Ordinance No. 2024- \_\_\_\_, An Ordinance Amending Section 2.16 of Chapter 2 of the Village's Municipal Code Regulating Remote Attendance at Public Meetings.

I. Motion to pass Ordinance No. 2024- \_\_\_\_, An Ordinance Denying Conditional Uses for Arias Truck Repair at 8545 Pyott Road.

6. Approval of the January 12, 2024 Schedule of Bills for FY23

General Fund	\$ 105,363.29
Motor Fuel Fund	\$ 5,257.95
Lakes Project Fund	\$ 1,435.00
Police Facility Fund	\$ 104,764.64
Capital Improvement Fund	\$ 74,222.00
Water O&M Fund	\$ 48,022.15
Airport O&M Fund	\$ 25,466.98
Total of All Funds	\$ 364,532.01

Approval of the January 12, 2024 Schedule of Bills for FY24

General Fund	\$ 685,487.03
Festival Fund	\$ 1,000.00
Total of All Funds	\$ 686,487.03

- 7. Village Administrator and Department Head Reports
- 8. Board of Trustees Reports
- 9. Village President's Report
- 10. Unfinished Business
- 11. New Business
- 12. Adjournment

MEETING LOCATION  
Village of Lake in the Hills  
600 Harvest Gate  
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7400 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

PUBLIC HEARING: TAX LEVY FOR SSA #1

DECEMBER 12, 2023

## Call to Order

The meeting was called to order at 7:10 pm.

Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Village Attorney Brandy Quance, and Village Clerk Shannon DuBeau.

Trustees Murphy and Anderson were not present.

## Presentation

### **Tax Levy for Special Service Area #1 for the 2023 Tax Year**

Presented by Village Administrator Shannon Andrews

Administrator Andrews stated that the 2023 tax levy for SSA #1 is \$4,610, which is a \$2,515 increase. This levy is necessary to cover SSA operating expenses. This information was discussed at the November 7, 2023, Committee of the Whole meeting and reviewed during the November 14, 2023, Ad Hoc Budget Workshop meeting.

## Audience Participation

None.

## Adjournment

A motion to adjourn the meeting was made by Trustee Dustin and seconded by Trustee Huckins. All in favor by voice vote.

There being no further business to discuss, the Special Service Area #1 2023 Tax Levy Public Hearing was adjourned at 7:12 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

PUBLIC HEARING: TAX LEVY FOR SSA #2

DECEMBER 12, 2023

## Call to Order

The meeting was called to order at 7:12 pm.

Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Village Attorney Brandy Quance, and Village Clerk Shannon DuBeau.

Trustees Murphy and Anderson arrived at 7:14 pm.

## Presentation

### **Tax Levy for Special Service Area #2 for the 2023 Tax Year**

Presented by Village Administrator Shannon Andrews

Administrator Andrews stated that the 2023 tax levy for SSA #2 is \$224,580, which is a \$84,220 increase. This levy is necessary to cover the replacement of playground equipment in four parks over the next four years. This information was discussed at the November 7, 2023, Committee of the Whole meeting and reviewed during the November 14, 2023, Ad Hoc Budget Workshop meeting.

Trustee Huckins asked what SSA #2 encompasses. Administrator Andrews stated that it includes Sunset Park and the surrounding area. She added that bike paths and the Sunset Park playground will be moved from the SSAs to the General Fund moving forward. This particular levy is needed to cover the cost of the four planned playground replacements within SSA #2.

## Audience Participation

None.

## Adjournment

A motion to adjourn the meeting was made by Trustee Harlfinger and seconded by Trustee Huckins. All in favor by voice vote.

There being no further business to discuss, the Special Service Area #2 2023 Tax Levy Public Hearing was adjourned at 7:15 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

PUBLIC HEARING: FISCAL YEAR 2024 PROPOSED BUDGET

DECEMBER 12, 2023

## Call to Order

The meeting was called to order at 7:15 pm.

Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, Murphy, Anderson, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Village Attorney Brandy Quance, and Village Clerk Shannon DuBeau.

## Presentation

### Fiscal Year 2024 Proposed Budget

Presented by Village Administrator Shannon Andrews

The Fiscal Year 2024 Budget is presented as a balanced budget with revenues in the General Fund equal to expenditures in the amount of \$23,037,882. Revenues are conservatively estimated and nearly match the revenues from FY23.

The Village is very proud that the FY24 budget reflects the fourteenth consecutive year of a flat or reduced tax levy. New construction growth will be captured in FY24 for the third consecutive year. Base sales tax revenue is estimated to increase by 1.5% to be \$4,246,000, with an additional \$2,962,000 in home rules sales tax. Income tax is estimated to increase to \$4,868,000. Licenses and permits are down 3.8% from FY23 due to market conditions and the limited number of residential lots remaining.

FY24 expenditures are projected to be \$23,037,882, which is an 8.1% increase over the previous year; however, it should be noted that expenses in FY23 were lower due to numerous staffing shortages across multiple departments. In addition, FY24 will be the first full year with the change in the capital thresholds that shifts some expense from the Capital Improvement Fund back into the operating budgets of each department.

The FY24 budget includes a 3% Cost of Living increase in January in accordance with the Village's Personnel Rules and Regulations, for all eligible, non-represented employees of the Village. A merit increase of up to an additional 1% is being proposed as an incentive for staff to reach for top performance standards.

- Expenditures in the Executive Department were 6.5% under budget in FY23 due to lack of attendance at the annual IML conference. The FY24 budget includes funds to allow full attendance at this conference. The largest expense remains the sales tax reimbursements to Culver's, which is projected to be \$37,220 in FY24.
- The Administration Department is expanding in FY24 to include the customer service team, which consists of two front counter associates and the Administrative Services Manager. The resulting impact is a 16.5%



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PUBLIC HEARING: FISCAL YEAR 2024 PROPOSED BUDGET

DECEMBER 12, 2023

increase over budgeted salaries and professional development in 2023, bringing the total expenditures to \$1,218,695. In exchange, the Finance Department will see a 21% decrease in salaries and professional development, bringing total expenditures to \$805,101.

- Expenditures in Community Development were approximately 5% or \$40,845 under the budgeted amount in FY23. This was due to savings in personnel costs following the retirement of the Assistant Community Development Director. The FY24 budget includes expenditures in the amount of \$889,647. This increase is due to the costs associated with the finalization of the Comprehensive Plan.
- The Police Department realized an overall savings of approximately 5.4% in FY23 due to continued staffing shortages. FY24 anticipates another year of retirements and transition, with lower salaries for new officers being offset by an increase in overtime. An additional detective has been added to the Support Services Division. The department will be splitting the cost of a new bidirectional amplifier with the school district. They will also be investing in drone supplies and training for the officers to utilize the new equipment at Village events, such as the Summer Sunset Festival parade. FY24 expenditures reflect the projected 4% increase in salaries, bringing the total budgeted expense across divisions to \$9,438,414.
- Expenses within the Public Works Department increased by 12% to \$5,299,166 across all divisions and reflect changes to the Service Employees International Union Local 73 agreement approved in FY23. The Administration Division budget includes a vacant management position and the budget within the Streets and Public Properties Divisions includes an increase in part-time salaries for seasonal positions. The mowing and landscaping contract is expected to see an increase in FY24, as well as contractual costs for maintenance of equipment and infrastructure. Department projects include overhead door and heater replacements, exterior painting of Village Hall, and brick fascia tuckpointing.
- The Parks and Recreation Department budget includes \$1,187,580 in FY24 expenditures, which is a 2.4% increase over the FY23 estimate. Expenditures related to the Summer Sunset Festival have been moved to the Festival Fund, which is a new special revenue Fund in FY24. Funds have been included for the finalization of the Parks Master Plan and for increases in the part-time salaries for recreational programming.
- The FY24 budget for the Management Information Systems (MIS) division is \$678,395. This reflects a 10% reduction over the FY23 budget, which is due to the transition from an IT Manager to a Managed Service Provider environment. Despite these savings, sizeable increases can be found across the Village software subscriptions, which include an investment in Microsoft 365. This change will improve network security for the Village as well as increase productivity and collaboration across departments.
- The FY24 budget for Insurance and Tort has increased by approximately 20% to \$730,600 due to premium increases based on the Village's most recent five years of experience.
- Approximately \$1.5 million in FY24 surplus and \$1.1 million in unused debt service for the police facility will be transferred to the Capital Improvement Plan Fund. Another \$1,260 is to be transferred to the new LITH Police Explorers Post #1096 Fund for a total FY24 Interfund Transfer of \$2,667,045. This is the second, new, special revenue fund in FY24.



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## **CAPITAL IMPROVEMENT PLAN FUND**

FY24 revenues in the Capital Improvement Fund are projected to total \$3.9 million, while expenditures total \$2.4 million, leaving a fund balance of \$2.5 million. These funds will be held in anticipation of a \$5 million Woods Creek Dredging project planned for FY26. Expenditures for FY24 include \$999,600 in land improvements—including the Barbara Key Park Pond Dredging & Streambank Stabilization and two playground replacements, \$618,000 in vehicles, \$372,000 for professional services related to capital projects, \$269,000 in equipment costs for a roller and dam controls, \$105,000 in new software, and \$50,000 in building improvements.

## **SPECIAL SERVICE AREA FUNDS**

The Village oversees 13 active special service area (SSA) funds. The primary common responsibilities include operation and maintenance of park facilities, storm water detention facilities, and parkway trees. Tax levies will be increased in SSA #1, #2, #3, #4A, #6 and #7. All remaining SSAs will remain with flat levies. In FY24 and beyond, expenses associated with the maintenance of Sunset Park will be removed from SSA #2. In addition, bike path expenditures across all SSAs will now be absorbed by the General Fund. FY24 includes one capital project, which is the replacement of the Celebration Park playground.

## **MOTOR FUEL TAX FUND**

MFT allotments have been budgeted conservatively with a 3.9% reduction. Coupled with \$105,700 in interest income, the total projected revenue for FY24 is \$1,278,780. In addition to the annual resurfacing program, Phase I & II engineering for Albrecht Road will be done in preparation for the final Rebuild Illinois project scheduled for FY25. Phase II engineering for Crystal Lake Road will be completed to advance the project in the Surface Transportation Program.

## **POLICE FACILITY FUND AND DEBT SERVICE FUND**

One of the most significant construction projects in the Village will take place beginning in the spring of 2024 with the planned construction of a new police facility. Based on current estimates, the project is expected to cost a total of approximately \$26 million. The current fund balance is \$11.5 million, requiring a bond issuance of approximately \$14 million to complete the project. Cash flow in the amount of \$1.1 million annually from IMRF and Pension Fund savings will be used to pay the debt.

## **WATER OPERATING AND MAINTENANCE FUND**

The FY24 estimated revenues reflect a 1% rate increase and are expected to be \$4,192,129. Expenses in the fund amount to \$3,789,888 and support the Village's multi-year plan to upgrade its wells. Additional expenditures include a SCADA upgrade, tower control radio and processing upgrades, and the replacement of Truck #87.

## **AIRPORT OPERATING AND MAINTENANCE FUND**

Under a new airport staffing plan, the Airport Manager position has been reduced to part-time, while a new General Utility Worker I position was added to Public Properties. These changes have resulted in an overall savings to the Airport Fund in personal services and professional development.



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The FY24 estimated revenues have been reduced to \$2,675,264 due to limitations on the use of instrument approach through October of 2024. Expenses are estimated at \$2,768,295 and include the following capital projects:

- runway lighting replacement.
- AWOS or automated weather observation system upgrade.
- the replacement of the hangar roof at 8399 Pyott Road.

Trustee Dustin questioned the airport's profits and losses. Administrator Andrews stated that the net loss to the Airport Operating Fund was \$93,031 bringing the fund balance to \$600,434 for the start of the year.

Trustee Huckins asked if the Airport Manager position will remain a part-time role and how the budget will be affected. Administrator Andrews stated that the position will likely remain part-time due to the restructuring of duties. As a result, the fund is expected to grow by \$100k each year. The Superintendent of Public Properties will now oversee maintenance of the airport.

Trustee Huckins cited negative feedback regarding Public Works' capacity to perform the duties and asked if the issues will be addressed. Administrator Andrews noted that there has also been positive feedback, adding that the backlog of maintenance is receiving more attention under the current structure. While adjustments are being made to fueling operations, self-service is always an option.

Administrator Andrews stated that a tentative offer for the position of Airport Manager has been made to someone with knowledge and experience related to aviation. Trustee Huckins asked if the position will be salaried or paid hourly. Administrator Andrews stated that it will be exempt with a salary based on 22 hours per week.

## Audience Participation

None.

## Adjournment

A motion to adjourn the meeting was made by Trustee Huckins and seconded by Trustee Harlfinger. All in favor by voice vote.

There being no further business to discuss, the Public Hearing for the Fiscal Year 2024 Proposed Budget was adjourned at 7:39 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk





# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

COMMITTEE OF THE WHOLE MEETING

DECEMBER 12, 2023

## Call to Order

The meeting was called to order at 7:40 pm. Present were Trustees Huckins, Dustin, Harlfinger, Bojarski, Anderson, Murphy, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Village Attorney Brandy Quance, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by President Bogdanowski.

## Audience Participation

None.

## Administration

### **Request to Approve Changes to Personnel Rules and Regulations**

Presented by Village Administrator Shannon Andrews

The Personnel Rules & Regulations document was last updated in 2019 and requires revisions to bring the document current in response to numerous changes in state law. At the same time, the document has been fully reformatted, with whole sections being renumbered or relocated to better align the policies. Clarifying language has been added to existing policies, along with recommendations for the consolidation or elimination of policies and supporting documents that no longer serve their purpose.

A summary of the more substantive changes has been detailed below:

Changes that impact the document in its entirety:

- Updated the numbering system.
- Relocated content to better align its location within the document.
- Adjusted pronouns.
- Added clarifying language to sections to make them more accurate.
- Updated language based on statutory changes.
- Changed several written reporting requirements to electronic or digital.
- Corrected minor non-substantive issues related to grammar, spelling, and formatting.

**Section 1: Introduction** – New Section created by relocating the “Important Notice to All Employees” and adding a welcome and organizational vision statement.



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## Section 2: General Personnel Policies

- Added the Village Administrator as an EEO officer if the HR Manager is not available.
- Section 2.2.4 – Added a process for considering current employees for vacancies.
- Section 2.5 – Standards of proper and safe conduct are also expected while off-duty if the conduct negatively impacts performance or the Village's public image.
- Added Section 2.5.7 Employee Assistance Program Referral, which allows leadership to mandate an evaluation.
- Section 2.8 – Clarified that the full recruitment procedure is not required on re-hires within 6 months.
- Section 2.13 – Modernized the language setting expectations for business attire.
- Section 2.14 – Restrict conveyance of political messages in office

## Section 3: Wage Compensation

- Section 3.4 – For consistency with the recently approved SEIU contract, carryover of compensatory time is limited to 40 hours, with any excess being paid out on the first payroll in January. Also allows for compensatory time to be paid to the employee within 30 days of a written request.
- Added Section 3.5 – Wage Notifications
- Added Section 3.6 – Severance
- Added Section 3.7 – Method of Payment
- Added Section 3.8 – Record Keeping
- Added Section 3.9 – Notice of Rate of Pay and Changes in Pay
- Section 3.10 - Relocated Pay Philosophy, Evaluation Program and Compensation Plan.
- Section 3.10 – Removed reference to the operational excellence strategy and the Village objective to be 3% above the external market (53rd percentile).
- Section 3.11.1 – Eligibility for merit increases is 6 months of employment.
- Section 3.11.2 – Updated the timing of the review process.
- The following sections are being moved into an Administrative Policy which can more easily be updated as necessary by staff to reflect the evaluation process.
  - Section 3.11.5 – Performance Evaluation Program Design
  - Section 3.11.6 – Goal Setting
  - Section 3.11.7 – Performance Improvement Plan (PIP)
- Section 3.12 has been updated to remove references to position point. These changes had been previously reviewed with the Board at the October 25, 2023, Board of Trustees meeting.
- Section 3.12.2 includes updated language allowing the Board to establish the maximum possible merit increase each year. For transparency purposes, a sample matrix has been included to show employees how increases are calculated based on their evaluation scores.
- Section 3.13.1 outlines the changes to the structure of the compensation matrix, including a board approved minimum, a range of 35-45%, a 10% gap between grades and a full COLA increase annually based on Board approval.

## Section 4: Benefit Leave

- Section 4.1 – Vacation



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- Restructured the entire section to reduce redundancy and increase understanding of benefits.
- Added a consolidated Vacation Schedule with accrual rates based on years of service.
- All part-time accruals were previously based on a 20-hour work week. Accruals for part-time employees are now based on the ratio of scheduled hours to a 40-hour work week.
- Section 4.2 Observed Holidays o The quantity of holidays was reduced from 12 to 10, with the 2 floating holidays being converted to personal days.
- Section 4.4 – Personal Days increased from 1 to 3 after absorbing the floating holidays and updated proration chart to hours based on hire date.
- Section 4.5.4 - Sick leave payout upon separation is in the second month following separation for consistency with the recent SEIU contract. Added option to convert unused sick time as service credits into an eligible pension fund.
- Section 4.6.4 – Under Return to Full Duty, the Village reserves the right to require an independent medical examination or functional capacity evaluation.

## **Section 5: General Employee Benefits and Allowances**

- Section 5.5 – Employee Assistance Program has been updated and allows for mandatory referral.
- Section 5.7 Clarified that the employee is responsible for paying their portion of premium contributions while on Worker’s Compensation.
- Section 5.9 Tuition Reimbursement – Limits benefit to employees who have been with the Village for a minimum of one year and added language regarding the possible taxability of this benefit.
- Section 5.10 Employee Parks and Recreation Benefit Policy – This policy has been eliminated.
- Section 5.10.4 Travel Reimbursement – Included language regarding the taxability of this benefit, as well as increased the daily allowance to from \$55 to \$75, providing the costs are deemed reasonable and do not include alcohol.

## **Section 6: Anti-Harassment Policy**

- Section 6.6 Harassment Allegations by Elected Officials Against Other Elected Officials is a newly established law that has been added.

**Section 7: Whistleblower Reporting Act** - Section has been added in its entirety based on current statutes.

## **Sections 8: Violence in the Workplace and No Weapons**

- Section 8 now refers specifically to Violence in the Workplace.
- A new Section 9 was created to address the Village’s No Weapons Policy.
- Section 9.3 has been updated to restrict employees from using their privately owned vehicle if the vehicle contains a weapon.

## **Section 11: Illinois Pregnancy Accommodation Act**

- Section 11.1 – Added flexibility of reporting discrimination claims to additional positions.
- Section 11.5 – Section was reworded to provide better clarification on lactation accommodations.



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## Section 12: Family and Medical Leave Act

- Section 12.5 – Consolidate employee notice requirements for both foreseeable and unforeseeable leave and added Employer Notice Requirements.
- Section 12.9 – Clarifies the designated order of benefit time to be taken as substitution for unpaid leave.
- Section 12.10.5 – Added clarification on the process for reinstatement if premiums are unpaid by employee.

## Section 15: Leaves of Absence

- Section 15.1 – Jury Duty – clarified allowances for 2nd shift.

## Section 16: General Rules and Regulations

- Section 16.9 - This section was eliminated in favor of the existing and much more comprehensive administrative policy, which details the responsibilities of both employees and supervisory staff when an injury occurs based on IRMA recommendations.

Staff recommends a motion to Approve the Changes to the Personnel Rules and Regulations, effective January 1, 2024.

Trustee Huckins asked if the updated Personnel Rules and Regulations will be signed by all employees. Administrator Andrews stated that employees will be asked to sign it in order to acknowledge receipt.

Motion was made to place this item on the Village Board Agenda.

## Request to Approve an Ordinance Establishing Employees' Right to Paid Leave

Presented by Village Administrator Shannon Andrews

The Paid Leave for All Workers Act (Public Act 102-1143) (the "PLAWA") becomes effective January 1, 2024. This Act mandates that employers provide up to 40 hours of paid leave during a 12-month period for many types of employees in Illinois.

While there has been some question as to whether home rule powers would preempt PLAWA, the Illinois Department of Labor has indicated that the only circumstance in which a municipality may avoid PLAWA coverage is if they have a local ordinance in effect that provides paid sick or paid leave OR, after the effective date, if their local ordinance provides benefits, rights, and remedies that are greater than or equal to those provided under the Act.

Given the severe consequences of not acting before the PLAWA effective date of January 1, 2024, it has been recommended by the Illinois Municipal League, as well as the Village Attorney, that the Village enact an ordinance providing that paid leave shall only be provided in accordance with current ordinances, personnel policies or other local policies, and in accordance with collective bargaining agreements, if any.



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If in the future it is determined by the courts that home rule power supersedes the Act, the Village would have the ability to modify this ordinance and our policies. By contrast, however, if home rule power is not held to supersede the statute, then the risk is that the municipality has no ability to avoid the full requirements of the Act.

The Ordinance, which is attached to the agenda, amends Chapter 3, Section 3.09 to define paid leave rights as follows:

## **K. Paid Leave Rights**

1. All regular, full-time employees of the Village will, at all times, be provided with no less than 40 hours of any form of paid leave for every consecutive 12-month period of their employment.
2. All part-time, temporary, and seasonal employees of the Village will, at all times, be provided no less than 1 hour of any form of paid leave for every 40 hours worked, up to a minimum of 40 hours.
3. The Village through its Personnel Policies may make adjustments to eligibility and accrual rates for various forms of paid leave, including sick leave, on an ongoing basis without impacting, affecting, or altering this ordinance, but in no event shall the rights to paid leave provided to employees be less than what is provided herein.
4. The rights of employees working for non-municipal employers within the Village shall be as stated in the Paid Leave for All Workers Act, 820 ILCS 192/1 et seq., as may be amended from time to time.

Since the Village already provides paid time off for its regular full-time and part-time employees, the largest impact is with the seasonal employees, such as beach, preschool, and camp staff, bus drivers, and Streets and Public Properties laborers. The proposed Personnel Rules and Regulations, which would take effect on January 1, 2024, includes new language for paid time off benefits for seasonal employees as follows:

- All seasonal employees shall earn one (1) hour of vacation benefit time for every forty (40) hours worked, which can be used no earlier than 90 days after the first date of their employment.
- Upon separation, seasonal employees will be paid for any unused vacation time accrued, up to their last pay period.

## **Financial Impact**

The proposed Fiscal Year 2024 Budget includes \$10,391 for the anticipated expense associated with these additional benefits.

Staff recommends a motion to approve the Ordinance Amending Chapter 3 of the Lake in the Hills Municipal Code Establishing Employees' Right to Paid Leave.

Motion was made to place this item on the Village Board Agenda.



# Village of Lake in the Hills

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COMMITTEE OF THE WHOLE MEETING

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## **Request to Approve an Ordinance Establishing the 2024 Fiscal Year Budget**

Presented by Village Administrator Shannon Andrews

Attached to the agenda is the proposed Budget Ordinance for the 2024 Fiscal Year as discussed at the budget workshop held on November 14, 2023. The proposed budget was made available to the public on November 14, 2023, via the Village's website at [www.lith.org](http://www.lith.org) and at Village Hall. The public hearing was held on Tuesday, December 12, 2023 at 7:15 pm at Village Hall.

Staff recommends a motion to approve the attached Ordinance Establishing a Budget for the Village of Lake in the Hills for the 2024 Fiscal Year.

Motion was made to place this item on the Village Board Agenda.

## **Police**

### **Request to Approve the Access Easement Agreement Between Costco Wholesale Corporation, Lowe's Home Centers LLC, and the Village of Lake in the Hills**

Presented by Chief of Police Mary Frake

As construction of the new police facility continues to move forward, the Village is seeking both a permanent and temporary construction easement from Costco Wholesale Corporation. The Village requires certain access easement rights from Costco Wholesale Corporation for construction of a predominantly egress only driveway for the new police facility. The driveway will facilitate emergency access from the new police facility onto the Costco access drive, which connects to Village Hall Dr. or nearest public rights-of-way. The driveway will not serve as the primary access point for the facility. It is intended as a point of exit or entry only when the situation warrants a critical response that may be impacted if not utilized. The temporary construction easement is required along the east side of the new police facility site, which borders Costco, for the purpose of the construction and installation of the emergency access driveway right up to the property limits.

The Access Easement Agreement (attached to the agenda) grants the Village a perpetual, non-exclusive access easement and driveway easement from Costco as well as a temporary, non-exclusive construction easement. The Village shall be responsible for the installation, maintenance, repair, and replacement of the driveway easement.

Lowe's Home Centers LLC is considered a participating party as noted in Covenants & Restrictions document 2003R0015644 with Costco, filed with the McHenry County Recorder's office in January 2003. As such, their consent in granting an easement to a third party has been incorporated into the agreement. The Village's approval would be conditioned upon the receipt of signatures from the other parties.

### **Financial Impact**

The financial impact is \$10.00 for the good and valuable consideration as noted within the Agreement.



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Staff recommends a motion to Approve the Access Easement Agreement between Costco Wholesale Corporation, Lowe's Home Centers LLC, and the Village of Lake in the Hills, conditioned on the receipt of the other parties' signatures.

Trustee Huckins asked for clarity on the duration of use for the access entrance. Chief Frake stated that the Access Easement Agreement is for a permanent, gated driveway on the easement at the northeast corner of the Costco building.

Trustee Dustin questioned plowing responsibilities. Chief Frake stated that the Village will be responsible for plowing the PD driveway. Costco will remain responsible for their drive.

Trustee Anderson asked if access will eventually be blocked. Chief Frake stated that the drive will only be used for critical incidences.

Motion was made to place this item on the Village Board Agenda.

## Finance

### **Request for Approval of an Ordinance Abating the 2023 Tax Levy**

Presented by Finance Director Pete Stefan

Attached to the agenda is an ordinance providing for the abatement of the \$105,450 levy which will be extended by the County Clerk pursuant to Ordinance Number 2019-34 adopted on August 22, 2019, in connection with the issuance of the \$1,495,000 General Obligation Bonds, Series 2019 bond issue for the water main replacement project located specifically in Special Service Area #51.

The Village budgeted to pay for this debt issue through a Special Service Area #51 property tax levy based on a flat amount per parcel levied against improved lots only. Accordingly, an abatement ordinance must be filed to prevent the extension of property taxes to all parcels in Special Service Area #51 on an ad valorem basis.

Staff recommends a motion to approve an ordinance abating the 2023 tax levy for the \$1,495,000 General Obligation Bonds, Series 2019.

Motion was made to place this item on the Village Board Agenda.

### **Request to Approve an Ordinance for the Levy of Taxes**

Presented by Finance Director Pete Stefan

For the 14th consecutive year the Village is pleased to propose a flat property tax levy with no increase to existing property owners taken as a whole. The proposed levy does, however, contemplate capturing property taxes on new construction for the third consecutive year as a funding source for the increased demand for Village services generated by that new construction.



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The proposed amount to be levied for corporate and special purpose property taxes for 2023 is \$5,548,621 which is a 0.3% increase from the 2022 tax extension of \$5,531,674 and is comprised of \$5,481,690 for the base tax levy plus \$66,931 for cumulative new construction growth from 2021 through 2023. The 2023 tax levy for debt service for Special Service Area #51 for G.O. Bonds Series 2019 in the amount of \$105,450 is proposed to be abated in its entirety. The estimated tax rate is projected to decrease by -8.7% from 0.655199 to 0.597893 due to a projected 9.9% increase in Equalized Assessed Value. The proposed 2023 levy of \$5,548,621 can be summarized as follows:

Levy	Amount
<b><u>Existing Property</u></b>	
Corporate	\$ 5,474,690
IMRF	\$ 1,000
Police Protection	\$ 1,000
Police Pension	\$ 1,000
Audit	\$ 1,000
Liability Insurance	\$ 1,000
Social Security	\$ 1,000
Workers Compensation	\$ 1,000
Sub-Total Existing Property	<b>\$ 5,481,690</b>
<b><u>New Construction</u></b>	
<u>Prior Years</u>	\$ 49,984
Corporate	
<u>Current Year</u>	
Corporate	\$ 16,947
Sub-Total New Construction	<b>\$ 66,931</b>
<b>Total 2023 Tax Levy</b>	<b>\$ 5,548,621</b>

**Financial Impact**

The property tax levy accounts for approximately 24% of total General Fund revenue for FY 2024.

Staff recommends a motion to approve the attached ordinance for the Levy of Taxes for the Village of Lake in the Hills for 2023.

Motion was made to place this item on the Village Board Agenda.





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## **Request to Approve Ordinances Establishing 2023 Tax Levies on Special Service Area 1, 2, 3, 4A, 4B, 5, 6, 7, 8B, 8C, 15, and 51.**

Presented by Finance Director Pete Stefan

Attached to the agenda are twelve separate ordinances for the 2023 Special Service Area (SSA) Tax Levies. As discussed during the FY 2024 budget presentation, the 2023 levies for each of these twelve Special Service Areas range from \$700 for SSA #8C to \$224,580 for SSA #2.

- Five of the SSA levies are flat with a 0% change from last year – SSA #4B, SSA #5, SSA #8B, SSA #8C, and SSA #15.
- Two SSA levies are increasing by negligible amounts of \$150 for SSA #7 and \$90 for SSA #51.
- An additional four SSA levies are increasing by amounts less than \$3,800 – SSA #1-\$2,405, SSA #3-\$3,760, SSA #4A-\$2,060, and SSA #6-\$1,800.
- The final SSA levy for SSA #2 is increasing by \$84,220 due to several playground replacements needing to be funded over the next few years.

Of the seven SSA levies with increases, only two (SSA #1 and SSA #2) will exceed 5% and, therefore, require public hearings prior to adoption of the proposed tax levies.

The combined levies for all twelve Special Service Areas total \$594,538 which will fund FY 2024 operating costs as well as scheduled capital improvements.

Staff recommends a motion to approve the attached ordinances establishing a 2023 tax levy for twelve Special Service Areas.

Motion was made to place this item on the Village Board Agenda.

## **Community Development**

### **Request to Approve an Ordinance Amending Section 3, “Definitions” and Section 11, “Permitted and Conditional Use Chart” of the Lake in the Hills Zoning Code, and Amending Appendix A, “Lake in the Hills Municipal Code Definitions” of the Lake in the Hills Municipal Code**

Presented by Director of Community Development John Svalenka

In an effort to clarify the Village’s codes and make them more effective moving forward, staff is proposing amending two sections of the Zoning Code related to Definitions and the Permitted and Conditional Use Chart, and is proposing amending the definitions in Appendix A of the Municipal Code, specifically to clarify the types of entertainment that can be offered accessory to restaurants.

#### Zoning Code Section 3, Definitions

The Zoning Code generally defines a restaurant as a place where food is served that includes kitchen and dining room equipment. It is common for restaurants to also offer various types of entertainment to attract customers,



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such as live music or performances. However, the current code language is unclear about whether such entertainment is actually allowed, and “entertainment” is separately defined in the Zoning Code as an establishment that offers indoor amusement activities such as games and rides. Therefore, staff has proposed amendments to the definitions of entertainment and restaurant.

As currently defined by the Zoning code, entertainment refers to the type of businesses that include indoor arcades, rides, and games, similar to a Chuck-E-Cheese business. The definition also includes bowling alleys and movie theaters. These uses are clearly different than the types of entertainment offered at restaurants. Therefore, staff has proposed changing the definition of “entertainment” to “indoor amusement establishment” to differentiate the two uses. Staff has also updated the definition language to clarify how similar uses can be approved.

While limited entertainment is customary at restaurants, ticketed events such as concerts or live shows have the potential to cause negative impacts to adjacent businesses and surrounding neighborhoods, such as extra noise and traffic along with a greater parking demand. Therefore, staff has also proposed adding additional language to the definition of restaurant to limit allowable accessory entertainment uses. Several points should be noted about the proposed code language. First, the proposed language would only allow the entertainment to be offered accessory to the restaurant. Accessory uses are subordinate and incidental to the principal use at a premises. This means that a restaurant space would not be allowed to be completely converted to being 100-percent used for entertainment such as a live concert or show, and an operating restaurant must be the primary use of the space. Second, staff has proposed code language that would prohibit restaurants from selling tickets, collecting a cover charge, or requiring a minimum drink purchase for accessory entertainment. Such practices tend to result in much larger crowds than are acceptable at a restaurant, and would lead to the above-mentioned issues with noise, traffic and parking.

### Zoning Code Section 11, Permitted and Conditional Use Chart

As noted above, staff has proposed changing the definition of “entertainment” to “indoor amusement establishment.” This change necessitates a related change to the permitted and conditional use chart. Staff has only proposed a change to the name of this use, and it will still be a permitted or conditional use in the same zoning districts.

### Municipal Code Appendix A, Definitions

In addition to being defined in the Zoning Code, Appendix A of the Municipal Code also includes a definition of “restaurant.” Therefore, staff has proposed amending the definition of “restaurant” in Appendix A by adding the same code language described above for the definition in Chapter 3 of the Zoning Code.

Staff recommends a motion to Approve the Ordinance Amending Section 3, “Definitions” and Section 11, “Permitted and Conditional Use Chart” of the Lake in the Hills Zoning Code, and Amending Appendix A, “Lake in the Hills Municipal Code Definitions” of the Lake in the Hills Municipal Code.

Motion was made to place this item on the Village Board Agenda.



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## Public Works

### **Request to Approve the 2024 Master Contract for Professional Engineering Services**

Presented by Public Works Director Ryan McDillon

Staff seeks Board approval to award a Master Contract with Baxter and Woodman for professional engineering services in 2024.

At the October 10, 2023, Committee of the Whole meeting, staff was given direction by the Board to change the existing multiple engineer approach that had been in place since 2020. Instead, staff were directed to move forward with the selection process for a single engineering firm for stormwater, streets, and general engineering services.

A request for Qualifications was issued with six responses received on November 8. Submissions were assessed based on their qualifications, experience, methodology, proposed services, references, and the degree to which the services met the needs of the Village. A short list of three firms were selected for interviews, including Baxter and Woodman of Crystal Lake, Chastain and Associates of Schaumburg, and Clark Dietz of Oakbrook Terrace. Each firm was rated with five separate criteria which included technical experience and qualifications related to anticipated projects, past performance related to budget and schedule, qualifications of the project manager, familiarity with Lake in the Hills, and office location.

Upon conclusion of the interviews, it was a unanimous decision to enter into agreement with Baxter and Woodman as the Village's Engineering firm. Baxter and Woodman served as the Village's Water Services Engineer since 2007. They have been exceptional with the Village's Water Treatment Plant Upgrades, which spanned multiple years and brought much needed improvements to the Village's Water Treatment system. During the interviews, the firm was also able to successfully show their readiness to take on the remainder of the engineering responsibilities within the Village, including streets and MFT, plan reviews and stormwater. They brought each staff member the Village would be engaging with to the interview, showing the team we would have at our disposal, but emphasized that work would be coordinated through a central project manager, Jennifer Sorenson. Being centered out of McHenry County, they have strong working relationships within the region, as well as with the State of Illinois. The staff is well rounded, experienced and highly responsive to the Village's needs.

The master contract (attached to the agenda) will serve as the base document for all engineering services provided by Baxter and Woodman, with individual task orders generated for major projects throughout the year.

### **Financial Impact**

The Proposed FY24 Budget includes a total of approximately \$100,000 in general engineering costs within Community Development, Public Works, Water and Airport. In addition to this, individual task orders would be established for engineering expenses associated with capital projects.

Staff recommends a motion to approve a Master Contract with Baxter & Woodman, Inc. for professional engineering services from January 1, 2024, through December 31, 2024.

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Motion was made to place this item on the Village Board Agenda.

## **Request to Award a Contract for Water Conditioning Bulk Softener Salt**

Presented by Public Works Director Ryan McDillon

Staff seeks Board approval to award a contract to Compass Minerals for the purchase and delivery of water conditioning bulk softener salt in 2024, in an amount not to exceed \$202,622.00.

Village staff released a Request for Proposal (RFP) for the purchase and delivery of water conditioning bulk softener salt for calendar year 2024 on November 22, 2023. The Village has three ion exchange water treatment facilities that require salt to remove barium from the water. The RFP invitation was sent to seven vendors, posted on the Village's website, and published in the *Northwest Herald*. Public Works received and opened three sealed responses on December 4, 2023. Compass Minerals was the lowest responsible bidder at \$202,622.00 (or \$144.73/ton), Midwest Salt was the second lowest bid at \$204,400.00 (or \$146.00/ton) and Morton Salt's sealed envelope contained a letter stating they declined to participate.

The Village has purchased this product from Compass Minerals before and has been satisfied with the product and the company. The RFP results, and the bid certification form are attached to the agenda for review.

### **Financial Impact**

The 2024 Village Budget contains \$203,000.00 for the purchase and delivery of water conditioning bulk softener salt in the Water Fund. The \$202,622.00 bid from Compass Minerals is \$378.00 under the budget.

Staff recommends a motion to award a contract to Compass Minerals for the purchase and delivery of water conditioning bulk softener salt in 2024, in an amount not to exceed \$202,622.00.

Trustee Huckins asked if the price has dropped from last year. Director McDillon stated that water treatment chemicals continue to rise in price.

Motion was made to place this item on the Village Board Agenda.

## **Request to Award a Contract for Purchase of Bulk Rock Salt for Roadway Snow & Ice Control**

Presented by Public Works Director Ryan McDillon

Staff requests authority to purchase up to 1,300 tons of rock salt in 2024 through the Central Management Services contract, for a total cost not to exceed \$109,915.00.

The Village purchases rock salt for snow and ice operations each year through the State of Illinois joint purchasing program, a competitively bid road salt program coordinated by the Illinois Department of Central Management Services (CMS). The Village's participation in this program is exempt from the normal bidding process as stated in Section 9.13 of the Village Municipal Code.



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The cost of road salt, like fuel and other commodities this past year, remains high. Under the CMS joint bid, the Village's price for the upcoming 2023/2024 season is \$84.55/ton, which reflects a 1% increase over the prior year. While the Village had submitted an initial request for 1200 tons of salt, CMS provides participants with the option of securing a maximum of 120% of the requested tonnage at the bid rate. Staff recommend the purchase of 1300 tons, which equates to a total cost of \$109,915. This is \$485 below the budgeted amount in the General Fund.

## **Financial Impact**

The proposed FY24 Village Budget includes \$110,400.00 for the purchase of road salt from the General Fund. The total expense for 1300 tons in 2024 is \$109,915.00, which is \$485 below the budgeted amount.

Staff recommends a motion to approve the purchase of up to 1,300 tons of rock salt in 2024 through the Central Management Services contract, for a total cost not to exceed \$109,915.00.

Motion was made to place this item on the Village Board Agenda.

## **Request to Approve an Ordinance Amending Chapter 45 of the Village Municipal Code, Potable Water**

Presented by Public Works Director Ryan McDillon

Staff requests Board approval of an Ordinance amending Chapter 45 of the Village Municipal Code to increase the potable water fees by one percent. The Village last increased its rate for potable water in 2022.

The Public Works Department proposes a change to the Municipal Code, Chapter 45, Potable Water. The change is a one percent consumption fee increase. This is necessary to cover increases in costs to produce and maintain the water supply system. The proposed increase will ensure that the Village remains competitive with surrounding communities as it pertains to water rates, and also generates needed revenue to help offset the rising costs of treatment chemicals and IEPA testing.

The one-percent increase would increase the average quarterly homeowners bill from about \$119.00 to about \$120.00, based on a consumption of 7,000 gallons per month.

Staff recommends a motion to approve an Ordinance amending Chapter 45 of the Village Municipal Code to increase the potable water fees by one percent.

Motion was made to place this item on the Village Board Agenda.

## **Request to Authorize Staff to Present the 2024-2029 Transportation Improvement Program to the IDOA**

Presented by Public Works Director Ryan McDillon

The Illinois Department of Transportation Division of Aeronautics (IDOA) compiles a five-year spending plan for improvements to the Illinois airport system. The Village annually submits its plan for consideration into IDOA's plan.



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On November 1, 2023, Village staff met with IDOA personnel in a virtual meeting to discuss the possible timing of upcoming projects. Notable highlights of the meeting included:

1. 8399 Pyott Road Roof Replacement – IDOA staff indicated that the Village’s planned replacement of the roof on 8399 Pyott Road, commonly known as the Finefield Hangar, is eligible for grant money from the Bipartisan Infrastructure Law passed in 2021. This work would be funded with 90% federal grant money and an additional 5% of State grants, leaving the Village to cover the remaining 5%. This is great news for the Village as the original indication was that the project would not be grant-eligible. This project was scheduled for construction in 2023 but has been delayed until Spring of 2024 due to an Aeronautical study required of the Airspace.
2. Replace Automated Weather Observation system (AWOS) – Replacement of the obsolete AWOS system with an upgraded AWOS III system was scheduled for FY 2023 but has been delayed until FY 2024. The upgraded AWOS system will allow for improved weather monitoring and allow for fewer signal interruptions as the upgraded AWOS will no longer share a communication frequency with the Airport radio channel.
3. Rehabilitate Runway 8/26 Phase 3 Electrical – Replacement of the runway lighting is the third phase of the ongoing FAA safety upgrades for the Airport. This project is the final step in the Runway and Taxiway upgrade and rehabilitation. The project will upgrade all of the lighting, electrical, and signage to modern standards.
4. Construct a General Aviation Apron – The Village impressed upon IDOA the importance of finding a solution for the lack of aircraft parking on ramp space by constructing a general aviation apron at midfield. Construction of the apron is currently scheduled for FY 2025. This project would be the precursor to erecting a midfield terminal facility as currently shown on the Airport Layout Plan (ALP).

The tables, which are attached to the agenda, outline the remainder of the Village’s projects for 2024 and beyond, subject to FAA and IDOA approval.

## **Financial Impact**

The airport’s long-range plans currently support these proposed projects without compromising the minimum fund reserve of 15% of the airport’s annual expenses. Despite this, the TIPS plan does not financially obligate the airport to these projects. TIPS is a planning document that attempts to identify future capital projects and align them with possible funding sources.

Staff recommends a motion to Authorize Village staff to present the program to the Illinois Department of Transportation, Division of Aeronautics in December 2023.

Motion was made to place this item on the Village Board Agenda.



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## Board of Trustees

None.

## President

President Bogdanowski announced that annual appointments will take place during Thursday's Board of Trustees meeting.

President Bogdanowski requested ongoing communication with all parties tied the airport. Trustee Huckins asked if there are businesses with ties to the airport that are not dependent on flight; asking if they need a different level of communication. Administrator Andrews stated that there are both businesses that depend on flight and those that do not. In either case, the airport's newsletter will ensure the necessary level of communication to subscribers on a regular basis.

## Adjournment

There being no further business to discuss, the Committee of the Whole meeting was adjourned at 8:17 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk



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BOARD OF TRUSTEES MEETING

DECEMBER 14, 2023

## Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Harlfinger, Bojarski, Anderson, Murphy, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Director of Community Development John Svalenka, Parks and Recreation Director Randy Splitt, Village Attorney Jennifer Gibson, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by former Lake in the Hills Chief of Police Dave Brey.

## Public Comment

None.

## Consent Agenda

**This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.**

- A. Motion to accept and place on file the minutes of the November 7, 2023, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the November 9, 2023, Village Board meeting.
- C. Motion to accept and place on file the minutes of the November 14, 2023, Ad Hoc meeting - FY2024 Budget Workshop.
- D. Motion to provide advice and consent of the Annual Appointments of Shannon Andrews, Village Administrator, Peter Stefan, Finance Director/Treasurer, Ryan McDillon, Public Works Director, Mary Frake, Chief of Police/ESDA Coordinator, Marc Nard, Building Commissioner, Michael Marro, Village Collector, Kevin Rivera, Water Superintendent, Zukowski, Rogers, Flood & McArdle, Village Attorney & Village Prosecutor, Baxter & Woodman, Village Engineer and Stephen Harlfinger, Budget Officer, for the term of January 1, 2024 to December 31, 2024.
- E. Motion to approve the changes to the Personnel Rules and Regulations, effective January 1, 2024.
- F. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Amending Chapter 3 of the Lake in the Hills Municipal Code Establishing Employees' Right to Paid Leave.





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- G. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Budget for the Village of Lake in the Hills for the 2024 Fiscal Year.
- H. Motion to approve the Access Easement Agreement between Costco Wholesale Corporation, Lowe's Home Centers LLC, and the Village of Lake in the Hills, conditioned on the receipt of the other parties' signatures.
- I. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance for the Abatement of a 2023 Tax Levy for the \$1,495,000 General Obligation Refunding Bonds, Series 2019.
- J. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance for the Levy of Taxes for the Village of Lake in the Hills, McHenry County, Illinois for 2023.
- K. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 1 in the Village of Lake in the Hills for the 2023 Tax Year (Spring Lake Farm South Subdivision).
- L. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 2 in the Village of Lake in the Hills for the 2023 Tax Year (Concord/Meadowbrook).
- M. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 3 in the Village of Lake in the Hills for the 2023 Tax Year (Big Sky Subdivision).
- N. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 4A in the Village of Lake in the Hills for the 2023 Tax Year (Hidden Valley Subdivision).
- O. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 4B in the Village of Lake in the Hills for the 2023 Tax Year (Hidden Valley).
- P. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 5 in the Village of Lake in the Hills for the 2023 Tax Year (Bell Chase/Spring Lake Farm South Subdivision).
- Q. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 6 in the Village of Lake in the Hills for the 2023 Tax Year (Hampton West).
- R. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 7 in the Village of Lake in the Hills for the 2023 Tax Year.
- S. Motion to pass Ordinance 2023- \_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 8B in the Village of Lake in the Hills for the 2023 Tax Year (Crystal Creek, Phase 3).



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BOARD OF TRUSTEES MEETING

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- T. Motion to pass Ordinance 2023-\_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 8C in the Village of Lake in the Hills for the 2023 Tax Year (Crystal Commons, Prairie Point, Larsen Office Park).
- U. Motion to pass Ordinance 2023-\_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 15 in the Village of Lake in the Hills for the 2023 Tax Year (Cheswick Place Development).
- V. Motion to pass Ordinance 2023-\_\_\_\_, An Ordinance Establishing a Tax Levy for Special Service Area Number 51 in the Village of Lake in the Hills for the 2023 Tax Year (Construction & Installation of potable water distribution).
- W. Motion to pass Ordinance 2023-\_\_\_\_, An Ordinance Amending Section 3, "Definitions" and Section 11, "Permitted and Conditional Use Chart" of the Lake in the Hills Zoning Code, and Amending Appendix A, "Lake in the Hills Municipal Code Definitions" of the Lake in the Hills Municipal Code.
- X. Motion to approve and authorize the Village President to execute the Master Contract with Baxter & Woodman, Inc. for Professional Engineering Services from January 1, 2024, through December 31, 2024.
- Y. Motion to accept the bid and award a contract to Compass Minerals for the purchase and delivery of water conditioning bulk softener salt in 2024 in an amount not to exceed \$202,622.00.
- Z. Motion to approve the purchase of up to 1,300 tons of rock salt in 2024 through the Central Management Services contract for a total cost not to exceed \$109,915.00.
- AA. Motion to pass Ordinance 2023-\_\_\_\_, An Ordinance Amending Chapter 45, Section 45.31, "Fees", of the Lake in the Hills Municipal Code.
- BB. Motion to authorize Village staff to present the Transportation Improvement Plan program to the Illinois Department of Transportation, Division of Aeronautics in December 2023.

Motion to approve the Consent Agenda items A-BB was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

## Approval of the Schedule of Bills

Motion to approve the December 15, 2023, Schedule of Bills total of all funds \$1,519,173.52 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.



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BOARD OF TRUSTEES MEETING

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Motion to approve the November 2023 Manual Bills total of all funds \$943,277.26 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

## Village Administrator and Department Head Reports

None.

## Board of Trustee Reports

None.

## Village President Reports

None.

## Unfinished Business

None.

## New Business

None.

## Adjournment

A motion to adjourn the meeting was made by Trustee Murphy and seconded by Trustee Anderson. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:34 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk



# 01122024 Schedule of Bills - FY23

G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
<b>Account 15.08 - Inventory Vehicle Parts Inventory</b>											
2105 - ALEXANDER EQUIPMENT COMPANY INC	203589	Filters - Chipper #402	Open		12/08/2023	01/12/2024	12/02/2023			192.30	
3086 - BULLVALLEY FORD	5001609	Key Fob - Squad #163	Open		12/12/2023	01/12/2024	12/02/2023			52.33	
3086 - BULLVALLEY FORD	5001718	Blower Motor - Vehicle #164	Open		12/19/2023	01/12/2024	12/02/2023			116.15	
3086 - BULLVALLEY FORD	5001698	Tire Pressure Sensor / Hose & Washer Fluid	Open		12/18/2023	01/12/2024	12/02/2023			158.67	
3086 - BULLVALLEY FORD	5001726	Squad Car Brake Pads / Rotors	Open		12/19/2023	01/12/2024	12/02/2023			669.22	
3086 - BULLVALLEY FORD	5001661	Valve Purge - Airport #1482	Open		12/14/2023	01/12/2024	12/02/2023			46.23	
3086 - BULLVALLEY FORD	5001782	Squad #158 Purge Valve	Open		12/26/2023	01/12/2024	12/02/2023			46.23	
6611 - CASSIDY TIRE & SERVICE	925004168	Tires - F-450	Open		11/30/2023	01/12/2024	12/02/2023			1,264.32	
1602 - FIRESTONE TIRE & SERVICE	242410	Van #79 Tires	Open		12/27/2023	01/12/2024	12/02/2023			264.92	
1940 - HYDRAULIC SERVICES & REPAIRS INC	382796	PTO-Switch	Open		12/13/2023	01/12/2024	12/02/2023			76.00	
10778 - INTERSTATE BATTERIES OF NORTH CHICAGO	23045883	Squad / Truck Battery	Open		12/12/2023	01/12/2024	12/02/2023			232.34	
2685 - O'REILLY AUTO PARTS	3416-259113	Brake Rotors - F-450	Open		11/30/2023	01/12/2024	12/02/2023			297.00	
2685 - O'REILLY AUTO PARTS	3416-260309	Truck #76 Hub Assembly	Open		12/21/2023	01/12/2024	12/02/2023			124.39	
329 - WHOLESALE DIRECT INC	000266666	Spot Light	Open		12/12/2023	01/12/2024	12/02/2023			416.31	
									<b>Account 15.08 - Inventory Vehicle Parts Inventory Totals</b>	Invoice Transactions 14	<b>\$3,956.41</b>
<b>Account 24.04.07 - EA Escrow 1460 Lighthouse Custom Builders</b>											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	188623	Engineering Fees, Review for 931 Mason	Open		12/08/2023	01/12/2024	12/02/2023			283.50	
									<b>Account 24.04.07 - EA Escrow 1460 Lighthouse Custom Builders Totals</b>	Invoice Transactions 1	<b>\$283.50</b>
<b>Account 24.04.08 - EA Escrow Linda Scobee</b>											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	188622	Engineering Fees, Review for 210 Boulder Drive	Open		12/08/2023	01/12/2024	12/02/2023			206.00	
									<b>Account 24.04.08 - EA Escrow Linda Scobee Totals</b>	Invoice Transactions 1	<b>\$206.00</b>
<b>Account 24.04.32 - EA Escrow 111 Boulder Drive - Whitcomb Res</b>											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	188626	Engineering Fees, Review for 111 Boulder Drive	Open		12/08/2023	01/12/2024	12/02/2023			64.50	
									<b>Account 24.04.32 - EA Escrow 111 Boulder Drive - Whitcomb Res Totals</b>	Invoice Transactions 1	<b>\$64.50</b>
<b>Account 24.04.37 - EA Escrow 141 Hilltop Dr - Azzeh</b>											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	188621	Engineering Fees, Review for 141 Hilltop Seawall Project	Open		12/08/2023	01/12/2024	12/02/2023			315.00	
									<b>Account 24.04.37 - EA Escrow 141 Hilltop Dr - Azzeh Totals</b>	Invoice Transactions 1	<b>\$315.00</b>



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>47.04 - MR Misc Revenue</b>											
Tropical Chill Ice Cream Trucks	Ashley Antosh	Refund of Background Check fees for Ashley Antosh	Open		12/08/2023	01/12/2024	12/02/2023			50.00	
									Account <b>47.04 - MR Misc Revenue</b> Totals	Invoice Transactions 1	<u>\$50.00</u>
Account <b>49.04 - Transfers Transfers In</b>											
545 - VILLAGE OF LAKE IN THE HILLS	EV184012-02	November 2023 Equipment Deductible Credit-Airport Gate Keypad	Paid by EFT # 5539		11/30/2023	01/12/2024	12/02/2023		01/12/2024	2,500.00	
									Account <b>49.04 - Transfers Transfers In</b> Totals	Invoice Transactions 1	<u>\$2,500.00</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 2	<u>\$2,550.00</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 2	<u>\$2,550.00</u>
Department <b>10 - Executive</b>											
Division <b>00 - Non-Division</b>											
Account <b>52.04 - Prof Devel Conference/ School/ Training</b>											
878 - MCHENRY CO COUNCIL OF GOVERNMENTS	2884	December 2023 Holiday Dinner	Open		12/14/2023	01/12/2024	12/02/2023			550.00	
									Account <b>52.04 - Prof Devel Conference/ School/ Training</b> Totals	Invoice Transactions 1	<u>\$550.00</u>
Account <b>52.20 - Prof Devel Community Affairs</b>											
228 - COSTCO WHOLESALE CORPORATION	12112023-VH	PO Payment - Employee Appreciation Week - Food	Open		12/11/2023	01/12/2024	12/02/2023			663.81	
228 - COSTCO WHOLESALE CORPORATION	12132023-VH	PO Payment - Employee Appreciation Week - Cakes	Open		12/13/2023	01/12/2024	12/02/2023			106.95	
1025 - COUNTRYSIDE FLOWER SHOP	T1-0660007	Flowers for Ruzanski	Open		12/23/2023	01/12/2024	12/02/2023			75.00	
11153 - PB'S TREATS LLC	1495	Cookies for Employee Appreciation Week	Open		12/08/2023	01/12/2024	12/02/2023			115.00	
									Account <b>52.20 - Prof Devel Community Affairs</b> Totals	Invoice Transactions 4	<u>\$960.76</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 5	<u>\$1,510.76</u>
									Department <b>10 - Executive</b> Totals	Invoice Transactions 5	<u>\$1,510.76</u>
Department <b>12 - Village Administration</b>											
Division <b>00 - Non-Division</b>											
Account <b>60.12 - Professional Legal</b>											
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	165525	Legal Bills - Nov 2023 - PD Prosecution & Admin Hearing	Open		12/18/2023	01/12/2024	12/02/2023			825.00	



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>12 - Village Administration</b>											
Division <b>00 - Non-Division</b>											
Account <b>60.12 - Professional Legal</b>											
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	165524	Legal Bills - Nov 2023	Open		12/12/2023	01/12/2024	12/02/2023			3,093.75	
									Account <b>60.12 - Professional Legal</b> Totals	Invoice Transactions 2	<u>\$3,918.75</u>
Account <b>61.16 - Maintenance Equipment</b>											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	290694066	Copier Maintenance - Admin - Nov 2023	Open		11/30/2023	01/12/2024	12/02/2023			187.97	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 1	<u>\$187.97</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 3	<u>\$4,106.72</u>
									Department <b>12 - Village Administration</b> Totals	Invoice Transactions 3	<u>\$4,106.72</u>
Department <b>14 - Community Development</b>											
Division <b>00 - Non-Division</b>											
Account <b>52.12 - Prof Devel Publications</b>											
491 - INTERNATIONAL CODE COUNCIL INC	1001788149	2021 ICC Reference Books	Open		11/20/2023	01/12/2024	12/02/2023			736.31	
									Account <b>52.12 - Prof Devel Publications</b> Totals	Invoice Transactions 1	<u>\$736.31</u>
Account <b>60.08 - Professional Engineering</b>											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	188625	Engineering Costs,Review for 220 Boulder Drive	Open		12/08/2023	01/12/2024	12/02/2023			438.00	
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	188627	Engineering Fees, Review Memo for 805 Jessie	Open		12/08/2023	01/12/2024	12/02/2023			90.00	
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	188628	Village-Initiated Calls to Discuss Status of 143 Hilltop Dr.	Open		12/08/2023	01/12/2024	12/02/2023			540.00	
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	188624	Engineering Fees, Review for 5 Red Wood Court	Open		12/08/2023	01/12/2024	12/02/2023			154.50	
									Account <b>60.08 - Professional Engineering</b> Totals	Invoice Transactions 4	<u>\$1,222.50</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 5	<u>\$1,958.81</u>
									Department <b>14 - Community Development</b> Totals	Invoice Transactions 5	<u>\$1,958.81</u>



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>16 - Finance</b>											
Division <b>00 - Non-Division</b>											
Account <b>60.16 - Professional Medical</b>											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	546233	Pre-Employment - Marro & PearsallBrandon	Open		11/30/2023	01/12/2024	12/02/2023			42.00	
									Account <b>60.16 - Professional Medical</b> Totals	Invoice Transactions 1	<u>\$42.00</u>
Account <b>61.16 - Maintenance Equipment</b>											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	291296685	Copier Maintenance - Finance - Dec 2023	Open		12/31/2023	01/12/2024	12/02/2023			22.20	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 1	<u>\$22.20</u>
Account <b>63.08 - CS Publishing &amp; Advertising</b>											
583 - SHAW MEDIA GROUP INC	1122218804	Budget Hearing Notice - FY24	Open		11/30/2023	01/12/2024	12/02/2023			51.68	
									Account <b>63.08 - CS Publishing &amp; Advertising</b> Totals	Invoice Transactions 1	<u>\$51.68</u>
Account <b>63.12 - CS Printing &amp; Copying</b>											
10427 - TYLER BUSINESS FORMS	90046	W2 / 1099 Forms & Envelopes	Open		12/18/2023	01/12/2024	12/02/2023			540.12	
									Account <b>63.12 - CS Printing &amp; Copying</b> Totals	Invoice Transactions 1	<u>\$540.12</u>
Account <b>71.04 - Office Supplies Office Supplies</b>											
11012 - GARVEY'S OFFICE PRODUCTS	PINV2505508	Calendars for Finance & CD	Open		12/05/2023	01/12/2024	12/02/2023			12.66	
11012 - GARVEY'S OFFICE PRODUCTS	PINV2510876	Office & Operating Supplies-Ppr, Ink, Filters, Sillverware, etc	Open		12/08/2023	01/12/2024	12/02/2023			407.85	
									Account <b>71.04 - Office Supplies Office Supplies</b> Totals	Invoice Transactions 2	<u>\$420.51</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
228 - COSTCO WHOLESALE CORPORATION	12132023-VH	PO Payment - Employee Appreciation Week - Cakes	Open		12/13/2023	01/12/2024	12/02/2023			59.67	
11012 - GARVEY'S OFFICE PRODUCTS	PINV2510876	Office & Operating Supplies-Ppr, Ink, Filters, Sillverware, etc	Open		12/08/2023	01/12/2024	12/02/2023			31.79	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 2	<u>\$91.46</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 8	<u>\$1,167.97</u>
									Department <b>16 - Finance</b> Totals	Invoice Transactions 8	<u>\$1,167.97</u>
Department <b>20 - Police</b>											
Division <b>10 - Administration</b>											
Account <b>60.12 - Professional Legal</b>											
9307 - MARK SCHUSTER, P.C.	317001- 11082023	Administrative Hearing Officer - Nov 2023	Open		11/08/2023	01/12/2024	12/02/2023			162.00	
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	165525	Legal Bills - Nov 2023 - PD Prosecution & Admin Hearing	Open		12/18/2023	01/12/2024	12/02/2023			5,187.50	



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>20 - Police</b>											
Division <b>10 - Administration</b>											
Account <b>60.12 - Professional Legal</b>											
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	165527	Legal Bills - Nov 2023 - Tynis Joel vs LITH Nigro	Open		12/18/2023	01/12/2024	12/02/2023			1,526.25	
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	165529	Legal Bills - Nov 2023 - Robert McHugh	Open		12/12/2023	01/12/2024	12/02/2023			577.50	
									Account <b>60.12 - Professional Legal</b> Totals	Invoice Transactions 4	<u>\$7,453.25</u>
Account <b>60.16 - Professional Medical</b>											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	545798	PD-Pre-Employment Screen/ MB, Random Drug Screen/ LZ	Open		11/30/2023	01/12/2024	12/02/2023			297.00	
									Account <b>60.16 - Professional Medical</b> Totals	Invoice Transactions 1	<u>\$297.00</u>
Account <b>60.24 - Professional Other Professional</b>											
451 - ILLINOIS STATE POLICE BUREAU OF ID	20231101562	Livescan Submission/Background Checks - Nov - Solicitor (2)	Open		11/30/2023	01/12/2024	12/02/2023			56.50	
									Account <b>60.24 - Professional Other Professional</b> Totals	Invoice Transactions 1	<u>\$56.50</u>
Account <b>61.16 - Maintenance Equipment</b>											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	290995512	PD-Copier Maintenance Patrol - 11/18 - 12/17/23	Open		12/17/2023	01/12/2024	12/02/2023			188.32	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 1	<u>\$188.32</u>
Account <b>61.28 - Maintenance Vehicles</b>											
1788 - VALLEY AUTO BODY & FRAME INC	15658407	Body Repairs Squad #147	Open		11/30/2023	01/12/2024	12/02/2023			885.93	
									Account <b>61.28 - Maintenance Vehicles</b> Totals	Invoice Transactions 1	<u>\$885.93</u>
Account <b>63.16 - CS Rentals</b>											
3683 - SPECTRASITE COMMUNICATIONS INC	4407950	PD-Crystal Lake Tower Fee - Dec 2023	Open		11/27/2023	01/12/2024	12/02/2023			101.00	
									Account <b>63.16 - CS Rentals</b> Totals	Invoice Transactions 1	<u>\$101.00</u>
Account <b>71.04 - Office Supplies Office Supplies</b>											
10988 - ODP BUSINESS SOLUTIONS, LLC	341247402001	PD-Steno Book	Open		11/18/2023	01/12/2024	12/02/2023			11.36	
10988 - ODP BUSINESS SOLUTIONS, LLC	342844153001	PD-Desk Calendar	Open		12/04/2023	01/12/2024	12/02/2023			13.59	
10988 - ODP BUSINESS SOLUTIONS, LLC	342842621001	PD-Envelopes, Rubber Bands, Poly Envelope, Disinfectant Wipes	Open		12/04/2023	01/12/2024	12/02/2023			27.36	
									Account <b>71.04 - Office Supplies Office Supplies</b> Totals	Invoice Transactions 3	<u>\$52.31</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
10988 - ODP BUSINESS SOLUTIONS, LLC	342842621001	PD-Envelopes, Rubber Bands, Poly Envelope, Disinfectant Wipes	Open		12/04/2023	01/12/2024	12/02/2023			19.06	





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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>20 - Police</b>											
Division <b>10 - Administration</b>											
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
10988 - ODP BUSINESS SOLUTIONS, LLC	339517945001	PD-Cutlery, Plates	Open		10/25/2023	01/12/2024	12/02/2023			49.72	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 2	\$68.78
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
453 - GALLS LLC	026330872	PD-LITH Collar Pins	Open		11/21/2023	01/12/2024	12/02/2023			160.95	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 1	\$160.95
									Division <b>10 - Administration</b> Totals	Invoice Transactions 15	\$9,264.04
Division <b>20 - Patrol</b>											
Account <b>52.16 - Prof Devel Travel</b>											
691 - CARSON, ADAM W	12/11-12/12	PD-LAP Grant - Dec 2023 Mileage	Open		12/14/2023	01/12/2024	12/02/2023			97.98	
									Account <b>52.16 - Prof Devel Travel</b> Totals	Invoice Transactions 1	\$97.98
Account <b>60.16 - Professional Medical</b>											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	546105	PD-HepB Vaccine #2 / RP	Open		11/30/2023	01/12/2024	12/02/2023			132.00	
									Account <b>60.16 - Professional Medical</b> Totals	Invoice Transactions 1	\$132.00
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
4281 - BG PRODUCTS OF ILLINOIS	63991	Oil Additive / Spray Lube / Fuel Additive	Open		12/05/2023	01/12/2024	12/02/2023			520.80	
3086 - BULLVALLEY FORD	5001484	Nuts and Bolts Control Arm - #161	Open		12/04/2023	01/12/2024	12/02/2023			25.48	
3086 - BULLVALLEY FORD	5001481	Nuts Swag Bar #161	Open		12/04/2023	01/12/2024	12/02/2023			15.14	
2685 - O'REILLY AUTO PARTS	3416-259810	Back Up Bulb - Squad #165	Open		12/12/2023	01/12/2024	12/02/2023			8.73	
2685 - O'REILLY AUTO PARTS	3416-259905	Squad Cabin Air Filter	Open		12/14/2023	01/12/2024	12/02/2023			11.88	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 5	\$582.03
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
312 - STREICHERS INC	I1669753	PD-Magazine, PMAG	Open		12/07/2023	01/12/2024	12/02/2023			900.00	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 1	\$900.00
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
11154 - HALFORD, RYAN	11202023	PD-Reimburse Clothing Allowance / Boots	Open		11/20/2023	01/12/2024	12/02/2023			83.00	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 1	\$83.00
									Division <b>20 - Patrol</b> Totals	Invoice Transactions 9	\$1,795.01
Division <b>22 - Support Services</b>											
Account <b>52.16 - Prof Devel Travel</b>											
9809 - ARIENT, JOHN	1031-1109	PD- Per Diem / Use of Force 10/31-11/3; Cyberbullying 11/8-11/9	Open		12/06/2023	01/12/2024	12/02/2023			91.39	



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>20 - Police</b>											
Division <b>22 - Support Services</b>											
Account <b>52.16 - Prof Devel Travel</b>											
2233 - BLECHSCHMIDT, SUSAN M	11032023	PD-Mileage / Naperville PD, Schaumburg PD, CAC, IJOA	Open		12/06/2023	01/12/2024	12/02/2023			173.05	
2233 - BLECHSCHMIDT, SUSAN M	12062023	PD-Mileage / APSS, JOA, NI-CISM, Court, Chaplain, CAC JOA	Open		12/21/2023	01/12/2024	12/02/2023			121.31	
3111 - DECKER, TIFFANY R	10/13-10/19	PD-Per Diem / Staff and Command, Lake Zurich	Open		12/06/2023	01/12/2024	12/02/2023			66.48	
									Account <b>52.16 - Prof Devel Travel</b> Totals	Invoice Transactions 4	<u>\$452.23</u>
Account <b>52.20 - Prof Devel Community Affairs</b>											
228 - COSTCO WHOLESALE CORPORATION	12132023-PD	PO Payment - Explorer Banquet + Party	Open		12/13/2023	01/12/2024	12/02/2023			136.59	
453 - GALLS LLC	026361552	PD-Nameplates / Explorers	Open		11/27/2023	01/12/2024	12/02/2023			32.35	
									Account <b>52.20 - Prof Devel Community Affairs</b> Totals	Invoice Transactions 2	<u>\$168.94</u>
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
453 - GALLS LLC	026361491	2023 PD Uniform Allowance - Uniform Polo / Hein	Open		11/27/2023	01/12/2024	12/02/2023			62.60	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 1	<u>\$62.60</u>
									Division <b>22 - Support Services</b> Totals	Invoice Transactions 7	<u>\$683.77</u>
									Department <b>20 - Police</b> Totals	Invoice Transactions 31	<u>\$11,742.82</u>
Department <b>30 - Public Works</b>											
Division <b>10 - Administration</b>											
Account <b>60.16 - Professional Medical</b>											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	545976	PW - Drug and Alcohol Screening	Open		11/30/2023	01/12/2024	12/02/2023			85.00	
									Account <b>60.16 - Professional Medical</b> Totals	Invoice Transactions 1	<u>\$85.00</u>
Account <b>61.16 - Maintenance Equipment</b>											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	290694135	PW - Copier Maintenance - Nov 2023	Open		11/30/2023	01/12/2024	12/02/2023			46.44	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 1	<u>\$46.44</u>
Account <b>71.04 - Office Supplies Office Supplies</b>											
10988 - ODP BUSINESS SOLUTIONS, LLC	336813029001	PW - Black China Markers, Paper, Pens, Manila Folders	Open		10/11/2023	01/12/2024	12/02/2023			51.48	
									Account <b>71.04 - Office Supplies Office Supplies</b> Totals	Invoice Transactions 1	<u>\$51.48</u>
									Division <b>10 - Administration</b> Totals	Invoice Transactions 3	<u>\$182.92</u>



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>30 - Streets</b>											
Account <b>60.16 - Professional Medical</b>											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	546107	PW - Drug and Alcohol Screening	Open		11/30/2023	01/12/2024	12/02/2023			85.00	
									Account <b>60.16 - Professional Medical</b> Totals	Invoice Transactions 1	<u>85.00</u>
Account <b>61.16 - Maintenance Equipment</b>											
6651 - SIGN OUTLET STORE	CG-365335	Sign Shop - Printer Service	Open		12/13/2023	01/12/2024	12/02/2023			313.95	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 1	<u>313.95</u>
Account <b>61.28 - Maintenance Vehicles</b>											
3086 - BULLVALLEY FORD	602416/1	Electrical Repair - #27	Open		12/08/2023	01/12/2024	12/02/2023			528.80	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3034843546	FINAL - Engine Repairs Truck #22	Open		11/02/2023	01/12/2024	12/02/2023			10,485.59	
									Account <b>61.28 - Maintenance Vehicles</b> Totals	Invoice Transactions 2	<u>\$11,014.39</u>
Account <b>62.04 - Utilities Electrical</b>											
10812 - DYNEGY ENERGY SERVICES LLC	0035019062 1023	Street Lighting 08/25/2023 - 09/25/2023	Open		10/01/2023	01/12/2024	12/02/2023			714.33	
10812 - DYNEGY ENERGY SERVICES LLC	0035019062 1123	Street Lighting 09/26/2023 - 10/24/2023	Open		11/01/2023	01/12/2024	12/02/2023			16,911.39	
10812 - DYNEGY ENERGY SERVICES LLC	0035019062 1223	Street Lighting 10/25/2023 - 11/26/2023	Open		12/01/2023	01/12/2024	12/02/2023			17,091.54	
									Account <b>62.04 - Utilities Electrical</b> Totals	Invoice Transactions 3	<u>\$34,717.26</u>
Account <b>63.16 - CS Rentals</b>											
434 - ED'S RENTAL & SALES	410287-3	Salt Dome Core Bit	Open		12/28/2023	01/12/2024	12/02/2023			145.00	
									Account <b>63.16 - CS Rentals</b> Totals	Invoice Transactions 1	<u>\$145.00</u>
Account <b>63.36 - CS Miscellaneous Expense</b>											
815 - IL ENVIRONMENTAL PROTECTION AGENCY	ILR40036NPDE S1	Late Payment Fee - Annual NPDES Fee	Open		12/15/2023	01/12/2024	12/02/2023			3.26	
									Account <b>63.36 - CS Miscellaneous Expense</b> Totals	Invoice Transactions 1	<u>\$3.26</u>
Account <b>70.16 - Supplies &amp; Parts Equipment</b>											
4281 - BG PRODUCTS OF ILLINOIS	63991	Oil Additive / Spray Lube / Fuel Additive	Open		12/05/2023	01/12/2024	12/02/2023			365.40	
2685 - O'REILLY AUTO PARTS	3416-259799	Spark Plug / Fuel Treatment	Open		12/12/2023	01/12/2024	12/02/2023			4.01	
									Account <b>70.16 - Supplies &amp; Parts Equipment</b> Totals	Invoice Transactions 2	<u>\$369.41</u>
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
3086 - BULLVALLEY FORD	5001698	Tire Pressure Sensor / Hose & Washer Fluid	Open		12/18/2023	01/12/2024	12/02/2023			35.16	
3086 - BULLVALLEY FORD	5001736	Washer Fluid Hose Kit	Open		12/20/2023	01/12/2024	12/02/2023			49.19	



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>30 - Streets</b>											
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
1940 - HYDRAULIC SERVICES & REPAIRS INC	382739	Hydraulic Fittings	Open		12/06/2023	01/12/2024	12/02/2023			59.91	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 3	\$144.26
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
4281 - BG PRODUCTS OF ILLINOIS	63991	Oil Additive / Spray Lube / Fuel Additive	Open		12/05/2023	01/12/2024	12/02/2023			272.40	
259 - CONSERV FS	65166974	Back Pack Sprayer	Open		12/21/2023	01/12/2024	12/02/2023			265.00	
159 - LOWE'S COMPANIES INC	120423-01123	Vehicle Maintenance	Open		12/04/2023	01/12/2024	12/02/2023			19.35	
159 - LOWE'S COMPANIES INC	121123-01504	Salt Dome Bolt	Open		12/11/2023	01/12/2024	12/02/2023			12.32	
159 - LOWE'S COMPANIES INC	120823-85071	CREDIT - Salt Dome Repair	Open		12/08/2023	01/12/2024	12/02/2023			(28.87)	
159 - LOWE'S COMPANIES INC	120723-01291	Salt Dome Repair	Open		12/07/2023	01/12/2024	12/02/2023			37.97	
159 - LOWE'S COMPANIES INC	120723-01282	Salt Dome Repair	Open		12/07/2023	01/12/2024	12/02/2023			28.87	
159 - LOWE'S COMPANIES INC	120723-01297	Salt Dome Repair	Open		12/07/2023	01/12/2024	12/02/2023			161.29	
159 - LOWE'S COMPANIES INC	122623-01113	Plywood for Salt Dome	Open		12/26/2023	01/12/2024	12/02/2023			35.48	
159 - LOWE'S COMPANIES INC	121323-01580	Salt Dome Anchor	Open		12/13/2023	01/12/2024	12/02/2023			11.32	
2685 - O'REILLY AUTO PARTS	3416-259349	PW - JB Weld Glue	Open		12/04/2023	01/12/2024	12/02/2023			68.97	
2685 - O'REILLY AUTO PARTS	3416-259799	Spark Plug / Fuel Treatment	Open		12/12/2023	01/12/2024	12/02/2023			41.96	
2685 - O'REILLY AUTO PARTS	3416-259947	Salt Dome Rust Protection	Open		12/15/2023	01/12/2024	12/02/2023			47.96	
406 - ZIEGLER'S ACE HARDWARE	43291/L	Salt Dome Repair	Open		12/07/2023	01/12/2024	12/02/2023			45.98	
406 - ZIEGLER'S ACE HARDWARE	43322/L	Truck #27 - Allen Wrench Kit	Open		12/14/2023	01/12/2024	12/02/2023			13.99	
406 - ZIEGLER'S ACE HARDWARE	43344/L	Measuring Cup	Open		12/21/2023	01/12/2024	12/02/2023			12.99	
406 - ZIEGLER'S ACE HARDWARE	92768/B	Salt Dome Repair	Open		12/15/2023	01/12/2024	12/02/2023			4.59	
406 - ZIEGLER'S ACE HARDWARE	43362/L	Saw Blade	Open		12/28/2023	01/12/2024	12/02/2023			11.99	
406 - ZIEGLER'S ACE HARDWARE	43360/L	Tool Supply	Open		12/28/2023	01/12/2024	12/02/2023			28.66	
406 - ZIEGLER'S ACE HARDWARE	92825/B	Salt Dome Paint	Open		12/27/2023	01/12/2024	12/02/2023			24.98	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 20	\$1,117.20
Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b>											
599 - WEST SIDE TRACTOR SALES CO	W16514	Oil - #463	Open		12/20/2023	01/12/2024	12/02/2023			345.50	
									Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b> Totals	Invoice Transactions 1	\$345.50
									Division <b>30 - Streets</b> Totals	Invoice Transactions 35	\$48,255.23



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>32 - Public Properties</b>											
Account <b>60.16 - Professional Medical</b>											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	545976	PW - Drug and Alcohol Screening	Open		11/30/2023	01/12/2024	12/02/2023			215.00	
									Account <b>60.16 - Professional Medical</b> Totals	Invoice Transactions 1	<u>\$215.00</u>
Account <b>61.08 - Maintenance Buildings &amp; Structures</b>											
3057 - CHICAGO METRO FIRE PREVENTION CO	IN00422558	Training for Vila on Alarm System	Open		11/30/2023	01/12/2024	12/02/2023			337.50	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00650037	Public Works - Sprinkler Repair	Open		12/15/2023	01/12/2024	12/02/2023			2,214.00	
571 - SAFETY-KLEEN SYSTEMS INC	93387649	Public Works - Triple Basin Clean	Open		12/15/2023	01/12/2024	12/02/2023			926.40	
									Account <b>61.08 - Maintenance Buildings &amp; Structures</b> Totals	Invoice Transactions 3	<u>\$3,477.90</u>
Account <b>61.16 - Maintenance Equipment</b>											
6611 - CASSIDY TIRE & SERVICE	925004080	Tire Repair - Tractor #505	Open		11/14/2023	01/12/2024	12/02/2023			50.12	
6724 - RUSH POWER SYSTEMS LLC	11646	FINAL - 2023 Generator Maintenance & Inspection Services	Open		11/29/2023	01/12/2024	12/02/2023			1,815.00	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 2	<u>\$1,865.12</u>
Account <b>61.28 - Maintenance Vehicles</b>											
127 - AUTO TECH CENTERS INC	INV103213	Alignment for Truck #54	Open		12/04/2023	01/12/2024	12/02/2023			89.95	
									Account <b>61.28 - Maintenance Vehicles</b> Totals	Invoice Transactions 1	<u>\$89.95</u>
Account <b>61.32 - Maintenance Janitorial</b>											
11052 - ALPHA BUILDING MAINTENANCE SERVICES	22432 VLH	2023 Facility Cleaning Services - Contract Year 1	Open		09/01/2023	01/12/2024	12/02/2023			810.00	
									Account <b>61.32 - Maintenance Janitorial</b> Totals	Invoice Transactions 1	<u>\$810.00</u>
Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b>											
27 - FERGUSON ENTERPRISES INC #1550	7715474	PD - Fountain Filters	Open		12/19/2023	01/12/2024	12/02/2023			176.88	
624 - HOME DEPOT USA INC	19400000221044	Police Department Section - 2 Oak Filters	Open		12/14/2023	01/12/2024	12/02/2023			51.84	
159 - LOWE'S COMPANIES INC	112923-01880	Air Hose Coupler	Open		11/29/2023	01/12/2024	12/02/2023			7.59	
159 - LOWE'S COMPANIES INC	101623-01678	PD-Water Filter	Open		10/16/2023	01/12/2024	12/02/2023			54.13	
159 - LOWE'S COMPANIES INC	121223-01534	CREDIT - Indian Trail Beach Sign Display	Open		12/12/2023	01/12/2024	12/02/2023			(112.48)	
159 - LOWE'S COMPANIES INC	121223-01533	Indian Trail Beach Display	Open		12/12/2023	01/12/2024	12/02/2023			112.48	
159 - LOWE'S COMPANIES INC	121223-01532	Indian Trail Beach Sign Display	Open		12/12/2023	01/12/2024	12/02/2023			112.48	
159 - LOWE'S COMPANIES INC	112823-99750	Village Hall Dishwasher	Open		11/28/2023	01/12/2024	12/02/2023			450.29	
159 - LOWE'S COMPANIES INC	121523-01685	PD Repairs	Open		12/15/2023	01/12/2024	12/02/2023			30.42	



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>32 - Public Properties</b>											
Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b>											
159 - LOWE'S COMPANIES INC	121523-01669	Benches for Bark Park	Open		12/15/2023	01/12/2024	12/02/2023			21.08	
159 - LOWE'S COMPANIES INC	122823-01218	Pressure Washer	Open		12/28/2023	01/12/2024	12/02/2023			16.14	
		Repair									
159 - LOWE'S COMPANIES INC	122223-01001	Airport Supplies / Wire	Open		12/22/2023	01/12/2024	12/02/2023			266.01	
		for Electrical									
527 - MENARDS - CARPENTERSVILLE	11714	Public Works -	Open		09/12/2023	01/12/2024	12/02/2023			134.54	
		Electrical Supplies									
4790 - TEMPERATURE EQUIPMENT CORPORATION	7940378-00	PW & VH Filters	Open		12/14/2023	01/12/2024	12/02/2023			189.98	
1389 - TJ3 LLC DBA JOHNSTONE SUPPLY	S101522086.00	2 East Oak HVAC	Open		12/21/2023	01/12/2024	12/02/2023			755.16	
	1	Repair									
406 - ZIEGLER'S ACE HARDWARE	43252/L	Park Sign Paint	Open		11/29/2023	01/12/2024	12/02/2023			6.99	
406 - ZIEGLER'S ACE HARDWARE	43287/L	Memorial Bench Paint	Open		12/07/2023	01/12/2024	12/02/2023			38.56	
		& Epoxy									
406 - ZIEGLER'S ACE HARDWARE	43280/L	Sunset Park Bench	Open		12/05/2023	01/12/2024	12/02/2023			10.99	
		Paint									
406 - ZIEGLER'S ACE HARDWARE	43241/L	Paint / Paint Supplies	Open		11/28/2023	01/12/2024	12/02/2023			76.98	
									Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b> Totals	Invoice Transactions 19	\$2,400.06
Account <b>70.16 - Supplies &amp; Parts Equipment</b>											
2685 - O'REILLY AUTO PARTS	3416-257505	Oil Filters - #472	Open		11/07/2023	01/12/2024	12/02/2023			18.90	
2685 - O'REILLY AUTO PARTS	3416-257506	Credit / Oil Filter	Open		11/07/2023	01/12/2024	12/02/2023			28.68	
4174 - RALPH HELM INC	384877	Police Department -	Open		10/06/2023	01/12/2024	12/02/2023			674.99	
		Snow Blower (New-Per									
		Administrator Request)									
									Account <b>70.16 - Supplies &amp; Parts Equipment</b> Totals	Invoice Transactions 3	\$722.57
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
2685 - O'REILLY AUTO PARTS	3416-257110	Switch - Van #45	Open		11/02/2023	01/12/2024	12/02/2023			19.09	
2685 - O'REILLY AUTO PARTS	3416-257133	CREDIT - Wrong Part	Open		11/02/2023	01/12/2024	12/02/2023			(19.09)	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 2	\$0.00
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
159 - LOWE'S COMPANIES INC	120523-01205	PD Heater for Evidence	Open		12/05/2023	01/12/2024	12/02/2023			56.99	
		Room									
159 - LOWE'S COMPANIES INC	113023-01949	Sanitizer for Village Hall	Open		11/30/2023	01/12/2024	12/02/2023			9.46	
		Counter									
159 - LOWE'S COMPANIES INC	112123-01554	Trash Can for Sidewalk	Open		11/21/2023	01/12/2024	12/02/2023			54.61	
		Salt									
159 - LOWE'S COMPANIES INC	111623-01295	Holiday Lights per	Open		11/16/2023	01/12/2024	12/02/2023			42.74	
		Shannon Request									
159 - LOWE'S COMPANIES INC	110723-996940	Utility Blades	Open		11/07/2023	01/12/2024	12/02/2023			5.66	
159 - LOWE'S COMPANIES INC	122023-01897	Rollers for PD Paint	Open		12/20/2023	01/12/2024	12/02/2023			8.54	
159 - LOWE'S COMPANIES INC	122623-01117	Lead Test For Beams	Open		12/26/2023	01/12/2024	12/02/2023			14.24	



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>32 - Public Properties</b>											
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
159 - LOWE'S COMPANIES INC	122823-01201	Carpet Cleaner Supplies	Open		12/28/2023	01/12/2024	12/02/2023			18.97	
10988 - ODP BUSINESS SOLUTIONS, LLC	336813150001	PW - White China	Open		10/11/2023	01/12/2024	12/02/2023			10.49	
		Marker - Properties									
10988 - ODP BUSINESS SOLUTIONS, LLC	336813029001	PW - Black China	Open		10/11/2023	01/12/2024	12/02/2023			9.09	
		Markers, Paper, Pens, Manila Folders									
406 - ZIEGLER'S ACE HARDWARE	43254/L	PD - Paint Supplies	Open		11/30/2023	01/12/2024	12/02/2023			8.59	
406 - ZIEGLER'S ACE HARDWARE	43321/L	Wood Filler for Picnic Tables	Open		12/14/2023	01/12/2024	12/02/2023			23.97	
406 - ZIEGLER'S ACE HARDWARE	43246/L	Christmas Decorations Hanging Supplies	Open		11/29/2023	01/12/2024	12/02/2023			23.98	
406 - ZIEGLER'S ACE HARDWARE	43361/L	CREDIT - Snow Blade Return	Open		12/28/2023	01/12/2024	12/02/2023			(10.49)	
406 - ZIEGLER'S ACE HARDWARE	43241/L	Paint / Paint Supplies	Open		11/28/2023	01/12/2024	12/02/2023			16.66	
							Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals			Invoice Transactions 15	<u>\$293.50</u>
							Division <b>32 - Public Properties</b> Totals			Invoice Transactions 47	<u>\$9,874.10</u>
							Department <b>30 - Public Works</b> Totals			Invoice Transactions 85	<u>\$58,312.25</u>
Department <b>40 - Parks &amp; Recreation</b>											
Division <b>10 - Administration</b>											
Account <b>63.12 - CS Printing &amp; Copying</b>											
199 - AMERICAN BUSINESS FORMS INC	INV07110607	Business Cards for Randy Splitt - P&R Director	Open		12/12/2023	01/12/2024	12/02/2023			20.75	
							Account <b>63.12 - CS Printing &amp; Copying</b> Totals			Invoice Transactions 1	<u>\$20.75</u>
							Division <b>10 - Administration</b> Totals			Invoice Transactions 1	<u>\$20.75</u>
Division <b>40 - Parks</b>											
Account <b>60.24 - Professional Other Professional</b>											
1009 - HITCHCOCK DESIGN INC	31734	Parks Master Plan - Connect	Open		11/30/2023	01/12/2024	12/02/2023			1,200.00	
1009 - HITCHCOCK DESIGN INC	31893	Parks Master Plan - Connect & Implement	Open		12/31/2023	01/12/2024	12/02/2023			900.00	
							Account <b>60.24 - Professional Other Professional</b> Totals			Invoice Transactions 2	<u>\$2,100.00</u>
							Division <b>40 - Parks</b> Totals			Invoice Transactions 2	<u>\$2,100.00</u>
Division <b>42 - Recreation</b>											
Account <b>52.04 - Prof Devel Conference/ School/ Training</b>											
481 - HUNTLEY PARK DISTRICT	120223-6	Training with Chris Nunes	Open		12/04/2023	01/12/2024	12/02/2023			210.93	
1381 - HUNTLEY FIRE PROTECTION DISTRICT	11142023	CPR Heartsaver AED CPR Class - Preschool	Open		11/14/2023	01/12/2024	12/02/2023			200.00	
							Account <b>52.04 - Prof Devel Conference/ School/ Training</b> Totals			Invoice Transactions 2	<u>\$410.93</u>



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G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>40 - Parks &amp; Recreation</b>											
Division <b>42 - Recreation</b>											
Account <b>60.16 - Professional Medical</b>											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	546233	Pre-Employment - Marro & PearsallBrandon	Open		11/30/2023	01/12/2024	12/02/2023			65.00	
									<b>Account 60.16 - Professional Medical Totals</b>	<b>Invoice Transactions 1</b>	<b>\$65.00</b>
Account <b>60.24 - Professional Other Professional</b>											
995 - CRYSTAL LAKE PARK DISTRICT	12042023	Senior Trip - 12-04-23	Open		12/08/2023	01/12/2024	12/02/2023			182.16	
10861 - FAMBRO MANAGEMENT LLC DBA CHESS SCHOLARS	3005715	Fall 2023 - Lets Code It - Digital Design	Open		12/13/2023	01/12/2024	12/02/2023			208.00	
3816 - ROCK N KIDS INC	LITHF1123	Fall Session 2 - Tot & Kid Rock	Open		11/30/2023	01/12/2024	12/02/2023			255.00	
6156 - SKYHAWKS SPORTS ACADEMY INC	56217	Fall 2023 - Session I & III	Open		12/15/2023	01/12/2024	12/02/2023			1,183.00	
6156 - SKYHAWKS SPORTS ACADEMY INC	50187	Fall 2023 - Session II	Open		11/14/2023	01/12/2024	12/02/2023			864.50	
10961 - VAN WITZENBURG, KIMBERLY S.	16	Princess Breakfast & Flurry Fest	Open		12/04/2023	01/12/2024	12/02/2023			336.00	
10947 - WATERMARK CREATIVE SVCS, INC	10912	2023 P&R Brochures - Winter/Spring 23/24	Open		12/15/2023	01/12/2024	12/02/2023			1,100.00	
									<b>Account 60.24 - Professional Other Professional Totals</b>	<b>Invoice Transactions 7</b>	<b>\$4,128.66</b>
Account <b>63.12 - CS Printing &amp; Copying</b>											
439 - HAGG PRESS INC	119197	2023 P&R Postcards - Winter/Spring Postcard	Open		12/14/2023	01/12/2024	12/02/2023			1,636.00	
									<b>Account 63.12 - CS Printing &amp; Copying Totals</b>	<b>Invoice Transactions 1</b>	<b>\$1,636.00</b>
Account <b>63.16 - CS Rentals</b>											
914 - MCHENRY COUNTY COLLEGE	001365694	Seniors - Planetarium Show - 10-13-23 & 12-13-23	Open		12/19/2023	01/12/2024	12/02/2023			500.00	
									<b>Account 63.16 - CS Rentals Totals</b>	<b>Invoice Transactions 1</b>	<b>\$500.00</b>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
159 - LOWE'S COMPANIES INC	120723-01783	Flurry Fest	Open		11/27/2023	01/12/2024	12/02/2023			95.52	
159 - LOWE'S COMPANIES INC	120423-01154	Flurry Fest	Open		12/04/2023	01/12/2024	12/02/2023			29.80	
228 - COSTCO WHOLESALE CORPORATION	12072023-VH	PO Payment - Supplies for BTB	Open		12/07/2023	01/12/2024	12/02/2023			77.20	
228 - COSTCO WHOLESALE CORPORATION	12132023-P&R	PO Payment - Supplies for BTB	Open		12/13/2023	01/12/2024	12/02/2023			49.73	
995 - CRYSTAL LAKE PARK DISTRICT	12042023	Senior Trip - 12-04-23	Open		12/08/2023	01/12/2024	12/02/2023			394.13	
159 - LOWE'S COMPANIES INC	120723-01294	Flurry Fest	Open		12/07/2023	01/12/2024	12/02/2023			151.70	
159 - LOWE'S COMPANIES INC	120623-82373	Flurry Fest	Open		12/06/2023	01/12/2024	12/02/2023			65.60	
159 - LOWE'S COMPANIES INC	120723-01288	Flurry Fest	Open		12/07/2023	01/12/2024	12/02/2023			11.36	





# 01122024 Schedule of Bills - FY23

G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>40 - Parks &amp; Recreation</b>										
Division <b>42 - Recreation</b>										
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
11153 - PB'S TREATS LLC	1505	NYE Boxes - 2023 Special Events	Open		12/27/2023	01/12/2024	12/02/2023			20.00
							Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals		Invoice Transactions 9	<u>\$895.04</u>
							Division <b>42 - Recreation</b> Totals		Invoice Transactions 21	<u>\$7,635.63</u>
							Department <b>40 - Parks &amp; Recreation</b> Totals		Invoice Transactions 24	<u>\$9,756.38</u>
Department <b>60 - Management Information Systems</b>										
Division <b>00 - Non-Division</b>										
Account <b>60.24 - Professional Other Professional</b>										
7510 - KRONOS INCORPORATED	12168413	PD Issues Between Telestaff and Kronos - Oct. 2023	Open		11/30/2023	01/12/2024	12/02/2023			1,260.00
							Account <b>60.24 - Professional Other Professional</b> Totals		Invoice Transactions 1	<u>\$1,260.00</u>
Account <b>61.16 - Maintenance Equipment</b>										
10848 - TELCOM INNOVATIONS GROUP LLC	A60498	Phone Forwarding Support - Ticket #186837	Open		12/21/2023	01/12/2024	12/02/2023			72.50
							Account <b>61.16 - Maintenance Equipment</b> Totals		Invoice Transactions 1	<u>\$72.50</u>
Account <b>61.24 - Maintenance Computers</b>										
10856 - ARCHIVESOCIAL INC	AS25733	FY23 Annual Subscription	Open		01/01/2023	01/12/2024	12/02/2023			4,788.00
10537 - FARO TECHNOLOGIES INC	91792378	FARO Crash Zone Maintenance & Update - 11-01-23 to 10-31-24	Open		10/13/2023	01/12/2024	12/02/2023			980.00
11139 - KRONOS SAASHR, INC	12175624	Monthly Support - November 2023	Open		12/08/2023	01/12/2024	12/02/2023			1,062.67
6595 - LEXISNEXIS RISK DATA MANAGEMENT INC	806379- 20231130	Police Training Ofc Software LEAPS - Nov 2023	Open		11/30/2023	01/12/2024	12/02/2023			385.00
8740 - XAMIN INC	49122	December 2023 Spam Filtering	Open		12/01/2023	01/12/2024	12/02/2023			384.00
							Account <b>61.24 - Maintenance Computers</b> Totals		Invoice Transactions 5	<u>\$7,599.67</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 7	<u>\$8,932.17</u>
							Department <b>60 - Management Information Systems</b> Totals		Invoice Transactions 7	<u>\$8,932.17</u>



# 01122024 Schedule of Bills - FY23

G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>70 - Insurance &amp; Tort</b>											
Division <b>00 - Non-Division</b>											
Account <b>64.24 - Insurance General Liability - Premium</b>											
5901 - INTERGOVERNMENTAL RISK	IVC0012188	Revenue Base Late Fee - November	Open		11/30/2023	01/12/2024	12/02/2023			3,000.00	
									Account <b>64.24 - Insurance General Liability - Premium</b> Totals	Invoice Transactions 1	<u>3,000.00</u>
Account <b>64.32 - Insurance General Liability - Deductible</b>											
5901 - INTERGOVERNMENTAL RISK	EV184012-02	November 2023 Equipment Deductible Credit-Airport Gate Keypad	Open		11/30/2023	01/12/2024	12/02/2023			(2,500.00)	
									Account <b>64.32 - Insurance General Liability - Deductible</b> Totals	Invoice Transactions 1	<u>(\$2,500.00)</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 2	<u>\$500.00</u>
									Department <b>70 - Insurance &amp; Tort</b> Totals	Invoice Transactions 2	<u>\$500.00</u>
									Fund <b>100 - General Fund</b> Totals	Invoice Transactions 190	<u>\$105,363.29</u>
<b>Fund 202 - Motor Fuel</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>80.16 - Capital Streets or Roadways</b>											
186 - ARROW ROAD CONSTRUCTION CO	70123	Revised Balance - 2023 MFT Resurfacing	Open		09/30/2023	01/12/2024	12/02/2023			5,257.95	
									Account <b>80.16 - Capital Streets or Roadways</b> Totals	Invoice Transactions 1	<u>\$5,257.95</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 1	<u>\$5,257.95</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 1	<u>\$5,257.95</u>
									Fund <b>202 - Motor Fuel</b> Totals	Invoice Transactions 1	<u>\$5,257.95</u>
<b>Fund 410 - Lakes Projects</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>80.36 - Capital Professional Services</b>											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	187491	Reach 12 - Construction Professional Services	Open		11/07/2023	01/12/2024	12/02/2023			1,435.00	
									Account <b>80.36 - Capital Professional Services</b> Totals	Invoice Transactions 1	<u>\$1,435.00</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 1	<u>\$1,435.00</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 1	<u>\$1,435.00</u>
									Fund <b>410 - Lakes Projects</b> Totals	Invoice Transactions 1	<u>\$1,435.00</u>
<b>Fund 480 - Police Facility Fund</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>80.36 - Capital Professional Services</b>											
9723 - B & F CONSTRUCTION CODE SERVICES IN	63381	New Police Facility - Plan Reviews	Open		12/06/2023	01/12/2024	12/02/2023			3,738.21	



# 01122024 Schedule of Bills - FY23

G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 480 - Police Facility Fund</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>80.36 - Capital Professional Services</b>										
2811 - BAXTER & WOODMAN INC	0252823	New Police Facility	Open		11/20/2023	01/12/2024	12/02/2023			3,080.00
11026 - DEWBERRY ARCHITECTS INC	2378013	PD Facility - Construction, Landscape, Civil, Interior & Tech	Open		12/26/2023	01/12/2024	12/02/2023			97,245.18
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	165524	Legal Bills - Nov 2023	Open		12/12/2023	01/12/2024	12/02/2023			701.25
							Account <b>80.36 - Capital Professional Services</b> Totals		Invoice Transactions 4	<u>\$104,764.64</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 4	<u>\$104,764.64</u>
							Department <b>00 - Non-Departmental</b> Totals		Invoice Transactions 4	<u>\$104,764.64</u>
							Fund <b>480 - Police Facility Fund</b> Totals		Invoice Transactions 4	<u>\$104,764.64</u>
<b>Fund 490 - CIP</b>										
Account <b>20.92 - A/P Retainage Payable</b>										
10593 - C3 CONSTRUCTION	42916 - Retainage	Retainage Payment	Open		12/04/2023	01/12/2024	12/02/2023			14,772.00
							Account <b>20.92 - A/P Retainage Payable</b> Totals		Invoice Transactions 1	<u>\$14,772.00</u>
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>80.08 - Capital Buildings &amp; Bldg. Improvements</b>										
10593 - C3 CONSTRUCTION	42916 - FINAL	FINAL - 2023 Village Hall & Well 15 Window & Roof	Open		12/04/2023	01/12/2024	12/02/2023			59,450.00
							Account <b>80.08 - Capital Buildings &amp; Bldg. Improvements</b> Totals		Invoice Transactions 1	<u>\$59,450.00</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 1	<u>\$59,450.00</u>
							Department <b>00 - Non-Departmental</b> Totals		Invoice Transactions 1	<u>\$59,450.00</u>
							Fund <b>490 - CIP</b> Totals		Invoice Transactions 2	<u>\$74,222.00</u>
<b>Fund 520 - Water O &amp; M</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>60.12 - Professional Legal</b>										
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	165526	Legal Bills - Nov 2023 - PFAS Matter	Open		12/12/2023	01/12/2024	12/02/2023			371.25
							Account <b>60.12 - Professional Legal</b> Totals		Invoice Transactions 1	<u>\$371.25</u>
Account <b>60.16 - Professional Medical</b>										
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	545976	PW - Drug and Alcohol Screening	Open		11/30/2023	01/12/2024	12/02/2023			120.00
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	546107	PW - Drug and Alcohol Screening	Open		11/30/2023	01/12/2024	12/02/2023			85.00
							Account <b>60.16 - Professional Medical</b> Totals		Invoice Transactions 2	<u>\$205.00</u>



# 01122024 Schedule of Bills - FY23

G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 520 - Water O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>61.08 - Maintenance Buildings &amp; Structures</b>											
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00650029	Well 11 - Sprinkler Repairs	Open		12/15/2023	01/12/2024	12/02/2023			1,030.00	
									Account <b>61.08 - Maintenance Buildings &amp; Structures</b> Totals	Invoice Transactions 1	<u>\$1,030.00</u>
Account <b>61.16 - Maintenance Equipment</b>											
6724 - RUSH POWER SYSTEMS LLC	11646	FINAL - 2023 Generator Maintenance & Inspection Services	Open		11/29/2023	01/12/2024	12/02/2023			5,360.00	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 1	<u>\$5,360.00</u>
Account <b>62.12 - Utilities Sewer</b>											
281 - LAKE IN THE HILLS SANITARY DISTRICT	12042023	November Sanitary Service	Open		12/04/2023	01/12/2024	12/02/2023			5,657.05	
									Account <b>62.12 - Utilities Sewer</b> Totals	Invoice Transactions 1	<u>\$5,657.05</u>
Account <b>63.08 - CS Publishing &amp; Advertising</b>											
583 - SHAW MEDIA GROUP INC	112310289	Public Notices - Chlorine, Water Softener & IEPA	Open		11/30/2023	01/12/2024	12/02/2023			141.64	
									Account <b>63.08 - CS Publishing &amp; Advertising</b> Totals	Invoice Transactions 1	<u>\$141.64</u>
Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b>											
2199 - DREISILKER ELECTRIC MOTORS INC	I257302	Well 12 Heater Repairs	Open		12/19/2023	01/12/2024	12/02/2023			275.39	
600 - GRAINGER INDUSTRIAL SUPPLY	9923673744	Well 6 - Heater	Open		12/04/2023	01/12/2024	12/02/2023			384.62	
600 - GRAINGER INDUSTRIAL SUPPLY	9924031090	Well 14 - Heater	Open		12/05/2023	01/12/2024	12/02/2023			486.75	
159 - LOWE'S COMPANIES INC	112923-01905	Well 14 - Heater Install	Open		11/29/2023	01/12/2024	12/02/2023			6.74	
159 - LOWE'S COMPANIES INC	112923-01879	Well 14 - Heater Install	Open		11/29/2023	01/12/2024	12/02/2023			9.75	
406 - ZIEGLER'S ACE HARDWARE	43086/L	Well 16 Lighting	Open		10/17/2023	01/12/2024	12/02/2023			59.98	
									Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b> Totals	Invoice Transactions 6	<u>\$1,223.23</u>
Account <b>70.12 - Supplies &amp; Parts Infrastructure</b>											
10468 - GASVODA & ASSOCIATES INC	INV23DCF0054	Rotometer Assembly	Open		12/15/2023	01/12/2024	12/02/2023			485.00	
159 - LOWE'S COMPANIES INC	121323-91735	Gap Foam	Open		12/13/2023	01/12/2024	12/02/2023			3.40	
406 - ZIEGLER'S ACE HARDWARE	41793/L	Salt Silo Hatch Pins	Open		01/19/2023	01/12/2024	12/02/2023			1.00	
									Account <b>70.12 - Supplies &amp; Parts Infrastructure</b> Totals	Invoice Transactions 3	<u>\$489.40</u>
Account <b>70.14 - Supplies &amp; Parts Meters</b>											
136 - WATER RESOURCES INC	36952	2023 Water Meters	Open		12/19/2023	01/12/2024	12/02/2023			10,098.50	
									Account <b>70.14 - Supplies &amp; Parts Meters</b> Totals	Invoice Transactions 1	<u>\$10,098.50</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
2685 - O'REILLY AUTO PARTS	3416-259552	PW - Shop Towels	Open		12/08/2023	01/12/2024	12/02/2023			341.62	



# 01122024 Schedule of Bills - FY23

G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 520 - Water O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
596 - USA BLUEBOOK	211127	Shovel	Open		12/20/2022	01/12/2024	12/02/2023			57.46	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 2	\$399.08
Account <b>72.10 - Operating Supplies Water System Chemicals</b>											
8648 - HAWKINS INC	6643753	FINAL - 2023 Chlorine (Gas Chlorine)	Open		12/12/2023	01/12/2024	12/02/2023			7,992.00	
									Account <b>72.10 - Operating Supplies Water System Chemicals</b> Totals	Invoice Transactions 1	\$7,992.00
Account <b>80.20 - Capital Water Infrastructure</b>											
4599 - CONCENTRIC INTEGRATION LLC	0252816	Well 14 Differential Pressure Transducer Integration Project	Open		11/20/2023	01/12/2024	12/02/2023			12,500.00	
									Account <b>80.20 - Capital Water Infrastructure</b> Totals	Invoice Transactions 1	\$12,500.00
Account <b>80.36 - Capital Professional Services</b>											
2811 - BAXTER & WOODMAN INC	0252818	Randall Rd Phase 2 Water Main Relocation Engineering Task Order	Open		11/20/2023	01/12/2024	12/02/2023			2,555.00	
									Account <b>80.36 - Capital Professional Services</b> Totals	Invoice Transactions 1	\$2,555.00
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 22	\$48,022.15
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 22	\$48,022.15
									Fund <b>520 - Water O &amp; M</b> Totals	Invoice Transactions 22	\$48,022.15
<b>Fund 620 - Airport O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>61.16 - Maintenance Equipment</b>											
9544 - STENSTROM PETROLEUM SERVICES GROUP	224889	AVGAS Hose Repair	Open		12/15/2023	01/12/2024	12/02/2023			262.50	
9544 - STENSTROM PETROLEUM SERVICES GROUP	224629	Filter Change on Trucks	Open		12/08/2023	01/12/2024	12/02/2023			900.00	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 2	\$1,162.50
Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b>											
159 - LOWE'S COMPANIES INC	120723-01299	HVAC Filters Airport	Open		12/07/2023	01/12/2024	12/02/2023			58.89	
159 - LOWE'S COMPANIES INC	120923-01407	Airport Runway Light	Open		12/09/2023	01/12/2024	12/02/2023			35.38	
159 - LOWE'S COMPANIES INC	121123-01500	Airport Runway Light	Open		12/11/2023	01/12/2024	12/02/2023			50.35	
159 - LOWE'S COMPANIES INC	122223-01001	Airport Supplies / Wire for Electrical	Open		12/22/2023	01/12/2024	12/02/2023			135.73	



# 01122024 Schedule of Bills - FY23

G/L Date Range 12/02/23 - 12/02/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 620 - Airport O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b>											
406 - ZIEGLER'S ACE HARDWARE	43318/L	Airport Repairs and Keys	Open		12/14/2023	01/12/2024	12/02/2023			21.16	
									Account <b>70.08 - Supplies &amp; Parts Buildings &amp; Structures</b> Totals	Invoice Transactions 5	<u>\$301.51</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
10672 - HKS SYSTEMS	13822	Airport Keys for Office	Open		12/18/2023	01/12/2024	12/02/2023			40.00	
159 - LOWE'S COMPANIES INC	120423-01143	Airport Roof Repairs	Open		12/04/2023	01/12/2024	12/02/2023			223.67	
159 - LOWE'S COMPANIES INC	120723-01284	Roof Repair Airport	Open		12/07/2023	01/12/2024	12/02/2023			94.05	
159 - LOWE'S COMPANIES INC	121423-01626	Airport Office Cleaning Supplies	Open		12/14/2023	01/12/2024	12/02/2023			18.96	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 4	<u>\$376.68</u>
Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b>											
9189 - ARROW ENERGY INC	143870	2023 Aviation Fuel Contract Extension	Open		12/07/2023	01/12/2024	12/02/2023			23,457.94	
9189 - ARROW ENERGY INC	143869	CREDIT - Inv# 143651	Open		12/07/2023	01/12/2024	12/02/2023			(23,582.26)	
9189 - ARROW ENERGY INC	143953	2023 Aviation Fuel Contract Extension	Open		12/22/2023	01/12/2024	12/02/2023			23,750.61	
									Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b> Totals	Invoice Transactions 3	<u>\$23,626.29</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 14	<u>\$25,466.98</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 14	<u>\$25,466.98</u>
									Fund <b>620 - Airport O &amp; M</b> Totals	Invoice Transactions 14	<u>\$25,466.98</u>
									Grand Totals	Invoice Transactions 234	<u>\$364,532.01</u>

\* = Prior Fiscal Year Activity



Village of Lake in the Hills

Schedule of Bills - FY23

For January 12, 2024

<u>Fund</u>		<u>Disbursements</u>
100	General Fund	\$105,363.29
202	Motor Fuel Fund	\$5,257.95
410	Lakes Project	1,435.00
480	Police Facility Fund	104,764.64
490	Capital Improvement Fund	74,222.00
520	Water O&M Fund	48,022.15
620	Airport O&M Fund	25,466.98
	Total All Funds	<u>\$364,532.01</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

\_\_\_\_\_



# 01122024 Schedule of Bills - FY24

G/L Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>10 - Executive</b>										
Division <b>00 - Non-Division</b>										
Account <b>52.08 - Prof Devel Dues</b>										
10448 - CHICAGO METROPOLITAN AGENCY FOR PLANNING	2024MUN 128	FY24 Annual Dues	Open		11/06/2023	01/12/2024	01/12/2024			1,298.13
357 - ILLINOIS MUNICIPAL LEAGUE	FY24 Dues	2024 Annual Membership	Open		12/22/2023	01/12/2024	01/12/2024			2,000.00
165 - MUNICIPAL CLERKS OF ILLINOIS	FY24 Dues-DC	FY24 Annual Dues - Deputy Village Clerk	Open		11/02/2023	01/12/2024	01/12/2024			75.00
165 - MUNICIPAL CLERKS OF ILLINOIS	FY24 Dues-VC	FY24 Annual Dues - Village Clerk	Open		11/02/2023	01/12/2024	01/12/2024			75.00
							Account <b>52.08 - Prof Devel Dues</b> Totals		Invoice Transactions 4	<u>\$3,448.13</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>										
1238 - SECRETARY OF STATE	1000060	Village Logo Renewal	Open		12/08/2023	01/12/2024	01/12/2024			5.00
							Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals		Invoice Transactions 1	<u>\$5.00</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 5	<u>\$3,453.13</u>
							Department <b>10 - Executive</b> Totals		Invoice Transactions 5	<u>\$3,453.13</u>
Department <b>20 - Police</b>										
Division <b>10 - Administration</b>										
Account <b>51.12 - Taxes &amp; Benefits Police Pension</b>										
834 - LAKE IN THE HILLS-POLICE PENSION	2024-01	Police Pension Transfer - January 2024	Paid by EFT # 15		01/12/2024	01/12/2024	01/12/2024		01/12/2024	9,166.00
							Account <b>51.12 - Taxes &amp; Benefits Police Pension</b> Totals		Invoice Transactions 1	<u>\$9,166.00</u>
Account <b>51.28 - Taxes &amp; Benefits Other Employee Benefits</b>										
702 - MARY M FRAKE	01192024	30 Year Service Award	Open		12/27/2023	01/12/2024	01/12/2024			300.00
							Account <b>51.28 - Taxes &amp; Benefits Other Employee Benefits</b> Totals		Invoice Transactions 1	<u>\$300.00</u>
Account <b>52.08 - Prof Devel Dues</b>										
129 - IL FIRE & POLICE COMMISSIONERS ASSN	03043	PD-2024 Police Commission Membership Renewal	Open		11/27/2023	01/12/2024	01/12/2024			400.00
10397 - IL LAW ENFORCEMENT ADMINISTRATIVE PROFESSIONALS	10312023	PD-2024 Member Renewal / LITH PD Young	Open		10/31/2023	01/12/2024	01/12/2024			75.00
155 - ILLINOIS ASSOC OF CHIEFS OF POLICE	13789	PD-2024 Membership Renewal / Boulden	Open		10/01/2023	01/12/2024	01/12/2024			115.00
155 - ILLINOIS ASSOC OF CHIEFS OF POLICE	13944	PD-2024 Membership Renewal / M Mannino	Open		10/01/2023	01/12/2024	01/12/2024			115.00
155 - ILLINOIS ASSOC OF CHIEFS OF POLICE	14263	PD-2024 Membership Renewal / Frake	Open		10/01/2023	01/12/2024	01/12/2024			265.00
							Account <b>52.08 - Prof Devel Dues</b> Totals		Invoice Transactions 5	<u>\$970.00</u>
							Division <b>10 - Administration</b> Totals		Invoice Transactions 7	<u>\$10,436.00</u>





# 01122024 Schedule of Bills - FY24

G/L Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>20 - Police</b>										
Division <b>20 - Patrol</b>										
Account <b>51.12 - Taxes &amp; Benefits Police Pension</b>										
834 - LAKE IN THE HILLS-POLICE PENSION	2024-01	Police Pension Transfer - January 2024	Paid by EFT # 15		01/12/2024	01/12/2024	01/12/2024		01/12/2024	58,367.00
							Account <b>51.12 - Taxes &amp; Benefits Police Pension</b> Totals		Invoice Transactions 1	<u>\$58,367.00</u>
Account <b>51.28 - Taxes &amp; Benefits Other Employee Benefits</b>										
750 - WATTERS, ERIK	01192024	20 Year Service Award	Open		12/27/2023	01/12/2024	01/12/2024			200.00
							Account <b>51.28 - Taxes &amp; Benefits Other Employee Benefits</b> Totals		Invoice Transactions 1	<u>\$200.00</u>
Account <b>52.04 - Prof Devel Conference/ School/ Training</b>										
91 - NORTHWESTERN UNIVERSITY	24358	PD-Staff and Command Registration / A Mannino	Open		11/11/2023	01/12/2024	01/12/2024			4,400.00
							Account <b>52.04 - Prof Devel Conference/ School/ Training</b> Totals		Invoice Transactions 1	<u>\$4,400.00</u>
							Division <b>20 - Patrol</b> Totals		Invoice Transactions 3	<u>\$62,967.00</u>
Division <b>22 - Support Services</b>										
Account <b>51.12 - Taxes &amp; Benefits Police Pension</b>										
834 - LAKE IN THE HILLS-POLICE PENSION	2024-01	Police Pension Transfer - January 2024	Paid by EFT # 15		01/12/2024	01/12/2024	01/12/2024		01/12/2024	17,217.00
							Account <b>51.12 - Taxes &amp; Benefits Police Pension</b> Totals		Invoice Transactions 1	<u>\$17,217.00</u>
							Division <b>22 - Support Services</b> Totals		Invoice Transactions 1	<u>\$17,217.00</u>
							Department <b>20 - Police</b> Totals		Invoice Transactions 11	<u>\$90,620.00</u>
Department <b>60 - Management Information Systems</b>										
Division <b>00 - Non-Division</b>										
Account <b>61.24 - Maintenance Computers</b>										
23 - CRITICAL REACH INC	3297	FY24 - APBnet Annual Support	Open		12/11/2023	01/12/2024	01/12/2024			560.00
10855 - FRONTLINE PUBLIC SAFETY SOLUTIONS	FL64840	FY24 Citizen Reporting	Open		01/01/2024	01/12/2024	01/12/2024			220.50
7510 - KRONOS INCORPORATED	12157166	FY24 Telestaff Maintenance - PD	Open		11/04/2023	01/12/2024	01/12/2024			3,450.40
							Account <b>61.24 - Maintenance Computers</b> Totals		Invoice Transactions 3	<u>\$4,230.90</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 3	<u>\$4,230.90</u>
							Department <b>60 - Management Information Systems</b> Totals		Invoice Transactions 3	<u>\$4,230.90</u>



# 01122024 Schedule of Bills - FY24

G/L Date Range 01/12/24 - 01/12/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>70 - Insurance &amp; Tort</b>											
Division <b>00 - Non-Division</b>											
Account <b>64.08 - Insurance Workers Comp - Premium</b>											
5901 - INTERGOVERNMENTAL RISK	202435	2024 Insurance Deductible/Premium-Workers Comp/General Liability	Open		12/27/2023	01/12/2024	01/12/2024			416,471.83	
									Account <b>64.08 - Insurance Workers Comp - Premium</b> Totals	Invoice Transactions 1	<u>\$416,471.83</u>
Account <b>64.24 - Insurance General Liability - Premium</b>											
5901 - INTERGOVERNMENTAL RISK	202435	2024 Insurance Deductible/Premium-Workers Comp/General Liability	Open		12/27/2023	01/12/2024	01/12/2024			170,711.17	
									Account <b>64.24 - Insurance General Liability - Premium</b> Totals	Invoice Transactions 1	<u>\$170,711.17</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 2	<u>\$587,183.00</u>
									Department <b>70 - Insurance &amp; Tort</b> Totals	Invoice Transactions 2	<u>\$587,183.00</u>
									Fund <b>100 - General Fund</b> Totals	Invoice Transactions 21	<u>\$685,487.03</u>
<b>Fund 250 - Festival Fund</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>60.24 - Professional Other Professional</b>											
10942 - PAUL R CASTLE	SSF 083024	SSF 2024 - Deposit - Thats What She Said	Open		01/02/2024	01/12/2024	01/12/2024			1,000.00	
									Account <b>60.24 - Professional Other Professional</b> Totals	Invoice Transactions 1	<u>\$1,000.00</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 1	<u>\$1,000.00</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 1	<u>\$1,000.00</u>
									Fund <b>250 - Festival Fund</b> Totals	Invoice Transactions 1	<u>\$1,000.00</u>
									Grand Totals	Invoice Transactions 22	<u>\$686,487.03</u>

\* = Prior Fiscal Year Activity



Village of Lake in the Hills  
Schedule of Bills - FY24  
For January 12, 2024

<u>Fund</u>		<u>Disbursements</u>
100	General Fund	\$685,487.03
250	Festival Fund	<u>\$1,000.00</u>
	Total All Funds	<u>\$686,487.03</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

\_\_\_\_\_