



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

MARCH 10, 2022

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Harlfinger, Dustin, Bojarski, Anderson, Murphy and President Bogdanowski.

Motion to allow Trustees Huckins to attend telephonically was made by Trustee Dustin and seconded by Trustee Harlfinger. On roll call vote, Trustees Murphy, Anderson, Bojarski, Dustin, and Harlfinger voted Aye. No Nays. Motion carried.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Chief of Police Mary Frake, Finance Director Pete Stefan, Community and Economic Development Director Josh Langen, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

Pledge of Allegiance was led by Trustee Anderson.

Public Comment

None.

Consent Agenda

- A. Motion to accept and place on file the minutes of the February 22, 2022, Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the February 24, 2022, Village Board meeting.

Motion to approve the Consent Agenda items A–B was made by Trustee Harlfinger and seconded by Trustee Dustin. On roll call vote, Trustees Bojarski, Dustin, Harlfinger, Murphy, Anderson, and Huckins voted Aye. No Nays. Motion carried.

Omnibus Agenda

The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.

- A. Motion to approve and authorize the Police Department to exceed the authorized staffing level and appoint a Sergeant on or around May 10, 2022, for the projected vacancy in July 2022.
- B. Motion to approve a three-year Recreation Agreement with the Lake in the Hills Youth Athletic Association.
- C. Motion to approve a three-year Recreation Agreement with the Algonquin Lake in the Hills Soccer Association.



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- D. Motion to approve a three-year Recreation Agreement with the Junior Eagles Football.
- E. Motion to approve a three-year Recreation Agreement with the Junior Eagles Cheerleading.
- F. Motion to approve a three-year Recreation Agreement with the Blackhawks Lacrosse.
- G. Motion to pass Resolution No. 2022- ____, A Resolution approving a Change Order to extend the contract completion date to July 28, 2021, for the Turtle Island Park Improvements.
- H. Motion to approve a one-year contract extension for aviation fuel with Arrow Energy in an amount not-to-exceed \$317,094.70.
- I. Motion to approve the Commercial Services Activity Agreement with AKC Aviation.

Motion to approve the Omnibus Agenda items A–I was made by Trustee Harlfinger and seconded by Trustee Dustin. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the March 11, 2022, Schedule of Bills for FY21 total of all funds \$79,181.23 was made by Trustee Harlfinger and seconded by Trustee Murphy. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Motion to approve the March 11, 2022, Schedule of Bills for FY22 total of all funds \$89,183.44 was made by Trustee Harlfinger and seconded by Trustee Anderson. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Director Langen announced that a new restaurant chain is interested in occupying a space along Randall Road. He also stated that development progress is being made for the areas of Route 31 and the airport. In addition, a home builder has shown interest in the area of Ackman Road.

Assistant Director of Community Development Ann Marie Hess stated that Culver's has set a tentative opening for one week from Monday.

Board of Trustee Reports

None.

Village President Reports

President Bogdanowski recognized the 20 years of dedication in which outgoing Village Administrator Fred Mullard exhibited while serving the Village. President Bogdanowski presented Administrator Mullard with a photo plaque.



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Unfinished Business

None.

New Business

- A. Motion to provide advice and consent for the appointment of Shannon Andrews as Village Administrator, effective immediately was made by Trustee Murphy and seconded by Trustee Bojarski. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.
- B. Motion to approve the Employment Agreement for Village Administrator Shannon Andrews was made by Trustee Harlfinger and seconded by Trustee Dustin. On roll call vote, Trustees Bojarski, Dustin, Harlfinger, Murphy, Anderson, and Huckins voted Aye. No Nays. Motion carried.
- C. Motion to pass Resolution No. 2022- ____, A Resolution Designating Authorized Depositories was made by Trustee Harlfinger and seconded by Trustee Dustin. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.
- D. Motion to pass Resolution No. 2022- ____, A Resolution Authorizing the Use of Intermediaries in Securing Investments was made by Trustee Murphy and seconded by Trustee Bojarski. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

President Bogdanowski commended Shannon Andrews' integrity and moral standards. He noted that Lake in the Hills now has the only female Administrator and Chief duo in McHenry County.

Shannon Andrews was sworn into the position of Village Administrator by Chief Frake.

Adjournment

A motion to adjourn the meeting was made by Trustee Harlfinger and seconded by Trustee Dustin. On roll call vote, Trustees Anderson, Bojarski, Murphy, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:41 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk