



Call to Order

The meeting was called to order at 6:30pm. Roll Call was answered by Members Wackerlin, Cairns, Donahue, Carman, Vice-Chairman Andrea, and Chairwoman Tredore. Member Sivakumar was absent.

Also present were, Assistant Village Administrator Trevor Bosack, Director of Parks and Recreation Randy Splitt, Superintendent of Parks and Recreation Kim Buscemi, Superintendent of Public Works Scott Parchutz, Trustee Wendy Anderson, and Recording Secretary Dana Popovich.

Before audience participation Chairwoman Tredore welcomed Director of Parks and Recreation Randy Splitt on behalf of the Board.

Director Splitt introduced himself with a brief history of past work experience and is looking forward to working with the Board.

Chairwoman Tredore and the Board thanked Assistant Village Administrator Trevor Bosack for his service and congratulated him on his new position.

Assistant Village Administrator Bosack thanked the Board.

Audience Participation

Ella Manthey and Isabella Sanchez with Phi Theta Kappa, did a research paper on The Art and Science of Play. They did research around the inclusivity and accessibility of community parks and conservation areas in McHenry County. They visited Barbara Key Park and Sunset Park, and reviewed their findings with the Board.

Lake in the Hills resident Scott Surman just wanted to introduce himself to the new Director of Parks and Recreation Randy Splitt. He also just wanted to offer up his assistance for any future input concerning the beach or lake as he has done so in the past.

Approval of Meeting Minutes

Motion to accept the Parks and Recreation meeting minutes of November 2, 2023 was made by Vice-Chairman Andrea, and seconded by member Donahue. The motion was approved by a voice vote Of 6-0.

Old Business

A. **Sunset Fest**

Assistant Village Administrator Bosack met with the Village Board to discuss various issues regarding Sunset Fest. One of the things that we are working on is the sponsorship program which will be coming out in the Fourth Quarter Business Insider. Assistant Administrator Bosack said he would get that information to the Board as soon as its available.

New Business

A. **Parks Master Plan Update**

Assistant Village Administrator Bosack discussed phase one of the Parks Master Plan update, which is the analyze



phase. The purpose of this phase is to take a quick capture of our existing amenities and compare against the national standards to create a framework for staff to review. This information will be used to assist with the next phase, the connect phase, where the Village will seek community input.

Director of Parks and Recreation Randy Splitt reviewed the next phase, which is the connect phase of the project. The connect phase will rely on the Parks and Recreation Board to assist in participating, recruiting residents and championing the project to solicit feedback and capture community input. The connect phase, facilitated by Hitchcock Design Group, will combine three approaches to gather as much feedback as possible. One is a community survey, which is attached, and Director Splitt asked the Board to provide input to make sure we are asking all the right questions. Second is stakeholder interviews, which will consist of small groups such as Jr Eagles Football, LITHYAA, LITH schools, NISRA, and other individuals recommended by Parks and Recreation Board. Third is a community input workshop which will consist of an in-person meeting involving community members participating in discussions facilitated by Hitchcock Design Group to obtain feedback on the Parks and Recreation Services.

Staff will be working with Hitchcock Design Group on the timeline for all 3 approaches. The timeline will consist of a 30-day process to conduct the community survey. In that 30-day period, the stakeholder interviews and community input meeting would take place.

Vice-Chairman Andrea asked how the survey would be sent out.

Director Splitt said a Survey Monkey would be sent out using the Village Social-Media, Community Pass, and posted on our website.

B. Upcoming Events

Director Splitt and Superintendent Buscemi discussed upcoming events, starting with the Flurry Fest, which already has 700 people registered. Director Splitt encouraged the Board to stop by the event. Superintendent Buscemi said that the Cookies with Santa is sold out, with over 65 children registered. She encouraged the Board to stop by.

Staff Reports

Superintendent Buscemi reviewed staff reports.

Village Trustee Liaison Report

None

Member Reports

None

Adjournment

A motion to adjourn the meeting was made by Vice-Chairman Andrea and seconded by Member Wackerlin. The motion was approved by a voice vote 6-0.

There being no further business to discuss, the Parks and Recreation Board meeting was adjourned at 7:05PM.



Village of Lake in the Hills

PARKS AND RECREATION BOARD MEETING

December 07, 2023

Submitted by

Dana Popovich

Dana Popovich

Recording Secretary