



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

PARKS AND RECREATION BOARD MEETING MINUTES

March 3, 2022

Call to Order

The meeting was called to order at 6:30 pm. Roll Call was answered by Members Wackerlin, Cairns, Sivakumar, Donahue, Vice-Chairman Andrea, and Chairwoman Tredore. Member Carman was absent.

Also present were, Administrative Services Manager Peter D'Agostino, Superintendent of Public Properties Scott Parchutz, Recreation Superintendent Kim Buscemi, and Recording Secretary Dana Popovich.

Approval of Meeting Minutes

Motion to accept the Parks and Recreation meeting minutes of February 3, 2022 was made by Vice Chairman Andrea and seconded by Member Sivakumar. The motion was approved by a voice vote of 6-0.

Old Business

A. Lynn Dillow Playground Replacement

Administrative Services Manager Peter D'Agostino discussed the timeline for the Lynn Dillow Park Replacement. Following the update provided to the Parks and Recreation Board at the February 3rd Parks and Recreation Board meeting, staff released a Request For Simplified Proposals (RFSP) on February 4th. The RFSP asked playground design firms to develop design concept plans after reviewing a summary of the resident survey results and also the desires express by the Board at the February 3rd meeting, including a universal design philosophy and the inclusion of swings and a zipline. On February 22nd, staff received a total of seven RFSP submittals from four playground design firms. Before continuing to work on this project, staff created a tentative project timeline for the Board's consideration. If the timeline is approved by the Board, the next steps involve releasing a survey asking residents to rank the RFSP submittals and hosting a focus group to obtain additional feedback from residents. After completing these two tasks, staff will provide the survey and focus group results to the Board prior to the April 7th meeting, where staff will ask the Board to select the firms that will be invited to participate in the final playground design phase, the Request For Proposal phase.

Discussion took place on the current process and future processes regarding park replacements. The Board felt that there are too many surveys that go out to the residents and that the time line from beginning to end is too long. The Board decided that after this park replacement is completed, that future park replacements will only have one and/or two surveys going out to the residents instead of three, which will help with the overall time line. The Board, with the feedback from the resident survey and focus group, would like to decide what the final three designs are that go to the Village Board for selection of the final playground. Chairwoman Tredore suggested that in the future having one of their Board meetings take place on the village bus, where they go as a Board and look at the playground that will be replaced, so that they can discuss options while visually looking at the playground. This process was done in the past and worked well. The Board members liked this idea. Chairwoman Tredore also recommended that the Board members go out to Lynn Dillow Park and take a look at the current playground, if they have not already.

New Business

A. Affiliate Organization Rates

Administrative Services Manager Peter D'Agostino discussed the rates for the Affiliate Organization agreements that expired at the end of 2021. There was comparison of rates with nearby neighboring government park entities. After completing the analysis, staff recommends rate adjustments for Blackhawks Lacrosse and the United Cricket Club but not the four other Affiliate Organizations. The current rates for those were among the highest when



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compared to neighboring park entities.

Member Sivakumar asked if the Cricket club was changing to hourly and thought that was a good idea.

Vice-Chairman Andrea asked if the hourly rate is what other park entities are doing. Administrative Services Manager Peter D'Agostino replied yes.

Member Wackerlin asked if they expected any negative feedback.

Administrative Services Manager Peter D'Agostino said the Blackhawks Lacrosse was ok with it, and he is still talking to the Cricket organization.

Member Sivakumar said an hourly rate for Cricket is good because a match might take two hours or even up to six hours. Administrative Services Manager Peter D'Agostino said it seems appropriate.

Motion to approve the proposed organized recreational Affiliate Organization rates as listed was made by Vice-Chairman Andrea and seconded by Member Donahue. The motion was accepted by a voice vote 6-0.

B. Informational Item-New Program and Event Guide

Recreation Superintendent Buscemi talked about the new format for the program and event guide for Spring 2022. She asked the Board if they had a chance to look at it and was hoping for feedback.

Chairwoman Tredore said she liked it. Member Wackerlin thought it was an upgrade.

Recreational Superintendent asked if they thought there was anything that they should change.

Member Sivakumar asked if we could make stickers with QR codes and put them at the parks. Recreation Superintendent said they did talk about that, and are still looking into it. Vice-Chairman Andrea said the younger generation uses QR codes all the times

Staff Reports

Recreation Superintendent Buscemi went over upcoming events, which included Family Bingo night, the Lucky Gold Hunt, and the Staycation week during spring break.

Vice-Chairman Andrea said he saw the sign for family bingo night, but wasn't sure of where the location was.

Recreation Superintendent Buscemi said Family Bingo is here at Village Hall, and will also be virtual. April 9th is the Bunny Trail with about eighty people signed up. April 10th is Run Thru The Hills Race, with a 5k, a 1mile dog walk, and kids 100yard dash and have about 7 people signed up.

Vice-chairman Andrea asked if they were looking for volunteers for that. Recreation Superintendent Buscemi said yes and we are also looking for sponsorships. She went over some new events for spring which included the Spring Break Staycation, Pitch, Hit, and Run competition, Love Your Park Spring Cleanup, Mother's Day Senior Luncheon, and American Red Cross Cat and Dog Training, and Adoption Day at the Bark Park.

Recreation Superintendent Buscemi talked about one of the divisions initiatives this year, is to make programs and special events more inclusive for our community. Staff has met with NISRA staff to develop an inclusive program



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and special events checklist. She talked about Summer Sunset Fest. They have already booked the bands, and are developing activities for the Kids Zone.

Vice-Chairman Andrea asked if People for Parks will be having the Pub Fest and if it is in the summer.

Recreation Superintendent Buscemi responded that it yes and it will be in the summer.

Vice-Chairman Andrea asked what day dog adoption would be.

Recreation Superintendent Buscemi responded that she wasn't quite sure of the date and would have to let him know.

Administrative Services Manager Peter D'Agostino said Pub in the Park is June 25th.

Recreation Superintendent Buscemi discussed the Beyond the Bell Program at Lincoln Prairie. On February 5th, the 4 on 4 Pond Hockey Tournament took place on Woods Creek Lake. They had the Ice Fishing Derby on February 6th, the event consisted of thirteen youth anglers and thirty-one adult anglers, and many were returning anglers. She reviewed the earl childhood learning programming which included Hot Shots Sports, Rock "n" Kids Tot Rock and Kid Rock. There was a kindergarten readiness program.

Recreation Superintendent Buscemi reviewed the special events that took place which included Daddy Daughter Date night, which had over 230 participants, over three sessions.

Vice-Chairman Andrea asked if that was mostly younger children.

Recreation Superintendent Buscemi responded that yes, it is usually, but this year we had a college age student, who had attended a Daddy Daughter Date night when she was younger and her dad thought it would be nice to do it again.

Vice-Chairman Andrea wondered if we are going to need a bigger room for the events since they seem to be growing bigger every year.

Recreation Superintendent Buscemi said that staff gets very creative with the space they have.

Vice- Chairman Andrea asked about the fitness equipment and was it for just one park.

Superintendent of Public Properties Scott Parchutz said it would be for one park.

Village Trustee Liaison Report

None

Member Reports

Chairwoman Tredore wanted clarification because she thought that the Board decided last year that they would start the park visits in March, but report it in April. This was confirmed to start next year.

Chairwoman Tredore asked Member Wackerlin for his park report.



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Member Wackerlin said he didn't get a chance to get to his park, and that he will do a double report next month.

Chairwoman Tredore had Echo Park and said there was a crack in the walking paths, it was flooded in certain areas, there was clothing on the ground, and said it was just a mess.

Vice-Chairman Andrea had Cattail Park he said the basketball courts are beautiful.

Member Donahue had Avalon Park no weeds, but is in need of mulch. Bike rack is needed.

Member Sivakumar had Barbara Key Park she said gazebo was in good shape, benches were chipped. She said there was a big patch of blackness next to the Fen. It needs some mulch. She said that the park has something for everyone.

Member Cairns had Ken Carpenter Park he thought it looked pretty good. It was just a little muddy. Picnic tables looked good, He did notice a big crack in the basketball court and part of the surface is chipping away.

Audience Participation

Audience Member Walter Weinert said he is glad they are doing the race again. He asked if we would be having concerts on the lawn again. He wanted to know if we could have the Hawaiian Dancers at the beach again.

Recreation Superintendent Buscemi responded that they going to have something at the beach, but it may not be the Hawaiian dancers.

Adjournment

A motion to adjourn the meeting was made by Vice-Chairman Andrea and seconded by Member Sivakumar. The motion was approved by a voice vote 6-0.

There being no further business to discuss, the Parks and Recreation Board meeting was adjourned at 7:44 PM.

Superintendent of Public Properties Scott Parchutz said they applied for a fitness grant in November for \$50,000 and we would get \$125,000 worth of equipment. The equipment would include box jumps, cable rings, and pull up bars. Potential locations for the equipment are Ken Carpenter Park, Larsen Park, Leroy Guy Park and Sunset Park. He said as he gets more information on March 8th, he will bring it to the Board. He also thanked the Board for its decision to move the ice skating and hockey away from Sunset and Stoneybrook Parks and bring it Indian Trail Beach.

He also talked about the Monarch Pledge and creating pollinator friendly habitat.

Submitted by

A handwritten signature in cursive script that reads "Dana Popovich".

Dana Popovich

Recording Secretary