



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

JULY 13, 2023

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Dustin, Harlfinger, Bojarski, Murphy, Huckins, and President Bogdanowski.

Motion to allow Trustee Anderson to attend telephonically was made by Trustee Murphy and seconded by Trustee Bojarski. On roll call vote, Trustees Harlfinger, Murphy, Dustin, Huckins, and Bojarski voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Superintendent of Streets Guy Fehrman, Parks & Recreation Director Trevor Bosack, Director of Community Development John Svalenka, Village Attorney Brad Stewart, and Deputy Village Clerk Nancy Sujet.

Presentation – Employee Years of Service Award

President Bogdanowski presented Laura Carpenter with an Employee Years of Service Award for providing 20 years of service to the Village in the roles of part-time Secretary, Secretary, and Administrative Specialist I.

Public Comment

None.

Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the June 20, 2023 Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the June 22, 2023 Village Board meeting.
- C. Motion to approve and authorize the Village President to execute the Intergovernmental Agreement for the McHenry County Narcotics Task Force between the Lake in the Hills Police Department and the McHenry County Sheriff's Office.
- D. Motion to pass Ordinance No. 2023- ____, An Ordinance Granting a Temporary Exemption from the Requirement to have a Garage on the Property at 65 Hilltop Drive.
- E. Motion to approve a Task Order with Chastain Engineering to perform Phase 1 Engineering Services for the Miller Road project at a cost not to exceed \$54,510.00.
- F. Motion to approve an IDOT Engineering Services Agreement for the Miller Road project.



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- G. Motion to approve a Task Order with Chastain Engineering to perform Phase I Engineering Services for the Crystal Lake Road project at a cost not to exceed \$36,969.00.
- H. Motion to approve an IDOT Engineering Services Agreement for the Crystal Lake Road project.
- I. Motion to approve a Task Order with Chastain Engineering to perform Phase I Engineering Services for the Frank Road project at a cost not to exceed \$129,554.00.
- J. Motion to approve an IDOT Engineering Services Agreement for the Frank Road project.
- K. Motion to pass Ordinance No. 2023- ____, An Ordinance Approving a Plat of Easement for 141 and 143 Hilltop Drive.

Trustee Harlfinger made a motion to remove item D.

Motion to approve the Consent Agenda items A-C and E-K was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the July 14, 2023 Schedule of Bills total of all funds \$1,245,962.28 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

None.

Board of Trustee Reports

None.

Village President Reports

None.

Unfinished Business

D. Motion to pass Ordinance No. 2023- ____, An Ordinance Granting a Temporary Exemption from the Requirement to have a Garage on the Property at 65 Hilltop Drive was made by Trustee Harlfinger and seconded by Trustee Huckins.

Trustee Harlfinger would like the requested five-year exemption from the requirement in the Municipal Code to have a garage on the property changed to a two-year exemption. Trustee Huckins agrees.



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Motion to amend the ordinance to provide that the garage be constructed in two years instead of the five years originally stated was made by Trustee Harlfinger and seconded by Trustee Huckins.

Trustee Bojarski asked for clarification regarding the change and confirmed that the homeowner needs to provide the Village Board with an update in 2 years regarding if he is ready to move forward with the garage or if he needs to extend the exemption.

On roll call vote, Trustees Bojarski, Murphy, Harlfinger, Dustin, Anderson, and Huckins voted Aye. No Nays. Motion carried.

Roll call on the original motion to approve the ordinance, as amended, Trustees Huckins, Anderson, Dustin, Harlfinger, Murphy, and Bojarski voted Aye. No Nays. Motion carried.

Trustee Harlfinger then explained to the homeowner about the change from 5 years to 2 years.

New Business

None

Closed Session

Motion to enter into Closed Session to discuss Collective Negotiating Matters Between the Public Body and its Employees per 5 ILCS 120/2(c)(2) was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Bojarski, Murphy, Huckins, Dustin, and Harlfinger voted Aye. No Nays. Motion Carried.

Return from Closed Session

Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, Murphy, Anderson, and President Bogdanowski.

Adjournment

A motion to adjourn the meeting was made by Trustee Harlfinger and seconded by Trustee Huckins. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:46pm.

Submitted by,

A handwritten signature in black ink that reads "Nancy Sujet".

Nancy Sujet
Deputy Village Clerk