



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

JANUARY 12, 2023

## Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Anderson, Murphy, and President Bogdanowski.

Motion to allow Trustee Bojarski to attend telephonically was made by Trustee Murphy and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Murphy, Dustin, and Huckins voted "Aye." No Nays. Motion carried.

Trustee Harlfinger arrived at 7:31 pm.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Parks & Recreation Director Trevor Bosack, Director of Community Development John Svalenka, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

Pledge of Allegiance was led by President Bogdanowski.

## Public Comment

None.

## Consent Agenda

**This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.**

- A. Motion to accept and place on file the minutes of the December 6, 2022, FY23 Budget Hearing Meeting.
- B. Motion to accept and place on file the minutes of the December 6, 2022, Committee of the Whole meeting.
- C. Motion to accept and place on file the minutes of the December 8, 2022, Village Board meeting.
- D. Motion to approve Task Order #2023-01 – General IT Support Services, with Advanced Business Networks, Inc. for an amount not to exceed \$43,200.00.
- E. Motion to accept the Annual Comprehensive Financial Report, Management Letter, Popular Annual Financial Report, Illinois Grant Accountability and Transparency Act–Consolidated Year End Financial Report, Auditor’s Communication to the Board of Trustees, Management’s Response Memorandum, State of Illinois Comptroller Annual Financial Report, and the Police Pension Plan Annual Financial Report, all for the fiscal year ended December 31, 2021.



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- F. Motion to pass Ordinance No. 2023- \_\_\_\_, An Ordinance Amending Ordinance No. 2022-29, An Ordinance Granting a Variation to Section 16.7 Table 5—Signs Permitted, at 220 N. Randall Road, PIN 19-30-276-006, to allow for a sign.
- G. Motion to pass Ordinance No. 2023- \_\_\_\_, An Ordinance Authorizing the Approval of a Ground Lease between the Village of Lake in the Hills and the MK Zakula Trust for PAP-26.
- H. Motion to pass Ordinance No. 2023- \_\_\_\_, An Ordinance Authorizing the Approval of a Ground between the Village of Lake in the Hills and Lancaster Aviation, LLC for PAP-32.
- I. Motion to pass Ordinance No. 2023- \_\_\_\_, An Ordinance Approving an Amended Master Contract with Crawford, Murphy and Tilly, Inc. for Engineering Services at the Lake in the Hills Airport.

Motion to approve the Consent Agenda items A-I was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted “Aye.” No Nays. Motion carried.

## Approval of the Schedule of Bills

Motion to approve the January 13, 2023, Schedule of Bills for FY22 total of all funds \$765,685.03 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted “Aye.” No Nays. Motion carried.

Motion to approve the January 13, 2023, Schedule of Bills for FY23 total of all funds \$135,155.27 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted “Aye.” No Nays. Motion carried.

## Village Administrator and Department Head Reports

Chief Frake notified the Board that three “Slow Watch for Pedestrians” signs have been installed on eastbound E. Oak Street as well as westbound E. Oak Street in an effort to resolve safety concerns.

Chief Frake also updated the Board on the future police facility’s Request for Qualifications (RFQ) for a Construction Manager at Risk (CMAR). The Village has received proposals from Camosy Construction, Leonardo Construction, Lamp Inc., and Frederick Quinn Corp. Approval is tentatively planned for early February.

Director Bosack announced that a resident working to attain Eagle Scout rank has submitted a proposal for the installation of a flagpole on the east side of Leroy Guy Park.

## Board of Trustee Reports

None.



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## Village President Reports

None.

## Unfinished Business

None.

## New Business

None.

## Closed Session

Motion to enter into Closed Session to discuss Collective Negotiating Matters between the Public Body and its employees per 5 ILCS 120/2(c)(2) was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Bojarski, Murphy, Huckins, Dustin, and Harlfinger voted "Aye." No Nays. Motion Carried.

### **Return from Closed Session**

Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, Murphy, Anderson, and President Bogdanowski.

## Adjournment

A motion to adjourn the meeting was made by Trustee Huckins and seconded by Trustee Harlfinger. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:52 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk