



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

JULY 28, 2022

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Huckins, Dustin, Bojarski, Anderson, and President Bogdanowski.

Also present were Village Administrator Shannon Andrews, Assistant Village Administrator Ashley Eccles, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Ryan McDillon, Community and Economic Development Director Josh Langen, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

Pledge of Allegiance was led by President Bogdanowski.

Motion to allow Trustees Harlfinger and Murphy to attend telephonically was made by Trustee Huckins and seconded by Trustee Bojarski. On roll call vote, Trustees Anderson, Bojarski, Dustin, and Huckins voted Aye. No Nays. Motion carried.

Public Comment

None.

Consent Agenda

This portion of the agenda contains several items that will be acted upon in one Motion unless any Trustee wishes to remove an item. For members of the public, copies of the agenda are available at the entryway.

- A. Motion to accept and place on file the minutes of the July 12, 2022 Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the July 14, 2022 Village Board meeting.
- C. Motion to approve the contract with Dewberry Architects for Schematic Design Services for the new Police Facility in an amount not to exceed \$365,830.00.
- D. Motion to pass Ordinance No. 2022- ____, An Ordinance Approving a Budget Amendment to the Operating Budget for the Fiscal Year Ending December 31, 2022.
- E. Motion to pass Ordinance No. 2022- ____, An Ordinance Authorizing an Intergovernmental Agreement regarding Creek Meander Improvements along the Prairie Trail by and between the McHenry County Conservation District and the Village of Lake in the Hills.
- F. Motion to waive competitive bidding and approve the Communications System and Services Agreement with Motorola Solutions, Inc. in the amount of \$135,134.99 for the Motorola OptiWarn Siren Solution.



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- G. Motion to pass Ordinance No. 2022- ____, An Ordinance Authorizing the approval of a Ground Lease between the Village of Lake in the Hills and CS Air, LLC for PAP-02.
- H. Motion to pass Ordinance No. 2022- ____, An Ordinance Authorizing the approval of a Ground Lease between the Village of Lake in the Hills and CS Air, LLC for PAP-03.
- I. Motion to pass Ordinance No. 2022- ____, An Ordinance Authorizing the approval of a Ground Lease between the Village of Lake in the Hills and CS Air, LLC for PAP-21.
- J. Motion to pass Ordinance No. 2022- ____, An Ordinance Authorizing the approval of a Ground Lease between the Village of Lake in the Hills and CS Air, LLC for PAP-22.
- K. Motion to enter into an agreement with Crawford, Murphy, and Tilly, Inc. for design and special services for the Runway 8/26 Electrical Project in an amount not to exceed \$82,800.00.
- L. Motion to approve the Task Order with Baxter and Woodman, Inc., in the amount of \$24,100.00 for Engineering Services for the new Police Station Facility Schematic Design Project.
- M. Motion to pass Resolution No. 2022- ____, A Resolution Repealing the June 9, 2022 Resolution for Maintenance Under the Illinois Highway Code.
- N. Motion to approve the IDOT Resolution for Maintenance Under the Illinois Highway Code for the 2022 MFT Road Resurfacing Program at a cost of \$1,170,223.42.
- O. Motion to approve the IDOT Local Public Agency General Maintenance Form for the 2022 MFT Road Resurfacing Program.
- P. Motion to approve the IDOT Maintenance Engineering to be performed by a Consulting Engineer Form for the 2022 MFT Road Resurfacing Program.
- Q. Motion to reject all bids and waive competitive bidding for the Playground Swing Set Replacement Project.

Motion to approve the Consent Agenda items A-Q was made by Trustee Huckins and seconded by Trustee Bojarski. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the July 29, 2022 Schedule of Bills total of all funds \$728,859.56 was made by Trustee Huckins and seconded by Trustee Bojarski. On roll call vote, Trustees Murphy, Huckins, Harlfinger, Anderson, Dustin and Bojarski, voted Aye. No Nays. Motion carried.



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Motion to approve the June 2022 Manual Bills total of all funds \$1,656,679.94 was made by Trustee Huckins and seconded by Trustee Anderson. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

None.

Board of Trustee Reports

None.

Village President Reports

Motion to approve the appointment of Ryan McDillon to the role of Public Works Director effective from July 11, 2022 through December 31, 2022 was made by Trustee Huckins and seconded by Trustee Bojarski. On roll call vote, Trustees Dustin, Murphy, Bojarski, Huckins, Anderson, and Harlfinger voted Aye. No Nays. Motion carried. Ryan McDillon was sworn into the role of Public Works Director in by Chief Frake.

Motion to approve the appointment of Kevin Rivera to the role of Superintendent of Water effective from July 11, 2022 through December 31, 2022 was made by Trustee Huckins and seconded by Trustee Bojarski. On roll call vote, Trustees Murphy, Anderson, Bojarski, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried. Kevin Rivera was sworn into the role of Public Works Director in by Chief Frake.

Unfinished Business

None.

New Business

- A. Consideration and Possible Action on Ordinance No. 2022-____, An Ordinance Granting a Variation to Section 16.7 Table 5—Signs Permitted, at 220 N. Randall Road, PIN 19-30-276-006, to allow for a sign.

Trustees Dustin and Anderson stated that they do not see a reason to extend the allowable height for a sign in this area; Trustee Huckins stated that he is in favor. President Bogdanowski asked Director Langen for a recommendation. Director Langen stated that he and the Planning and Zoning Board recommend approval.

The Board established that their primary concern is the increased height. Trustee Dustin stated that he would rather see the sign moved closer to the sidewalk. Trustee Anderson voiced concern over light pollution if taller signs are allowed. President Bogdanowski suggested amending the ordinance by approving a lower height. Trustee Dustin asked Director Langen if the ordinance can be amended to locate the sign 8 feet from the sidewalk. Director Langen recommended a variation be made from the base of the sign.

The Board worked to establish an agreed upon height in order to amend the ordinance.



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Motion to approve Ordinance No. 2022-____, An Ordinance Granting a Variation to Section 16.7 Table 5–Signs Permitted, at 220 N. Randall Road, PIN 19-30-276-006, to allow for a sign was made by Trustee Harlfinger and seconded by Trustee Huckins.

On roll call vote, Trustees Bojarski, and Dustin voted No, Trustees Harlfinger and Huckins voted Aye, and Trustees Anderson and Murphy voted No. Motion failed.

Closed Session

Motion to enter into Closed Session to discuss Security Procedures Affecting the Safety of the Public and Probable Administrative Tribunal, pursuant to (5 ILCS 120/2(c)(8,11) was made by Trustee Harlfinger and seconded by Trustee Anderson. On roll call vote, Trustees Bojarski and Murphy voted Aye, Trustee Huckins voted No, Trustees Dustin, Harlfinger and Anderson, voted Aye. Motion Carried.

Return from Closed Session

Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, Murphy, Anderson, and President Bogdanowski.

Adjournment

A motion to adjourn the meeting was made Trustee Huckins and seconded by Trustee Anderson. All in favor by voice vote.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:40 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk