



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

AUGUST 25, 2022

## Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Harlfinger, Bojarski, Murphy, and President Bogdanowski.

Pledge of Allegiance was led by President Bogdanowski.

Motion to allow Trustee Anderson to attend telephonically was made by Trustee Murphy and seconded by Trustee Bojarski. On roll call vote, Trustees Dustin, Harlfinger, Murphy, Bojarski, and Huckins voted Aye. No Nays. Motion carried.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Community and Economic Development Director Josh Langen, Parks & Recreation Director Trevor Bosack, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

## Public Comment

None.

## Consent Agenda

**This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.**

- A. Motion to accept and place on file the minutes of the August 9, 2022 Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the August 11, 2022 Village Board meeting.
- C. Motion to award a contract to SMG Security Holdings, LLC for the Police Department Security Camera System Replacement Project in the not to exceed amount of \$46,925.00.
- D. Motion to approve and authorize the Police Department to temporarily exceed the authorized staffing level of sworn officers from 39 to 41.
- E. Motion to pass Ordinance No. 2022- \_\_\_\_, An Ordinance Granting a Variation to Zoning Ordinance Section 15 Accessory Structures, Table 13.5 Permitted Accessory Structures, at 3410 Chadwick Lane, Parcel 18-14-303-022, to allow for a Fence.
- F. Motion to pass Ordinance No. 2022- \_\_\_\_, An Ordinance Granting a Variation to Zoning Ordinance Section 7, Residential Districts, 7.4 Residential Bulk Chart, rear yard setback as otherwise required by the R-4 PUD



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zoning that was established in the Fourth Amendment to the Annexation Agreement for Boulder Ridge West Nine Villas – Phase 1 entered into on March 25, 1999.

- G. Motion to pass Resolution No. 2022- \_\_\_\_, A Resolution approving two one-year contract extensions with Flood Brothers Disposal Company for Solid Waste & Recycling Services through June 30, 2025.

Motion to approve the Consent Agenda items A-G was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

## Approval of the Schedule of Bills

Motion to approve the August 26, 2022 Schedule of Bills total of all funds \$401,702.79 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the July 2022 Manual Bills total of all funds \$1,607,213.87 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

## Village Administrator and Department Head Reports

Director Stefan notified the Board of a change in lockbox services. Unless the Board raises any concerns, the Village will begin mailing to a P.O. box in Chicago.

## Board of Trustee Reports

Trustee Murphy reminded the Board that Summer Sunset Festival will take place Labor Day weekend and there is still a need for volunteers.

## Village President Reports

President Bogdanowski proclaimed the first full week of September as Payroll Week in Lake in the Hills, Illinois.

Stan Helgerson was recognized for the contributions and dedication that he has made to the Village of Lake in the Hills and its Police Officers during his time on the Board of Trustees of the Police Pension Fund.

Motion to approve the appointment of Nicholas Covarrubias to the Board of Trustees of the Police Pension Fund effective from August 25, 2022 through May 9, 2023 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Murphy, Anderson, Bojarski, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried. Nicholas Covarrubias was sworn in by Chief Frake.

Brian Crow was sworn into the Office of the Board of Trustees of the Police Pension Fund by Chief Frake.



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Motion to approve the re-appointment of John Andrea to the Parks & Recreation Board effective from August 25, 2022 through August 22, 2026 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Dustin, Harlfinger, Huckins, Anderson, and Murphy voted Aye. No Nays. Motion carried.

Motion to approve the re-appointment of Diane Tredore and Tara Donahue to the Parks & Recreation Board effective from August 25, 2022 through August 22, 2026 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Murphy, Anderson, Bojarski, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

## Unfinished Business

None.

## New Business

A. Motion to pass Ordinance No. 2022- \_\_\_\_, An Ordinance Granting a Variation to Zoning Ordinance Section 7, Residential Districts, 7.4 Residential Bulk Chart, rear yard setback as otherwise required by the R-4 PUD zoning that was established in the Fourth Amendment to the Annexation Agreement for Boulder Ridge West Nine Villas – Phase 1 entered into on March 25, 1999 at 1 Juniper Court, Parcel 18-24- 453-058, to allow for a Roofed Addition was made by Trustee Huckins and seconded by Trustee Harlfinger.

On roll call vote, Trustees Bojarski, Dustin, Harlfinger, Huckins, Anderson, and Murphy voted Aye. No Nays. Motion carried.

## Adjournment

A motion to adjourn the meeting was made by Trustee Murphy and seconded by Trustee Bojarski. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:47 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk