



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

NOVEMBER 10, 2022

Call to Order

The meeting was called to order at 7:30pm.

Roll call was answered by Trustees Dustin, Harlfinger, Bojarski, Anderson, Murphy, Huckins and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Parks & Recreation Director Trevor Bosack, Village Attorney Brad Stewart, and Deputy Village Clerk Nancy Sujet.

Public Comment

None.

Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the October 25, 2022, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the October 25, 2022, Village Board meeting.
- C. Motion to approve the revised Police Facility Funding Plan and proceed with the finalization of the Schematic Design of the new Police Facility.
- D. Motion to waive the provisions of Section 43.09, "Noise" from 6:00pm until 10:00pm, suspend enforcement activities to allow the installation of temporary signage on Henry Lane, and allow parking for approximately 80 guests for the event being held by Club 400 on December 2, 2022 at 3090 Henry Lane.
- E. Motion to approve the Comcast Business Service Order for internet services at Village Hall.
- F. Motion to approve and authorize the Chief of Police to sign the Intergovernmental Agreement to allow for the department's participation in the McHenry County Regional Major Crash Assistance Team.
- G. Motion to accept and place on file the Village of Lake in the Hills Police Pension Fund Municipal Compliance Report for the Fiscal Year Ended December 31, 2021.
- H. Motion to deny the Village of Lake in the Hills Police Pension Fund's request for a \$702,032 tax levy for 2022 and, in lieu of a property tax levy, approve funding for 2023 at the Alternative Municipal Contribution level of \$732,068 from any readily available and unrestricted General Fund revenue source.
- I. Motion to pass Resolution No. 2022 - _____, A Resolution Estimating the Amount of the Tax Levy for 2022.



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- J. Motion to accept the bid and award a contract to MG Mechanical for the Village Hall Heating, Ventilation, and Air Conditioning (HVAC) and Ballasted Roof Replacement Project at an amount not to exceed \$992,000.00.
- K. Motion to accept the bid and award a one-year contract, from January 1, 2023 until December 31, 2023, to Alpha Building Maintenance for Facility Cleaning Services in an amount not to exceed \$73,194.00.
- L. Motion to enter into an agreement with Crawford, Murphy, and Tilly, Inc. (CMT) for construction phase services for the Runway 8/26 Electrical Project in an amount not to exceed \$112,000.00.
- M. Motion to authorize staff to present the Transportation Improvement Program Plan to the Illinois Department of Transportation, Division of Aeronautics.
- N. Motion to approve the updates to the Village Facility Use Policy, effective January 1, 2023.

Motion to approve the Consent Agenda items A-F was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the November 11, 2022, Schedule of Bills total of all funds \$934,198.12 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the October 2022 Manual Bills total of all funds \$1,336,866.03 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Murphy, Huckins, Harlfinger, Anderson, Dustin and Bojarski voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Village Administrator Shannon Andrews reminded the Board about the Budget Workshop on Tuesday, November 15, 2022 at 6pm and that the Budget will be issued on Friday, November 11, 2022.

Assistant Village Administrator Ashely Eccles informed the Board that the new HR Manager, Barb Whalen, will be starting on Monday, November 28, 2022.

Parks & Recreation Director Trevor Bosack reminded the Board about the Veterans Day events. The first event with the American Legion and Lincoln Prairie School starts at 9am and the Pinning Ceremony starts at 2pm.

Board of Trustee Reports

Trustee Murphy commented that the PowerPoint that was presented at the Algonquin/Lake in the Hills Chamber Breakfast was great. Job well done.



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Village President Reports

President Bogdanowski proclaimed November 17, 2022 as “World Pancreatic Cancer Day” in the Village of Lake in the Hills and November 26, 2022 as “Small Business Saturday” in the Village of Lake in the Hills.

Unfinished Business

None.

New Business

None.

Closed Session

Motion to enter into Closed Session to discuss Collective Negotiating Matters between the Public Body and its employees per 5 ILCS 120/2(c)(2) was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Anderson, Bojarski, Murphy, Huckins, Dustin, and Harlfinger voted Aye. No Nays. Motion Carried.

Return from Closed Session

Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, Anderson, Murphy and President Bogdanowski.

Adjournment

A motion to adjourn the meeting was made by Trustee Anderson and seconded by Trustee Huckins. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:16 pm.

Submitted by,

A handwritten signature in black ink that reads "Nancy Sujet".

Nancy Sujet
Deputy Village Clerk