



PUBLIC MEETING NOTICE AND AGENDA  
COMMITTEE OF THE WHOLE MEETING

FEBRUARY 7, 2023  
7:30 P.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Audience Participation  
The public is invited to make an issue-oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration.
4. Staff Presentations
  - A. Public Works
    1. Award a Contract for the LeRoy Guy Park Basketball Court Renovation Project
    2. Award a Contract for the Public Works Generator Replacement Project
5. Board of Trustees
6. Village President
7. Adjournment

MEETING LOCATION  
Lake in the Hills Village Hall  
600 Harvest Gate  
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_



# REQUEST FOR BOARD ACTION

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**MEETING DATE:** February 7, 2023

**DEPARTMENT:** Public Works

**SUBJECT:** Award a Contract for the Leroy Guy Park Basketball Court Renovation Project

## EXECUTIVE SUMMARY

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Staff seeks Board approval to award a contract to Obsidian Asphalt Paving Incorporated in the amount of \$28,700.00 for the Leroy Guy Park Basketball Court Renovation Project.

Staff released a Request for Proposal (RFP) for this project on January 4, 2023. The RFP was posted on the Village's website and an invitation to bid was sent to 58 vendors and published in the Northwest Herald. Public Works received and opened ten sealed proposals on January 27, 2023. Responses ranged from a high of \$66,000.00 to a low of \$28,700.00 from Obsidian Asphalt Paving Inc. Although staff has not worked with Obsidian Paving before, Obsidian's references provided staff with positive feedback on other similar projects that they performed. Additionally, staff learned that the owner of Obsidian Paving, while working for Evans and Son Blacktop, was the project manager for three Village projects that staff consider to be successful: the original construction of the Leroy Guy Park basketball court, the Sunset Park tennis court renovation project and the recent Cattail Park basketball court construction project.

## FINANCIAL IMPACT

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The FY2023 Village Budget includes \$27,500.00 for this project in the General Fund. The cost for this project is \$28,700.00, which is \$1,200.00 over budget. A budget amendment is not required at this time, as there are sufficient funds to offset the additional expense.

## ATTACHMENTS

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1. RFP Results
2. Bid Certification Form

## RECOMMENDED MOTION

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Motion to accept the proposal and award a contract to Obsidian Asphalt Paving Incorporated for the Leroy Guy Park Basketball Court Renovation Project in the amount of \$28,700.00.

# Lake in the Hills Public Works Department

## MEMORANDUM

**To:** Ryan McDillon, Public Works Director  
**From:** Scott Parchutz, Superintendent of Public Properties  
**Date:** January 27, 2023  
**Subject:** RFP Bid Results – Leroy Guy Park Basketball Court Renovation Project

The bid opening for the Leroy Guy Park Basketball Court Renovation Project RFP was held at the Village of Lake in the Hills Public Works Facility located at 9010 Haligus Road, Lake in the Hills, IL 60156 today at 10:00 A.M. Vendors in attendance were Angelica Cardona – Everlast Blacktop Inc., Jim Mass – Ajules Construction Inc., Daniel Najere – Evans and Son Blacktop Inc., Brad Kearns – Schroeder Asphalt, Dexter Torres – Obsidian Asphalt, and Brendan Waterworth – Champion Paving. Village staff in attendance were Scott Parchutz – Superintendent of Public Properties, Peter D’Agostino – Administrative Services Manager, and Stephanie Raupp – Administrative Specialist I, acting as recorder. Peter D’Agostino read the RFP bid amounts as follows:

Company	Bid Amount
Tiles in Style LLC, DBA TAZA Supplies South Holland, IL	\$56,000.00
Troch McNeil Paving Company Inc. Elk Grove Village, IL	\$66,000.00
Chicagoland Paving Contractors Inc. Lake Zurich, IL	\$40,000.00
Accu-Paving Co. Broadview, IL	\$44,350.00
Evans and Son Blacktop Inc. West Chicago, IL	\$29,337.00

Company	Bid Amount
Obsidian Asphalt Paving Aurora, IL	\$28,700.00
Everlast Blacktop Inc. Elgin, IL	\$45,950.00
Champion Paving Corp. Hampshire, IL	\$37,560.00
Ajules Construction Inc. Woodstock, IL	\$59,975.00
Schroeder Asphalt Services, Inc. Huntley, IL	\$48,865.00

The RFP opening concluded at 10:09 A.M. All RFP submittals will be reviewed by Village staff and staff plan to make a recommendation to the Village Board of Trustees at an upcoming Village Board meeting.

**APPENDIX 4**

**VILLAGE OF LAKE IN THE HILLS  
BID CERTIFICATION FORM  
Leroy Guy Park Basketball Court Renovation Project**

**CONTRACTOR'S NAME:** Obsidian Asphalt Paving, Inc

**ADDRESS:** 3523 Ayres dr, Aurora, IL 60506

**1. COST OF WORK:**

The undersigned, having familiarized [himself/herself] with conditions affecting the cost of the work and its performance and having carefully examined and fully understood the INSTRUCTION TO BIDDERS, hereby affirms and agrees to enter into a contract with the Village of Lake In The Hills, Illinois;

The undersigned hereby also certifies that in accordance with 710 ILCS 7/33E-11 that the Bidder is not barred from submitting a bid for this contract as a result of a violation of either Section 33E-3 or Section 33E-4 concerning bid rigging, bid rotating, kickbacks, bribery and other interference with public contracts;

To PROVIDE all supervision, labor, material, equipment, and all other expense items to perform completely the entire work covered by all specifications for the entire work;

**FOR THE LUMP SUM OF** Twenty-Eight Thousand, Seven Hundred **Dollars (\$** 28,700 **)**

**2. COSTS:**

The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the Village for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, superintendence, overhead expense, all profits, and all other work, services, and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the contract documents considered severally and collectively. All bids shall be held valid for a period of 60 days after the bid due date.

The undersigned hereby also certifies that this bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder or person, to put in a sham bid or to refrain from submitting a bid; and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the proposed price elements of said bid, or that of any other Bidder, or to secure any advantage against any other Bidder or any person interested in the proposed contract.

The undersigned hereby also certifies in accordance with 65 ILCS 5/11-42.1-1 that the Bidder is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, unless the amount and/or liability is being properly contested in accordance with the procedures established by the appropriate revenue act

The undersigned hereby also certifies in accordance with 720 ILCS 5/33 E that the Bidder will not participate in bid rigging and/or rotating, kickbacks, bribery, and other related interference with public contracts. The statute requires that a certification by submitted by a bidder specifically attesting to the provisions of 5/33E-3 and 5/33E-4.

The undersigned hereby also certifies in accordance with 775 ILCS 5/2-105 that the Bidder must furnish evidence of adoption of a written policy on sexual harassment pursuant to the statute. The Village's interpretation of this statute is that such a policy does not have to be submitted with the bid, but the Bidder must have one in order to receive a contract.

The undersigned hereby also certifies that the bid is in compliance with all other applicable federal, state, and local laws.

**3. DELIVERY REQUIREMENTS:**

The undersigned hereby affirms and states that the prices listed as "Delivered and Installed" are the unit and total costs for the delivery of item(s) to their designated locations ready for use.

**4. TIME OF COMPLETION:**

The undersigned affirms and declares that if awarded the contract for said Leroy Guy Park Basketball Court Renovation Project the Contractor will completely perform the contract in strict accordance with its terms and conditions by May 31, 2023.

**5. SPECIFICATIONS:**

The undersigned will furnish all labor, material, equipment, and services necessary for said Leroy Guy Park Basketball Court Renovation Project, in accordance with the specifications.

**6. CONDITIONS:**

- A. The Village is exempt from federal excise tax and the Illinois Retailers' Occupation Tax. The undersigned hereby certifies that this proposal does not include any amounts of money for these taxes.
- B. To be valid, bids shall be itemized so that selection for purchase may be made, there being included in the price of each item the cost of delivery, insurance, bonds, overhead, and profit.
- C. The Village shall reserve the right to add to or deduct from the base bid and/or alternate bid any item at the prices indicated in the itemization of bid.

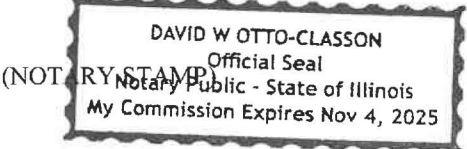
Dated at Obsidian Asphalt Paving, Inc this 26th day of January, 2023

By:   
(Signature)

Its: Vice President  
Title

Dexter Torres, being duly sworn, deposes and states that he/she is the Vice President  
Of Obsidian Asphalt Paving, Inc and that the statement above is

True and correct. Subscribed and sworn before me this 26th day of January, 2023



  
Notary Public

**VILLAGE OF LAKE IN THE HILLS**

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

By: \_\_\_\_\_  
(Ray Bogdanowski, Village President)



# REQUEST FOR BOARD ACTION

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**MEETING DATE:** February 7, 2023

**DEPARTMENT:** Public Works

**SUBJECT:** Award a Contract for the Public Works Generator Replacement Project

## EXECUTIVE SUMMARY

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Staff seeks Board approval to award a contract to Powerlink Electric Incorporated in the amount of \$98,554.00 for the Public Works Generator Replacement Project.

The Public Works backup generator is 30-years old and in need of replacement. The generator powers the facility during outages, keeping the fleet operational so the department can continue to provide essential public services. The current generator had previously been repurposed to Public Works when the Well House 9/17 was renovated. The FY2023 Budget includes its replacement under the Village's generator replacement schedule.

Staff released a Request for Proposal (RFP) for this project on January 3, 2023. The RFP was posted on the Village's website and an invitation to bid was sent to 12 vendors and published in the Northwest Herald. Public Works received and opened four sealed proposals on January 27, 2023. Responses ranged from a high of \$131,500.00 to a low of \$98,554.00 through Powerlink Electric Incorporated of Vernon Hills, IL. Although the Village has not worked with Powerlink Electric before, staff believes they are qualified to perform this work as they provided positive references for similar projects they performed for the Villages of Fox River Grove, Kenilworth and Mount Prospect.

Although the project is \$18,554.00 over budget, staff recommends moving forward, as there is a significant risk that the cost will continue to escalate if the project is rebid at a later date.

## FINANTIAL IMPACT

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The FY2023 Village Budget included \$80,000.00 in the Capital Improvement Fund for this project. The contract award amount of \$98,554.00 is over budget by \$18,554.00. A budget amendment is not required at this time, as the Capital Improvement Fund contains sufficient funds to cover the additional expense.

## ATTACHMENTS

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1. Capital Asset Form
2. RFP Results
3. Bid Certification Form

**RECOMMENDED MOTION**

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Motion to accept the proposal and award a contract to Powerlink Electric Incorporated for the Public Works Generator Replacement Project in the amount of \$98,554.00.



# CAPITAL ASSET REQUEST FORM

**CAPITAL ASSET:** Public Works Generator Upgrade Replacement Project

**TOTAL COST:** \$80,000

**DEPARTMENT:** Public Works

**CLASSIFICATION:** Operational Improvement

## DESCRIPTION:

The 30-year-old Public Works backup generator is in need of replacement. The generator provides electricity to Public Works during power outages.

The current generator was repurposed to Public Works when the Well House 9/17 was renovated. A critical piece of equipment, the generator powers the facility during outages, keeping the fleet operational so the department can continue to provide essential public services.

Staff will plan to replace the generator with a model that is large enough not only to power the Public Works facility, but also Well 11 that lies adjacent. Due to this generator's age and condition, it has reached the end of its service life, when repairs and unreliability make replacement necessary.

Public Works requires backup electricity to maintain operational function, and the Village risks expensive component failure and repairs if the generator is not replaced. The replacement of the current generator with one that has the potential to cover both facilities would enhance the department's ability to provide water and services to the public.

If this project is not approved, the Village may face costly repairs with the potential that parts may no longer be available as the manufacturer only stocks parts for 20 years.



# Lake in the Hills Public Works Department

## MEMORANDUM

**To:** Ryan McDillon, Public Works Director  
**From:** Scott Parchutz, Superintendent of Public Properties  
**Date:** January 27, 2023  
**Subject:** RFP Bid Results – Public Works Generator Replacement Project

The bid opening for the Public Works Generator Replacement Project RFP was held at the Village of Lake in the Hills Public Works Facility located at 9010 Haligus Road, Lake in the Hills, IL 60156 today at 9:00 A.M. Vendors in attendance were Steve Hatfield – Midwest Power Industry, Doug Pantle – Powerlink Electric Inc., Mike Maloney – Newcastle Electric, and Dan Thompson – Benson Electric. Village staff in attendance were Scott Parchutz – Superintendent of Public Properties, Peter D’Agostino – Administrative Services Manager, and Stephanie Raupp – Administrative Specialist I, acting as recorder. Peter D’Agostino read the RFP bid amounts as follows:

Company	Bid Amount	Bidder Acknowledges Addendum #1
Midwest Power Industry, Inc. PO Box 106 Ringwood, IL 60072	\$109,302.75	Yes
Newcastle Electric 1505 Industrial Drive Itasca, IL 60143	\$131,500.00	Yes
Engineered Services, Inc. DBA Powerlink Electric 400 Corporate Woods Parkway Vernon Hills, IL 60061	\$98,554.00	Yes
Benson Electric 915 S Pingree Road Crystal Lake, IL 60014	\$104,070.00	Yes

The RFP opening concluded at 9:04 A.M. All RFP submittals will be reviewed by Village staff and staff plan to make a recommendation to the Village Board of Trustees at an upcoming Village Board meeting.

APPENDIX 4

VILLAGE OF LAKE IN THE HILLS  
BID CERTIFICATION FORM

**Public Works Generator Replacement Project**

Contractor's Name: Engineered Services, Inc. dba Powerlink Electric

Address: 400 Corporate Woods Parkway  
Vernon Hills, Illinois 60061

Contact Person and Phone # Douglas Pantle (847) 850-5666

**1. COST OF WORK:**

The undersigned, having familiarized [himself/herself] with conditions affecting the cost of the work and its performance and having carefully examined and fully understood the INSTRUCTION TO BIDDERS, hereby affirms and agrees to enter into a contract with the Village of Lake in The Hills, Illinois;

The undersigned hereby also certifies that in accordance with 710 ILCS 7/33E-11 that the Bidder is not barred from submitting a bid for this contract as a result of a violation of either Section 33E-3 or Section 33E-4 concerning bid rigging, bid rotating, kickbacks, bribery and other interference with public contracts;

To PROVIDE all supervision, labor, material, equipment, and all other expense items to perform completely the entire work covered by all specifications for the entire work;

For the lump sum of Ninety Eight Thousand Five Hundred Fifty Four Dollars and Zero Cents Dollars (\$ 98,554.00 )

Proposed Manufacturer/Model of Generator MTU/MTU Model #DS150

Proposed Manufacturer/Model of ATS Thomson/Model #TS873A1200B1AE5EPKAA

Proposed Manufacturer/Model of Annunciator MTU/Model #RDP 110C

Copy of Manufacturer's Warranty(s) attached: Yes X No \_\_\_

**2. COSTS:**

The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the Village for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, superintendence, overhead expense, all profits, and all other work, services, and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the contract documents considered severally and collectively. All bids shall be held valid for a period of 60 days after the bid due date.

The undersigned hereby also certifies that this bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder or person, to put in a sham bid or to refrain from submitting a bid; and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the proposed price elements of said bid, or that of any other Bidder, or to secure any advantage against any other Bidder or any person interested in the proposed contract.

The undersigned hereby also certifies in accordance with 65 ILCS 5/11-42.1-1 that the Bidder is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, unless the amount and/or liability is being properly contested in accordance with the procedures established by the appropriate revenue act

The undersigned hereby also certifies in accordance with 720 ILCS 5/33 E that the Bidder will not participate in bid rigging and/or rotating, kickbacks, bribery, and other related interference with public contracts. The statute requires that a certification by submitted by a bidder specifically attesting to the provisions of 5/33E-3 and 5/33E-4. The undersigned hereby also certifies in

accordance with 775 ILCS 5/2-105 that the Bidder must furnish evidence of adoption of a written policy on sexual harassment pursuant to the statute. The Village's interpretation of this statute is that such a policy does not have to be submitted with the bid, but the Bidder must have one in order to receive a contract.

The undersigned hereby also certifies that the bid follows all other applicable federal, state, and local laws.

**3. DELIVERY REQUIREMENTS:**

The undersigned hereby affirms and states that the prices listed as Delivered and Installed are the unit and total costs for the delivery of item(s) to their designated locations ready for use.

**4. TIME OF COMPLETION:**

The undersigned affirms and declares that if awarded the contract for Public Works Generator Replacement Project, they will completely perform the contract in strict accordance with its terms and conditions by August 31, 2023.

**5. SPECIFICATIONS:**

The undersigned will furnish all labor, material, equipment, and services necessary for said Public Works Generator Replacement Project, in accordance with the following specifications as described on the specifications page.

**6. CONDITIONS:**

- A. The Village is exempt from federal excise tax and the Illinois Retailers' Occupation Tax. The undersigned hereby certifies that this proposal does not include any amounts of money for these taxes.
- B. To be valid, bids shall be itemized so that selection for purchase may be made, there being included in the price of each item the cost of delivery, insurance, bonds, overhead, and profit.
- C. The Village shall reserve the right to add to or deduct from the base bid and/or alternate bid any item at the prices indicated in the itemization of bid.

Dated at Vernon Hills this 27th day of January, 2023.

By: *Douglas Pantle*  
(Signature)

Its: President  
Title

Douglas Pantle, being duly sworn, deposes and states that he/she is the President

of Engineered Services, Inc. dba Powerlink Electric and that the statement above is

true and correct. Subscribed and sworn before me this 27th day of January, 2023

(NOTARY STAMP)

*Michelle L Bashore*  
Notary Public



**VILLAGE OF LAKE IN THE HILLS**

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

By: \_\_\_\_\_  
Ray Bogdanowski, Village President