



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

AD HOC MEETING - BOARD OF TRUSTEES AND PARKS & RECREATION BOARD MINUTES - SEPTEMBER 12, 2023

Call to Order

The meeting was called to order at 6:30pm.

Roll call was answered by Village Board Trustees Huckins, Dustin, Bojarski, Murphy, Anderson, President Bogdanowski, Parks and Recreation Board Chairwoman Tredore, Vice-Chairman Andrea, Members Donahue, Cairns, Sivakumar, Carman, and Wackerlin.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Trevor Bosack, Recreation Superintendent Kim Buscemi, Chief of Police Mary Frake, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

Trustee Harlfinger joined the meeting at 7:04 pm

New Business

Strategic Review of Parks and Recreation Board

Presented by President Bogdanowski

President Bogdanowski opened the meeting by explaining that the Parks and Recreation Board was put into place prior to the Village having the robust Parks and Recreation Department that it has today. With Trevor Bosack transitioning from the role of Director of the Parks and Recreation Department to Assistant Village Administrator, the Village sees this as an opportune time to update the current ordinance in a way that allows for a more effective use of the Parks and Recreation Board as a resource. The goal is to fill the gaps and eliminate redundant tasks. As an example, President Bogdanowski and Administrator Andrews voiced a need for more volunteers at Village hosted events.

Trustee Murphy asked the Parks and Recreation Board how they feel about their roles. Most responded that they feel there has been a lack of communication from staff, and they will be happy to volunteer their services in other ways.

Trustee Dustin questioned the current responsibility of the Parks and Recreation Board. It was noted that with a Master Plan being handled by staff, the Parks and Recreation Board is limited on their involvement in park planning. Member Carman stated that she likes getting feedback from park patrons and playing a role in making the Village more environmentally friendly. Trustee Bojarski asked how we can bring those ideas forward and incorporate those goals at Larson Park, likening it to the work that was done to improve Turtle Island. She noted that the planning goes beyond playgrounds and urged a focus on the effects that green space can have on economic prosperity and community wellbeing.

President Bogdanowski pitched using the Parks and Recreation Board as a resource for a village-wide focus group. Administrator Andrews added that Village events are key engagement opportunities for feedback from residents. President Bogdanowski also mentioned that the Parks and Recreation Board members can give the Parks and Recreation Department ideas for new events rather than offering the same events each year.



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Administrator Andrews stated that Recreation Superintendent Kim Buscemi uses statistics while planning events. The success rates of programs can be investigated by the Parks and Recreation Board to see if changes are needed for future programs. She also stated that the park stewardship role can be redefined to identify who is using the parks, how they are being used, and what can be modified.

Member Sivakumar questioned the resources needed to improve Summer Sunset Fest. Trustee Murphy offered to attend a Parks and Recreation Board meeting to discuss volunteer opportunities. President Bogdanowski stated that the Village needs help recruiting volunteers and mentioned that the Parks and Recreation Board can help get the word out to the public.

President Bogdanowski concluded the meeting with an expectation that new tasks and duties will be defined for discussion at the next Parks and Recreation Board meeting. Their feedback shall be submitted to Parks & Recreation Board Chairwoman Tredore by September 29th.

Audience Participation

Scott Surman stated that he would like to be considered for a member role or stewardship should a lake division be created.

Adjournment

Village Board motion to adjourn the meeting was made by Trustee Huckins and seconded by Trustee Andreson. All in favor by voice vote.

Parks and Recreation Board motion to adjourn the meeting was made by Member Carman and seconded by Member Donahue. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees and Parks and Recreation Board was adjourned at 7:32 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk