



PUBLIC MEETING NOTICE AND AGENDA
BOARD OF TRUSTEES MEETING

DECEMBER 8, 2022
7:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
The public is invited to make an issue-oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration.
5. Consent Agenda
This portion of the agenda contains several items which will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.
 - A. Motion to accept and place on file the minutes of the November 8, 2022 Committee of the Whole meeting.
 - B. Motion to accept and place on file the minutes of the November 10, 2022 Village Board meeting.
 - C. Motion to accept and place on file the minutes of the November 15, 2022 Ad Hoc meeting - FY2023 Budget Workshop.
 - D. Motion to provide advice and consent of the Annual Appointments of Shannon Andrews, Village Administrator, Peter Stefan, Finance Director/Treasurer, Ryan McDillon, Public Works Director, Mary Frake, Chief of Police/ESDA Coordinator, Ann Marie Hess, Building Commissioner, Angela Lehrman, Village Collector, Kevin Rivera, Water Superintendent, Zukowski, Rogers, Flood & McArdle, Village Attorney & Village Prosecutor, Baxter & Woodman, Village Engineer and Stephen Harlfinger, Budget Officer, for the term of January 1, 2023 to December 31, 2023.
 - E. Motion to pass Ordinance 2022- ____, An Ordinance Establishing a Budget for the Village of Lake in the Hills for the 2023 Fiscal Year.
 - F. Motion to approve the renewal of the Support Amendment between the Village of Lake in the Hills and Tyler Technologies, Inc. and authorize payment in the amount of \$53,963.84 for the term ending December 31, 2023.
 - G. Motion to waive competitive bidding and authorize the Village Administrator to approve a change order with Today's Uniforms, bringing the total not to exceed to \$26,000.00.
 - H. Motion to pass Ordinance 2022- ____, An Ordinance approving a Budget Amendment to the Operating Budget for the Fiscal Year Ending December 31, 2022.

- I. Motion to pass Ordinance 2022- ____, An Ordinance for the Abatement of a 2022 Tax Levy for the \$1,495,000 General Obligation Refunding Bonds, Series 2019.
- J. Motion to pass Ordinance 2022- ____, An Ordinance for the Levy of Taxes for the Village of Lake in the Hills, McHenry County, Illinois for 2022.
- K. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 1 in the Village of Lake in the Hills for the 2022 Tax Year (Spring Lake Farm South Subdivision).
- L. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 2 in the Village of Lake in the Hills for the 2022 Tax Year (Concord/Meadowbrook).
- M. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 3 in the Village of Lake in the Hills for the 2022 Tax Year (Big Sky Subdivision).
- N. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 4A in the Village of Lake in the Hills for the 2022 Tax Year (Hidden Valley Subdivision).
- O. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 4B in the Village of Lake in the Hills for the 2022 Tax Year (Hidden Valley).
- P. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 5 in the Village of Lake in the Hills for the 2022 Tax Year (Bell Chase/Spring Lake Farm South Subdivision).
- Q. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 6 in the Village of Lake in the Hills for the 2022 Tax Year (Hampton West).
- R. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 7 in the Village of Lake in the Hills for the 2022 Tax Year.
- S. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 8B in the Village of Lake in the Hills for the 2022 Tax Year (Crystal Creek, Phase 3).
- T. Motion to pass Ordinance 2022-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 8C in the Village of Lake in the Hills for the 2022 Tax Year (Crystal Commons, Prairie Point, Larsen Office Park).
- U. Motion to pass Ordinance 2022- ____, An Ordinance Establishing a Tax Levy for Special Service Area Number 15 in the Village of Lake in the Hills for the 2022 Tax Year (Cheswick Place Development).
- V. Motion to pass Ordinance 2022- ____, An Ordinance Establishing a Tax Levy for Special Service Area Number 51 in the Village of Lake in the Hills for the 2022 Tax Year (Construction & Installation of potable water distribution).

- W. Motion to accept and authorize the Village President to execute the master contract with Baxter & Woodman, Inc. for Professional Engineering Services from January 1, 2023 through December 31, 2023.
- X. Motion to accept and authorize the Village President to execute the master contract with Christopher B. Burke Engineering, LTD for Professional Engineering Services from January 1, 2023 through December 31, 2023.
- Y. Motion to accept and authorize the Village President to execute the master contract with Chastain & Associates, LLC for Professional Engineering Services from January 1, 2023 through December 31, 2023.
- Z. Motion to accept the bid and award a contract to Compass Minerals for the purchase and delivery of Water Conditioning Bulk Softener Salt in 2023 in an amount not to exceed \$146,666.65.
- AA. Motion to accept the bid and award a contract to Hawkins Inc. for the purchase and delivery of Gas Chlorine in 2023 in an amount not to exceed \$78,144.00.
- BB. Motion to approve the purchase of up to 1,800 tons of Rock Salt in 2023 through the Central Management Services contract for a total cost not to exceed \$150,534.00.
- CC. Motion to approve the purchase of gasoline and diesel fuel from Avalon Petroleum from January 1, 2023 until April 11, 2023 in an amount not to exceed \$95,000.00.
- DD. Motion to waive the competitive bidding process and approve the purchase of ThermaPoint R from Industrial Systems for Fiscal Year 2023 in an amount not to exceed \$33,900.00.
- EE. Motion to pass Ordinance 2022- ____, An Ordinance Amending Chapter 45, Section 45.31, “Fees”, of the Lake in the Hills Municipal Code.
- FF. Motion to approve the purchase of Aviation Fuel from Arrow Energy from January 1, 2023 until April 7, 2023 in an amount not to exceed \$175,000.00.
- GG. Motion to pass Ordinance 2022- ____, An Ordinance Amending Chapter 53, Lake in the Hills Minimum Standards, of the Lake in the Hills Municipal Code.
- HH. Motion to pass Ordinance 2022- ____, An Ordinance Amending the Village’s Airport Facility Lease Fees, Land Lease Fees and Private Hangar Electrical Service Fees.
- II. Motion to approve a Commercial Activity Agreement with CST & Sons, LLC from December 9, 2022 through December 8, 2025.
- JJ. Motion to approve a Solar Project Lease Agreement with LITH CS, LLC, an affiliate of BAP Power Corporation d/b/a Cenergy Power.
- KK. Motion of concurrence from the Village Board of Trustees to allow the State of Illinois to award the runway 8/26 Rehabilitation and Reprofiling project to William Charles Construction Co, LLC, d/b/a William Charles Electric.

LL. Motion to authorize the Village Administrator to enter into an agreement with Play Illinois, LLC for the replacement of the Lynn Dillow Playground in the amount of \$222,788.00.

6. Approval of the December 9, 2022 Schedule of Bills

General Fund	\$2,426,486.29
Motor Fuel Fund	\$ 351,313.97
Special Service Area #1 Fund	\$ 466.15
Special Service Area #2 Fund	\$ 7,146.75
Special Service Area #3 Fund	\$ 7,450.50
Special Service Area #4A Fund	\$ 1,041.35
Special Service Area #4B Fund	\$ 42.50
Special Service Area #5 Fund	\$ 4,460.10
Special Service Area #6 Fund	\$ 10,511.08
Special Service Area #15 Fund	\$ 383.75
Special Service Area #51 Fund	\$ 83,775.00
Lakes Project	\$ 608,186.51
Police Facility Fund	\$ 37,769.12
Capital Improvement Fund	\$ 753,885.51
Water O & M Fund	\$ 157,026.47
Airport O & M Fund	\$ 103,086.95
Health Insurance Fund	\$ 112.61
Total of All Funds	\$4,553,144.61

7. Village Administrator and Department Head Reports

8. Board of Trustees Reports

9. Village President's Report

10. Unfinished Business

11. New Business

12. Adjournment

MEETING LOCATION
Village of Lake in the Hills
600 Harvest Gate
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: _____ Date: _____ Time: _____



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COMMITTEE OF THE WHOLE MEETING

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Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Dustin, Harlfinger, Bojarski, Anderson, Huckins, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Parks & Recreation Director Trevor Bosack, Airport Manager Mike Peranich, Village Attorney Brad Stewart, and Deputy Village Clerk Nancy Sujet.

Pledge of Allegiance was led by President Bogdanowski.

Audience Participation

None.

Administration

Police Facility Update

Presented by Village Administrator Shannon Andrews

Jonathan Tallman and Jeff Keppler, with Dewberry Architects, and Jeff Kramer and Jeff Montanari, with Leopardo Construction, provided an update of what has taken place since they have been hired to complete the schematic design.

Jonathan went over the progress review, and program review/verification meetings with the Police Department. They went on four building tours of Police Departments in the following towns: DeKalb, Hanover Park, Glen Ellyn and Oswego. Staff Interviews were completed with all units of the police department: Administration, Investigation, Patrol, and Records.

Jeff Kramer went over the Program Cost Estimates – site work, building shell, garage, etc. Jeff Keppler explained the exercise of site concepts, went over grading, explained the location on the property, moving the Veterans memorial, location of the department within the building, and the covered parking. Jeff Kramer went over the updated estimate in more detail. Jeff Montanari went over the Escalation inflation. Costs: trucking fuel, structural steel, lumber and glass. He also went over the lead time impacts, chips for roof top units and the lack of labor.

Trustee Huckins asked if there was a design yet. Jonathan stated yes for the plan and then they will design the outside of the building. That will take place in about two months. President Bogdanowski confirmed that the interior is complete. Trustee Dustin asked Chief Frake if there is enough room for evidence, storage, etc. Chief Frake stated yes, when we looked at other police departments it confirmed that we had enough space for evidence. Trustee Dustin asked if the space is enough for 10 – 15 years from now. Chief Frake stated that the goal is for 30 years. Village Administrator Andrews stated that the team trimmed back where they could safely so that the police department is good for long term.



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Village Administrator Andrews stated that prior to launching into the schematic design of a new police facility, Staff presented a funding plan at the July 12, 2022 Board of Trustees Meeting. This plan was created using a total project cost of \$22 million, based on the 2019 concept plans and pricing provided by FGM architects. As the project moves further along in the schematic design process, cost estimates become more accurate. Leopardo Construction, acting as Dewberry Architects' cost estimator for this project, has provided their first construction cost estimate for the project which is approximately \$27,000,000.

There are a few notable differences between the two programs. First, the two architects use different methods of projecting the building's gross square footage. FGM uses a flat 35% multiplier across all program areas, while Dewberry applies a multiplier of between 15% to 35% for each individual space and then a general 15% multiplier to the total building.

FGM had contemplated bidding the project with two alternatives; the fitness room and indoor parking. In addition, the warm storage calculations are grossly different, as FGM had not contemplated sufficient space to consolidate all the Department's storage needs into one location. Therefore, those three elements have been removed from the base square footage in order to compare the programs side by side. The results show the programs are substantially similar in base square footage, with Dewberry's program being slightly under. Adding in the fitness, warm storage and parking, and Dewberry's program remains lower until the multiplier is assessed.

If the Board is uncomfortable drawing the additional funds from reserves, the following alternatives could be considered, but are not recommended:

1. Delay construction – Building costs continue to escalate each year so there is no advantage to delay.
2. Reduction in the program size – The building has been trimmed to a point that there is limited opportunity for growth within the department. The program size is based off professional recommendations from two separate architectural firms who have reviewed the space needs of the department. Reductions today could result in the department continuing to work in an undersized facility, requiring additional investment in the future at an escalated cost of construction.
3. Exclude the fitness room as an alternative – The availability of a fitness room is considered integral to officer wellness. If removed, the savings is estimated to be minimal at about \$200,000.
4. Exclude indoor parking as an alternative – Indoor parking was identified as a "critical success factor" when staff gathered to discuss the priorities of the project. The initial request was to provide covered parking for all the police vehicles, similar to the public works garage; however, this has been reduced to the bare minimum, providing cover for 14 squad vehicles. This protects the vehicles from the winter weather, avoiding the need to clear the vehicle of snow/ice, especially on urgent calls. If removed from the project, the savings is estimated at \$1,219,846.

Prior to proceeding with the finalization of the schematic design, staff is seeking direction from the Board on whether to proceed with the finalization of the schematic design of the new police facility as designed or whether we should be considering any of the above alternatives. If we move forward, staff will prepare a budget amendment for the additional transfer of reserves to the Police Facility Fund. The schematic design is expected to be completed by the end of January/early February. Construction would need to begin in the summer of 2023 to avoid further cost escalations.



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Trustee Anderson asked about the path by the front door. Jonathan explained that the pathway goes around to the memorial. President Bogdanowski stated that the memorial will have to be relocated and the new location will be better, closer to the building. He also stated that per Village ordinance, we are required to have 25% of reserve and the Village will still be at 52% reserve.

Financial Impact

The construction of the police facility is expected to cost \$27,000,000.

Staff recommends a motion to approve the revised Police Facility Funding Plan and proceed with the finalization of the Schematic Design of the new Police Facility.

Motion was made to place this item on the Village Board Agenda.

Request for waiver of Section 43.09, "Noise", Parking and Sign Regulations from Club 400

Presented by Village Administrator Shannon Andrews

Staff received a letter from Ashley Wilson, on behalf of Stewart McVicar, with Club 400, requesting enforcement activities be suspended to allow the erection of temporary signage on Henry Lane and a waiver of the provisions of Section 43.09, Noise, of the Municipal Code to allow music to be played at an event being held by Club 400 at 3090 Henry Lane on Friday, December 2, 2022. Finally, Stewart McVicar, on behalf of Club 400, requests that parking be allowed on the following streets for approximately 80 guests:

- Northside of Gladstone
- Eastside of Henry Lane
- Southside of Gateway
- Eastside of Albrecht

Accordingly, the police department will place signage restricting parking to only one side of the street during the event. This will alleviate street congestion and allow for better traffic flow for residents and emergency vehicle access if necessary. Club 400 will also be applying for a one-day Event Permit Liquor License.

Staff recommends a motion to waive the provisions of Section 43.09, "Noise" from 6:00pm until 10:00pm, suspend enforcement activities to allow the installation of temporary signage on Henry Lane, and allow parking for approximately 80 guests for the event being held by Club 400 on December 2, 2022 at 3090 Henry Lane.

President Bogdanowski stated that the Village has received a couple of complaints after the fact on previous events. President Bogdanowski stated that Mr. McVicar needs to follow the Village rules. Chief Frake stated that over the past three years the PD has only received one complaint in October of 2022. There was an email complaint in September. President Bogdanowski stated that the issues have been communicated to Mr. McVicar.

Motion was made to place this item on the Village Board Agenda



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Informational Item concerning Personnel Budget Review

Presented by Village Administrator Shannon Andrews

COST OF LIVING/MERIT INCREASES

The Village’s Personnel Rules and Regulations establishes the January COLA increase as the difference between the CPI from June of the current year to the same period the previous year. Under the existing policy, the Village rounds up to the 1% floor when the CPI is between 0% and 1%, however, it rounds “up” negative CPIs to 0%. Conversely, in years when the CPI is climbing, it is capped at 4%.

This is the second year in a row that the cost of living has continued to escalate with significant increases in the cost of gas, groceries and basic services. Minimum wages had been intended to grow to \$15/hour by the year 2025; however, more and more businesses are being forced to offer higher wages to remain competitive in attracting talent. In the Fiscal Year 2023 Budget, staff will be recommending another 4% CPI increase to align with the Rules & Regs. An additional 1% merit increase is being proposed to continue incentivizing staff to reach for top performance standards. This is a sizeable, but necessary reduction over previous years. Under the new compensation matrix, the 1% merit would be distributed based on review scores as follows:

COLA	PERFORMANCE BASED INCREASE				
Cost of Living Adjustment Increase January	Score: 0 - 1.99 Increase 0%	Score: 2.0 - 2.33 Increase 50%	Score: 2.34 - 2.57 Increase 75%	Score: 2.58 - 3.0 Increase 75%	LTW Bonus 25%
4.0%	0.00%	0.50%	0.75%	0.75%	0.25%

Trustee Bojarski asked about the 0.25% LTW Bonus. Administrator Andrews stated that it is the Leading the Way bonus. It is a bonus that they receive and is not part of the employee’s base pay.

MINIMUM WAGE

As previously mentioned, minimum salaries have escalated throughout Illinois, well in advance of the 2025 deadline to reach \$15/hour. The Village is reliant on part-time seasonal staff to assist with grounds maintenance, streets laborers, and beach operations. Last year, many positions remained unfilled until well into the season, requiring staff to reprioritize the workload. In order for the Village to remain competitive in attracting individuals to these positions, staff is requesting the ability to offer base wages of up to \$15.00/hour for these positions.

NEW POSITION REQUESTS

The Village reached the highest level of full-time employees at 129 back in 2008. In response to the economic slowdown at the time, the Village made a series of staffing cuts and staff reorganizations which have continued to impact operations in the years that followed. Since then, the Village has been continually weighing the availability of funds against the staffing levels necessary to provide the desired services. The Fiscal Year 2023 Budget will contain staffing requests for three (3) new positions, which are intended to correct deficiencies in the operations.



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The creation of these positions will better equip the Village to provide the standard of services the residents have come to expect.

1) **Evidence Custodian** – Budgetary Impact of Request: \$84,250.13

The Police Department currently has two full-time Community Service Officers (“CSO’s”). The CSO’s are responsible for non-criminal tasks to aid the department in accomplishment of its objectives. Examples of their responsibilities include, but aren’t limited to:

- Private property accidents
- Ordinance enforcement
- Animal complaint calls
- Boat patrol
- Traffic control
- Court / Attorney runs Arrest processing
- Vacation checks
- Handling reports that don’t require a sworn officer
- Police Explorer Advisor
- Evidence Custodian
- Evidence Technician

The CSO’s work in tandem with the Records Division to fulfill requests for reports received through several means; FOIA’s, subpoenas, and the State’s Attorney. As evidence custodians, the CSO’s are charged with filling the evidence portions of the request. The amount of time it takes to fulfill these requests has increased exponentially since the deployment of body worn cameras in April 2022.

The audio and video documentation of officer’s experiences with the public is a valuable resource, enhancing the public’s trust of the department. In addition, the program has further demonstrated our commitment to maintaining transparency, accountability, and professionalism. This added layer of transparency however requires that the Department is able to provide the media requested and follow the mandates set forth in the SAFE-T Act. Officers are prohibited from labeling or copying their body worn camera footage per the SAFE-T Act. This responsibility has fallen directly onto the CSO’s to process. From April 11, 2022 – August 11, 2022 the CSO’s processed (160) body worn camera footage requests with a total time of (95) hours expended.

The redaction of video footage is an entirely different procedure, which is currently the responsibility of the Records division. In 2022, the Records Division processed four FOIA requests that required video redaction with a total time of (57) hours expended. The redaction of video is an extremely slow and cumbersome process but it is necessary as the unintended release of private information can expose the Village to significant liability.

In addition to the processing of evidence requests, the CSO’s are assigned as evidence custodians. The evidence division within any police department is a high liability area that requires tremendous oversight. From 2017 to 08/11/22, the department collected 10,204 pieces of evidence. Management of the evidence area is a constant process; evidence coming in, transferred out, processing, and destruction. Management of the area, coupled with the processing of evidence requests, is impacting the ability of the CSO’s to engage in their other responsibilities.

The Evidence Custodian would be responsible for the proper maintenance and custody of all property that comes under the evidentiary control of the Police Department. The position would further be responsible for the processing of all evidence requests, audio/video redaction, and body worn camera footage requests that



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come in the form of, but not limited to; FOIA's, court subpoenas, State's Attorney's requests, and Officer requests. Lastly, the individual would further serve as an evidence technician. This union position would have an estimated starting salary of \$45,665.

2) **One Police Officer in the Patrol Division** – Budgetary Impact of Request: \$104,584.73

At its peak staffing in 2008, the Police Department had 44 sworn police officers. This staffing level has been reduced over the years to the current 2022 levels of 39 full-time sworn police officers, one of which is assigned as a School Resource Officer for the entire academic year.

Police Department	2008	2009	2011	2019	2022
Sworn Police Officers	44	42	38	39*	39

* School Resource Officer with District 158

The Fiscal Year 2023 Budget includes a request for one full-time police officer position in the Patrol Division. This position will increase the Department's authorized strength of sworn police officers, which will allow for the transfer of one officer from the Patrol Division to the Support Services Division – Investigations.

The Investigations Division was traditionally staffed with one (1) Sergeant and three (3) Detectives, but staffing was reduced in 2008 by one (1) Detective due to reorganization. Since then, the division has been operating with one (1) Sergeant and two (2) Detectives to handle all investigations that require specialized training and/or extensive time exhausted to investigate the case (i.e. Sex Crimes, Financial Crimes, Child Abuse and background investigations). This has resulted in the Sergeant being forced to handle a higher liability caseload, while also supervising/reviewing all cases for the Detectives. This is not best practices. While the caseload for the division has remained constant in recent years, the complexity seems to be increasing due to the increase in electronics (cell phone and computers) playing a part in the crimes perpetrated. The manpower methods calculated in the 2022 Staff Study indicate that a minimum of three detectives are needed to handle the caseload.

3) **Administrative Services Manager** – Budgetary Impact of Request: \$133,578.73

In 2018, a number of significant internal operational changes were made at Village Hall. First, with the creation of the Community Services Department, the Community Development ("CD") and Recreation Divisions were relocated to the offices that used to hold the Finance Department. The old Parks and Recreation offices were converted to be used as a preschool site and storage. The Finance Department was relocated to fill the offices that had previously been CD. When they did so, they also took on the responsibility of oversight of the consolidated administrative functions of the Village and the customer service staff. The Fiscal Year 2023 Budget proposes the restoration of the Parks and Recreation offices, as well as a location switch for the Finance and CD Departments.

This department switch has the following potential benefits:

- 1) The Parks and Recreation Department regains its identity and has a reasonable workspace to continue growing or developing programs.
- 2) A large portion of the inquiries that pass through the front counter relate to Community Development operations. The relocation will improve the department's ability to provide customer service, as inspectors or our building commissioner can easily approach the counter to answer questions.



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- 3) The counter provides a barrier between staff and any frustrated residents. As it is currently setup, inspectors frequently meet with residents directly in the lobby.
- 4) The CD files were never moved with the rest of the department, so by moving CD back, they will have better access to their own long-term file storage for easy reference.
- 5) CD will also return to having a much-needed conference room to conduct professional meetings with developers or prospective businesses.
- 6) The Human Resources staff will no longer need to share an office. This will improve their ability to privately address any staff concerns and maintain confidentiality.
- 7) Finance will be relocated to a quieter work environment, where they will be less susceptible to frequent interruption.
- 8) The Assistant Finance Director can be tasked with more Finance related responsibilities. This is critical to the success of the Finance Department, as it will help relieve the burden currently on the Finance Director. This will also assist in succession planning when/if the Finance Director retires.

All of the above improvements and benefits hinge on the ability to release the Assistant Finance Director from oversight of the administrative and customer service staff and turn this responsibility over to a full-time Office Manager or Administrative Services Manager. This individual would be assigned to the Administration Department and report to the Village Administrator. In addition to managing the front counter, that position will serve as much needed back up and support for CD, Finance, Administration and the new Parks & Recreation Departments. The position would require an individual with management experience in government operations, who can step in when needed to cover absences or field general operational inquiries. The position would be a grade 63, with a starting salary of \$86,643.

STAFFING ADJUSTMENTS:

- 1) **Elimination of the Communications Coordinator Position** – Budgetary Impact: (\$7,464.25)

The Public Information Officer (PIO) and Community Relations responsibilities within the Police Department were traditionally filled by a sworn police officer until cutbacks required that the officer was reallocated to the patrol division. At that time, the position was converted to a civilian Communications Coordinator. However, retention and recruitment have proven challenging due to the unique nature and high demands of this position.

The PIO role itself is extremely specialized, requiring a heavy internal understanding of police operations, experience with press and media relations, as well as being able to plan, coordinate and facilitate annual police activities for the public. In this position, the Communications Coordinator could be sent to cover potentially dangerous events. The Department is increasingly uncomfortable with a civilian being on a scene when they do not have the ability to protect themselves.

The recommendation for the Fiscal Year 2023 Budget is to convert the position back to a sworn police officer role, which would further increase the Department's authorized strength of sworn police officers. The change will result in the following additional benefits:

- The position could be assigned to assist with the Explorers, resulting in overtime savings.
- Potential for grant funding for crime prevention programs, behavior threat analysis, etc.



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- Succession planning and cross training opportunities within the department so that the position is kept filled with qualified and experienced individuals.
 - Officers are already equipped with the law enforcement/government knowledge, they would just need to be trained on press/media relations.
- 2) **Revert the Communications Coordinator to Grade 61.** – Budgetary Impact: \$0
The Communications Coordinator position had previously been listed on the salary schedule as Grade 61, but was advanced to Grade 63 in January of 2022. At the time and with the Board’s blessing, the adjustment was made to recognize the individual for the advanced level of work being performed in the role. At the time, the intent was to retitle the position to Administrative Services Manager and provide the employee with equivalent compensation, but instead of changing the individual’s title, the Communications Coordinator position itself was moved up to a grade 63. Since the position is currently vacant, it is an opportune time to readjustment the position back to Grade 61. Even if the position is not immediately filled, it is important to make the correction now before any future placements occur.
- 3) **Elimination of the Part-Time Economic Development Coordinator** – Budgetary Impact: (\$13,322.09)
The responsibilities of the Economic Development Coordinator will be fulfilled through the reassignment of duties to existing staff coupled with the assistance of a consultant to perform work such as grant funding applications, zoning ordinance changes, and cost analysis of recapture agreements.
- 4) **Social Services Coordinator Promotion** – Budgetary Impact: \$12,809.90.
The Social Services Coordinator position was originally structured to oversee the social services related efforts of the department. The demands of the role have changed through the years and the responsibilities have escalated to a point where a promotion is being recommended to Social Services Director. The Social Services Director would be responsibility for the following:
- Management of the Crisis Intervention Team (CIT), whose mental health related caseload continues to grow.
 - Oversight of the part-time Police Social Worker (formally titled Social Services Case Manager), who assists in handling the increased volume of mental health related cases.
 - Ensure compliance with Public Act 101-652, which now requires annual mental health screening for probationary and permanent police officers.
 - Establish an annual training plan for the Social Services Unit to meet the mandated requirements of the SAFE-T Act, namely training related to Crisis Intervention, Officer Wellness and Officer Mental Health.
 - Establish a 5-year plan for the Social Services Unit to ensure industry standards are met, now and in the future.
 - Stay current on laws relating to mental health (i.e. the CESSA ACT) and the response models of other agencies.

Based on the above, staff is recommending that the title of the current “Social Services Coordinator” at pay grade 63 be changed to the new title of “Social Services Director” at pay grade 64. The Social Services Director would be brought to the position point of pay grade 64 that is effective January 1, 2023.



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5) **Fiscal Specialist II Salary Adjustment** – Budgetary Impact: \$3,232.75.

The individual serving in the Village's Fiscal Specialist II (Finance) position has 27+ years of experience in the Finance Department in virtually every functional area of the department. This experience ranges from water billing, to front desk customer service operations, to accounts payable, to payroll, to accounts receivable, and even crossing over into the accounting area. This type of experience is invaluable from an operations standpoint as a primary or secondary backup to every position.

At the time of promotion to Fiscal Specialist II in July 2021, a recommendation was made to exceed the standard 5% promotional increase to align the salary more closely with two Administrative Specialist II positions. According to the Village's 2022 Job Classification List, the Fiscal Specialist II position is currently classified as a grade 58, while the Administrative Specialist II position is classified as a grade 59. The recommended adjustment would align the Fiscal Specialist II position by increasing the salary and benefits by \$3,232.75 annually.

6) **Human Resources Office Assistant Promotion** – Budgetary Impact: \$8,328.11

When positions are vacated within the Village, staff uses that opportunity to reassess the role to determine whether operational adjustments need to be made. When the prior Human Resources Coordinator left the Village in late 2021, staff proposed reducing the role to a Human Resources Office Assistant, as it had been previously titled years ago. The Village recruited and successfully placed the position with an individual that has Human Resources experience and has exceeded expectations. That individual regularly supports the Human Resources Manager by performing many of the duties of a Human Resources Coordinator at the compensation level of the Office Assistant, which is \$17.58/hour.

Despite our best efforts to reduce the position for budgetary savings, staff has had a better opportunity to see and understand the synergy between the two HR positions. The recommendation is to promote the Human Resources Office Assistant to the position of Human Resources Coordinator. The Human Resources Coordinator position would be moved on the Job Classification List to Grade 56 at \$23.86/hour.

Financial Impact

As discussed above.

Staff is seeking the Board's direction on incorporating the above recommendations into the Fiscal Year 2023 Budget.

Trustee Bojarski asked about the study that was completed a couple years ago regarding classifications, are we still using those recommendations. Administrator Andrews stated that periodically a salary study is completed. In the next year or so another study will be done, with a different company, to make sure we are where we should be. President Bogdanowski gave an example of Tricia O'Donnell's position. She did a great job but the job functions were closer to an Assistant Village Administrator position than an Administrative Services Manager. Need to get the right functions under the right position. Administrator Andrews explained the salary study.

The Village Board gave direction to incorporate the recommendations into the Fiscal Year 2023 Budget.



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Contract with Comcast for Business Internet Service for Village Hall

Presented by Assistant Village Administrator Ashley Eccles

Attached for the Board's consideration is a Comcast Business Service Order for the provision of Business Internet Services to the Village Hall facility.

The existing Service Order for Comcast Business Internet service at Village Hall expires December 11, 2022 and includes internet speeds of 200 Mbps download and 20 Mbps upload. Under the new agreement, the service will increase the speed to 250 Mbps download and 25 Mbps upload which is expected to increase productivity. There are no installation fees to receive the service upgrade through the use of the existing modem. The new service order is for a two-year term ending December 11, 2024.

If the Village opts to migrate to a Comcast internet and WAN solution via fiber in late FY23, Comcast will permit this new service order to be upgraded to fiber without paying early termination fees.

Financial Impact

The current cost for Comcast Business Internet at Village Hall is \$173.40 per month or \$2,080.80 per year. The new service order will cost \$164.90 per month or \$1,978.80 per year. The overall impact to the General Fund will be a reduction for FY23 and FY24 with an estimated cost savings of \$102.00 per year. Charges identified in the Service Order Agreement are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees and surcharges.

Staff recommends a motion to approve the Comcast Business Service Order for internet services at Village Hall.

Motion was made to place this item on the Village Board Agenda.

Police Department

Information Item for Traffic Safety Concerns; East Oak Street

Presented by Chief of Police Mary Frake

At the direction of the Village Board, staff convened the Village's traffic calming committee to address concerns raised by a resident at the October 11, 2022 Committee of the Whole meeting. The concerns expressed involved the safety of pedestrian traffic on East Oak St., specifically that the minimal shoulder on some stretches of the roadway is not adequate for pedestrians and that the grade changes on the road create line of sight issues.

The traffic calming committee, comprised of representatives from Public Works, the Police Department and the Village Engineer, met on October 25, 2022 to discuss the concerns raised. Chastain & Associates subsequently conducted a field visit and provided the attached memorandum. The summary of options are as follows; use of signage; reprofiling of the roadway, addition of safety shoulders, and lastly limit pedestrian use.

There is a significant cost associated with any roadway modification to East Oak. In evaluating the sign option, experience dictates that signs lose their compliance value over time. While lighting or flashing borders could be added to signage to extend the value, the concern is that it would not be well received by the residents along East Oak St.



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Staffs suggested direction is the recommendation from the Village Engineer which is, at this time is to maintain current operations along East Oak St. Opportunities for Federal grant funds may present in the future to conduct a complete streets improvement plan. Chief Frake and Director McDillon have discussed and agree with the recommendation.

Trustee Harlfinger suggested changing the signs. Trustee Bojarski agrees.

Resident James Dixon asked if a multipurpose pathway, by the fen, could be considered. It would be the least expensive and the neighbors would agree to this. Plum street to Spruce Street. Trustee Harlfinger stated that Plum to Linden is private property. Traffic has increased, we would need to look at the plat of survey for each property. Doing signage for now is good and we can monitor it and then look into our options. Trustee Dustin asked about changing the speed limit to 23 or 26, that would get people's attention. Trustee Harlfinger stated that we changed the speed limit on Miller so we could look into changing it on Oak Street. Trustee Anderson stated that more stop signs would help. Resident Dixon stated that Oak Street is a bus route. Any place with children should have the speed limit reduced.

Director McDillon will look at the code and put new signs up, within our code, to get people to slow down.

McHenry County Regional Major Crash Assistance Team Intergovernmental Agreement

Presented by Chief of Police Mary Frake

The police department seeks to expand its participation in mutual aid opportunities by joining the McHenry County Regional Major Crash Assistance Team (MCAT). Investigation of serious and fatal traffic crashes requires specialized training, involving but not limited to; diagramming, evidence collection, data collection/calculation, and technical expertise. Additionally, depending on the type of crash, the resources required to conduct a thorough investigation can be significant. In the spirit of mutual cooperation and shared resources, it is both beneficial and practical for the department to join the MCAT Team. The department will assign a minimum of one crash investigator to the team who will respond to MCAT activations. In turn, the department will activate the MCAT team for Lake in the Hills traffic crashes when warranted to augment and support our own crash investigators.

Staff recommends a motion to approve and authorize the Chief of Police to sign the intergovernmental agreement to allow for the department's participation in the McHenry County Regional Major Crash Assistance Team.

Trustee Huckins asked if we were already a member. Chief Frake stated no.

Motion was made to place this item on the Village Board Agenda.

Finance

Village of Lake in the Hills Police Pension Fund Municipal Compliance Report for the Fiscal Year Ended December 31, 2021

Presented by Finance Director Pete Stefan

Attached is the Village of Lake in the Hills Police Pension Fund Municipal Compliance Report (MCR) for the Fiscal Year Ended December 31, 2021. This is a report on the financial condition of the fund as of the end of the most



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recently completed fiscal year and is required to be presented prior to the Village Board levying taxes for the year on behalf of the Police Pension Fund.

The MCR reports on nine items; 1. total cash and investments, 2. estimated receipts during the next fiscal year, 3. estimated amount required during the next fiscal year to pay all pensions and obligations and to meet the annual requirements of the fund, 4. total net income received from investment of assets and other investment information, 5. total number of active employees, 6. total amount disbursed in benefits during the fiscal year, 7. the funded ratio of the fund, 8. the unfunded liability of the fund, and 9. a copy of the fund's investment policy.

The Police Pension Board approved the MCR for presentation to the Village Board at its meeting on October 17, 2022.

Financial Impact

- Total net position of the fund increased by 15.26% or \$6,009,311 from the prior year.
- The recommended Village contribution decreased 51.09% or \$733,285 from the prior year.
- The actual investment return for the fund was 12.34% for the year.
- The funded ratio of the fund increased by 6.11% from the prior year (from 83.91% to 90.02%).
- The unfunded liability of the fund decreased by 34.70% or \$2,440,422 from the prior year (from \$7,032,882 to \$4,592,460).

Staff recommends a motion to accept and place on file the Village of Lake in the Hills Police Pension Fund Municipal Compliance Report for the Fiscal Year Ended December 31, 2021.

Motion was made to place this item on the Village Board Agenda.

Village of Lake in the Hills Police Pension Fund FY23 Funding Request

Presented by Finance Director Pete Stefan

The Village of Lake in the Hills Police Pension Fund Board is requesting that the Village Board levy an amount sufficient to produce the sum of \$702,032. This represents a decrease of \$733,285 or 51.09% from the prior year request for the Police Pension Fund contribution.

The Village and Police Pension Fund jointly hire an Actuary, Lauterbach & Amen LLP, to perform an annual valuation of the Police Pension Fund. In accordance with the actuarial valuation results, the Actuary has determined the above amount to be the recommended Village contribution for FY23. This can be found on page 4 of the attached memorandum on the January 1, 2022 Actuarial Valuation – Temporary Funding Policy Adjustment.

Also attached is a copy of the actuarial valuation report as of January 1, 2022 in which the recommended contribution was originally established as \$1,256,791. However, as part of the Police Facility funding plan approved in July 2022, the Village made an additional contribution of \$4,613,070 in September 2022 which prompted the actuary to issue the attached clarification memorandum reducing the recommended contribution to \$702,032 due to the additional contribution made by the Village.

One final adjustment is being proposed to increase the Village contribution from \$702,032 to \$732,068 since that is the Alternative Municipal Contribution calculated by the actuary as found at the bottom of Page 1 of the Municipal



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Compliance Report, a copy of which was included with the previous agenda item. The Alternative Municipal Contribution is the minimum required contribution based on actuarial funding methods and parameters outlined in the Illinois State Statutes for pension funding. Next year, the Alternative Municipal Contribution will be lower once the Village's additional contribution made in 2022 is taken into account but the recommendation is to establish the FY23 Village contribution to the Lake in the Hills Police Pension Fund as \$732,068.

In years prior to 2021, the Village funded the required municipal contribution through the tax levy process. However, beginning in 2021, all of the Village's non-corporate levies, including the Police Pension levy, were reduced to a nominal amount to provide the Village with the greatest flexibility on how property tax funds were utilized. That did not relieve the Village of its obligation to fund the Police Pension Fund to statutory minimum levels (currently 90% funded by the year 2040) or to the Village's more fiscally prudent target of 100% funding by the year 2033. It simply shifted the funding source for Police Pension purposes from a dedicated levy for that specific purpose to any readily available and unrestricted funds such as the corporate levy, sales taxes, incomes taxes, etc.

Financial Impact

The recommended contribution of \$732,068 is \$703,249 less than the prior year's amount and will be included as part of the FY23 General Fund expenditure budget request.

Staff recommends a motion to deny the Village of Lake in the Hills Police Pension Fund's request for a \$702,032 tax levy for 2022 and, in lieu of a property tax levy, approve funding for 2023 at the Alternative Municipal Contribution level of \$732,068 from any readily available and unrestricted General Fund revenue source.

Motion was made to place this item on the Village Board Agenda.

Resolution Estimating the Amount of the Tax Levy for 2022

Presented by Finance Director Pete Stefan

Illinois compiled statutes require that the corporate authorities of the Village estimate the amount of tax to be levied not less than 20 days prior to the adoption of the final levy which is scheduled to be presented at the December 6th Committee of the Whole Meeting with approval at the December 8th Village Board Meeting.

For the 13th consecutive year, there is no increase proposed to existing property owners taken as a whole. The proposed levy does, however, capture property taxes on new construction as a funding source for the increased demand for Village services generated by that new construction.

The projected equalized assessed valuation (EAV) for 2022 is estimated to be \$846,727,056, which represents a 7.3% increase from the 2021 EAV of \$789,341,144. The projected EAV for 2022 is based on the McHenry County Assessor's estimated EAV report that was recently provided to the Village. Also included on that report is the estimated new construction portion of the EAV for 2022 of \$2,557,800.

The estimated tax rate is expected to decrease by -6.5% from 0.698675 to 0.653297 due to the projected 7.3% increase in EAV. Each individual property owner's real estate tax bill will fluctuate based on the percentage change in EAV for each property compared to the percentage change for the entire Village. However, all existing property in total will see no increase in their portion of the property tax levy which will remain at the 2021 level of \$5,481,703. The portion of the tax levy that is attributable to new construction from the 2021 Tax Year is \$33,226 which will



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also remain at the 2021 level. The portion of the tax levy that is attributable to new construction from the 2022 Tax Year is \$16,710 which is calculated by applying the 0.653297 estimated tax rate against the projected new construction EAV of \$2,557,800.

Therefore, the total estimated amount to be levied for corporate and special purpose property taxes for 2022 is \$5,531,639 which is a 0.3% increase from the 2021 tax extension of \$5,514,929.22. The 2022 tax levy for debt service for SSA#51 for G.O. Bonds Series 2019 in the amount of \$106,500 is proposed to be abated entirely so that total is not included in the proposed 2022 levy amount, and the Airport Fund G.O. Bonds Series 2012 will be paid off this December so that bond issue is also not included in the levy.

The proposed 2022 levy of \$5,531,639 can be summarized as follows:

Levy	Amount
Existing Property	
Corporate	\$ 5,474,703
IMRF	\$ 1,000
Police Protection	\$ 1,000
Police Pension	\$ 1,000
Audit	\$ 1,000
Liability Insurance	\$ 1,000
Social Security	\$ 1,000
Workers Compensation	\$ 1,000
Sub-Total Existing Property	\$ 5,481,703
New Construction	
Prior Years Corporate	\$ 33,226
Current Year Corporate	\$ 16,710
Sub-Total New Construction	\$ 49,936
Total 2022 Tax Levy	\$ 5,531,639

Pursuant to the Truth in Taxation Act, since the estimated levy for 2022 does not exceed the levy extension or abatement for 2021 by more than 5%, a public hearing is not required prior to the adoption of the levy for 2022. A Resolution Estimating the Amount of the Tax Levy for 2022 is attached along with the 2022 levy distribution and property tax trend analysis.

Financial Impact

The estimated property tax levy for 2022 to be collected in 2023 of \$5,531,639 will be approximately 24% of the entire projected General Fund budgeted revenues for FY23 of \$22.6 million.

Staff recommends a motion to approve the Resolution Estimating the Amount of the Tax Levy for 2022.

Motion was made to place this item on the Village Board Agenda.



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Public Works

Award a Contract for Village Hall HVAC and Ballasted Roof Replacement Project with MG Mechanical

Presented by Public Works Director Ryan McDillon

Staff seeks Board approval to award a contract to MG Mechanical Contracting for the Village Hall Heating, Ventilation, and Air Conditioning (HVAC) and ballasted roof replacement project in an amount not-to-exceed \$992,000.00.

The existing Village Hall HVAC system and associated ballasted roof structure need to be replaced. The HVAC system is original to building at the time of its construction in 2002 and is at the end of its useful life. R22 refrigerant is being phased out by the EPA on old systems and completely banned from use on new units, causing the recharging costs to skyrocket. In addition, many replacement parts from the manufacturer are no longer available. Staff believes that the potential for major component failure is high, where needing replacement may mean loss of functionality to all or part of one of the rooftop units feeding six zones at the facility. The Village's service contract manager from HR Stewart recently stated, "We've been patching and limping along your HVAC equipment for the last three years, and I highly recommend the Village replace it before it can no longer be repaired without a huge expense."

With the Village Hall being a critical facility, a system failure could prove highly disruptive to operations, as the system would potentially be out of service for an extended period of time. In addition, staff remains concerned over continued cost escalations seeming to occur each year a major project is delayed. Since the air handling units on the roof penetrate the roof structure, the 20-year-old ballasted roof structure will also be replaced as part of this project.

Staff released a Request for Proposal (RFP) for this project on September 26, 2022. The RFP was posted to the Village's website, and a public notice was published in the Northwest Herald. Care had been taken to make the RFP as flexible as possible to accommodate any concerns with availability of parts or other market conditions. Contractors were also given the opportunity to propose their own project completion date. On October 27th, Public Works received and opened three sealed proposals. Pricing ranged from a high of \$3,566,400.00 to a low of \$992,000.00 by MG Mechanical Contracting (MG Mechanical) of Woodstock, Illinois.

As the pricing came in substantially higher than the original budget, staff considered whether to move forward with the project at this time. While the investment is considerable, the future uncertainty of market conditions or building costs make it difficult to digest the value of the proposal. However, delaying the project may further escalate prices or put the Village at risk of paying for emergency system repairs at the time of a failure.

In moving forward, a selection team comprised of the Public Works Director, the Public Properties Superintendent, the Facilities Crew Leader, and the Administrative Services Manager reviewed and ranked all submittals in accordance with the RFP selection criteria. That criteria included expertise, experience, and technical qualifications of the bidder, the bidder's adherence to the requirements, the bidder's project timeline, the credibility of the bidder's proposal and the bidder's pricing and operational approach. After discussing and ranking all three RFP submittals, MG Mechanical received the highest overall rating. The selection team was particularly impressed with



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MG Mechanical's experience and very detailed project timeline and noted that MG Mechanical provided the lowest pricing and a project timeline that proposes to complete the project by August 4, 2023, which is sooner than the project completion dates proposed by the other two bidders. MG Mechanical has performed work for the Village before and staff has been satisfied with their quality of work that they performed. Additionally, staff contacted references for MG Mechanical and learned that they have successfully performed large-scale projects for the Maine Township High School District 207 and the Park District of Highland Park. The RFP results, a recommendation letter, and the bid certification form are attached for your review.

Financial Impact

The Fiscal Year 2022 budget included \$15,000 for design engineering of the new system, as well as \$362,500 for construction, bringing the total to \$377,500.00. In April this year, the Board approved the transfer of funds equal to this be moved from the ARPA Fund to the Capital Improvement Plan (CIP) Fund to cover the estimated cost of the project. The Proposed Fiscal Year 2023 Budget would now include the full cost of the project at \$992,000.00 and require an additional transfer of \$450,000.00 from the General Fund to cover the increase in the cost of the project. The remaining \$164,500 would come from CIP reserves.

Staff recommends a motion to award a contract to accept the bid and award a contract to MG Mechanical for the Village Hall Heating, Ventilation, and Air Conditional (HVAC) and Ballasted Roof Replacement Project in an amount not to exceed \$992,000.00.

Motion was made to place this item on the Village Board Agenda.

Award a Contract for Facility Cleaning Services with Alpha Building Maintenance

Presented by Public Works Director Ryan McDillon

Staff seeks Board approval to award a one-year contract, from January 1, 2023 until December 31, 2023, to Alpha Building Maintenance for facility cleaning services in an amount not-to-exceed \$73,194.00.

Staff released a Request for Proposal (RFP) for facility cleaning services on October 3, 2022. The RFP requested pricing for 2023, with two optional one-year extensions in 2024 and 2025. The RFP was posted to the Village's website and a public notice was published in the Northwest Herald. On October 28, Public Works received and opened four sealed proposals. Pricing for all three years ranged from a high of \$478,360.52 to a low of \$237,726.00. Alpha Building Maintenance Service ("Alpha") of Bridgeview, Illinois, submitted the lowest total pricing for all three years and also each individual year.

A selection team comprised of the Public Works Director, the Public Properties Superintendent, the Facilities Crew Leader and the Administrative Services Manager reviewed and ranked all submittals in accordance with the RFP selection criteria. That criteria included length of experience and experience with similar contracts, the bidder's quality control plan, adherence of the specifications, the credibility of the bidder's proposal and pricing. After discussing and ranking all four RFP submittals, Alpha received the highest overall rating. Staff was particularly impressed with Alpha's quality control program. The Village has not worked with Alpha before; however, staff contacted Alpha's references and received very favorable reviews regarding similar services they currently perform



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for a school district in Batavia and the Schaumburg Park District. The RFP results, a recommendation letter, and the bid certification form are attached for your review.

It should be noted that the RFP results document includes several "corrections." This is because three of the four vendors incorrectly totaled their unit costs when completing their bid tabulation table. At the bid opening, staff read the total of all unit costs for each bid submitted. However, before posting the official RFP results, because the Village's RFP document states: "If an error is made in extending total prices in a bid when a bid consists of both unit prices and totals, the unit bid price will govern," staff checks the calculations submitted by each vendor by totaling all unit costs and correcting any/all costs that were incorrectly totaled.

Financial Impact

If the Board approves the initial contract year with Alpha, staff will request funding for this contract in the 2023 Village Budget.

Staff recommends a motion to accept the bid and award a one-year contract, from January 1, 2023 until December 31, 2023, to Alpha Building Maintenance for facility cleaning services in an amount not to exceed \$73,194.00.

Motion was made to place this item on the Village Board Agenda.

Agreement for Construction Phase Services for the Runway 8/26 Electrical Project

Presented by Airport Manager Mike Peranich

Staff seeks to enter into an agreement with Crawford, Murphy, and Tilly, Inc. (CMT) for design and special services for the runway 8/26 electrical project in an amount not-to-exceed \$112,000.00.

On July 28, 2022, the Village Board executed a design and special services phase agreement with CMT to produce plans and a subsequent bid document for the runway lighting upgrade project. Bids were opened in August. CMT is now seeking a construction phase agreement to provide oversight of the project which will occur in the spring or summer of 2023. This project will upgrade the runway lighting and install windsocks on both ends, bringing the airport into full compliance with Federal Aviation Administration runway design standards.

Attached for the Board's consideration is an IDOA approved agreement to allow the airport's consulting firm, CMT, to provide construction oversight services \$112,000.00. This project will be funded by a 90% federal grant and a 5% state grant, with the remaining 5% coming from the Airport O&M fund.

Financial Impact

The Village's 2022 budget includes \$67,650 for the local share of this project in the Airport Fund, of which this agreement would equate to \$5,600 of this amount. This represents the Village's 5% share of the cost for the entire project and will be remitted to the State of Illinois Treasurer's Office. Once construction begins, the remaining balance of the project will be covered by grant money. The total project cost is anticipated to be \$1,353,002.00.

Staff recommends a motion to enter into an agreement with Crawford, Murphy, and Tilly, Inc. (CMT) for construction phase services for the runway 8/26 electrical project in an amount not to exceed \$112,000.00.



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Motion was made to place this item on the Village Board Agenda.

Airport Transportation Improvement Program Requests for 2023 through 2028

Presented by Airport Manager Mike Peranich

The Illinois Department of Transportation Division of Aeronautics (IDOA) compiles a five-year spending plan for improvements to the Illinois airport system. The Village annually submits its plan for consideration into IDOA's plan. On November 1, 2022, Village staff met with IDOA personnel in a virtual meeting to discuss the possible timing of upcoming projects. Notable highlights of the meeting included:

1. 8399 Pyott Road Roof Replacement – IDOA staff indicated that the Village's planned replacement of the roof on 8399 Pyott Road, commonly known as the Finefield Hangar, is eligible for grant money from the Bipartisan Infrastructure Law passed in 2021. This work would be funded with 90% federal grant money and an additional 5% of State grants, leaving the Village to cover the remaining 5%. This is great news for the Village as the original indication was that the project would not be grant eligible.
2. Airport Fuel Truck Purchase – IDOA indicated that the Village's planned replacement of the fuel trucks in years beyond 2024 would not be eligible for federal grant funding and the anticipated State/Local grant funding would likely not be available in an amount to cover the cost of a new truck. The Village will either need to seek other sources of funding or consider replacement of the fuel trucks using local-only money.
3. Snow Removal Equipment Purchase – A discussion took place about the timing and funding availability of the airport's plan to use grant money to purchase snow removal equipment. The current funding is set to expire in September of 2023; however, if additional projects are approved before hand, the expiring funds may be used to cover those. Village staff indicated we would attempt one more bid in 2023.
4. Construct a General Aviation Apron – The Village impressed upon IDOA the importance of finding a solution for the lack of aircraft parking on ramp space by constructing a general aviation apron at midfield. Construction of the apron is currently scheduled for fiscal year 2025. This project would be the precursor to erecting a midfield terminal facility as currently shown on the Airport Layout Plan (ALP).

The tables provided in the packet outline the Village's projects for 2023 and beyond, subject to FAA and IDOA approval.

Financial Impact

The Airport's capital plan through 2025 is manageable without going below a fund reserve established at 15% of the airport's annual expenses. Despite this support, the TIPS plan does not financially obligate the airport in any way.

Staff recommends a motion to authorize Village staff to present the program to the Illinois Department of Transportation, Division of Aeronautics in December 16, 2022.

Motion was made to place this item on the Village Board Agenda.



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Parks & Recreation

Facility Use Policy Updates

Presented by Parks & Recreation Director Trevor Bosack

Staff is seeking the Village Board's approval regarding updates to the Village of Lake in the Hills Facility Use Policy. The Village has two documents for the public related to facility rentals including: (1) the Facility Use Policy and (2) the Facility and Park Use Permit Application. Both of these documents are referenced within Chapter 8 of the Village's Municipal Code – Parks, Lakes and Beaches. Section 8.13 of the Code specifically details the Facility Use Permit process including information to be incorporated in the permit application, as well as a section on regulations related to the Facility Use Permit which are captured within the Village's Facility Use Policy document.

In 2021, staff representing the Village departments and divisions that have a role in facility rentals began meeting to discuss and review the Village Facility Use Policy. After completing the review process, staff recommend updates to the existing policy in order to formalize current unwritten practices, integrate best practices from neighboring municipalities and incorporate Village Municipal Code changes since the policy was last revised in January of 2017. A redlined version of the revised policy is attached with an effective start date of January 1, 2023. Notable changes are listed below:

1. Clarified the dates/times that facilities are able to be rented to match current practices and the Village Municipal Code.
2. Reworded the language in the rental standards conditions section to make it easier to understand the Village's intent for rentals.
3. Updated the definitions for the types of individuals and groups that are able to reserve a Village facility to reflect current practices.
4. Reduced the minimum number of days required from the application submittal to the reservation date from seven to three business days to better serve applicants.
5. Added language to indicate that all rentals/events with over 100 persons require a Village Special Event Permit instead of a Facility and Park Use Permit.
6. Revised the daily liquor license language to reflect current practices and the Village Municipal Code.
7. Revised the policy to indicate that only residents may reserve the ITB shelter, to reflect the Village Municipal Code change in 2021 that restricts beach access to Village residents and their invited guests.
8. Revised the policy to indicate that "catch and release" is encouraged while fishing (with a permit) and that fishing is not allowed at Indian Trail Beach, per the Village Municipal Code.
9. Added the requirement for renters to place a credit card on file with the Village as a method for recuperating expenses for any damages and/or cleaning costs associated with the rental. In order to document the condition of the facility at the conclusion of the rental and avoid staff costs associated with afterhours inspections, renters will be required to submit photographs of the rented facility at the conclusion of the rental period or pay a \$25.00 fine.
10. Added a fee table to outline damages and/or cleaning costs.
11. Changed the fee structure from per game to hourly for athletic fields/sport courts rentals to better align the Village with surrounding government entities.



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12. Revised the insurance section to the recommendations set by the Village's risk management agency, the Intergovernmental Risk Management Agency (IRMA).
13. Revised the cancellation policy to be more accommodating in situations where weather events or other unforeseen circumstances prohibit rentals.

Staff has also discovered a set of three General Use Procedure documents (Village Hall, Facility Rental, and Hain House) which further outline expectations of renters, along with costs associated with damage and/or non-compliance of renter requirements (i.e. trash removal, wall damage, etc.). Staff feels that it is important to detail these line-item charges in the Facility Use Policy document instead of on a separate document to eliminate confusion and streamline information.

These changes were considered and unanimously recommend for approval at the November 3, 2022 Parks and Recreation Board meeting.

Upon Board approval of the January 1, 2023 Facility Use Policy updates, staff will update the Facility and Park Permit Application to align with the requirements outlined in Chapter 8, as well as include information from the Facility Use Policy document. The updated Facility and Park Permit Application would be ready for distribution when the January 1, 2023 updates go into effect.

Staff recommends a motion to approve the updates to the Village Facility Use Policy, effective January 1, 2023.

President Bogdanowski stated that the changes were well warranted. Trustee Anderson thanked Director Bosack for his work.

Motion was made to place this item on the Village Board Agenda.

Board of Trustees

None.

President

President Bogdanowski informed the Board that he will have two proclamations on Thursday evening.

Adjournment

There being no further business to discuss, the Committee of the Whole meeting was adjourned at 9:39 pm.

Submitted by,

A handwritten signature in black ink that reads "Nancy Sujet".

Nancy Sujet
Deputy Village Clerk



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

NOVEMBER 10, 2022

Call to Order

The meeting was called to order at 7:30pm.

Roll call was answered by Trustees Dustin, Harlfinger, Bojarski, Anderson, Murphy, Huckins and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Parks & Recreation Director Trevor Bosack, Village Attorney Brad Stewart, and Deputy Village Clerk Nancy Sujet.

Public Comment

None.

Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the October 25, 2022, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the October 25, 2022, Village Board meeting.
- C. Motion to approve the revised Police Facility Funding Plan and proceed with the finalization of the Schematic Design of the new Police Facility.
- D. Motion to waive the provisions of Section 43.09, "Noise" from 6:00pm until 10:00pm, suspend enforcement activities to allow the installation of temporary signage on Henry Lane, and allow parking for approximately 80 guests for the event being held by Club 400 on December 2, 2022 at 3090 Henry Lane.
- E. Motion to approve the Comcast Business Service Order for internet services at Village Hall.
- F. Motion to approve and authorize the Chief of Police to sign the Intergovernmental Agreement to allow for the department's participation in the McHenry County Regional Major Crash Assistance Team.
- G. Motion to accept and place on file the Village of Lake in the Hills Police Pension Fund Municipal Compliance Report for the Fiscal Year Ended December 31, 2021.
- H. Motion to deny the Village of Lake in the Hills Police Pension Fund's request for a \$702,032 tax levy for 2022 and, in lieu of a property tax levy, approve funding for 2023 at the Alternative Municipal Contribution level of \$732,068 from any readily available and unrestricted General Fund revenue source.
- I. Motion to pass Resolution No. 2022 - ____, A Resolution Estimating the Amount of the Tax Levy for 2022.



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BOARD OF TRUSTEES MEETING

NOVEMBER 10, 2022

- J. Motion to accept the bid and award a contract to MG Mechanical for the Village Hall Heating, Ventilation, and Air Conditioning (HVAC) and Ballasted Roof Replacement Project at an amount not to exceed \$992,000.00.
- K. Motion to accept the bid and award a one-year contract, from January 1, 2023 until December 31, 2023, to Alpha Building Maintenance for Facility Cleaning Services in an amount not to exceed \$73,194.00.
- L. Motion to enter into an agreement with Crawford, Murphy, and Tilly, Inc. (CMT) for construction phase services for the Runway 8/26 Electrical Project in an amount not to exceed \$112,000.00.
- M. Motion to authorize staff to present the Transportation Improvement Program Plan to the Illinois Department of Transportation, Division of Aeronautics.
- N. Motion to approve the updates to the Village Facility Use Policy, effective January 1, 2023.

Motion to approve the Consent Agenda items A-F was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the November 11, 2022, Schedule of Bills total of all funds \$934,198.12 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the October 2022 Manual Bills total of all funds \$1,336,866.03 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Murphy, Huckins, Harlfinger, Anderson, Dustin and Bojarski voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Village Administrator Shannon Andrews reminded the Board about the Budget Workshop on Tuesday, November 15, 2022 at 6pm and that the Budget will be issued on Friday, November 11, 2022.

Assistant Village Administrator Ashely Eccles informed the Board that the new HR Manager, Barb Whalen, will be starting on Monday, November 28, 2022.

Parks & Recreation Director Trevor Bosack reminded the Board about the Veterans Day events. The first event with the American Legion and Lincoln Prairie School starts at 9am and the Pinning Ceremony starts at 2pm.

Board of Trustee Reports

Trustee Murphy commented that the PowerPoint that was presented at the Algonquin/Lake in the Hills Chamber Breakfast was great. Job well done.



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BOARD OF TRUSTEES MEETING

NOVEMBER 10, 2022

Village President Reports

President Bogdanowski proclaimed November 17, 2022 as “World Pancreatic Cancer Day” in the Village of Lake in the Hills and November 26, 2022 as “Small Business Saturday” in the Village of Lake in the Hills.

Unfinished Business

None.

New Business

None.

Closed Session

Motion to enter into Closed Session to discuss Collective Negotiating Matters between the Public Body and its employees per 5 ILCS 120/2(c)(2) was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Anderson, Bojarski, Murphy, Huckins, Dustin, and Harlfinger voted Aye. No Nays. Motion Carried.

Return from Closed Session

Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, Anderson, Murphy and President Bogdanowski.

Adjournment

A motion to adjourn the meeting was made by Trustee Anderson and seconded by Trustee Huckins. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:16 pm.

Submitted by,

A handwritten signature in black ink that reads "Nancy Sujet".

Nancy Sujet
Deputy Village Clerk



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

AD HOC BUDGET WORKSHOP FOR FISCAL YEAR 2023

NOVEMBER 15, 2022

Call to Order

The meeting was called to order at 6:00 pm.

Roll call was answered by Trustees Huckins, Harlfinger, Bojarski, Dustin, and President Bogdanowski.

Motion to allow Trustee Anderson to attend telephonically was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Murphy, Harlfinger, Huckins, Bojarski & Dustin voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Deputy Chief of Patrol Pat Boulden, Deputy Chief of Support Services Matt Mannino, Finance Director Pete Stefan, Assistant Finance Director Ismael Jimenez, Public Works Director Ryan McDillon, Public Properties Superintendent Scott Parchutz, Streets Superintendent Guy Fehrman, Water Superintendent Kevin Rivera, Airport Manager Mike Peranich, Parks & Recreation Director Trevor Bosack, Recreation Superintendent Kim Buscemi, and Deputy Clerk Nancy Suet.

Up for Discussion

Budget Overview

Presented by Village Administrator Shannon Andrews

Administrator Andrews gave an overview of tonight's proceedings and reviewed the details of the budget message including the five goals and objectives of the Strategic Plan, which staff has been actively working on throughout the year. The Five Goals are:

- 1) Improve development opportunities throughout the Village
 - Continue Investment in the Website as a Development Resource
 - Water & Sewer Study for Utility Extensions
- 2) Provide a wide array of outstanding parks and recreation programs to enhance quality of life for Village residents,
 - New Director of Parks & Recreation
 - Rec2U Program
 - Run Thru the Hills
 - Girls in Aviation
 - Lynn Dillow Park
 - Mayor's Monarch Pledge
- 3) Improve the financial health of all Village funds
 - 13th Consecutive Year of Flat Levy
 - 100% Funded Police Pension
- 4) Improve Police facilities to meet current requirements and anticipated needs for a minimum of the next twenty years
 - Stand-alone Facility on existing Village Hall Site
 - Funding Plan Established
 - Schematic Design Begins
 - Funding Plan Revision
 - Final design and construction in 2023
- 5) Improve the business climate for the small business community
 - Expand small business support
 - Improve relations with our small business community

For FY2023, the expenditures for all 25 funds of the Village total \$53.5 million dollars of which 43.7% is made up of capital and debt needs.

Ad Hoc Budget Workshop for FY 2023

November 15, 2022



Village of Lake in the Hills

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AD HOC BUDGET WORKSHOP FOR FISCAL YEAR 2023

NOVEMBER 15, 2022

General Fund

Administrator Andrews stated that the General Fund is balanced with revenues equal to expenditures in the amount of \$22,596,470. General Fund Revenues in FY2023 are expected to be \$22,596,470, base sales tax revenue is estimated to be \$4,174,000 and the total sales tax projected for FY23 is approximately \$7 million. The FY2023 budget reflects the thirteenth consecutive year of a flat or reduced tax levy. The total property taxes are projected to be \$5.7 million and income taxes are projected to be \$4.3 million. FY2023 expenditures are projected to be \$22,596,470, which is an \$11,620,839 reduction over the previous year. Licenses and permits are estimated to be \$242,625, which is a decrease of 12.6% from the FY2022 estimate. The estimate in revenue from the cannabis dispensary is \$450,000, which is a decrease from FY2022 due to several dispensaries being approved in neighboring communities.

Expenses

General

FY2023 expenditures are projected to be \$22,596,470, which is an \$11,620,839 reduction over the previous year. For all non-represented employees of the Village, the FY2023 Budget includes a 4% Cost of Living increase in January with an additional 1% merit increase, that is being proposed, as an incentive for staff to reach for top performance standards.

Executive Department

Administrator Andrews stated the Executive Departmental budget for fiscal 2023 is \$126,124.00. Administrator Andrews presented the major accomplishments for 2022 and discussed the 2023 Budget Request, which includes the Consolidated election on April 4, 2023, the Illinois Municipal League Conference, and the projected Culver's sales tax reimbursement of \$40,400.00.

Administration Department

Administrator Andrews stated the Administration Departmental budget for fiscal 2023 is \$1,049,737.00. Administrator Andrews presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes the management selection process of a firm to perform a compensation study, update the Rules & Regulations, and rejuvenate the lobby area with new furniture and signage.

Community Development Department

Administrator Andrews stated the Community Development Departmental budget for fiscal 2023 is \$861,438.00. Administrator Andrews presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes consultant hours to assist with Economic Development initiatives and results of the Water & Sewer Study.

Finance Department

Administrator Andrews stated the Finance Departmental budget for fiscal 2023 is \$1,018,775.00. Director Stefan presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes the transfer of the Administrative Specialist I position to the Community Development Department, expect to repeat as a GFOA Triple Crown Winner, coordinate the 2023 Bond issue for a new Police Facility, revamp and enhance the credit card payment options, establish a 3-year Ladder Program for village investments, complete a comprehensive audit of payroll liability accounts, and present the Village Board with the FY22 Audit in June of 2023.



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AD HOC BUDGET WORKSHOP FOR FISCAL YEAR 2023

NOVEMBER 15, 2022

Police Department – Administration

Administrator Andrews stated the Police Department - Administration budget for fiscal 2023 is \$1,436,481.00. Chief Frake presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes the finalization of the partnership in the McHenry County Consolidated Joint Training Facility and Firearms Range and clear succession plans as the department continues to see change over the next two to five years, due to retirement.

Police Department – Patrol

Administrator Andrews stated the Police Department - Patrol budget for fiscal 2023 is \$5,669,034.00. Deputy Chief Boulden presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes field training completed for personnel, the installation of a backup server for body worn cameras, and a command cabinet for critical incidents.

Police Department - Support Services

Administrator Andrews stated the Police Department - Support Services budget for fiscal 2023 is \$1,998,309.00. Deputy Chief Mannino presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes the restoration of Support Services personnel and addition of an Evidence Custodian.

President Bogdanowski asked the Board if they had any questions. There were no questions.

Public Works Department – Administration

Administrator Andrews stated the Public Works - Administration budget for fiscal 2023 is \$562,917.00. Director McDillon presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes refining and streamlining the RFP process, identify and pursue regional, state and federal grants for infrastructure, and work with MCDOT on the Lakewood Road corridor project.

Public Works Department - Streets

Administrator Andrews stated the Public Works - Streets budget for fiscal 2023 is \$2,840,907.00. Director McDillon presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes the replacement of Ryder Park parking lot and resurface a portion of the Miller Road bike path.

Public Works Department - Public Properties

Administrator Andrews stated the Public Works - Public Properties budget for fiscal 2023 is \$1,667,490.00. Director McDillon presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes the playground replacements at Avalon Park and Jaycee Park.

Parks and Recreation Department – Administration

Administrator Andrews stated the Parks & Recreation - Administration budget for fiscal 2023 is \$449,801.00. Administrator Andrews also stated that the Parks & Recreation Department has been reestablished for 2023 which comprises the Administration Division, Parks Division and Recreation Division. Director Bosack discussed the 2023 Budget, which includes continued involvement with NISRA, the Summer Sunset Festival, Director expenses for training and professional memberships.

Parks and Recreation Department – Parks

Administrator Andrews stated the Parks & Recreation - Parks budget for fiscal 2023 is \$75,420.00. Director Bosack discussed the 2023 Budget, which includes beach operations, facility rentals, Parks Master Plan, fishing and boating licenses, the portable toilet contract, the Bark Park and Larsen Park.



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Parks and Recreation Department – Recreation

Administrator Andrews stated the Parks & Recreation - Recreation budget for fiscal 2023 is \$1,308,941. Director Bosack presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes increases in the part-time hourly wages, continued growth in partnerships and sponsorships, Beyond the Bell and attendance trends, addition and evaluation of programs and events, and a comprehensive analysis of operations as budgeted.

Management Information Systems

Administrator Andrews stated the Management Information Systems budget for fiscal 2023 is \$751,814.00. IT Manager Neilon presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes updating the Board room audio system, converting the microwave network to a fiber solution, upgrade the Microsoft exchange server, upgrade the antivirus platform to an EDR solution and replacement of the security camera system at Village Hall.

President Bogdanowski asked the Board if they had any questions. There were no questions.

Insurance & Tort

Administrator Andrews stated the Insurance & Tort budget for fiscal 2023 is \$620,300.00. Finance Director Stefan presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes an estimated 10% premium increase, assumes the \$25,000 deductible is maintained, and the Executive Safety Committee.

Interfund Transfers

Administrator Andrews stated the Interfund Transfers budget for fiscal 2023 is \$2,684,203.00. Finance Director Stefan presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes the new Police Facility and the Village Hall HVAC & Roof replacement project.

President Bogdanowski asked if the Board if they had any questions. There were no questions.

Motor Fuel Tax Fund

Administrator Andrews stated the Motor Fuel Tax total fund balance for fiscal 2023 is \$1,421,839.00. Public Works Director McDillon presented the major accomplishments for 2022 and discussed the 2023 Budget, which includes resurfacing of 3.75 miles of Village roads and resurface 0.83 mile section of Pingree Road.

Trustee Dustin asked if the reduction in funding is from less gas usage. Administrator Andrews stated that staff is projecting a reduction in the budget each year by 1% to plan for less gas being used.

Police Seizure Fund

Administrator Andrews stated that with the exception of interest, the Village does not budget for police seizure revenues or expenditures.

Veterans Memorial Fund

Administrator Andrews stated the Veterans Memorial Fund budget for fiscal 2023 is \$250.00. Administrator Andrews stated that the Veterans Memorial Funds is expected to go somewhat dormant during the construction period of the new Police Facility, however brick sales will still be encouraged.

Special Services Areas

Administrator Andrews stated that the 2022 levies will be presented at the December 2022 Board meeting and that four SSA's will see increases, which are SSA #1, #2, #6 and #7. Public Works Director McDillon presented the major



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accomplishments for 2022 and discussed the 2023 budget, which includes the replacement of the playground equipment at Avalon Park, rebidding the Sunset Park Swing replacements, prescribed burns and Detention Asset Management Planning.

Lake Restoration Fund

Administrator Andrews stated the Lake Restoration total fund balance for fiscal 2023 is \$166,198.00. Administrator Andrews stated that the Lake Restoration Fund has been seeing a declining fund balance as the village moves forward with the completion of the streambank restoration projects. There is enough money left in the fund to complete one more project in FY23, Reach 12, before converting the fund balance over to the Capital Improvement Fund in FY24. This is the final year of this fund.

Trustee Huckins confirmed that any additional work would be covered out of the General Fund. Administrator Andrews stated yes. Trustee Huckins asked if we would be able to add sidewalks in the future. Administrator Andrews stated that with the grant funding, we would not be able to add sidewalks at this point. Trustee Huckins stated that the resident like the improvement.

Capital Improvement Fund

Administrator Andrews stated with the transfer of \$450,000 from the General Fund reserves in FY23, the Capital Improvement Fund is expected to be able to fund projects through FY24. Additional funds will be required in FY25 when a \$4,839,000 lake dredging project is scheduled or the project will risk being deferred. In lieu of this single project, the fund would be able to fund projects through FY27.

Trustee Dustin asked about the \$4.9 million change, wondering if the funding is good. Administrator Andrews stated that the Village's reserves are at 52%, and we can transfer money from the reserves at the end of the year, if needed.

President Bogdanowski asked about the funding level for capital plan, which is the utility tax. Administrator Andrews stated that the utility tax has been consistent right around \$1.3 million.

Administrator Andrews stated that the Capital Improvement Fund is expected to have the following 6 projects carried over from FY22: 1) Lynn Dillow playground replacement, 2) Village Hall HVAC & Ballasted Roof, 3) Motorola Mission Critical Smart Tornado System (Partial), 4) Board Room Audio, 5) ¾ ton Pickup Truck replacing truck #76 and 6) Community Development Software.

Administrator Andrews went over the drainage issues along Hilltop and various solutions to resolve the drainage issue. Trustee Huckins asked how many residents are affected. Administrator Andrews stated 2 specifically and then some of the homes along the road. She also commented on the drainage issue on Plum Street.

Administrator Andrews reviewed some of the Capital Improvement plan items for 2023, which include officer furniture for the Parks & Recreation Offices, Echo Hill project, patrol squad vehicle replacements, ½ ton pickup truck and F-450 dump truck with plow.

Trustee Dustin asked if a squad car is being decommissioned could it be used as a deterrent for speeding issues along Oak Street and at Sunset Park instead of signs. Chief Frake stated that the police vehicles that are being replaced in 2023 are already be used elsewhere. Chief Frake stated that it would be hard to have the vehicle sitting on Oak Street between Maple and Crystal Lake Road.

Trustee Dustin asked if the ½ ton pickup is replacing the ford ranger. Public Works Director McDillon stated that it is a F250 ¾ ton pickup truck with a plow. Administrator Andrews stated that it was a typo in the document, it should be a

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¾ ton pickup truck. Trustee Dustin confirmed that the \$48,000 covers the cost for the F250 ¾ ton pickup truck with a plow. Administrator Andrews and Public Works Director McDillon confirmed that it does cover that vehicle.

Trustee Huckins asked about the \$60,000 for the miller road bike path and if the \$450,000 in two years is for the extension. Administrator Andrews stated that the bike path is completed in phases because of the cost. Trustee Huckins asked if there was grant money this year. Public Works Director McDillon stated that funds were used from the SSA Fund in addition to the \$60,000.00.

Trustee Dustin asked if we wanted to use a squad car for something and not auction/surplus it immediately, would the Board need to approve additional funds for the purchase of a new vehicle. Administrator Andrews stated that there are enough funds if we wanted to wait to auction/surplus an item till the end of the year. President Bogdanowski confirmed that it would be more of a loss of revenue than an expense if we waited to auction/surplus. Administrator Andrews stated yes.

President Bogdanowski confirmed that no one else had questions regarding the Capital Fund.

Water Operating and Maintenance Fund

Administrator Andrews stated the Water Operating and Maintenance total fund balance for fiscal 2023 is \$9,870,151.00. Administrator Andrews stated the fund balance is expected to decrease by \$2.8 million in FY26, when we roll out our water meter replacement project. Expansion of the community to the east or west would require an investment of the remaining reserves. Also, a 1% water rate increase is proposed in 2023, bringing the total water sales revenue to nearly \$3.9 million. This is based on the average consumption levels over the past ten years.

Public Works Director McDillon presented the major accomplishments for 2022 and discuss the 2023 budget, which includes rehabilitation of the interzone transfer station, retrofit Well 11 softener flow controls, Well 14 & Well 10 filter differential pressure transducer integration, and a new updated Water Atlas.

Airport Operating and Maintenance Fund

Administrator Andrews stated the Airport Operating and Maintenance total fund balance for fiscal 2023 is \$326,578.00. Administrator Andrews stated that the Airport Fund balance was high in FY18 and FY19 leading into the airport's major construction projects. Public Works Director McDillon presented the major accomplishments for 2022 including the first year the Village received funds from the Airport Fuel Tax Grant funds. Airport Manager Peranich stated that the Village received \$47,000 for FY19- FY21 and that the total for FY22 so far is \$71,000, which brings the grand total to \$118,000. Public Works Director McDillon discussed the 2023 budget, which includes replacing the Automated Weather System, replacing the roof at 8399 Pyott, and the purchase of snow removal equipment.

Trustee Dustin asked where the funding for the Lighting Upgrade project is coming from. Airport Manager Peranich stated that 95% of the project is funded by a Grant, 90% Federal and 5% State. The Village is only responsible for the remaining 5%.

Trustee Harlfinger asked when the old Snelten building will be demolished. Airport Manager Peranich stated that there is no specific date yet. The Terminal Development project should be starting in FY24 and with that project a new entrance road will be needed. The Snelten building would be removed sometime after that project.

Administrator Andrews stated that the GFOA looks for improvements to the budget from year to year. One of the initiatives that staff has added to this budget is Future Planning. In the budget document you will find the Villages 10 year projection for MFT, Water O&M and Airport O&M.



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AD HOC BUDGET WORKSHOP FOR FISCAL YEAR 2023

NOVEMBER 15, 2022

Debt Service Fund

Finance Director Stefan stated that the fund is being re-established to account for the new police facility fund, \$14.3 million in gross proceeds, \$235,400 in closing costs, \$14.1 million in net proceeds transferred to Policy Facility Fund and Debt issue assumptions. The Villages Bond rating is currently Aa2.

Health Insurance Fund

Finance Director Stefan presented the 2022 Highlights and stated that the Village is anticipating a 10% increase in premiums for the July 1, 2023 renewal.

President Bogdanowski wanted to confirm that the commitment to the beaches and continued enforcement of residents only and coverage of the lake has been considered in the budget. Administrator Andrews confirmed that it has been considered in the budget.

President Bogdanowski stated that I have to tell you that it has been a long time since I have had this confidence that I have right now with the work that all of you are doing in this room. He also stated that the Board understands that we cannot continue to live off of our reserves. As we move forward and as we look at some of the things that we want to do, as far as the continued growth, we are going to have to look at other sources of income and that may include an increase in the Tax Levy. My position on that has always been you should never increase your tax levy to cover your operating expenses. However, if you are going to increase the tax levy lets do it based on solid decisions on what we are going to do. What you showed us as far as the dredging and the lack of funds. If we are going to increase our levy and do things like that to increase our revenue, we will all feel better about that because we are really taking our village into the future.

President Bogdanowski stated, on behalf of the Board, this Board has shown much commitment and confidence with our staff over the last several weeks. We are glad to give that and we want you to continue to make us proud. Thank you again for all your hard work.

Other Business

None.

Audience Participation

None.

Adjournment

A motion to adjourn the meeting was made Trustee Harlfinger and seconded by Trustee Bojarski. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:55pm.

Submitted by,

A handwritten signature in black ink that reads "Nancy Sujet".

Nancy Sujet
Deputy Village Clerk

Ad Hoc Budget Workshop for FY 2023
November 15, 2022



12092022 Schedule of Bills

G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Account 11.09 - A/R Clearing Account											
10873 - MARK 1 LANDSCAPE INC	33540	Field Cut - 9300 Ackman Rd	Open		10/04/2022	12/09/2022	12/09/2022			2,100.00	
10873 - MARK 1 LANDSCAPE INC	33596	Mowing Violation - 509 Blackhawk Dr	Open		11/07/2022	12/09/2022	12/09/2022			70.00	
									Account 11.09 - A/R Clearing Account Totals	Invoice Transactions 2	\$2,170.00
Account 15.04 - Inventory Fuel Inventory											
16 - AVALON PETROLEUM CO	033511	2022 Fleet Fuel - (Unleaded & Diesel) - #2 Diesel Nov	Open		11/07/2022	12/09/2022	12/09/2022			7,297.76	
16 - AVALON PETROLEUM CO	561882	2022 Fleet Fuel - (Unleaded & Diesel) - #1 Unleaded Nov	Open		11/07/2022	12/09/2022	12/09/2022			6,291.35	
16 - AVALON PETROLEUM CO	561883	2022 Fleet Fuel - (Unleaded & Diesel) - #1 Unleaded Nov	Open		11/21/2022	12/09/2022	12/09/2022			5,123.38	
16 - AVALON PETROLEUM CO	033510	2022 Fleet Fuel - (Unleaded & Diesel) - #2 Diesel Nov	Open		11/21/2022	12/09/2022	12/09/2022			2,930.74	
									Account 15.04 - Inventory Fuel Inventory Totals	Invoice Transactions 4	\$21,643.23
Account 15.08 - Inventory Vehicle Parts Inventory											
8664 - ATLAS BOBCAT LLC	BY7488	Alternator Belt #463	Open		11/15/2022	12/09/2022	12/09/2022			31.64	
8664 - ATLAS BOBCAT LLC	BY7474	A/C Drive Belt #463	Open		11/15/2022	12/09/2022	12/09/2022			86.07	
127 - AUTO TECH CENTERS INC	INV093467	Squad Car Tires	Open		11/08/2022	12/09/2022	12/09/2022			1,091.52	
3086 - BULLVALLEY FORD	120089	Tire PSI Sensor	Open		11/16/2022	12/09/2022	12/09/2022			158.67	
3086 - BULLVALLEY FORD	119986	Pulley/Tensioner #33	Open		11/04/2022	12/09/2022	12/09/2022			70.62	
3086 - BULLVALLEY FORD	118683	Returned Part CREDIT	Open		06/28/2022	12/09/2022	12/09/2022			(49.11)	
3086 - BULLVALLEY FORD	118442	Core Part Credit	Open		06/01/2022	12/09/2022	12/09/2022			(20.00)	
3086 - BULLVALLEY FORD	118441	Core Part Credit	Open		06/01/2022	12/09/2022	12/09/2022			(35.00)	
6611 - CASSIDY TIRE & SERVICE	925001383	F-450 Tires	Open		10/24/2022	12/09/2022	12/09/2022			1,629.60	
1602 - FIRESTONE TIRE & SERVICE	235458	F-250 Truck Tires	Open		11/07/2022	12/09/2022	12/09/2022			594.52	
1940 - HYDRAULIC SERVICES & REPAIRS INC	372529	Salt Spreader Auger Bearings	Open		10/31/2022	12/09/2022	12/09/2022			130.40	
10875 - JOHNSON TRACTOR	IH13196	Tractor #466 - Hydraulic Fittings/Screen	Open		11/14/2022	12/09/2022	12/09/2022			710.30	
10966 - KNAPHEIDE EQUIPMENT CO-CHICAGO	CIS9220	Plow Parts for Inventory	Open		10/31/2022	12/09/2022	12/09/2022			1,066.70	
6759 - LIFT WORKS INC	179583-1	Joystick for #436	Open		10/25/2022	12/09/2022	12/09/2022			280.49	
2685 - O'REILLY AUTO PARTS	3416-229904	Brake Caliper #140	Open		10/25/2022	12/09/2022	12/09/2022			32.99	
2685 - O'REILLY AUTO PARTS	3416-229500	Cleaner-Fuel Treatment; Break Pads-Ford-F250; Oil Filter/Bulbs	Open		10/20/2022	12/09/2022	12/09/2022			171.68	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Account 15.08 - Inventory Vehicle Parts Inventory											
2685 - O'REILLY AUTO PARTS	3416-229504	F-250 Break Rotors	Open		10/20/2022	12/09/2022	12/09/2022			413.00	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3029999807	Brake Parts Truck #22	Open		11/02/2022	12/09/2022	12/09/2022			2,023.82	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3029870656	Mirror Brackets - #22 & #24	Open		10/24/2022	12/09/2022	12/09/2022			240.00	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3030049899	CREDIT Shoe Core for #22	Open		11/08/2022	12/09/2022	12/09/2022			(63.84)	
2954 - STANDARD EQUIPMENT CO	P39848	Sweeper #91 - Brooms	Open		11/02/2022	12/09/2022	12/09/2022			570.54	
329 - WHOLESALE DIRECT INC	000259912	LED Spreader Lights	Open		10/25/2022	12/09/2022	12/09/2022			431.10	
									Account 15.08 - Inventory Vehicle Parts Inventory Totals	Invoice Transactions 22	<u>\$9,565.71</u>
Account 24.04.01 - ESCROW Escrow 1681 Arden Rose Home Care											
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	158246	Legal Bills - Sept. 2022 - Arden Rose	Open		10/18/2022	12/09/2022	12/09/2022			1,543.75	
2811 - BAXTER & WOODMAN INC	0237744	Arden Rose Home Care (PE052617) - CD	Open		08/22/2022	12/09/2022	12/09/2022			507.50	
2811 - BAXTER & WOODMAN INC	0238702	Arden Rose Home Care (PE052617) - CD	Open		09/26/2022	12/09/2022	12/09/2022			15.00	
2811 - BAXTER & WOODMAN INC	0239962	Arden Rose Home Care (PE052617) - CD	Open		10/25/2022	12/09/2022	12/09/2022			918.75	
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	177797	0 Oak St-Arden Rose Sr. Living - Stormwater - Jul 31-Aug 27 - CD	Open		09/12/2022	12/09/2022	12/09/2022			60.50	
2811 - BAXTER & WOODMAN INC	0235223	Arden Rose Home Care (PE052617) - CD	Open		05/23/2022	12/09/2022	12/09/2022			3,262.50	
2811 - BAXTER & WOODMAN INC	0235225	Arden Rose Home Care (PE052617) - CD	Open		05/27/2022	12/09/2022	12/09/2022			1,716.33	
2811 - BAXTER & WOODMAN INC	0235666	Arden Rose Home Care (PE052617) - CD	Open		06/17/2022	12/09/2022	12/09/2022			81.92	
									Account 24.04.01 - ESCROW Escrow 1681 Arden Rose Home Care Totals	Invoice Transactions 8	<u>\$8,106.25</u>
Account 24.04.02 - ESCROW Escrow 1711 GDP Homes											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	177793	231 Indian Tr - Grading & Runoff Inspection - Jul 31-Aug 27 - CD	Open		09/12/2022	12/09/2022	12/09/2022			736.60	
									Account 24.04.02 - ESCROW Escrow 1711 GDP Homes Totals	Invoice Transactions 1	<u>\$736.60</u>
Department 10 - Executive											
Division 00 - Non-Division											
Account 52.04 - Prof Devel Conference/ School/ Training											
191 - ALGONQUIN/LITH CHAMBER OF COMMERCE	20643	2022 Annual Membership Breakfast	Open		11/07/2022	12/09/2022	12/09/2022			250.00	
									Account 52.04 - Prof Devel Conference/ School/ Training Totals	Invoice Transactions 1	<u>\$250.00</u>



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Fund 100 - General Fund										
Department 10 - Executive										
Division 00 - Non-Division										
Account 72.04 - Operating Supplies Operating Supplies										
521 - DIRECT SIGN SYSTEMS	12148	Name Plate for Bd Rm - Open Village Attorney Stewart			11/15/2022	12/09/2022	12/09/2022			37.00
							Account 72.04 - Operating Supplies Operating Supplies Totals		Invoice Transactions 1	<u>\$37.00</u>
							Division 00 - Non-Division Totals		Invoice Transactions 2	<u>\$287.00</u>
							Department 10 - Executive Totals		Invoice Transactions 2	<u>\$287.00</u>
Department 12 - Village Administration										
Division 00 - Non-Division										
Account 52.16 - Prof Devel Travel										
726 - ANDREWS, SHANNON K	06112022	Meeting w/PW Director Migatz	Open		06/11/2022	12/09/2022	12/09/2022			45.46
726 - ANDREWS, SHANNON K	09162022	IML Conference - Parking Reimbursement	Open		09/16/2022	12/09/2022	12/09/2022			19.00
							Account 52.16 - Prof Devel Travel Totals		Invoice Transactions 2	<u>\$64.46</u>
Account 60.12 - Professional Legal										
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	158741	Legal Bills - Oct 2022 - PD & Prosecution	Open		11/15/2022	12/09/2022	12/09/2022			1,402.50
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	158742	Legal Bills - Oct 2022	Open		10/31/2022	12/09/2022	12/09/2022			3,753.75
							Account 60.12 - Professional Legal Totals		Invoice Transactions 2	<u>\$5,156.25</u>
Account 60.24 - Professional Other Professional										
8845 - AMS STORE AND SHRED LLC	0215967	Resident Shred Day - Oct 2022	Open		10/31/2022	12/09/2022	12/09/2022			285.00
451 - ILLINOIS STATE POLICE BUREAU OF ID	10312022	Livescan Submission Fees/Background Checks - Sol/Liq	Open		10/31/2022	12/09/2022	12/09/2022			28.25
							Account 60.24 - Professional Other Professional Totals		Invoice Transactions 2	<u>\$313.25</u>
Account 61.16 - Maintenance Equipment										
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	283476432	Copier Maintenance - Admin Oct. 2022	Open		11/30/2022	12/09/2022	12/09/2022			285.12
							Account 61.16 - Maintenance Equipment Totals		Invoice Transactions 1	<u>\$285.12</u>
Account 72.04 - Operating Supplies Operating Supplies										
4377 - HINCKLEY SPRINGS	7888803112122	Water Delivery - 10-27 & 11-10	Open		11/21/2022	12/09/2022	12/09/2022			75.40
							Account 72.04 - Operating Supplies Operating Supplies Totals		Invoice Transactions 1	<u>\$75.40</u>
							Division 00 - Non-Division Totals		Invoice Transactions 8	<u>\$5,894.48</u>
							Department 12 - Village Administration Totals		Invoice Transactions 8	<u>\$5,894.48</u>



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Fund 100 - General Fund										
Department 14 - Community Development										
Division 00 - Non-Division										
Account 60.08 - Professional Engineering										
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179439	4545 Coyote Lakes Cir - Stormwater Review - Sep 25-Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			181.50
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179440	11 Redwood Ct Lot 205 - Stormwater Review - Sep 25-Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			152.00
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179441	2 Redwood Ct Lot 210 - Stormwater Review - Sep 25-Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			228.00
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179442	220 Boulder Dr Lot 76 - Stormwater Review - Sep 25-Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			152.00
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179443	10 Redwood Ct - Stormwater Review - Sep 25-Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			304.00
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179435	4555 Coyote Lakes Cir Lot 215 - Additional Srvc - Sep 25-Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			121.00
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179436	4565 Coyote Lakes Cir Lot 216 - Additional Srvc - Sep 25-Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			121.00
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179437	3 Redwood Ct - Stormwater Review - Sep 25-Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			237.00
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179438	5 Redwood Ct - Stormwater Review - Sept 25-Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			250.00
2811 - BAXTER & WOODMAN INC	0235223	Arden Rose Home Care (PE052617) - CD	Open		05/23/2022	12/09/2022	12/09/2022			437.50
2811 - BAXTER & WOODMAN INC	0235666	Arden Rose Home Care (PE052617) - CD	Open		06/17/2022	12/09/2022	12/09/2022			306.25
							Account 60.08 - Professional Engineering Totals		Invoice Transactions 11	<u>\$2,490.25</u>
Account 63.12 - CS Printing & Copying										
173 - REPROGRAPHICS	709479	Inspection Labels	Open		10/25/2022	12/09/2022	12/09/2022			370.00
							Account 63.12 - CS Printing & Copying Totals		Invoice Transactions 1	<u>\$370.00</u>
							Division 00 - Non-Division Totals		Invoice Transactions 12	<u>\$2,860.25</u>
							Department 14 - Community Development Totals		Invoice Transactions 12	<u>\$2,860.25</u>



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Fund 100 - General Fund											
Department 16 - Finance											
Division 00 - Non-Division											
Account 71.04 - Office Supplies Office Supplies											
10988 - ODP BUSINESS SOLUTIONS, LLC	275903649001	Toner for Tracey in Finance	Open		11/04/2022	12/09/2022	12/09/2022			72.46	
10988 - ODP BUSINESS SOLUTIONS, LLC	275904057001	Office Supplies - Tape Calendar Spoons Forks Coffee Cups	Open		11/04/2022	12/09/2022	12/09/2022			39.18	
									Account 71.04 - Office Supplies Office Supplies Totals	Invoice Transactions 2	<u>\$111.64</u>
Account 72.04 - Operating Supplies Operating Supplies											
10988 - ODP BUSINESS SOLUTIONS, LLC	275904057001	Office Supplies - Tape Calendar Spoons Forks Coffee Cups	Open		11/04/2022	12/09/2022	12/09/2022			16.38	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 1	<u>\$16.38</u>
									Division 00 - Non-Division Totals	Invoice Transactions 3	<u>\$128.02</u>
									Department 16 - Finance Totals	Invoice Transactions 3	<u>\$128.02</u>
Department 20 - Police											
Division 10 - Administration											
Account 52.04 - Prof Devel Conference/ School/ Training											
10122 - NORTHWEST POLICE ACADEMY	2322481	Training - School Violence Prevention - MF	Open		11/07/2022	12/09/2022	12/09/2022			35.00	
									Account 52.04 - Prof Devel Conference/ School/ Training Totals	Invoice Transactions 1	<u>\$35.00</u>
Account 52.16 - Prof Devel Travel											
91 - NORTHWESTERN UNIVERSITY	27119	Staff and Command Graduation	Open		11/22/2022	12/09/2022	12/09/2022			50.00	
									Account 52.16 - Prof Devel Travel Totals	Invoice Transactions 1	<u>\$50.00</u>
Account 60.12 - Professional Legal											
9307 - MARK SCHUSTER, P.C.	317001-10122022	Administrative Hearing Officer - Oct 2022	Open		11/02/2022	12/09/2022	12/09/2022			192.50	
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	158741	Legal Bills - Oct 2022 - PD & Prosecution	Open		11/15/2022	12/09/2022	12/09/2022			5,033.86	
									Account 60.12 - Professional Legal Totals	Invoice Transactions 2	<u>\$5,226.36</u>
Account 60.16 - Professional Medical											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	533383	Hep B/Pre-Employment/Random Drug Tests	Open		10/31/2022	12/09/2022	12/09/2022			416.00	
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	532567	Pre-employment Officer Exam - VN	Open		09/30/2022	12/09/2022	12/09/2022			290.00	
11021 - STANARD & ASSOCIATES, INC	SA000052214	New Hire Officer Psych Screening - RH	Open		10/31/2022	12/09/2022	12/09/2022			450.00	
									Account 60.16 - Professional Medical Totals	Invoice Transactions 3	<u>\$1,156.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 20 - Police											
Division 10 - Administration											
Account 60.24 - Professional Other Professional											
451 - ILLINOIS STATE POLICE BUREAU OF ID	10312022	Livescan Submission Fees/Background Checks - Sol/Liq	Open		10/31/2022	12/09/2022	12/09/2022			84.75	
10478 - SEECOM	1372	2022 Dispatch Services & Capital Equipment - Q3 Oct-Dec, 2022	Open		11/03/2022	12/09/2022	12/09/2022			118,781.57	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 2	<u>\$118,866.32</u>
Account 61.16 - Maintenance Equipment											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	283483883	Copier Maintenance - Records 10/01 - 10/31/22	Open		10/31/2022	12/09/2022	12/09/2022			68.20	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 1	<u>\$68.20</u>
Account 63.12 - CS Printing & Copying											
199 - AMERICAN BUSINESS FORMS INC	INV06374372	Business Cards - TD, RH, GK & Pastor MW	Open		11/10/2022	12/09/2022	12/09/2022			93.00	
									Account 63.12 - CS Printing & Copying Totals	Invoice Transactions 1	<u>\$93.00</u>
Account 63.16 - CS Rentals											
3683 - SPECTRASITE COMMUNICATIONS INC	4068828	Crystal Lake Tower - November, 2022	Open		10/27/2022	12/09/2022	12/09/2022			101.00	
									Account 63.16 - CS Rentals Totals	Invoice Transactions 1	<u>\$101.00</u>
Account 70.24 - Supplies & Parts Software											
4377 - HINCKLEY SPRINGS	7888803112122	Water Delivery - 10-27 & 11-10	Open		11/21/2022	12/09/2022	12/09/2022			159.28	
									Account 70.24 - Supplies & Parts Software Totals	Invoice Transactions 1	<u>\$159.28</u>
Account 71.04 - Office Supplies Office Supplies											
10988 - ODP BUSINESS SOLUTIONS, LLC	273493254001	Office/Kitchen Supplies - Paper, Folders, CD/DVD's/Cups, Plates	Open		10/31/2022	12/09/2022	12/09/2022			165.06	
10988 - ODP BUSINESS SOLUTIONS, LLC	273499946001	Office Supplies - Highlighters	Open		10/31/2022	12/09/2022	12/09/2022			6.98	
10988 - ODP BUSINESS SOLUTIONS, LLC	273499947001	Office Supplies - 8 GB USB Drives	Open		10/31/2022	12/09/2022	12/09/2022			57.99	
10988 - ODP BUSINESS SOLUTIONS, LLC	273499952001	Office Supplies - 64 & 32 GB USB Drives	Open		11/02/2022	12/09/2022	12/09/2022			82.82	
10988 - ODP BUSINESS SOLUTIONS, LLC	273499956001	Office Supplies - 16 GB USB Flash Drives	Open		11/01/2022	12/09/2022	12/09/2022			70.32	
10988 - ODP BUSINESS SOLUTIONS, LLC	276543112001	Office Supplies - Sorter and Pocket File Folders	Open		11/05/2022	12/09/2022	12/09/2022			96.97	
10988 - ODP BUSINESS SOLUTIONS, LLC	276543111001	Office Supplies - Mouse pad	Open		11/04/2022	12/09/2022	12/09/2022			6.49	



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Fund 100 - General Fund											
Department 20 - Police											
Division 10 - Administration											
Account 71.04 - Office Supplies Office Supplies											
10988 - ODP BUSINESS SOLUTIONS, LLC	276506190001	Office Supplies - Folders, Envelopes, Clips, Calendar, Magnets	Open		11/07/2022	12/09/2022	12/09/2022			150.46	
									Account 71.04 - Office Supplies Office Supplies Totals	Invoice Transactions 8	<u>\$637.09</u>
Account 72.04 - Operating Supplies Operating Supplies											
10988 - ODP BUSINESS SOLUTIONS, LLC	273493254001	Office/Kitchen Supplies - Paper, Folders, CD/DVD's/Cups, Plates	Open		10/31/2022	12/09/2022	12/09/2022			85.80	
10988 - ODP BUSINESS SOLUTIONS, LLC	273499943001	Kitchen Supplies - Tablecovers	Open		10/31/2022	12/09/2022	12/09/2022			26.59	
10988 - ODP BUSINESS SOLUTIONS, LLC	273499940001	Kitchen Supplies - Plates	Open		10/29/2022	12/09/2022	12/09/2022			30.17	
10988 - ODP BUSINESS SOLUTIONS, LLC	273499945001	Dept Supplies - Tissues	Open		11/01/2022	12/09/2022	12/09/2022			27.80	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 4	<u>\$170.36</u>
									Division 10 - Administration Totals	Invoice Transactions 25	<u>\$126,562.61</u>
Division 20 - Patrol											
Account 51.28 - Taxes & Benefits Other Employee Benefits											
9810 - DOMAGALA, MICHAEL L	12102022	10 Year Service Award	Open		12/09/2022	12/09/2022	12/09/2022			100.00	
									Account 51.28 - Taxes & Benefits Other Employee Benefits Totals	Invoice Transactions 1	<u>\$100.00</u>
Account 52.16 - Prof Devel Travel											
691 - CARSON, ADAM W	10072022-PD	Training Staff and Command Per Diems AC 10/03 - 10/07/22	Open		10/07/2022	12/09/2022	12/09/2022			65.53	
691 - CARSON, ADAM W	10282022-PD	Training Staff and Command Per Diems AC 10/24 - 10/28/22	Open		10/28/2022	12/09/2022	12/09/2022			52.68	
691 - CARSON, ADAM W	11042022-PD	Training Staff and Command Per Diems AC 10/31 - 11/04/22	Open		11/04/2022	12/09/2022	12/09/2022			73.13	
691 - CARSON, ADAM W	11112022-PD	Training Staff and Command Per Diems AC 11/07 - 11/11/22	Open		11/11/2022	12/09/2022	12/09/2022			58.36	
691 - CARSON, ADAM W	11182022-PD	Training Staff and Command Per Diems AC 11/14 - 11/18/22	Open		11/18/2022	12/09/2022	12/09/2022			58.38	
10983 - DESTEFANO, DAVID	11092022-PD	Training - Per Diem - DD	Open		11/09/2022	12/09/2022	12/09/2022			14.35	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 20 - Police											
Division 20 - Patrol											
Account 52.16 - Prof Devel Travel											
10983 - DESTEFANO, DAVID	10282022-PD	Training - Per Diem - DD	Open		10/28/2022	12/09/2022	12/09/2022			96.94	
									Account 52.16 - Prof Devel Travel Totals	Invoice Transactions 7	<u>\$419.37</u>
Account 60.16 - Professional Medical											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	533383	Hep B/Pre-Employment/Random Drug Tests	Open		10/31/2022	12/09/2022	12/09/2022			132.00	
									Account 60.16 - Professional Medical Totals	Invoice Transactions 1	<u>\$132.00</u>
Account 60.24 - Professional Other Professional											
8845 - AMS STORE AND SHRED LLC	0215937	Medical Waste Disposal	Open		10/31/2022	12/09/2022	12/09/2022			175.00	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 1	<u>\$175.00</u>
Account 61.16 - Maintenance Equipment											
5903 - RADAR MAN INC	5596	Radar Maintenance, Calibration, Repair	Open		10/24/2022	12/09/2022	12/09/2022			318.00	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 1	<u>\$318.00</u>
Account 61.28 - Maintenance Vehicles											
319 - ULTRA STROBE COMMUNICATIONS INC	082043	Labor to Replace In-Squad Digital Camera Squad 163	Open		10/20/2022	12/09/2022	12/09/2022			95.00	
									Account 61.28 - Maintenance Vehicles Totals	Invoice Transactions 1	<u>\$95.00</u>
Account 70.28 - Supplies & Parts Vehicles											
3086 - BULLVALLEY FORD	120115	Spark Plugs - Squad #1601	Open		11/17/2022	12/09/2022	12/09/2022			25.74	
2685 - O'REILLY AUTO PARTS	3416-231433	Squad Car Cabin Filters	Open		11/16/2022	12/09/2022	12/09/2022			35.64	
									Account 70.28 - Supplies & Parts Vehicles Totals	Invoice Transactions 2	<u>\$61.38</u>
Account 72.04 - Operating Supplies Operating Supplies											
1087 - ANDERSON LOCK COMPANY	1107109	Department Prox Door Cards (35) - Safety Comm	Open		11/17/2022	12/09/2022	12/09/2022			303.33	
3656 - ORION SAFETY PRODUCTS	00310604	Flares with Wire Stands	Open		11/07/2022	12/09/2022	12/09/2022			619.16	
122 - RAY O'HERRON COMPANY INC	2231066	Narcotics Test Kits	Open		11/03/2022	12/09/2022	12/09/2022			270.45	
312 - STREICHERS INC	I1599666	Weapon Lights	Open		11/09/2022	12/09/2022	12/09/2022			424.00	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 4	<u>\$1,616.94</u>
Account 72.16 - Operating Supplies Uniforms & Protective Clothing											
453 - GALLS LLC	022331300	Uniforms - Hat, Pants, Pen, Notepad, Seat Organizer - TS	Open		10/07/2022	12/09/2022	12/09/2022			167.53	
453 - GALLS LLC	022357826	Uniforms - Tourniquet Pouch - MG	Open		10/11/2022	12/09/2022	12/09/2022			32.93	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 20 - Police											
Division 20 - Patrol											
Account 72.16 - Operating Supplies Uniforms & Protective Clothing											
453 - GALLS LLC	022383703	Uniforms - Tourniquet Case - MG	Open		10/13/2022	12/09/2022	12/09/2022			41.16	
453 - GALLS LLC	022410960	Uniforms - Notebook, Radio Pouch - AB	Open		10/17/2022	12/09/2022	12/09/2022			63.63	
453 - GALLS LLC	022433894	Uniforms - Gloves, Hat, Magazine Pouch - AG	Open		10/19/2022	12/09/2022	12/09/2022			103.60	
453 - GALLS LLC	022446900	Uniforms - Boots - BB	Open		10/20/2022	12/09/2022	12/09/2022			188.90	
453 - GALLS LLC	022508315	Uniforms - Boots - AB	Open		10/26/2022	12/09/2022	12/09/2022			148.25	
122 - RAY O'HERRON COMPANY INC	2234272	Uniforms - Pants - MB	Open		11/18/2022	12/09/2022	12/09/2022			229.47	
122 - RAY O'HERRON COMPANY INC	2234126	Uniforms - Flashlight - DF	Open		11/18/2022	12/09/2022	12/09/2022			178.95	
319 - ULTRA STROBE COMMUNICATIONS INC	082151	Uniforms - Radio Ear Insert - RD	Open		11/10/2022	12/09/2022	12/09/2022			9.95	
							Account 72.16 - Operating Supplies Uniforms & Protective Clothing Totals				<u>\$1,164.37</u>
							Division 20 - Patrol Totals		Invoice Transactions 28		<u>\$4,082.06</u>
Division 22 - Support Services											
Account 51.28 - Taxes & Benefits Other Employee Benefits											
5447 - KLEM, ANDREW P	12172022	15 Year Service Award	Open		12/09/2022	12/09/2022	12/09/2022			150.00	
							Account 51.28 - Taxes & Benefits Other Employee Benefits Totals		Invoice Transactions 1		<u>\$150.00</u>
Account 52.12 - Prof Devel Publications											
6595 - LEXISNEXIS RISK DATA MANAGEMENT INC	1014001-20221031	Investigation Searches (Min) - Oct 2022	Open		10/31/2022	12/09/2022	12/09/2022			150.00	
							Account 52.12 - Prof Devel Publications Totals		Invoice Transactions 1		<u>\$150.00</u>
Account 52.20 - Prof Devel Community Affairs											
228 - COSTCO WHOLESALE CORPORATION	11092022-PD	PO Payment - Senior Lunch Cake	Open		11/09/2022	12/09/2022	12/09/2022			24.99	
							Account 52.20 - Prof Devel Community Affairs Totals		Invoice Transactions 1		<u>\$24.99</u>
Account 60.24 - Professional Other Professional											
10883 - NELBUD SERVICES GROUP INC	290323-20221001	Alarm Monitoring - Evidence Vault - Oct to Dec 2022	Open		10/01/2022	12/09/2022	12/09/2022			90.00	
10883 - NELBUD SERVICES GROUP INC	083586644	Alarm Monitoring - Evidence Vault 2 - Oct to Dec, 2022	Open		10/01/2022	12/09/2022	12/09/2022			75.00	
							Account 60.24 - Professional Other Professional Totals		Invoice Transactions 2		<u>\$165.00</u>
Account 61.16 - Maintenance Equipment											
10883 - NELBUD SERVICES GROUP INC	26728181	Alarm Evidence Vault - Service Call - 2 E Oak St	Open		10/11/2022	12/09/2022	12/09/2022			634.00	
							Account 61.16 - Maintenance Equipment Totals		Invoice Transactions 1		<u>\$634.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 20 - Police										
Division 22 - Support Services										
Account 63.16 - CS Rentals										
10955 - CITY OF BELVIDERE	2205	Range Qualifications 06/28/22	Open		11/03/2022	12/09/2022	12/09/2022			180.00
								Account 63.16 - CS Rentals Totals	Invoice Transactions 1	<u>\$180.00</u>
Account 72.04 - Operating Supplies Operating Supplies										
104 - PORTER LEE CORPORATION	27723	BEAST Evidence Labels and Printer Ribbon	Open		11/03/2022	12/09/2022	12/09/2022			98.50
								Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 1	<u>\$98.50</u>
Account 72.16 - Operating Supplies Uniforms & Protective Clothing										
453 - GALLS LLC	022298983	Uniforms - Polo - SB	Open		10/04/2022	12/09/2022	12/09/2022			41.03
453 - GALLS LLC	022393845	Uniforms -Embroidery - AG	Open		10/14/2022	12/09/2022	12/09/2022			10.50
453 - GALLS LLC	022422334	Uniforms - Shirt - MN	Open		10/18/2022	12/09/2022	12/09/2022			58.36
453 - GALLS LLC	022512752	Uniforms - Shirts - SB	Open		10/27/2022	12/09/2022	12/09/2022			83.00
453 - GALLS LLC	022623265	Uniforms - Polo - GK	Open		11/08/2022	12/09/2022	12/09/2022			56.71
11042 - KAKAREKO, GABRIELA	11082022	Uniforms - Pants, Boots - GK	Open		11/08/2022	12/09/2022	12/09/2022			123.93
122 - RAY O'HERRON COMPANY INC	2231099	Uniforms - Belt, Pants - CM	Open		11/03/2022	12/09/2022	12/09/2022			89.98
								Account 72.16 - Operating Supplies Uniforms & Protective Clothing Totals	Invoice Transactions 7	<u>\$463.51</u>
								Division 22 - Support Services Totals	Invoice Transactions 15	<u>\$1,866.00</u>
								Department 20 - Police Totals	Invoice Transactions 68	<u>\$132,510.67</u>
Department 30 - Public Works										
Division 10 - Administration										
Account 52.04 - Prof Devel Conference/ School/ Training										
914 - MCHENRY COUNTY COLLEGE	335	Professional Development Courses For Public Works Admin Staff	Open		11/02/2022	12/09/2022	12/09/2022			303.00
								Account 52.04 - Prof Devel Conference/ School/ Training Totals	Invoice Transactions 1	<u>\$303.00</u>
Account 60.08 - Professional Engineering										
10723 - CHASTAIN & ASSOCIATES LLC	8243-06- 11212022	2022 Professional Engineering Services - Aug 28 - Oct 29	Open		11/21/2022	12/09/2022	12/09/2022			1,140.00
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179434	83-87 Hilltop Dr. Drainage Investigation - Sept 25 -Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			1,497.00
								Account 60.08 - Professional Engineering Totals	Invoice Transactions 2	<u>\$2,637.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 30 - Public Works											
Division 10 - Administration											
Account 61.16 - Maintenance Equipment											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	283475772	Copier Maintenance - Public Works Oct 2022	Open		10/31/2022	12/09/2022	12/09/2022			55.02	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 1	<u>55.02</u>
Account 63.04 - CS Postage											
606 - UPS STORE #2361	10052022-PW	Traffic Counter Product Return - Public Works	Open		10/05/2022	12/09/2022	12/09/2022			15.14	
									Account 63.04 - CS Postage Totals	Invoice Transactions 1	<u>15.14</u>
Account 63.08 - CS Publishing & Advertising											
583 - SHAW MEDIA GROUP INC	1022218804	Facility Cleaning, Gas Chlorine, Bulk Salt - Legal Notices	Open		10/31/2022	12/09/2022	12/09/2022			40.96	
									Account 63.08 - CS Publishing & Advertising Totals	Invoice Transactions 1	<u>40.96</u>
Account 71.04 - Office Supplies Office Supplies											
10988 - ODP BUSINESS SOLUTIONS, LLC	266147648001	Public Works Nov 2022 - Calendars, Pens	Open		11/03/2022	12/09/2022	12/09/2022			184.89	
									Account 71.04 - Office Supplies Office Supplies Totals	Invoice Transactions 1	<u>184.89</u>
Account 72.04 - Operating Supplies Operating Supplies											
600 - GRAINGER INDUSTRIAL SUPPLY	9497003393	Cups for Public Works Lunchroom	Open		10/31/2022	12/09/2022	12/09/2022			347.04	
406 - ZIEGLER'S ACE HARDWARE	41433/L	Kitchen Supplies -PW	Open		11/08/2022	12/09/2022	12/09/2022			85.08	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 2	<u>432.12</u>
									Division 10 - Administration Totals	Invoice Transactions 9	<u>\$3,668.13</u>
Division 30 - Streets											
Account 60.16 - Professional Medical											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	533628	Drug Screen, Alcohol Test - Various Public Works Employees	Open		10/31/2022	12/09/2022	12/09/2022			130.00	
									Account 60.16 - Professional Medical Totals	Invoice Transactions 1	<u>130.00</u>
Account 60.24 - Professional Other Professional											
8741 - KEYSTONE HATCHERIES LLC	45435	Fish Stocking	Open		11/08/2022	12/09/2022	12/09/2022			4,114.00	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 1	<u>\$4,114.00</u>
Account 61.04 - Maintenance Grounds											
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			8,244.32	
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			2,096.31	
									Account 61.04 - Maintenance Grounds Totals	Invoice Transactions 2	<u>\$10,340.63</u>



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Fund 100 - General Fund											
Department 30 - Public Works											
Division 30 - Streets											
Account 61.16 - Maintenance Equipment											
10683 - WINDY CITY CLEANING EQUIPMENT	004580	Pressure Washer Maintenance	Open		09/09/2022	12/09/2022	12/09/2022			210.49	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 1	<u>\$210.49</u>
Account 61.28 - Maintenance Vehicles											
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3029465754	Diesel Particulate Filter Cleaning #24	Open		09/23/2022	12/09/2022	12/09/2022			500.00	
									Account 61.28 - Maintenance Vehicles Totals	Invoice Transactions 1	<u>\$500.00</u>
Account 62.04 - Utilities Electrical											
220 - COMMONWEALTH EDISON COMPANY	00350190621026	Street Lighting 9/27/2022 - 10/26/2022	Open		10/26/2022	12/09/2022	12/09/2022			16,255.04	
									Account 62.04 - Utilities Electrical Totals	Invoice Transactions 1	<u>\$16,255.04</u>
Account 63.12 - CS Printing & Copying											
199 - AMERICAN BUSINESS FORMS INC	INV06383566	Business Cards - M Kiefer	Open		11/15/2022	12/09/2022	12/09/2022			31.75	
									Account 63.12 - CS Printing & Copying Totals	Invoice Transactions 1	<u>\$31.75</u>
Account 63.16 - CS Rentals											
10740 - CINTAS CORPORATION NO 2	4136077770	2022 Cintas - 11/1/2022	Open		11/01/2022	12/09/2022	12/09/2022			48.81	
10740 - CINTAS CORPORATION NO 2	4137618686	2022 Cintas - 11/16/2022	Open		11/16/2022	12/09/2022	12/09/2022			54.75	
10740 - CINTAS CORPORATION NO 2	4137029731	2022 Cintas - 11/10/2022	Open		11/10/2022	12/09/2022	12/09/2022			48.81	
10740 - CINTAS CORPORATION NO 2	4138267935	2022 Cintas - 11/22/2022	Open		11/22/2022	12/09/2022	12/09/2022			54.75	
									Account 63.16 - CS Rentals Totals	Invoice Transactions 4	<u>\$207.12</u>
Account 63.36 - CS Miscellaneous Expense											
11039 - MCHENRY COUNTY DIVISION OF TRANSPORTATION	61E53-02F	Randall Road Project IGA Expenses - FINAL	Open		10/07/2022	12/09/2022	12/09/2022			56,522.10	
									Account 63.36 - CS Miscellaneous Expense Totals	Invoice Transactions 1	<u>\$56,522.10</u>
Account 70.04 - Supplies & Parts Grounds											
244 - JCK CONTRACTORS INC	33095	Topsoil Various Village Locations	Open		11/05/2022	12/09/2022	12/09/2022			385.00	
									Account 70.04 - Supplies & Parts Grounds Totals	Invoice Transactions 1	<u>\$385.00</u>
Account 70.12 - Supplies & Parts Infrastructure											
3124 - BAKLEY CONSTRUCTION CORP	24034	Grade 9 Stone - Various Village Locations	Open		11/15/2022	12/09/2022	12/09/2022			311.46	
670 - GESKE & SONS INC	2567	Asphalt - Village Wide	Open		11/10/2022	12/09/2022	12/09/2022			81.59	



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Fund 100 - General Fund											
Department 30 - Public Works											
Division 30 - Streets											
Account 70.12 - Supplies & Parts Infrastructure											
670 - GESKE & SONS INC	2538	Asphalt - Village Wide	Open		11/08/2022	12/09/2022	12/09/2022			44.10	
670 - GESKE & SONS INC	2547	Asphalt - Village Wide	Open		11/09/2022	12/09/2022	12/09/2022			37.49	
7266 - OZINGA READY MIX CONCRETE INC	ARI00491224	2022 Concrete Mixed and Delivered	Open		11/03/2022	12/09/2022	12/09/2022			1,743.00	
7266 - OZINGA READY MIX CONCRETE INC	159176	Concrete for PW (Blocks)	Open		11/10/2022	12/09/2022	12/09/2022			228.00	
7266 - OZINGA READY MIX CONCRETE INC	ARI00467163	2022 Concrete Mixed and Delivered - Concrete for Sidewalks	Open		09/28/2022	12/09/2022	12/09/2022			1,723.50	
									Account 70.12 - Supplies & Parts Infrastructure Totals	Invoice Transactions 7	\$4,169.14
Account 70.28 - Supplies & Parts Vehicles											
1940 - HYDRAULIC SERVICES & REPAIRS INC	372483	Hydro Couplers	Open		10/24/2022	12/09/2022	12/09/2022			265.92	
2685 - O'REILLY AUTO PARTS	3416-229539	Bulbs for Truck Taillights	Open		10/21/2022	12/09/2022	12/09/2022			7.01	
									Account 70.28 - Supplies & Parts Vehicles Totals	Invoice Transactions 2	\$272.93
Account 72.04 - Operating Supplies Operating Supplies											
5189 - C & L SERVICE & SUPPLY CO INC	113258	Saw Files for Model #MSA161T	Open		11/02/2022	12/09/2022	12/09/2022			38.78	
10858 - CARGO EQUIPMENT CORP	I33728	Tow Strap	Open		10/17/2022	12/09/2022	12/09/2022			86.50	
259 - CONSERV FS	65147464	Fence Ties for Snow Fence	Open		11/15/2022	12/09/2022	12/09/2022			93.60	
159 - LOWE'S COMPANIES INC	1117202201115	Wire for Xmas Decorations	Open		11/17/2022	12/09/2022	12/09/2022			24.66	
159 - LOWE'S COMPANIES INC	1104202201446	Wrench Set / Vice Grip	Open		11/04/2022	12/09/2022	12/09/2022			77.83	
159 - LOWE'S COMPANIES INC	1102202201324	Foam Liner	Open		11/02/2022	12/09/2022	12/09/2022			77.82	
558 - MUNICIPAL MARKING DIST INC	34832	Wood Lath	Open		10/21/2022	12/09/2022	12/09/2022			43.00	
93 - NEW PIG CORPORATION	23794871-00	Oil Spill Pads	Open		10/20/2022	12/09/2022	12/09/2022			915.39	
2685 - O'REILLY AUTO PARTS	3416-229436	Shop Supplies for Public Works	Open		10/19/2022	12/09/2022	12/09/2022			679.56	
2685 - O'REILLY AUTO PARTS	3416-229500	Cleaner-Fuel Treatment; Break Pads-Ford-F250; Oil Filter/Bulbs	Open		10/20/2022	12/09/2022	12/09/2022			52.93	
2685 - O'REILLY AUTO PARTS	3416-228971	Book - (Mischarged to Public Works - See CREDIT)	Open		10/13/2022	12/09/2022	12/09/2022			27.99	
2685 - O'REILLY AUTO PARTS	3416-228973	Book CREDIT- (Mischarged to Public Works - See IN3416-228971)	Open		10/13/2022	12/09/2022	12/09/2022			(27.99)	



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Fund 100 - General Fund											
Department 30 - Public Works											
Division 30 - Streets											
Account 72.04 - Operating Supplies Operating Supplies											
2685 - O'REILLY AUTO PARTS	3416-230818	Fluid Film Oil Spray	Open		11/07/2022	12/09/2022	12/09/2022			209.92	
10526 - TERMINAL SUPPLY COMPANY	78970-02	Wheel Weight #75	Open		10/19/2022	12/09/2022	12/09/2022			53.75	
10526 - TERMINAL SUPPLY COMPANY	87782-00	Shop Supplies - Public Works (Mechanics)	Open		11/10/2022	12/09/2022	12/09/2022			224.97	
406 - ZIEGLER'S ACE HARDWARE	41475/L	Vehicle Wax	Open		11/16/2022	12/09/2022	12/09/2022			34.56	
406 - ZIEGLER'S ACE HARDWARE	41425/L	Plow Stand Bolts	Open		11/07/2022	12/09/2022	12/09/2022			35.16	
406 - ZIEGLER'S ACE HARDWARE	41448/L	Key for Bucket Truck Toolbox	Open		11/10/2022	12/09/2022	12/09/2022			2.99	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 18	<u>\$2,651.42</u>
Account 72.16 - Operating Supplies Uniforms & Protective Clothing											
10543 - MULTI SERVICE TECHNOLOGY SOLUTIONS INC	425-1-92268	Work Boots - Evertsen	Open		11/02/2022	12/09/2022	12/09/2022			203.99	
10543 - MULTI SERVICE TECHNOLOGY SOLUTIONS INC	425-1-92075	Work Boots - Rau	Open		10/29/2022	12/09/2022	12/09/2022			199.74	
									Account 72.16 - Operating Supplies Uniforms & Protective Clothing Totals	Invoice Transactions 2	<u>\$403.73</u>
									Division 30 - Streets Totals	Invoice Transactions 43	<u>\$96,193.35</u>
Division 32 - Public Properties											
Account 51.28 - Taxes & Benefits Other Employee Benefits											
11043 - BERNACKI, TYLER	12112022	5 Year Service Award	Open		12/09/2022	12/09/2022	12/09/2022			50.00	
									Account 51.28 - Taxes & Benefits Other Employee Benefits Totals	Invoice Transactions 1	<u>\$50.00</u>
Account 52.16 - Prof Devel Travel											
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	12092022-PW	Petty Cash - Public Works - December 2022	Open		12/09/2022	12/09/2022	12/09/2022			47.33	
									Account 52.16 - Prof Devel Travel Totals	Invoice Transactions 1	<u>\$47.33</u>
Account 60.16 - Professional Medical											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	533628	Drug Screen, Alcohol Test - Various Public Works Employees	Open		10/31/2022	12/09/2022	12/09/2022			85.00	
									Account 60.16 - Professional Medical Totals	Invoice Transactions 1	<u>\$85.00</u>
Account 60.24 - Professional Other Professional											
10593 - C3 CONSTRUCTION	42814	IRMA Ins. Claim - Village Hall and Well 15 Inspection	Open		11/14/2022	12/09/2022	12/09/2022			300.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00546341	Security & Fire Alarm Monitoring Services Contract - FINAL	Open		09/08/2022	12/09/2022	12/09/2022			500.00	
6724 - RUSH POWER SYSTEMS LLC	10409	Generator Review - Professional Review	Open		11/28/2022	12/09/2022	12/09/2022			150.00	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 3	<u>\$950.00</u>



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Fund 100 - General Fund											
Department 30 - Public Works											
Division 32 - Public Properties											
Account 61.04 - Maintenance Grounds											
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			19,703.92	
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			4,925.98	
									Account 61.04 - Maintenance Grounds Totals	Invoice Transactions 2	\$24,629.90
Account 61.08 - Maintenance Buildings & Structures											
10382 - EDWARDS ENGINEERING	1210-5	HVAC Inspection	Open		10/01/2022	12/09/2022	12/09/2022			936.00	
10382 - EDWARDS ENGINEERING	1429-3	HVAC Inspection Public Works	Open		10/01/2022	12/09/2022	12/09/2022			447.00	
10382 - EDWARDS ENGINEERING	1427-3	Police HVAC Inspection	Open		10/01/2022	12/09/2022	12/09/2022			910.00	
10382 - EDWARDS ENGINEERING	1428-3	Safety Education Center HVAC Inspection	Open		10/01/2022	12/09/2022	12/09/2022			226.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549246	Police Department Three Year Trip Test	Open		09/21/2022	12/09/2022	12/09/2022			90.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549373	Police Department Fire Alarm Inspection & Radio Maintenance	Open		09/21/2022	12/09/2022	12/09/2022			271.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549241	Police Department Dry System Inspection	Open		09/21/2022	12/09/2022	12/09/2022			270.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00548643	Public Works Wet Sprinkler Inspection	Open		09/16/2022	12/09/2022	12/09/2022			270.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549376	Public Works Fire Alarm Inspection & Radio Inspection	Open		09/21/2022	12/09/2022	12/09/2022			410.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549242	2 E. Oak Preschool Wet System Inspection	Open		09/21/2022	12/09/2022	12/09/2022			270.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549954	2 E. Oak Preschool Fire Alarm Inspection & Radio Inspection	Open		09/25/2022	12/09/2022	12/09/2022			271.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549238	Village Hall Fire Alarm Inspection	Open		09/21/2022	12/09/2022	12/09/2022			270.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00554950	Fire Alarm Inspector Village Hall	Open		10/15/2022	12/09/2022	12/09/2022			494.00	
8319 - H R STEWART	9844	Police Department Repairs - Includes Prevailing Wage	Open		08/09/2022	12/09/2022	12/09/2022			950.62	
									Account 61.08 - Maintenance Buildings & Structures Totals	Invoice Transactions 14	\$6,085.62



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 30 - Public Works											
Division 32 - Public Properties											
Account 61.16 - Maintenance Equipment											
6724 - RUSH POWER SYSTEMS LLC	10331	2022 Generator Maintenance and Inspection Services	Open		11/09/2022	12/09/2022	12/09/2022			4,145.00	
10683 - WINDY CITY CLEANING EQUIPMENT	004580	Pressure Washer Maintenance	Open		09/09/2022	12/09/2022	12/09/2022			210.50	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 2	\$4,355.50
Account 61.28 - Maintenance Vehicles											
3086 - BULLVALLEY FORD	61640	EGR Repair Truck #99	Open		05/16/2022	12/09/2022	12/09/2022			615.94	
									Account 61.28 - Maintenance Vehicles Totals	Invoice Transactions 1	\$615.94
Account 61.32 - Maintenance Janitorial											
10787 - ECO CLEAN MAINTENANCE INC	11243	2022 Janitorial Services - Nov Gen & Other	Open		11/28/2022	12/09/2022	12/09/2022			5,214.00	
									Account 61.32 - Maintenance Janitorial Totals	Invoice Transactions 1	\$5,214.00
Account 62.20 - Utilities Telephone											
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00532916	Fire Alarm Radio Monitoring (14 Locations-July)--Joe N.	Open		07/11/2022	12/09/2022	12/09/2022			600.00	
									Account 62.20 - Utilities Telephone Totals	Invoice Transactions 1	\$600.00
Account 63.16 - CS Rentals											
10740 - CINTAS CORPORATION NO 2	4136077770	2022 Cintas - 11/1/2022	Open		11/01/2022	12/09/2022	12/09/2022			28.13	
10740 - CINTAS CORPORATION NO 2	4137618686	2022 Cintas - 11/16/2022	Open		11/16/2022	12/09/2022	12/09/2022			28.13	
10740 - CINTAS CORPORATION NO 2	4137029731	2022 Cintas - 11/10/2022	Open		11/10/2022	12/09/2022	12/09/2022			28.13	
10740 - CINTAS CORPORATION NO 2	4138267935	2022 Cintas - 11/22/2022	Open		11/22/2022	12/09/2022	12/09/2022			28.13	
434 - ED'S RENTAL & SALES	376375-1	Rental Tiller for Garden Plots	Open		11/02/2022	12/09/2022	12/09/2022			253.00	
434 - ED'S RENTAL & SALES	372187-3	2 E Oak Sidewalk	Open		09/20/2022	12/09/2022	12/09/2022			350.75	
									Account 63.16 - CS Rentals Totals	Invoice Transactions 6	\$716.27
Account 70.04 - Supplies & Parts Grounds											
244 - JCK CONTRACTORS INC	33095	Topsoil Various Village Locations	Open		11/05/2022	12/09/2022	12/09/2022			385.00	
									Account 70.04 - Supplies & Parts Grounds Totals	Invoice Transactions 1	\$385.00
Account 70.08 - Supplies & Parts Buildings & Structures											
1257 - ADAMS STEEL SERVICE INC	378040	Ford Pantry Dumpster Enclosure	Open		08/18/2022	12/09/2022	12/09/2022			69.00	
1257 - ADAMS STEEL SERVICE INC	378037	Plate for Fountain-Carpenter Park	Open		08/18/2022	12/09/2022	12/09/2022			73.00	



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Fund 100 - General Fund										
Department 30 - Public Works										
Division 32 - Public Properties										
Account 70.08 - Supplies & Parts Buildings & Structures										
159 - LOWE'S COMPANIES INC	1011202201266	Plote Light Switch Install	Open		10/11/2022	12/09/2022	12/09/2022			8.25
159 - LOWE'S COMPANIES INC	0826202282885	Public Works Ceiling Tiles	Open		08/26/2022	12/09/2022	12/09/2022			78.83
159 - LOWE'S COMPANIES INC	1103202201380	New Lights in Recreation Area	Open		11/03/2022	12/09/2022	12/09/2022			9.48
159 - LOWE'S COMPANIES INC	1108202201631	Village Hall Internet Supplies/Communication Ports	Open		11/08/2022	12/09/2022	12/09/2022			28.66
159 - LOWE'S COMPANIES INC	1110202260307	Village Hall Internet Communication Ports	Open		11/10/2022	12/09/2022	12/09/2022			20.58
159 - LOWE'S COMPANIES INC	1109202201704	Village Hall Communication Wire	Open		11/09/2022	12/09/2022	12/09/2022			21.12
159 - LOWE'S COMPANIES INC	1118202201158	Tap and Bits/Nuts and Bolts	Open		11/18/2022	12/09/2022	12/09/2022			1.31
159 - LOWE'S COMPANIES INC	1122202201317	Deicer Pump Table	Open		11/22/2022	12/09/2022	12/09/2022			25.02
159 - LOWE'S COMPANIES INC	1021202201733	Paint - Properties	Open		10/21/2022	12/09/2022	12/09/2022			1.39
159 - LOWE'S COMPANIES INC	1028202202730	Return Electrical Supplies	Open		10/28/2022	12/09/2022	12/09/2022			(273.28)
159 - LOWE'S COMPANIES INC	1028202201097	Electrical Outlets	Open		10/28/2022	12/09/2022	12/09/2022			36.48
159 - LOWE'S COMPANIES INC	1102202201325	Village Hall Outlet Covers	Open		11/02/2022	12/09/2022	12/09/2022			23.92
159 - LOWE'S COMPANIES INC	1101202201297	Village Hall Panic Alarm Batteries	Open		11/01/2022	12/09/2022	12/09/2022			13.29
159 - LOWE'S COMPANIES INC	1031202201234	Building Smoke Detector Batteries	Open		10/31/2022	12/09/2022	12/09/2022			25.64
309 - SHERWIN-WILLIAMS CO	0992-2	Paint for Village Hall	Open		11/15/2022	12/09/2022	12/09/2022			30.45
309 - SHERWIN-WILLIAMS CO	3346-7	Paint for Public Works Front Of Building	Open		10/21/2022	12/09/2022	12/09/2022			36.55
1389 - TJ3 LLC	6045525	Police Department Filters and Pressure Switch	Open		11/23/2022	12/09/2022	12/09/2022			141.89
406 - ZIEGLER'S ACE HARDWARE	41432/L	Skate Park Light Install	Open		11/08/2022	12/09/2022	12/09/2022			125.25
406 - ZIEGLER'S ACE HARDWARE	41517/L	Carpet Adhesive for SEC Repairs	Open		11/21/2022	12/09/2022	12/09/2022			22.98
406 - ZIEGLER'S ACE HARDWARE	89690/B	Loctite for Lights	Open		11/01/2022	12/09/2022	12/09/2022			6.99
Account 70.08 - Supplies & Parts Buildings & Structures Totals										\$526.80
								Invoice Transactions 22		



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 30 - Public Works											
Division 32 - Public Properties											
Account 70.12 - Supplies & Parts Infrastructure											
3124 - BAKLEY CONSTRUCTION CORP	24034	Grade 9 Stone - Various Village Locations	Open		11/15/2022	12/09/2022	12/09/2022			311.46	
									Account 70.12 - Supplies & Parts Infrastructure Totals	Invoice Transactions 1	<u>\$311.46</u>
Account 70.16 - Supplies & Parts Equipment											
434 - ED'S RENTAL & SALES	376173-3	Kerosene for Torpedo Heater	Open		10/28/2022	12/09/2022	12/09/2022			75.00	
512 - LEROYS LAWN EQUIPMENT INC	30528	Air Cleaner Cover #472	Open		11/14/2022	12/09/2022	12/09/2022			19.59	
2685 - O'REILLY AUTO PARTS	3416-229862	Oil for ABI Field Machine	Open		10/26/2022	12/09/2022	12/09/2022			29.16	
2685 - O'REILLY AUTO PARTS	3416-229824	Oil Filter for #480	Open		10/24/2022	12/09/2022	12/09/2022			15.86	
2685 - O'REILLY AUTO PARTS	3416-231271	Oil Filters for #476	Open		11/14/2022	12/09/2022	12/09/2022			23.76	
									Account 70.16 - Supplies & Parts Equipment Totals	Invoice Transactions 5	<u>\$163.37</u>
Account 70.28 - Supplies & Parts Vehicles											
1940 - HYDRAULIC SERVICES & REPAIRS INC	372483	Hydro Couplers	Open		10/24/2022	12/09/2022	12/09/2022			265.92	
159 - LOWE'S COMPANIES INC	1114202201922	Sideboards for Dump Trucks #34, 35, 59	Open		11/14/2022	12/09/2022	12/09/2022			46.85	
2685 - O'REILLY AUTO PARTS	3416-229500	Cleaner-Fuel Treatment; Break Pads-Ford-F250; Oil Filter/Bulbs	Open		10/20/2022	12/09/2022	12/09/2022			297.77	
									Account 70.28 - Supplies & Parts Vehicles Totals	Invoice Transactions 3	<u>\$610.54</u>
Account 72.04 - Operating Supplies Operating Supplies											
159 - LOWE'S COMPANIES INC	1109202201677	Skate Park Solar Lights/Bark Park Obstacles	Open		11/09/2022	12/09/2022	12/09/2022			40.66	
159 - LOWE'S COMPANIES INC	1110202201748	Bark Park Agility Obstacles	Open		11/10/2022	12/09/2022	12/09/2022			10.56	
159 - LOWE'S COMPANIES INC	1103202201367	Sunset Park Ballfield Netting	Open		11/03/2022	12/09/2022	12/09/2022			17.06	
159 - LOWE'S COMPANIES INC	1109202201701	Drill Bit for Bosch Drill	Open		11/09/2022	12/09/2022	12/09/2022			32.95	
159 - LOWE'S COMPANIES INC	1114202201916	Salt Bins for Police Department	Open		11/14/2022	12/09/2022	12/09/2022			77.86	
159 - LOWE'S COMPANIES INC	1115202201997	Well 15 Thermostat/Truck 45 Supplies	Open		11/15/2022	12/09/2022	12/09/2022			14.69	
159 - LOWE'S COMPANIES INC	1118202201158	Tap and Bits/Nuts and Bolts	Open		11/18/2022	12/09/2022	12/09/2022			9.47	



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Fund 100 - General Fund											
Department 30 - Public Works											
Division 32 - Public Properties											
Account 72.04 - Operating Supplies Operating Supplies											
159 - LOWE'S COMPANIES INC	1117202201081	Veterans Memorial Cleaning Supplies	Open		11/17/2022	12/09/2022	12/09/2022			21.99	
159 - LOWE'S COMPANIES INC	1020202201703	Bark Park Gazebo Tarps	Open		10/20/2022	12/09/2022	12/09/2022			129.12	
159 - LOWE'S COMPANIES INC	1027202201057	Paint Cleanup Supplies	Open		10/27/2022	12/09/2022	12/09/2022			9.49	
159 - LOWE'S COMPANIES INC	1101202201285	Hoses for Gas Tester	Open		11/01/2022	12/09/2022	12/09/2022			13.06	
527 - MENARDS - CARPENTERSVILLE	97212	Trash Can Liners	Open		08/24/2022	12/09/2022	12/09/2022			134.76	
537 - NORTHERN SAFETY CO INC	905062365	Public Properties Gloves	Open		11/14/2022	12/09/2022	12/09/2022			53.04	
2685 - O'REILLY AUTO PARTS	3416-229060	Light Tower Battery Cases	Open		10/14/2022	12/09/2022	12/09/2022			4.29	
10345 - ULINE INC	143815676	Village Hall Urinal Mats	Open		01/17/2022	12/09/2022	12/09/2022			146.06	
406 - ZIEGLER'S ACE HARDWARE	41443/L	Village Hall Memorial Flags	Open		11/10/2022	12/09/2022	12/09/2022			19.95	
406 - ZIEGLER'S ACE HARDWARE	41064/L	Wood Screws for Projects	Open		08/24/2022	12/09/2022	12/09/2022			34.99	
406 - ZIEGLER'S ACE HARDWARE	41431/L	Drain Cleaner Hain House	Open		11/08/2022	12/09/2022	12/09/2022			14.99	
406 - ZIEGLER'S ACE HARDWARE	41498/L	Salt Bin Scoops	Open		11/18/2022	12/09/2022	12/09/2022			15.18	
406 - ZIEGLER'S ACE HARDWARE	41339/L	Chainsaw File	Open		10/19/2022	12/09/2022	12/09/2022			48.98	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 20	<u>\$849.15</u>
Account 72.12 - Operating Supplies Fuel & Petroleum Supplies											
2685 - O'REILLY AUTO PARTS	3416-231272	Oil for #476	Open		11/14/2022	12/09/2022	12/09/2022			23.07	
									Account 72.12 - Operating Supplies Fuel & Petroleum Supplies Totals	Invoice Transactions 1	<u>\$23.07</u>
									Division 32 - Public Properties Totals	Invoice Transactions 86	<u>\$46,218.95</u>
									Department 30 - Public Works Totals	Invoice Transactions 138	<u>\$146,080.43</u>
Department 60 - Management Information Systems											
Division 00 - Non-Division											
Account 61.16 - Maintenance Equipment											
10848 - TELCOM INNOVATIONS GROUP LLC	A59144M	Annual Maintenance & Mitel Software Assurance	Open		10/19/2022	12/09/2022	12/09/2022			3,517.16	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 1	<u>\$3,517.16</u>
Account 61.24 - Maintenance Computers											
10405 - ELINEUP LLC	1156	Annual Software Maintenance - 09-26-22 to 09-26-23	Open		08/22/2022	12/09/2022	12/09/2022			600.00	
7510 - KRONOS INCORPORATED	11993292	FY22 Monthly Support - Oct. 2022	Open		11/15/2022	12/09/2022	12/09/2022			1,021.80	



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Fund 100 - General Fund										
Department 60 - Management Information Systems										
Division 00 - Non-Division										
Account 61.24 - Maintenance Computers										
6595 - LEXISNEXIS RISK DATA MANAGEMENT INC	806379-20221031	Police Training Ofc. Software LEAPS - Oct 2022	Open		11/08/2022	12/09/2022	12/09/2022			385.00
8740 - XAMIN INC	46877	October 2022 Spam Filtering	Open		10/01/2022	12/09/2022	12/09/2022			328.00
8740 - XAMIN INC	47062	November 2022 Spam Filtering	Open		11/01/2022	12/09/2022	12/09/2022			332.00
							Account 61.24 - Maintenance Computers Totals		Invoice Transactions 5	<u>\$2,666.80</u>
							Division 00 - Non-Division Totals		Invoice Transactions 6	<u>\$6,183.96</u>
							Department 60 - Management Information Systems Totals		Invoice Transactions 6	<u>\$6,183.96</u>
Department 65 - Recreation										
Division 00 - Non-Division										
Account 60.16 - Professional Medical										
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	533382	Drug Screen/TB Test Sherri DelGiudice	Open		10/31/2022	12/09/2022	12/09/2022			112.00
							Account 60.16 - Professional Medical Totals		Invoice Transactions 1	<u>\$112.00</u>
Account 60.24 - Professional Other Professional										
11040 - BARRINGTON PARK DISTRICT	762022	Senior Trip on 10-19-22	Open		10/25/2022	12/09/2022	12/09/2022			149.42
10734 - HOT SHOTS SPORTS	2670	Hot Shots - Fall Session 2	Open		10/28/2022	12/09/2022	12/09/2022			488.60
3129 - CITY OF MCHENRY	111822-2	Senior Trip on 11-17-22 - Fireside White Christmas	Open		11/18/2022	12/09/2022	12/09/2022			516.04
680 - ISSEL, ROBERT	October 2022	Umpire Services - 10-09 10-16 & 10-23-22	Open		11/01/2022	12/09/2022	12/09/2022			680.00
1735 - WALKER, JONATHAN	October 2022	Umpire Services - 10-09 & 10-16-22	Open		11/01/2022	12/09/2022	12/09/2022			288.00
							Account 60.24 - Professional Other Professional Totals		Invoice Transactions 5	<u>\$2,122.06</u>
Account 72.04 - Operating Supplies Operating Supplies										
159 - LOWE'S COMPANIES INC	1121202201258	2022 Flurry Fest	Open		11/21/2022	12/09/2022	12/09/2022			56.24
159 - LOWE'S COMPANIES INC	1116202201030	Flurry Fest - Arches	Open		11/16/2022	12/09/2022	12/09/2022			63.22
							Account 72.04 - Operating Supplies Operating Supplies Totals		Invoice Transactions 2	<u>\$119.46</u>
Account 72.16 - Operating Supplies Uniforms & Protective Clothing										
6427 - HYPERSTITCH INC	15885	Logo Wear - P&R Director Bosack	Open		11/07/2022	12/09/2022	12/09/2022			106.50
							Account 72.16 - Operating Supplies Uniforms & Protective Clothing Totals		Invoice Transactions 1	<u>\$106.50</u>
							Division 00 - Non-Division Totals		Invoice Transactions 9	<u>\$2,460.02</u>
							Department 65 - Recreation Totals		Invoice Transactions 9	<u>\$2,460.02</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 70 - Insurance & Tort											
Division 00 - Non-Division											
Account 64.12 - Insurance Workers Comp - Deductible											
5901 - INTERGOVERNMENTAL RISK	EV181203-1	2022 Insurance Deductible Workers Compensation/General Liability	Open		09/30/2022	12/09/2022	12/09/2022			506.06	
									Account 64.12 - Insurance Workers Comp - Deductible Totals	Invoice Transactions 1	<u>\$506.06</u>
Account 64.32 - Insurance General Liability - Deductible											
5901 - INTERGOVERNMENTAL RISK	EV182458-1	September 2022 Property Deductible - 9300 Haligus	Open		09/30/2022	12/09/2022	12/09/2022			993.00	
5901 - INTERGOVERNMENTAL RISK	EV182474-1	September 2022 Liability Deductible - Police Auto	Open		09/30/2022	12/09/2022	12/09/2022			1,763.61	
									Account 64.32 - Insurance General Liability - Deductible Totals	Invoice Transactions 2	<u>\$2,756.61</u>
									Division 00 - Non-Division Totals	Invoice Transactions 3	<u>\$3,262.67</u>
									Department 70 - Insurance & Tort Totals	Invoice Transactions 3	<u>\$3,262.67</u>
Department 90 - Interfund Transfers											
Division 00 - Non-Division											
Account 95.04 - Transfers Transfers Out											
545 - VILLAGE OF LAKE IN THE HILLS	480.00.00-49.04B	Transfer to Police Facility Fund	Paid by EFT # 4184		11/08/2022	12/09/2022	12/09/2022		12/09/2022	2,084,597.00	
									Account 95.04 - Transfers Transfers Out Totals	Invoice Transactions 1	<u>\$2,084,597.00</u>
									Division 00 - Non-Division Totals	Invoice Transactions 1	<u>\$2,084,597.00</u>
									Department 90 - Interfund Transfers Totals	Invoice Transactions 1	<u>\$2,084,597.00</u>
									Fund 100 - General Fund Totals	Invoice Transactions 287	<u>\$2,426,486.29</u>



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Fund 202 - Motor Fuel										
Account 20.92 - A/P Retainage Payable										
771 - SCHROEDER ASPHALT SERVICES INC	2022-368RET	Industrial Drive Project Retainage Pay Est #1	Open		10/28/2022	12/09/2022	12/09/2022			(32,670.03)
							Account 20.92 - A/P Retainage Payable Totals		Invoice Transactions 1	<u>(32,670.03)</u>
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 80.16 - Capital Streets										
771 - SCHROEDER ASPHALT SERVICES INC	2022-368	Contract for Industrial Drive Reconstruction Project -2022	Open		10/28/2022	12/09/2022	12/09/2022			326,700.35
							Account 80.16 - Capital Streets Totals		Invoice Transactions 1	<u>326,700.35</u>
Account 80.36 - Capital Professional Services										
10723 - CHASTAIN & ASSOCIATES LLC	8418-01-11212022	Industrial Dr. Project - Eng. Services - Aug 11 - Oct 29, 2022	Open		11/21/2022	12/09/2022	12/09/2022			48,406.02
10723 - CHASTAIN & ASSOCIATES LLC	8395-04-11212022	2022 MFT Construction Engineering Services - Sept 25 -Oct 29	Open		11/21/2022	12/09/2022	12/09/2022			1,767.63
10723 - CHASTAIN & ASSOCIATES LLC	8354-03-11212022	2022 Pingree Rd Project-Design & Bidding Services-July 31-Oct 29	Open		11/21/2022	12/09/2022	12/09/2022			7,110.00
							Account 80.36 - Capital Professional Services Totals		Invoice Transactions 3	<u>\$57,283.65</u>
							Division 00 - Non-Division Totals		Invoice Transactions 4	<u>\$383,984.00</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 4	<u>\$383,984.00</u>
							Fund 202 - Motor Fuel Totals		Invoice Transactions 5	<u>\$351,313.97</u>



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Fund 304 - SSA 1										
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 61.04 - Maintenance Grounds										
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			372.92
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			93.23
							Account 61.04 - Maintenance Grounds Totals		Invoice Transactions 2	<u>\$466.15</u>
							Division 00 - Non-Division Totals		Invoice Transactions 2	<u>\$466.15</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 2	<u>\$466.15</u>
							Fund 304 - SSA 1 Totals		Invoice Transactions 2	<u>\$466.15</u>



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Fund 308 - SSA 2										
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 61.04 - Maintenance Grounds										
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			5,716.60
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			1,430.15
							Account 61.04 - Maintenance Grounds Totals		Invoice Transactions 2	<u>\$7,146.75</u>
							Division 00 - Non-Division Totals		Invoice Transactions 2	<u>\$7,146.75</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 2	<u>\$7,146.75</u>
							Fund 308 - SSA 2 Totals		Invoice Transactions 2	<u>\$7,146.75</u>



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G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 312 - SSA 3										
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 61.04 - Maintenance Grounds										
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			5,960.40
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			1,490.10
							Account 61.04 - Maintenance Grounds Totals		Invoice Transactions 2	<u>\$7,450.50</u>
							Division 00 - Non-Division Totals		Invoice Transactions 2	<u>\$7,450.50</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 2	<u>\$7,450.50</u>
							Fund 312 - SSA 3 Totals		Invoice Transactions 2	<u>\$7,450.50</u>



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G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 316 - SSA 4A										
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 61.04 - Maintenance Grounds										
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			832.52
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			208.83
							Account 61.04 - Maintenance Grounds Totals		Invoice Transactions 2	<u>\$1,041.35</u>
							Division 00 - Non-Division Totals		Invoice Transactions 2	<u>\$1,041.35</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 2	<u>\$1,041.35</u>
							Fund 316 - SSA 4A Totals		Invoice Transactions 2	<u>\$1,041.35</u>



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G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 320 - SSA 4B										
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 61.04 - Maintenance Grounds										
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			30.00
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			12.50
							Account 61.04 - Maintenance Grounds Totals		Invoice Transactions 2	<u>\$42.50</u>
							Division 00 - Non-Division Totals		Invoice Transactions 2	<u>\$42.50</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 2	<u>\$42.50</u>
							Fund 320 - SSA 4B Totals		Invoice Transactions 2	<u>\$42.50</u>



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G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 324 - SSA 5										
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 61.04 - Maintenance Grounds										
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			3,246.22
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			813.88
							Account 61.04 - Maintenance Grounds Totals		Invoice Transactions 2	<u>\$4,060.10</u>
Account 61.16 - Maintenance Equipment										
10770 - S W ELECTRONICS	00040509	Fountain Verification Removal	Open		11/10/2022	12/09/2022	12/09/2022			400.00
							Account 61.16 - Maintenance Equipment Totals		Invoice Transactions 1	<u>\$400.00</u>
							Division 00 - Non-Division Totals		Invoice Transactions 3	<u>\$4,460.10</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 3	<u>\$4,460.10</u>
							Fund 324 - SSA 5 Totals		Invoice Transactions 3	<u>\$4,460.10</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 328 - SSA 6										
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 61.04 - Maintenance Grounds										
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			1,888.16
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			472.04
							Account 61.04 - Maintenance Grounds Totals		Invoice Transactions 2	<u>\$2,360.20</u>
Account 80.12 - Capital Improvements										
9645 - PLAY ILLINOIS LLC	1478	2022 Normandy Park Swing Set Replacement	Open		09/16/2022	12/09/2022	12/09/2022			8,150.88
							Account 80.12 - Capital Improvements Totals		Invoice Transactions 1	<u>\$8,150.88</u>
							Division 00 - Non-Division Totals		Invoice Transactions 3	<u>\$10,511.08</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 3	<u>\$10,511.08</u>
							Fund 328 - SSA 6 Totals		Invoice Transactions 3	<u>\$10,511.08</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 352 - SSA 15										
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 61.04 - Maintenance Grounds										
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			307.00
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			76.75
							Account 61.04 - Maintenance Grounds Totals		Invoice Transactions 2	<u>\$383.75</u>
							Division 00 - Non-Division Totals		Invoice Transactions 2	<u>\$383.75</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 2	<u>\$383.75</u>
							Fund 352 - SSA 15 Totals		Invoice Transactions 2	<u>\$383.75</u>



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G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 372 - SSA 51											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 90.08 - Debt Service Principal Payment											
648 - BANK OF NEW YORK MELLON	LKINHILLS19 1222	2022 Principal/Interest General Obligation Bond Series 2019	Paid by EFT # 4185		10/18/2022	12/09/2022	12/09/2022		12/09/2022	60,000.00	
									Account 90.08 - Debt Service Principal Payment Totals	Invoice Transactions 1	<u>\$60,000.00</u>
Account 90.12 - Debt Service Interest Payment											
648 - BANK OF NEW YORK MELLON	LKINHILLS19 1222	2022 Principal/Interest General Obligation Bond Series 2019	Paid by EFT # 4185		10/18/2022	12/09/2022	12/09/2022		12/09/2022	23,775.00	
									Account 90.12 - Debt Service Interest Payment Totals	Invoice Transactions 1	<u>\$23,775.00</u>
									Division 00 - Non-Division Totals	Invoice Transactions 2	<u>\$83,775.00</u>
									Department 00 - Non-Departmental Totals	Invoice Transactions 2	<u>\$83,775.00</u>
									Fund 372 - SSA 51 Totals	Invoice Transactions 2	<u>\$83,775.00</u>



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G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 410 - Lakes Projects											
Account 20.92 - A/P Retainage Payable											
323 - V3 CONSTRUCTION GROUP	10312022V3RE T	Woods Creek Reach 11 Project RETAINAGE	Open		10/31/2022	12/09/2022	12/09/2022			(63,881.24)	
								Account 20.92 - A/P Retainage Payable Totals		Invoice Transactions 1	<u>(\$63,881.24)</u>
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 80.12 - Capital Improvements											
323 - V3 CONSTRUCTION GROUP	10312022V3R1 1	2022 Woods Creek Streambank Reach 11 Project-PMT 3	Open		10/31/2022	12/09/2022	12/09/2022			638,812.45	
								Account 80.12 - Capital Improvements Totals		Invoice Transactions 1	<u>\$638,812.45</u>
Account 80.36 - Capital Professional Services											
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179444	2022 Woods Creek Streambank Reach 11 Project - Sept 25 - Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			20,342.40	
10795 - CHRISTOPHER B BURKE ENGINEERING LTD	179445	2022 Compensatory Storage Project - Sept 25 - Oct 29	Open		11/16/2022	12/09/2022	12/09/2022			12,912.90	
								Account 80.36 - Capital Professional Services Totals		Invoice Transactions 2	<u>\$33,255.30</u>
								Division 00 - Non-Division Totals		Invoice Transactions 3	<u>\$672,067.75</u>
								Department 00 - Non-Departmental Totals		Invoice Transactions 3	<u>\$672,067.75</u>
								Fund 410 - Lakes Projects Totals		Invoice Transactions 4	<u>\$608,186.51</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 480 - Police Facility Fund										
Department 00 - Non-Departmental										
Division 00 - Non-Division										
Account 80.36 - Capital Professional Services										
11026 - DEWBERRY ARCHITECTS INC	2193159	New Police Facility	Open		10/27/2022	12/09/2022	12/09/2022			28,323.07
2811 - BAXTER & WOODMAN INC	0241051	2022 Police Station Design Project Eng. Services - 11/29/22	Open		11/29/2022	12/09/2022	12/09/2022			9,446.05
							Account 80.36 - Capital Professional Services Totals		Invoice Transactions 2	<u>\$37,769.12</u>
							Division 00 - Non-Division Totals		Invoice Transactions 2	<u>\$37,769.12</u>
							Department 00 - Non-Departmental Totals		Invoice Transactions 2	<u>\$37,769.12</u>
							Fund 480 - Police Facility Fund Totals		Invoice Transactions 2	<u>\$37,769.12</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 490 - CIP											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 80.32 - Capital Equipment											
10927 - SRU COMMUNICATION & TECHNOLOGY INC	7524	Board Room Audio/Video Upgrade	Open		10/24/2022	12/09/2022	* 12/09/2022			12,333.87	
									Account 80.32 - Capital Equipment Totals	Invoice Transactions 1	<u>\$12,333.87</u>
Account 80.44 - Capital Vehicles											
319 - ULTRA STROBE COMMUNICATIONS INC	081901	Police Vehicle Outfitting Services - Equipment & Labor	Open		09/27/2022	12/09/2022	12/09/2022			2,953.92	
10939 - CUSTOM TRUCK ONE SOURCE, L.P.	1000028626	2022 Purchase of Aerial Lift Truck - FINAL	Open		01/04/2022	12/09/2022	12/09/2022			196,639.00	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	2801-3268	6 Yard Dump Truck Outfitting Services	Open		09/06/2022	12/09/2022	12/09/2022			108,680.72	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	2801-3267	6 Yard Dump Truck & Chassis Purchase (#86) - Change Order	Open		09/06/2022	12/09/2022	12/09/2022			81,420.00	
2954 - STANDARD EQUIPMENT CO	U00884	2022 Purchase of Street Sweeper	Open		06/27/2022	12/09/2022	12/09/2022			351,858.00	
									Account 80.44 - Capital Vehicles Totals	Invoice Transactions 5	<u>\$741,551.64</u>
									Division 00 - Non-Division Totals	Invoice Transactions 6	<u>\$753,885.51</u>
									Department 00 - Non-Departmental Totals	Invoice Transactions 6	<u>\$753,885.51</u>
									Fund 490 - CIP Totals	Invoice Transactions 6	<u>\$753,885.51</u>



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G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 520 - Water O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 52.04 - Prof Devel Conference/ School/ Training											
675 - AMERICAN WATER WORKS ASSOC ILL DIV	200074612	Adam Brink C/D 2 Day Class	Open		08/09/2022	12/09/2022	12/09/2022			286.00	
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	12092022-PW	Petty Cash - Public Works - December 2022	Open		12/09/2022	12/09/2022	12/09/2022			90.00	
									Account 52.04 - Prof Devel Conference/ School/ Training Totals	Invoice Transactions 2	<u>\$376.00</u>
Account 60.16 - Professional Medical											
10743 - PAHCS II/NORTHWESTERN MED OCC HEALTH	533628	Drug Screen, Alcohol Test - Various Public Works Employees	Open		10/31/2022	12/09/2022	12/09/2022			300.00	
									Account 60.16 - Professional Medical Totals	Invoice Transactions 1	<u>\$300.00</u>
Account 60.22 - Professional Lab Testing Services											
10870 - PACE ANALYTICAL SERVICES LLC	I9534200	2022 IEPA Testing Contract - October	Open		10/31/2022	12/09/2022	12/09/2022			528.88	
									Account 60.22 - Professional Lab Testing Services Totals	Invoice Transactions 1	<u>\$528.88</u>
Account 60.24 - Professional Other Professional											
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00546341	Security & Fire Alarm Monitoring Services Contract - FINAL	Open		09/08/2022	12/09/2022	12/09/2022			2,000.00	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 1	<u>\$2,000.00</u>
Account 61.04 - Maintenance Grounds											
10873 - MARK 1 LANDSCAPE INC	33592	2022 Grounds Maintenance Services - October	Open		11/02/2022	12/09/2022	12/09/2022			888.36	
10873 - MARK 1 LANDSCAPE INC	33601	2022 Grounds Maintenance Services - November	Open		11/07/2022	12/09/2022	12/09/2022			222.09	
									Account 61.04 - Maintenance Grounds Totals	Invoice Transactions 2	<u>\$1,110.45</u>
Account 61.08 - Maintenance Buildings & Structures											
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549375	Well 12 Fire Alarm Inspection & Radio Inspection	Open		09/21/2022	12/09/2022	12/09/2022			271.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549958	Well 10 Fire Alarm Inspection & Radio Inspection	Open		09/25/2022	12/09/2022	12/09/2022			271.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549374	Well 16 Radio Inspection	Open		09/21/2022	12/09/2022	12/09/2022			96.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549955	Well 6 Fire Alarm Inspection & Radio Inspection	Open		09/25/2022	12/09/2022	12/09/2022			271.00	



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G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 520 - Water O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 61.08 - Maintenance Buildings & Structures											
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00548598	Well 11 Wet Sprinkler Inspection	Open		09/16/2022	12/09/2022	12/09/2022			270.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549957	Well 9 Fire Alarm Inspection & Radio Inspection	Open		09/25/2022	12/09/2022	12/09/2022			271.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549243	Well 14 Dry System Inspection	Open		09/21/2022	12/09/2022	12/09/2022			270.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549247	Well 14 Three Year Trip Test	Open		09/21/2022	12/09/2022	12/09/2022			90.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549959	Well 14 Fire Alarm Inspection & Radio Inspection	Open		09/25/2022	12/09/2022	12/09/2022			271.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549249	Well 15 Three Year Trip Test	Open		09/21/2022	12/09/2022	12/09/2022			90.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549245	Well 15 Dry System Inspection	Open		09/21/2022	12/09/2022	12/09/2022			270.00	
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00549956	Well 15 Fire Alarm Inspection & Radio Inspection	Open		09/25/2022	12/09/2022	12/09/2022			330.00	
									Account 61.08 - Maintenance Buildings & Structures Totals	Invoice Transactions 12	<u>\$2,771.00</u>
Account 61.12 - Maintenance Infrastructure											
227 - CORRPRO COMPANIES INC	708319	Tower 3 & 4 Cathodic Protection Inspection	Open		11/29/2022	12/09/2022	12/09/2022			1,400.00	
									Account 61.12 - Maintenance Infrastructure Totals	Invoice Transactions 1	<u>\$1,400.00</u>
Account 61.16 - Maintenance Equipment											
6724 - RUSH POWER SYSTEMS LLC	10331	2022 Generator Maintenance and Inspection Services	Open		11/09/2022	12/09/2022	12/09/2022			6,880.00	
10683 - WINDY CITY CLEANING EQUIPMENT	004580	Pressure Washer Maintenance	Open		09/09/2022	12/09/2022	12/09/2022			210.49	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 2	<u>\$7,090.49</u>
Account 62.12 - Utilities Sewer											
281 - LAKE IN THE HILLS SANITARY DISTRICT	11022022	October Sewer Service	Open		11/02/2022	12/09/2022	12/09/2022			4,860.79	
									Account 62.12 - Utilities Sewer Totals	Invoice Transactions 1	<u>\$4,860.79</u>
Account 62.20 - Utilities Telephone											
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00532916	Fire Alarm Radio Monitoring (14 Locations-July)--Joe N.	Open		07/11/2022	12/09/2022	12/09/2022			1,500.00	
									Account 62.20 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$1,500.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 520 - Water O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 63.08 - CS Publishing & Advertising											
583 - SHAW MEDIA GROUP INC	1022218804	Facility Cleaning, Gas Chlorine, Bulk Salt - Legal Notices	Open		10/31/2022	12/09/2022	12/09/2022			83.26	
									Account 63.08 - CS Publishing & Advertising Totals	Invoice Transactions 1	<u>83.26</u>
Account 63.16 - CS Rentals											
10740 - CINTAS CORPORATION NO 2	4136077770	2022 Cintas - 11/1/2022	Open		11/01/2022	12/09/2022	12/09/2022			36.71	
10740 - CINTAS CORPORATION NO 2	4137618686	2022 Cintas - 11/16/2022	Open		11/16/2022	12/09/2022	12/09/2022			36.71	
10740 - CINTAS CORPORATION NO 2	4137029731	2022 Cintas - 11/10/2022	Open		11/10/2022	12/09/2022	12/09/2022			36.71	
10740 - CINTAS CORPORATION NO 2	4138267935	2022 Cintas - 11/22/2022	Open		11/22/2022	12/09/2022	12/09/2022			36.71	
									Account 63.16 - CS Rentals Totals	Invoice Transactions 4	<u>146.84</u>
Account 70.04 - Supplies & Parts Grounds											
3124 - BAKLEY CONSTRUCTION CORP	24034	Grade 9 Stone - Various Village Locations	Open		11/15/2022	12/09/2022	12/09/2022			311.48	
									Account 70.04 - Supplies & Parts Grounds Totals	Invoice Transactions 1	<u>311.48</u>
Account 70.08 - Supplies & Parts Buildings & Structures											
159 - LOWE'S COMPANIES INC	1104202201434	Well 12 Heater Install	Open		11/04/2022	12/09/2022	12/09/2022			113.05	
159 - LOWE'S COMPANIES INC	1104202201431	CREDIT Well 12 Heater Install	Open		11/04/2022	12/09/2022	12/09/2022			(48.94)	
159 - LOWE'S COMPANIES INC	1109202201699	Well 11 Heater Repair	Open		11/09/2022	12/09/2022	12/09/2022			30.40	
159 - LOWE'S COMPANIES INC	1104202201442	Well 12 Heater Parts Return	Open		11/04/2022	12/09/2022	12/09/2022			(18.15)	
159 - LOWE'S COMPANIES INC	1103202201397	Well 12 Heater Install	Open		11/03/2022	12/09/2022	12/09/2022			78.18	
159 - LOWE'S COMPANIES INC	1115202201997	Well 15 Thermostat/Truck 45 Supplies	Open		11/15/2022	12/09/2022	12/09/2022			30.39	
159 - LOWE'S COMPANIES INC	1028202260228	Well 10 Heater Parts	Open		10/28/2022	12/09/2022	12/09/2022			6.40	
159 - LOWE'S COMPANIES INC	1028202260227	Well 10 Heater Parts	Open		10/28/2022	12/09/2022	12/09/2022			14.52	
1389 - TJ3 LLC	6045136	Well 12 Heater	Open		11/02/2022	12/09/2022	12/09/2022			1,092.74	
									Account 70.08 - Supplies & Parts Buildings & Structures Totals	Invoice Transactions 9	<u>\$1,298.59</u>
Account 70.12 - Supplies & Parts Infrastructure											
10310 - DORNER PRODUCTS INC	503328	Well 12 CLA-VAL Rebuild	Open		11/06/2022	12/09/2022	12/09/2022			2,369.00	
130 - JOSEPH D FOREMAN & CO	331851	Fire Hydrant Bolts	Open		10/31/2022	12/09/2022	12/09/2022			120.00	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 520 - Water O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 70.12 - Supplies & Parts Infrastructure											
130 - JOSEPH D FOREMAN & CO	331852	Threaded Rod Control Valve for Well 11	Open		10/31/2022	12/09/2022	12/09/2022			59.00	
									Account 70.12 - Supplies & Parts Infrastructure Totals	Invoice Transactions 3	\$2,548.00
Account 70.16 - Supplies & Parts Equipment											
406 - ZIEGLER'S ACE HARDWARE	41399/L	Well 12 Backwash Supply Plug	Open		11/01/2022	12/09/2022	12/09/2022			2.29	
									Account 70.16 - Supplies & Parts Equipment Totals	Invoice Transactions 1	\$2.29
Account 72.04 - Operating Supplies Operating Supplies											
449 - HACH COMPANY	13261415	Buffer Solution	Open		09/23/2022	12/09/2022	12/09/2022			173.01	
558 - MUNICIPAL MARKING DIST INC	34863	JULIE Supplies	Open		10/26/2022	12/09/2022	12/09/2022			616.00	
2685 - O'REILLY AUTO PARTS	3416-231490	Vehicle Cleaning Supplies	Open		11/17/2022	12/09/2022	12/09/2022			132.94	
596 - USA BLUEBOOK	170138	Testing Reagents	Open		11/08/2022	12/09/2022	12/09/2022			1,130.82	
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	12092022-PW	Petty Cash - Public Works - December 2022	Open		12/09/2022	12/09/2022	12/09/2022			16.03	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 5	\$2,068.80
Account 72.10 - Operating Supplies Water System Chemicals											
535 - COMPASS MINERALS AMERICA INC	1026752	2022 Water Conditioning Bulk Softener Salt (Past due)	Open		07/27/2022	12/09/2022	12/09/2022			3,221.78	
									Account 72.10 - Operating Supplies Water System Chemicals Totals	Invoice Transactions 1	\$3,221.78
Account 72.16 - Operating Supplies Uniforms & Protective Clothing											
10987 - SDS HOLDINGS DBA CUTLER WORKWEAR	PS-INV012295	Safety Boots/Hooded Sweatshirt - Ted Griffis	Open		11/18/2022	12/09/2022	12/09/2022			264.54	
									Account 72.16 - Operating Supplies Uniforms & Protective Clothing Totals	Invoice Transactions 1	\$264.54
Account 80.20 - Capital Wells & Storage											
227 - CORRPRO COMPANIES INC	708317	Cathodic Protection Rectifier Removal & Replacement-Tower 1 & 2	Open		11/29/2022	12/09/2022	12/09/2022			9,600.00	
130 - JOSEPH D FOREMAN & CO	20983	2022 Purchase of Valves & Actuators for Well 15	Open		11/15/2022	12/09/2022	12/09/2022			82,161.00	
									Account 80.20 - Capital Wells & Storage Totals	Invoice Transactions 2	\$91,761.00



12092022 Schedule of Bills

G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 520 - Water O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 80.28 - Capital Main Replacement											
11039 - MCHENRY COUNTY DIVISION OF TRANSPORTATION	61E53-02F	Randall Road Project IGA Expenses - FINAL	Open		10/07/2022	12/09/2022	12/09/2022			32,389.28	
									Account 80.28 - Capital Main Replacement Totals	Invoice Transactions 1	<u>\$32,389.28</u>
Account 95.04 - Transfers Transfers Out											
545 - VILLAGE OF LAKE IN THE HILLS	EV182458-1	September 2022 Property Deductible - 9300 Haligus	Paid by EFT # 4187		09/30/2022	12/09/2022	12/09/2022		12/09/2022	993.00	
									Account 95.04 - Transfers Transfers Out Totals	Invoice Transactions 1	<u>\$993.00</u>
									Division 00 - Non-Division Totals	Invoice Transactions 54	<u>\$157,026.47</u>
									Department 00 - Non-Departmental Totals	Invoice Transactions 54	<u>\$157,026.47</u>
									Fund 520 - Water O & M Totals	Invoice Transactions 54	<u>\$157,026.47</u>



12092022 Schedule of Bills

G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 620 - Airport O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 52.08 - Prof Devel Dues											
11041 - GREAT LAKES CHAPTER AMERICAN ASSOC OF AIRPORT EXEC	3073	Great Lakes AAAE Membership for Airport Manager	Open		10/01/2022	12/09/2022	12/09/2022			35.00	
									Account 52.08 - Prof Devel Dues Totals	Invoice Transactions 1	<u>\$35.00</u>
Account 60.12 - Professional Legal											
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	158742	Legal Bills - Oct 2022	Open		10/31/2022	12/09/2022	12/09/2022			330.00	
									Account 60.12 - Professional Legal Totals	Invoice Transactions 1	<u>\$330.00</u>
Account 63.16 - CS Rentals											
10740 - CINTAS CORPORATION NO 2	4136077770	2022 Cintas - 11/1/2022	Open		11/01/2022	12/09/2022	12/09/2022			10.71	
10740 - CINTAS CORPORATION NO 2	4137618686	2022 Cintas - 11/16/2022	Open		11/16/2022	12/09/2022	12/09/2022			8.89	
10740 - CINTAS CORPORATION NO 2	4137029731	2022 Cintas - 11/10/2022	Open		11/10/2022	12/09/2022	12/09/2022			10.71	
10740 - CINTAS CORPORATION NO 2	4138267935	2022 Cintas - 11/22/2022	Open		11/22/2022	12/09/2022	12/09/2022			8.89	
10874 - SABAN PROPERTY HOLDINGS LLC	12012022	Airport Office Lease Rent -- December 2022	Open		12/01/2022	12/09/2022	12/09/2022			1,150.00	
									Account 63.16 - CS Rentals Totals	Invoice Transactions 5	<u>\$1,189.20</u>
Account 70.08 - Supplies & Parts Buildings & Structures											
406 - ZIEGLER'S ACE HARDWARE	41408/L	Supplies to Repair 8399 Pyott Sink and Toilet	Open		11/04/2022	12/09/2022	12/09/2022			19.98	
									Account 70.08 - Supplies & Parts Buildings & Structures Totals	Invoice Transactions 1	<u>\$19.98</u>
Account 70.16 - Supplies & Parts Equipment											
9310 - BECKER & ASSOCIATES INC	0091465-IN	Fuel Filters for Jet-A- Tank	Open		11/09/2022	12/09/2022	12/09/2022			784.45	
									Account 70.16 - Supplies & Parts Equipment Totals	Invoice Transactions 1	<u>\$784.45</u>
Account 70.28 - Supplies & Parts Vehicles											
9310 - BECKER & ASSOCIATES INC	0091183-IN	Fuel Filters for Jet A Truck	Open		10/25/2022	12/09/2022	12/09/2022			1,032.25	
									Account 70.28 - Supplies & Parts Vehicles Totals	Invoice Transactions 1	<u>\$1,032.25</u>
Account 72.04 - Operating Supplies Operating Supplies											
159 - LOWE'S COMPANIES INC	1018202202677	Batteries and Wire Nuts	Open		10/18/2022	12/09/2022	12/09/2022			54.87	
159 - LOWE'S COMPANIES INC	1102202201355	Replacement Shop Vac	Open		11/02/2022	12/09/2022	12/09/2022			120.61	
406 - ZIEGLER'S ACE HARDWARE	41477/L	Tiedown Straps for Snow Plow	Open		11/16/2022	12/09/2022	12/09/2022			10.77	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 3	<u>\$186.25</u>



12092022 Schedule of Bills

G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 620 - Airport O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 72.12 - Operating Supplies Fuel & Petroleum Supplies											
9189 - ARROW ENERGY INC	139126	2022-2023 Aviation Fuel Contract Extension	Open		11/10/2022	12/09/2022	12/09/2022			28,799.82	
									Account 72.12 - Operating Supplies Fuel & Petroleum Supplies Totals	Invoice Transactions 1	<u>\$28,799.82</u>
Account 80.36 - Capital Professional Services											
7708 - CRAWFORD, MURPHY & TILLY INC	0222703-1	8/26 Runway Construction Phase Services 3CK-4814	Open		07/19/2022	12/09/2022	12/09/2022			10.00	
									Account 80.36 - Capital Professional Services Totals	Invoice Transactions 1	<u>\$10.00</u>
Account 90.08 - Debt Service Principal Payment											
648 - BANK OF NEW YORK MELLON	LAKEHILL12 1222	2022 Principal/Interest General Obligation Bond Series 2012	Paid by EFT # 4186		10/18/2022	12/09/2022	12/09/2022		12/09/2022	70,000.00	
									Account 90.08 - Debt Service Principal Payment Totals	Invoice Transactions 1	<u>\$70,000.00</u>
Account 90.12 - Debt Service Interest Payment											
648 - BANK OF NEW YORK MELLON	LAKEHILL12 1222	2022 Principal/Interest General Obligation Bond Series 2012	Paid by EFT # 4186		10/18/2022	12/09/2022	12/09/2022		12/09/2022	700.00	
									Account 90.12 - Debt Service Interest Payment Totals	Invoice Transactions 1	<u>\$700.00</u>
									Division 00 - Non-Division Totals	Invoice Transactions 17	<u>\$103,086.95</u>
									Department 00 - Non-Departmental Totals	Invoice Transactions 17	<u>\$103,086.95</u>
									Fund 620 - Airport O & M Totals	Invoice Transactions 17	<u>\$103,086.95</u>



12092022 Schedule of Bills

G/L Date Range 12/09/22 - 12/09/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 810 - Health Insurance											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 47.26 - MR Retiree/COBRA Contributions											
744 - STORY, RANDY	11282022	Refund Story Vision Cancelled	Open		11/28/2022	12/09/2022	12/09/2022			18.61	
									Account 47.26 - MR Retiree/COBRA Contributions Totals	Invoice Transactions 1	<u>\$18.61</u>
Account 60.24 - Professional Other Professional											
10729 - ENVISION HEALTHCARE INC	223301	FSA Admin Fees December	Open		12/01/2022	12/09/2022	12/09/2022			94.00	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 1	<u>\$94.00</u>
									Division 00 - Non-Division Totals	Invoice Transactions 2	<u>\$112.61</u>
									Department 00 - Non-Departmental Totals	Invoice Transactions 2	<u>\$112.61</u>
									Fund 810 - Health Insurance Totals	Invoice Transactions 2	<u>\$112.61</u>
									Grand Totals	Invoice Transactions 397	<u>\$4,553,144.61</u>

* = Prior Fiscal Year Activity



Village of Lake in the Hills

Schedule of Bills

For December 9, 2022

<u>Fund</u>		<u>Disbursements</u>
100	General Fund	\$2,426,486.29
202	Motor Fuel Fund	\$351,313.97
304	Special Service Area 1	\$466.15
308	Special Service Area 2	\$7,146.75
312	Special Service Area 3	\$7,450.50
316	Special Service Area 4A	1,041.35
320	Special Service Area 4B	42.50
324	Special Service Area 5	4,460.10
328	Special Service Area 6	10,511.08
352	Special Service Area 15	383.75
372	Special Service Area 51	83,775.00
410	Lakes Project	608,186.51
480	Police Facility Fund	37,769.12
490	Capital Improvement Fund	753,885.51
520	Water O&M Fund	157,026.47
620	Airport O&M Fund	103,086.95
810	Health Insurance Fund	112.61
	Total All Funds	<u>\$4,553,144.61</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE: _____

APPROVED BY: _____
