



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

MARCH 9, 2023

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Harlfinger, Bojarski, Anderson, Murphy, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Parks & Recreation Director Trevor Bosack, Director of Community Development John Svalenka, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

The Pledge of Allegiance was led by former Village President Russ Ruzanski.

Public Comment

None.

Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the February 21, 2023, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the February 23, 2023, Village Board meeting.
- C. Motion to approve the Schematic Designs for the new police facility and authorize Dewberry Architects to proceed with Part II of services as described in the AIA Standard Form of Agreement between Owner and Architect, dated July 28, 2022.
- D. Motion approving Resolution No. 2023- ____, A Resolution of the Village of Lake in the Hills, Illinois Accepting Membership as a Member of the Northwest Health Insurance Pool ("NWHIP" Sub-Pool) which is a Member of the Intergovernmental Personnel Benefit Cooperative.
- E. Motion approving Ordinance No. 2023- ____, An Ordinance Granting Conditional Uses, Variations, and a Development Plan for a Planned Development, for the Outdoor Storage of Vehicles and Equipment at 8525 S. Route 31.
- F. Motion to accept the bid and award a contract to Top Roofing for the Well 12 Roof and Gutter Replacement Project in an amount not to exceed \$29,500.00.



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- G. Motion to approve participation in the State of Illinois Rock Salt Joint Purchasing Program for the 2023-2024 Snow Season.
- H. Motion to accept the bid and award a contract to Carmichael Construction Inc for the replacement of the concrete entryways into Village Hall for a total of \$46,812.00.
- I. Motion to approve the Task Order with Christopher B. Burke Engineering to provide design and bidding services for the Woods Creek Streambank Reach 12 Project at a cost not to exceed \$21,000.00.
- J. Motion to approve a one-year contract extension for aviation fuel with Arrow Energy in an amount not to exceed \$500,309.94.
- K. Motion to authorize the Village Administrator to enter into an Inter-Governmental Grant Agreement with the Illinois Department of Transportation for the Rehabilitation of Runway 8/26 Electrical Project.
- L. Motion to grant a waiver of Section 8.04.J, Camping, of the Municipal code to allow the Boy Scouts of America – Sycamore District, to camp at Larsen Park from Friday, September 29, 2023, through Sunday, October 1, 2023.

Trustee Murphy made a motion to remove item E.

Motion to approve the Consent Agenda items A-D and F-L was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the March 10, 2023, Schedule of Bills total of all funds for FY22 \$212,021.94 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the March 10, 2023, Schedule of Bills total of all funds for FY23 \$1,031,320.07 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Administrator Andrews shared a video of Chief Frake, Trustee Murphy, and Trustee Anderson participating in the Carpentersville Police Department Polar Plunge.

Board of Trustee Reports

None.



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Village President Reports

President Bogdanowski noted that the Village's own Chief of Police, Mary Frake, along with Juanita Gumble of Hebron, and Laura King of the McHenry County Conservation District, have made history as three of McHenry County's police departments are now led by women.

Unfinished Business

Motion approving Ordinance No. 2023- ____, An Ordinance Granting Conditional Uses, Variations, and a Development Plan for a Planned Development, for the Outdoor Storage of Vehicles and Equipment at 8525 S. Route 31 was made by Trustee Murphy and seconded by Trustee Huckins.

Trustee Murphy requested clarification on the term limit, asking if the Village has the ability to revoke the Conditional Use terms should the storage lot become problematic. Director Svalenka explained that violations pertaining to the property maintenance standards can be grounds for removal.

On roll call vote, Trustees Anderson, Harlfinger, Huckins, Bojarski, Dustin, and Murphy voted Aye. No Nays. Motion carried.

New Business

None.

Adjournment

A motion to adjourn the meeting was made by Trustee Anderson and seconded by Trustee Harlfinger. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:39 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk