



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

COMMITTEE OF THE WHOLE MEETING

SEPTEMBER 20, 2022

Call to Order

The meeting was called to order at 7:30 pm. Present were Trustees Huckins, Dustin, Harlfinger, Bojarski, Anderson, Murphy, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Parks & Recreation Director Trevor Bosack, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

Pledge of Allegiance was led by President Bogdanowski.

Audience Participation

Tara Nielsen addressed the Board in opposition of UpRising Bakery's drag shows. She listed the B-2 zoning limitations, business and residential complaints, and the availability of children's tickets as concerns.

Jim Gustafson addressed the Board in opposition of UpRising Bakery's drag shows. He feels that these events offer disagreeable content for young children.

Lynn Royales addressed the Board in support of UpRising Bakery's drag shows. Lynn noted that there is no fact-based evidence that family friendly drag shows harm children.

Mike Tauler addressed the Board in support of UpRising Bakery's drag shows. He listed several other Lake in the Hills businesses that he believes to be in violation of the B-2 zoning.

Linda Tauler addressed the Board in support of UpRising Bakery's drag shows. She likened the protesters' complaints to protesting Country Thunder simply because one does not like country music. Linda stated that these events offer a safe space and fun—adding that those who don't like them need not participate.

Eric Willoughby addressed the Board in support of UpRising Bakery's drag shows. He feels that the protesters wish to strike fear into others and that their claims of child grooming are terroristic. Eric asked the Board to condemn the hatred and fear being spread.

Ted Shew addressed the Board in opposition of UpRising Bakery's drag shows. He explained that disagreement is not hatred. Ted's concerns lie with exposing children to adult and mature themes.

Eden Brown of the LIAM Foundation of Rockford addressed the Board in support of UpRising Bakery's drag shows. He described the protesters as both homophobic and transphobic and asked the Board not to condone their behavior.

Bree Nelson addressed the Board on behalf of another individual in opposition of UpRising Bakery's drag shows.



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She stated that the safety of children should be the priority and described the events as something that children are being forced to attend by their parents.

President Bogdanowski stated that the Village's previous concerns with UpRising Bakery were addressed with the owner. The bakery is currently operating within the parameters of the ordinance and their agreement. The Village's main focus is to preserve safety.

Administration

Informational Item Concerning Strategic Goal Updates

Presented by Village Administrator Shannon Andrews

In November of 2021, The Village Board adopted Strategic Plan Goals and Objectives. A total of five goals were adopted along with supporting objectives for each goal. Staff then prepared initiatives to achieve each objective. The time frames anticipated for achieving each objective range from April through December of 2022, with some continuing annually thereafter. Staff will present an update to the Board on the progress made in each of the five goals as outlined below.

Goal #1: Improve development opportunities throughout the Village.

1. Develop plans identifying development opportunities and detail the feasibility, needs, and challenges of each opportunity.
 - **UPDATE:** Staff prepared concept plans for the Illinois Route 47 corridor, Ackman Road corridor, the Lehigh Hanson holdings north and south of the airport along Pyott Road, and the Illinois Route 31 corridor to include proposed land uses and road alignments.
 - **UPDATE:** A task order was initiated to have Baxter & Woodman prepare a Water & Sewer Study to determine viability of growth surrounding the airport and east to Route 31. The initial results of the study are in, but require additional discussion on the options for routing. Meetings with the engineer will be scheduled shortly.

Goal #2: Provide a wide array of outstanding Parks and Recreation programs to enhance quality of life for Village residents.

1. Review prior years' successful programs and research current industry trends in recreation programs to effectively use existing and planned infrastructure and improve the demand for our programming.
 - **UPDATE:** Staff continues to review program offerings, partnerships, and locations to host programming when planning for seasonal activity guides. Locations that are used to host programs are being tracked. Staff continues to engage with program participants to determine how else they recreate. Quarterly reports track participation numbers and revenues across all program areas.
 - **UPDATE:** The Village is now utilizing technology for the check-in/check-out process for camp and preschool.
 - **UPDATE:** Social media continues to be a great avenue for marketing. Branding, especially the Rec2U vehicle at multiple events, reinforces the Parks and Recreation programs.



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2. Update and improve parks infrastructure to make the facilities more comprehensive and attract more regional users.
 - **UPDATE:** The new play equipment at Lynn Dillow Park was been designed through collaborations with a resident focus group, who selected universal design concepts to allow more individuals the ability to utilize and recreate at the park. The new designs are expected to be brought forward at an upcoming Board meeting. The universal design concept is one that is expected to be incorporated into many parks throughout the Village. The Parks Master Plan will help guide decision making once it is completed.
 - **UPDATE:** Staff continues to program at LITH facilities, including Rec2U visiting neighborhood parks throughout the summer. Day camp and special events visit local parks for the splash pad, fishing, and outdoor play.
3. Create new partnerships with other Parks and Recreation organizations to improve the efficiency, effectiveness, and breadth of our programming.
 - **UPDATE:** Staff has developed relationships with the Algonquin Area Public Library & NISRA to host co-sponsored events. Staff has developed agency relationships to assist with filling trips or even take the LITH registered participants, if numbers are small, for events to run.
 - **UPDATE:** The new Director of Parks and Recreation met with NISRA in August. There is an upcoming inclusion workshop to attend in October. Staff worked with NISRA on an inclusion tool for special events and programming.

Goal #3: Improve the financial health of all Village funds.

1. Implement revenue growth without increasing property taxes for the average property owner.
 - **UPDATE:** The Village's website now caters to developers and businesses interested in relocating or expanding in Lake in the Hills. The economic development pages have been updated with available sites and concept plans for each area. The Village invested in GIS software that allows site selectors to search and analyze the various opportunities in the Village.
 - **UPDATE:** In an effort to increase program participation and revenue, the Recreation Division began targeted marketing to appeal to residents' interests using a list of attributes such as physical wellbeing, mental wellbeing, stretching skills, socialization, reducing screen time, safety, inclusivity, enriching relationships, nature, culture, and uniquely LITH. Program participants are asked in post-event surveys as to how the program aligned with those attributes. Staff uses these attributes when promoting events in marketing.
 - **UPDATE:** In addition to ARPA funds received this year, the Village also received grant funds offsetting the cost of the Reach 11 project and the Industrial Drive reconstruction. The Village pursued and received grant funding for body worn cameras, in-squad cameras, the Smart Tornado System, and most recently the Plote Field light replacements. In the next month, staff will also be submitting grant requests for land acquisition through OSLAD and beach improvements through a T-Mobile community grant.



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Goal #4: Improve Police facilities to meet current requirements and anticipated needs for a minimum of the next twenty years.

1. Define the needs and objectives of the project including proposals for vacated facilities.
 - **UPDATE:** After staff interviews were completed, Dewberry Architects delivered the first draft of the space needs analysis for the new facility on 8/17/22. The facility project team toured four police facilities on 8/30/22 to gain a better understanding of design options. On 9/12/22 the project team will engage in a design charrette process with Dewberry, which will allow for the visualization of design ideas. Future deliverables are as follows:
 - 9/19/22 – Master Planning meeting in which the team will review the first draft of the concept plans.
 - 9/26/22 – Concept Planning revision review in which the team will review the revisions from the 9/19/22 meeting.
2. Develop a financial plan and project timeline to start construction no later than 2025.
 - **UPDATE:** On 7/12/22 the Finance department delivered the police facility funding plan to the Village Board, which was approved on 7/14/22. The delivery of the schematic design from Dewberry is tentatively scheduled for 1/24/23. Subsequent phases will include design development and then construction.

Goal #5: Improve the business climate for the small business community.

1. Improve relations with the small business community to support their continued growth.
 - **UPDATE:** Ashley Eccles, our Assistant Village Administrator, and Trevor Bosack, our Director of Parks and Recreation, will be engaging with our local businesses through an increased presence at Chamber functions.
2. Expand support for the small business community beyond the local Chamber of Commerce.
 - **UPDATE:** Staff continues to showcase our businesses through the e-newsletters and social media. They also communicate a variety of sponsorship opportunities, which help to provide much needed marketing and exposure to local businesses.

As a Chamber of Commerce Board member, Trustee Murphy offered to act as a liaison for Goad #5 until the Village secures a new Community Development director.

Trustee Huckins questioned the makeup of the focus group for the Lynn Dillow Park play equipment planning. Administrator Andrews stated that it was a great collaboration between the Recreation Superintendent, Parks and Recreation Board members, and residents.

Trustee Anderson noted that she is grateful for the added diversity in our parks for kids with special needs.



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Community Development

Request to Approve Conditional Use for a Dog Obedience School and Dog Day Care Business at 9190 Pyott Road, Unit B

Presented by Village Administrator Shannon Andrews

Sean Galavan of GIK9, LLC proposes establishing a dog obedience school with dog day care at 9190 Pyott Road, Unit B, which is located in an M-1 zoning district. The business would occupy space within an existing industrial building. The west portions of the building are currently occupied by the Flood Brothers Corporation. The new dog training school would occupy three bays of the building in the eastern portion. The use is consistent with the Village's Comprehensive Plan and compatible with the surrounding zoning districts. The Village Zoning Ordinance identifies dog obedience schools and dog day cares as permitted by conditional use approval in an M-1 zoning district.

The business will consist of indoor training classes for dogs and their owners oriented toward home protection training. Day and overnight care will be limited as most classes will have the owner present with the dog to attend the class.

Adequate parking is available on the site for the business. A small fenced in area on the far east end of the building will be provided for limited exercising of dogs outside. Staffing will be limited to the business owner and an additional worker.

The Planning & Zoning Commission conducted a public hearing on September 12, 2022. The Commission recommended approval by a vote of 5-0 with no special conditions imposed. Documents have been attached to the agenda for consideration.

Staff recommends a motion to approve a conditional use for a dog obedience school and dog day care at 9190 Pyott Road, Unit B, on parcel 19-21-126-003.

Motion was made to place this item on the Village Board Agenda.

Public Works

Request to Approve an Airport Ground Lease for Hangar PAP-60

Presented by Public Works Director Ryan McDillon

The Lake in the Hills Airport Rules and Regulations require airport tenants to enter into applicable leases, licenses, or storage agreements for Village owned hangers. Ted Lipinski is requesting a new ground lease in the name of his trust fund on Hangar PAP-60. This lease is for the period of September 23, 2022 to September 22, 2042. The lease includes an option to renew for four additional five-year terms.

Mr. Lipinski has signed the appropriate lease form and has provided acceptable proof of insurance.



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Financial Impact

The Airport Fund will receive \$2,819.04 annually from the ground lease, subject to annual increases approved by ordinance.

Staff recommends a motion to approve the Ordinance and authorize the Village President and Village Clerk to sign the ground lease for Hangar PAP-60 with Ted Lipinski of Ted Lipinski's Declaration of Trust.

Motion was made to place this item on the Village Board Agenda.

Board of Trustees

Trustee Murphy announced that she attended the ribbon cutting for the Northern Illinois Fire Museum located at 9114 Virginia Rd and highly recommends visiting the museum.

President

None.

Adjournment

There being no further business to discuss, the Committee of the Whole meeting was adjourned at 8:16 pm.

Submitted by,

A handwritten signature in black ink that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk