



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

JUNE 8, 2023

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Harlfinger, Anderson, Murphy, and President Bogdanowski.

Motion to allow Trustee Bojarski to attend telephonically was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Murphy, Dustin, Harlfinger, and Huckins voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Parks & Recreation Director Trevor Bosack, Director of Community Development John Svalenka, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by Clerk DuBeau.

Public Comment

None.

Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the May 23, 2023, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the May 25, 2023, Village Board meeting.
- C. Motion to pass Ordinance No. 2023- ____, An Ordinance Amending Portions of Chapter 9, Bidding and Contract Procedures, and Chapter 17, Purchasing Standards and Procedures, of the Lake in the Hills Municipal Code.
- D. Motion to approve and authorize the Village President to execute a one-year Master Service Agreement with De Kind Computer Consultants, Inc for professional information technology services for a one (1) year base cost of \$123,200.00.
- E. Motion to approve and authorize the Police Department to exceed the authorized staffing level and appoint a Sergeant on June 22, 2023, for the projected vacancy in July 2023.



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- F. Motion to pass Resolution No. 2023- ____, A Resolution Approving a Reduction of the Performance Security for Arden Rose Senior Living at 700 E. Oak Street.
- G. Motion to pass Ordinance No. 2023- ____, An Ordinance Authorizing the Approval of a Ground Lease between the Village of Lake in the Hills and Kavik Air, LLC for PAP-31.
- H. Motion to approve the Village Support requests from the Lake in the Hills Rotary Club and waive the provisions of Section 43.09, "Noise" for their July 6 through July 9, 2023, Rockin' Rotary Ribfest event.

Motion to approve the Consent Agenda items A-H was made by Trustee Harlfinger and seconded by Trustee Murphy. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the June 9, 2023, Schedule of Bills total of all funds \$657,321.60 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Administrator Andrews announced that a qualified recruit has been identified to serve 15-20 hours per week as HR Manager. Additionally, Administrator Andrews stated that since the Deputy Director of Public Works position has been challenging to fill, she and Director McDillon have discussed alternative options such as hiring a management analyst who can then advance to an administrative services manager. Redesigning the function of the administrative services manager position may be necessary. Trustee Huckins asked if there are any viable internal interests. Administrator Andrews stated that the timing is not right.

Director McDillon addressed the i3 Broadband project. Trustee Huckins asked how long the project will take. Director McDillon stated that it will likely take 4-6 weeks to finish Sector 1 plus another 6 weeks to complete Sector 2. Work will resume in the spring with more sectors. Director McDillon will meet regularly with i3 Broadband and will keep information on the Village's website current.

In regard to unhappy residents, i3 Broadband President Clint Streit stated that i3 Broadband has sent direct mail, postcards, and email blasts to residents. Throughout the project, they have had an ambassador walking around the neighborhoods to discuss the project with bystanders. The easement is the biggest concern for residents.

President Bogdanowski stated that the Village has received a lot of calls and clarified that the Board and staff are here to hold i3 Broadband accountable. He suggested expediting lawn repairs to help ease residents' concerns.



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Board of Trustee Reports

Trustee Huckins thanked Public Works and Village staff for their support during the Century Ride. There were about 460 participants and a majority biked 75-100 miles.

Village President Reports

None.

Unfinished Business

None.

New Business

None.

Adjournment

A motion to adjourn the meeting was made by Trustee Huckins and seconded by Trustee Murphy. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:45 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk