



PUBLIC MEETING NOTICE AND AGENDA
PARKS AND RECREATION BOARD MEETING

MARCH 3, 2022
6:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Approval of February 3, 2022 Park & Recreation Board Meeting Minutes
4. Old Business
 - A. Lynn Dillow Playground Replacement
5. New Business
 - A. Affiliate Organization Rates
 - B. Informational Item – New Program and Event Guide
6. Staff Reports
 - A. Recreation Staff Report
 - B. Parks Staff Report
7. Village Trustee Liaison Report
8. Member Reports
9. Audience Participation

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 3 minutes in duration.
10. Adjournment

MEETING LOCATION

Village Hall
600 Harvest Gate
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted By:

Date:

Time:



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

PARKS AND RECREATION BOARD MEETING MINUTES

FEBRUARY 3, 2022

Call to Order

The meeting was called to order at 6:30 pm. Roll Call was answered by Members Wackerlin, Cairns, Sivakumar, Donahue, Carman, Vice-Chairman Andrea, and Chairwoman Tredore.

Also present were, Public Works Director Tom Migatz, Superintendent of Public Properties Scott Parchutz, Recreation Superintendent Kim Buscemi, Recreation Supervisor Kristi Brewer, Trustee Wendy Anderson, Assistant Village Administrator Shannon Andrews, and Recording Secretary Dana Popovich.

Approval of Meeting Minutes

Motion to accept the Parks and Recreation meeting minutes of January 6, 2022 was made by Vice Chairman Andrea and seconded by Member Cairns.. The motion was approved by a voice vote of 7-0.

Old Business

None

New Business

A. Presentation - Elk Grove Village Park District Site Visits

Assistant Village Administrator Andrews discussed the recent tour that her and Superintendent Buscemi took on January 21, 2022. She reviewed the four different sites that they visited. First was the parking lot that served as municipal parking that connected four critical Municipal buildings. There is parking all around, a stretch of green land, a water play area, and they host concerts. Second, was the Al Hattendorf Center, which has a Senior/Adult Center, a Preschool, walking path, inclusive play area, bocce ball, picnic tables, outdoor play games (ladder ball/corn hole), outdoor exercise area, which is along the walking path, a butterfly garden, and musical play features. Third was Audubon Park, which has a Skate Park, tennis, and basketball courts, playground area, ziplines, sensory and musical play features. Fourth was Jaycee Park which was an all-inclusive park. Some of the area had a prepared surface, some just had a modified surface. There was a younger child area, older child, ziplines, and swings. There was a bridge structure you can go over and under, which is to help children with special needs, and a small play area on a slope for climbing. Assistant Village Administrator Andrews said the the budget for the all-inclusive playground, was approximately \$160,000.. Assistant Village Administrator Andrews ended her presentation by asking the Board if they had any questions for her.

Vice-Chairman Andrea asked how high the bridge was, and if there were hand rails. Member Wackerlin responded that there were hand rails on each side. Member Wackerlin also inquired about what surface it was on. Superintendent Buscemi responded that is was a pour and play area and other areas were manufactured wood chips.

Member Carman asked what was the most popular feature? Assistant Village Administrator Andrews responded to that by saying, the tire swing, seesaw, and ziplines.

Trustee Anderson thanked Shannon for the information and that the take away is the cohesiveness of the playgrounds.

Member Sivakumar asked about the Health beat equipment and if it was like the Ninja Fitness System? Superintendent Buscemi spoke to that and said that there is an abundance of health equipment to choose from.



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

PARKS AND RECREATION BOARD MEETING MINUTES

FEBRUARY 3, 2022

Chairwoman Tredore asked for the addresses of the parks that they visited. Assistant Village Administrator Andrews responded and said she would send them the information. She also added that Deicke Park in Huntley has some inclusive features that the Board could take a look at. Chairwoman Tredore said she would like to take her grandchildren to the park and get a kid's view.

B. Informational Item - Lynn Dillow Playground Replacement Survey Analysis

Public Works Director Tom Migatz went over the analysis of the survey they did. First item what were the ages of the users of the parks. More than half that responded were between the ages of 5-12. Next were adults, and then children under 5. So, it shows a need for all ages. Next was the question of how often were the parks used. Eighty-eight responded with once a month. Thirty-two percent said once a week. The majority walk or bike to the park. There were a few responses why they didn't use the park. They said their children were just too old.

One of the questions asked was how much of a need for an inclusive park in that area, and the response was not much of a need. We would have to evaluate what type of equipment we would want at that park. The question on what would make the park better. Swings were at the top of the list, then a sitting area. Obstacle course was next on the list, followed by a splash pad. One thing that came up often was the frog element and the need to keep that there. That is how they identify that park. We asked if anyone would be interested in a focus group. Out of thirty-six responses, nineteen said they would be interested and majority of them provided contact information. Its important to know how people rank what they want in a park. Top of the list was swings, ziplines, slides and climbing features. Track slides, monkey bars, bridges, and tandem swings were next on the list. The last group were sensory panels, tunnels, and inclusive elements. This gives us an idea of what is important when moving forward with this project. Public Works Director Tom Migatz asked the board if they had any questions or any requests.

Chairwoman Tredore said she would like to see ziplines and swings.

Member Donahue wanted to make it known that the same amount of people who want the frog to stay, was the same amount of people who have someone in their household with special needs.

Member Wackerlin liked the idea of a themed park. It gives the park an identity. He stated that the survey result see it as a neighborhood park and not an all-inclusive park.

Assistant Village Administrator Andrews spoke to that, and said we should consider adding inclusive equipment. She said the goal is to include inclusive features at each park we redo.

Chairwoman Tredore liked that idea.

Vice-Chairman Andrea thinks we should just make this what we do at for any park replacement. Include the standards in the Parks Master Plan.

Public Works Director Tom Migatz thanked everyone for their time.

C. Informational Item- Recreation Fourth Quarter Program Statistics Report

Superintendent Buscemi reviewed the fourth quarter program statistics, and started in the fall with the Preschool Academy and Beyond the Bell. Preschool Academy was back in person starting this fall. Four classrooms are being used Monday thru Friday. Staff hosted over a dozen new events during the fall and



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

PARKS AND RECREATION BOARD MEETING MINUTES

FEBRUARY 3, 2022

utilized over a dozen different locations throughout the Village.

At the end of the fourth quarter, overall recreation programs are running at a 157% cost recovery rate and have engaged 4,799 people. The Recreation Division's overall budget cost recovery ended at 36%. The Division's cost recovery was budgeted at 38%. Superintendent Buscemi included spreadsheets that breaks down all the individual programs and the program areas. Lastly, registration numbers were also included. Superintendent Buscemi asked if anyone had any questions and there were none.

Staff Report

Superintendent Buscemi reviewed her staff report starting with the Winter Weekend at Woods Creek Lake. They included Pond Hockey Tournament, new Youth Hockey, and Ice Fishing Derby. She then went over the strategic planned goals and objectives. Some new activities this year included MLK Day, which was a school day off, where they played disc golf and frozen football. Even though it was quite cold, we had over 40 people come out and enjoy themselves. Two events were cancelled, due to lack of enrollment, which were Chili cook-off and Cookie bake-off. Two other new events are the Winter Wiffleball and Teen Skate Park trip. Senior Programming is currently being reviewed and we will be making some changes this Spring.

Recreation staff determined a list of attributes that contribute to personal and social values, which will be considered when developing programs and events, which are physical & mental wellbeing, stretching skills, socialization, reducing screen time, safety, inclusivity, enriching relationships, nature, culture and uniquely LITH. Staff will evaluate where target audiences are spending their recreation time and/or money by October 2022. Staff will identify whether there are barriers to program registrations and utilize technology to assist in streamlining the process by May 2022.

Recreation Staff will update and improve parks infrastructure to make the facilities more comprehensive and attract more regional users by an annual review and identify parks and facilities capable of administering a quality experience for youth, teens, or adults and develop a seasonal program plan rotation and implementation. Revise Parks Master Plan to identify shortfalls and improve recreational facilities by December 2022.

Recreation Staff will work to create new partnerships with other Parks and Recreation organizations to improve the efficiency, effectiveness and breadth of the Village's programming by annually identifying new opportunities to co-op with other recreation organizations to maximize the Village's return for a variety of events and semi-annually review the partnership with NISRA by consulting on major community event plans to ensure inclusion opportunities for all populations.

Superintendent Buscemi reviewed the first Ice Bowl event that was held at Linda K Fischer Park-Disc Golf Course. Food donations were required in addition to the program fee. They ended up taking in 173 pounds of food for donation.

Superintendent Buscemi reviewed the Grinch Flurryfest, which had to be moved due to bad weather. They had over 750 people attend, 525 were residents. Superintendent Buscemi asked if there were any questions and there were none.

Superintendent of Public Properties Scott Parchutz passed out the Park Steward 2022 schedule to the Board. The kickoff will be in March. He then asked if the Board had any questions. There were none.



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

PARKS AND RECREATION BOARD MEETING MINUTES

FEBRUARY 3, 2022

Village Trustee Liaison Report

Trustee Anderson said she appreciated that Assistant Village Administrator Andrews and Recreation Superintendent Buscemi went to visit the Elk Grove Park District site and shared the information with the Parks and Recreation board.

Member Reports

Member Wackerlin asked Public Properties Superintendent Parchutz how much time did he need to prepare the reports. Superintendent Parchutz responded that he would appreciate at least a couple of day notice.

Member Sivakumar said she was grateful for the information pertaining to the Elk Grove Village Park site visit. Assistant Village Administrator spoke and said that Recreation Superintendent Buscemi was the one who set that up and thanked her as well. The Parks and Recreation Board all said thank you to Superintendent Buscemi.

Member Donahue said it was great to see that we could include some of the great features into any of our parks.

Member Carman asked if we should be looking at invasive plant species and if everyone knew what they were. This is in regards to park visits.

Vice-chairman Andrea said he was delighted about the price point for the park.

Chairwoman Tredore also wanted to thank them for all the work they did in putting together the presentation. She also asked for the addresses of the parks they visited.

Audience Participation

Walter Weinert asked if they would be having the Run through the Hills 5K and 10K race in April. Recreation Superintendent Buscemi responded yes, we will be doing the race. Walter said he would like to volunteer for that.

Adjournment

A motion to adjourn the meeting was made by Vice-Chairman Andrea and seconded by Member Wackerlin. The motion was approved by a voice vote of 7-0

There being no further business to discuss, the Parks and Recreation Board meeting was adjourned at 7:44 PM.

Submitted by

Dana Popovich

Dana Popovich



REQUEST FOR BOARD ACTION

MEETING DATE: March 3, 2022

DEPARTMENT: Public Works

SUBJECT: Lynn Dillow Park Playground Replacement Update

EXECUTIVE SUMMARY

Following the update provided to the Parks and Recreation Board (Board) at the February 3rd Parks and Recreation Board meeting, staff released a Request For Simplified Proposals (RFSP) on February 4th. The RFSP asked playground design firms to develop design concept plans after reviewing a summary of the resident survey results and also the desires expressed by Board at the February 3rd meeting, including a universal design philosophy and the inclusion of swings and a zipline. On February 22nd, staff received a total of seven RFSP submittals (Attachment 1) from four playground design firms. Before continuing to work on this project, staff created a tentative project timeline (Attachment 2), for the Board's consideration. If the timeline is approved by the Board, the next steps involve releasing a survey asking residents to rank the RFSP submittals and hosting a focus group to obtain additional feedback from residents. After completing these two tasks, staff will provide the survey and focus group results to the Board prior to the April 7th meeting, where staff will ask the Board to select the firms that will be invited to participate in the final playground design phase, the Request For Proposal (RFP) phase.

FINANCIAL IMPACT

None

ATTACHMENTS

1. RFSP submittals
2. Lynn Dillow Park playground replacement timeline

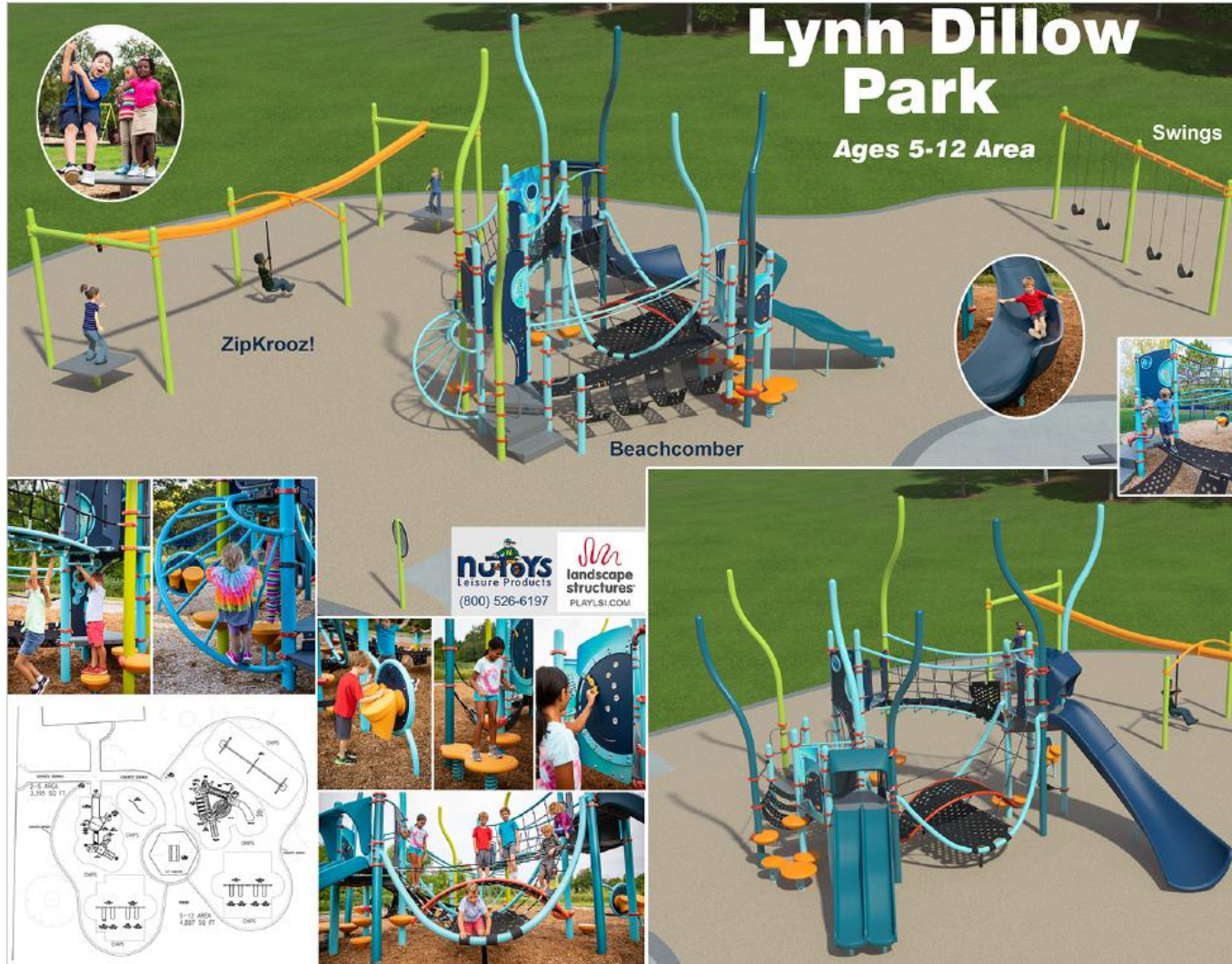
SUGGESTED DIRECTION

Staff seeks Board direction on the proposed Lynn Dillow Park playground replacement timeline.

Concept 1 (slide 1 of 2)



Concept 1 (slide 2 of 2)



Concept 2



Concept 3



Concept 4



Concept 5

Burke
PLAY THAT MOVES YOU.
BCIBURKE.COM • 800.264.1250

LYNN DILLOW PARK

PROPOSAL #: 129-150458-1 R2



COLOR KEY

- CHARCOAL
- AQUA
- ORANGE
- PURPLE
- COGNAC/BROWN
- PURPLE/GRAY

PLAY
ILLINOIS

WHERE PLAY MOVES IN ALL DIRECTIONS



SENSORY RAIL



NUCLEUS CORE™ ARCH CLIMBER



VOLTA® INCLUSIVE SPINNER



MARKET DISCOVERY STATION™



90 DEGREE HORIZONTAL LADDER



MESA CLIMBER



INNOVA™ BRIDGE

Concept 6



Village of Lake in the Hills
ILLINOIS

Lynn Dillow Park
X Tower



Mantis Zipline



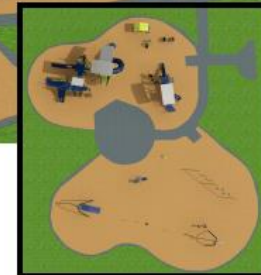
Double Wall
Climber



Log Slice



Garden Sensory Wall



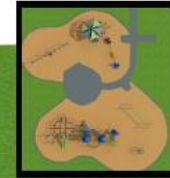
Dragonfly

Concept 7



Village of Lake in the Hills
ILLINOIS

Lynn Dillow
NRG Design



Silo Scramble



NRG Hub



Curved Climbing Wall

Nu Edge Rock Wall



Inchworm

Tentative Lynn Dillow Park Playground Replacement Process Timeline

Date	Task
December 10, 2021	1st resident survey released
January 2, 2022	1st resident survey due
February 4, 2022	Request For Simplified Proposals (RFSP) released
February 22, 2022	RFSPs Due
March 3, 2022	<u>Parks and Rec Board Meeting</u> Staff present the replacement timeline and seeks P&R Board approval of the timeline.
March 4, 2022	2nd resident survey released containing the designs from the RFSP submittals
March 21, 2022	2nd resident survey due
March 24, 2022	<u>Focus Group (6:00 p.m. at Village Hall)</u> Staff present the RFSP submittals to the Focus Group and asks for feedback. Staff quantifies the feedback in order to provide this information to the P&R Board on April 7th.
April 7, 2022	<u>Parks and Rec Board Meeting</u> Staff present the 2nd survey results and focus group findings to the P&R Board and asks the Board to choose a select # of vendors to participate in the RFP.
April 8, 2022	RFP released to P&R Board selected vendors
April 22, 2022	RFP Due
April 25, 2022	3rd resident survey is released containing the designs from the RFP submittals. Residents are asked to rank their favorite designs.
April 25, 2022	1st Focus Group survey released containing the designs from the RFP submittals. Focus Group participants are asked to rank their favorite designs.
May 2, 2022	3rd resident survey & the 1st Focus Group survey are due
May 5, 2022	<u>Parks and Rec Board Meeting</u> Staff present the RFP designs and recent survey results to the P&R Board and asks the Board to select one design for staff to recommend to the Village Board for contract award.
May 24 & 26, 2022	<u>Village Board Meetings</u> Staff present the P&R Board recommended design to the Village Board for contract award consideration.
May 27, 2022	Anticipated Award Date
September 30, 2022	Construction Completion Date



REQUEST FOR BOARD ACTION

MEETING DATE: March 3, 2022
DEPARTMENT: Public Works
SUBJECT: **Affiliate Organization Rates**

EXECUTIVE SUMMARY

Staff seeks the recommendation of the Parks and Recreation Board of the proposed organized recreational Affiliate Organization (AO) rates for the new agreements.

Since 2005, the Village has had formal agreements with not-for-profit AOs that provide organized recreational opportunities on Village-owned property. These agreements are a necessary tool in defining the responsibilities of both the AOs and the Village. Defined responsibilities include facility usage and maintenance, equipment usage, advertising, meeting requirements, insurance requirements, fees, general obligations, and conditions. The existing recreation agreements expired at the end of 2021 and staff plans to negotiate three-year agreements with each AO, starting in 2022.

AO Rate Analyses and Recommendations

To ensure that the Village is being fiscally responsible with its assets while also staying supportive of its AOs, staff compiled the Village's costs to maintain the amenities used by each AO to determine if a cost recovery standard would be an appropriate tool to use to determine fees. While there are different cost recovery standards, staff found that the National Recreation and Parks Association (NRPA) 2021 performance review reported that the median amount of revenue recovered by park and recreation agencies with a similar population as the Village was 24.4% in 2020. As such, staff applied a percentage to each Village cost identified in the cost recovery spreadsheet that was no higher than 24.4% of the total cost, with lesser percentages if park patrons or other affiliate groups also have access to the service or amenity. However, after completing this exercise, staff learned that the NRPA model would result in an average fee increase of 37%, across all six affiliate groups.

Concerned that the NRPA model would result in burdensome cost increases for the AOs, staff then completed an analysis comparing the Village's current AO rates to the rates that neighboring government park entities charge. This second analysis, which is included as Attachment 1, was equally as challenging as the first analysis as neighboring park entities use different rate structures. After completing this analysis, staff recommends rate adjustments for Blackhawks Lacrosse and the United Cricket Club but not the other four AOs as the current rates for those were among the highest rates when compared to neighboring park entities.

Blackhawks Lacrosse

As shown below, the Village charged this AO \$8.00 per participant in 2021- which is the same rate charged by the Crystal Lake Park District. However, after obtaining rate information from the Cary Park District

and School District 158, staff believes it is appropriate to begin increasing their rates, beginning in 2023 as this AO has already started accepting registrations for the 2022 season.

Affiliate Organization: Blackhawks Lacrosse		
2022 fee if the organization used facilities owned by:	2022 Season Fee	Fee structure
LITH (using NRPA Model)	\$ 328	\$8.00/participant (but a \$328 min.)
Crystal Lake Park District	\$ 504	\$8.00/participant
LITH (2021 Actual Fee)	\$ 504	\$8.00/participant
LITH (2022 Proposed Fee)	\$ 504	\$8.00/participant
LITH (2023 Proposed Fee)	\$ 630	\$10.00/participant
LITH (2024 Proposed Fee)	\$ 756	\$12.00/participant
School District 158 (Huntley Raiders Lacrosse)	\$ 1,215	\$28.00/hour
Cary Park District	\$ 2,250	\$50.00/hour

Huntley Park District - Huntley Raiders Lacrosse does not use their fields.

Village of Algonquin - n/a

Assumes 63 participants

United Cricket Club

As shown below, the Village charged this AO \$6.06 per participant in 2021. After obtaining rate information from the several other park entities, staff believes it is appropriate to change their rate structure from a per participant rate to an hourly rate to better align the Village’s rates with other park entities. The hourly rate would start at \$8.00/hour and increase by \$2.00/hour for the second and third year of the agreement.

Affiliate Organization: United Cricket Club		
2022 fee if the organization used facilities owned by:	2022 Season Fee**	Fee structure
LITH (2021 Actual Fee)	\$ 799.92	\$6.06/participant
South Barrington	\$ 1,000	Season rate (up from \$500 in '21)
LITH (2022 Proposed Fee)	\$ 3,456	\$8.00/hour
LITH (2023 Proposed Fee)	\$ 4,320	\$10.00/hour
LITH (2024 Proposed Fee)	\$ 5,184	\$12.00/hour
Gurnee Park District	\$ 5,400	\$12.50/hour*
Addison Park District	\$ 6,480	\$15.00/hour
Des Plaines Park District	\$ 8,640	\$20.00/hour
Hoffman Estates Park District	\$ 16,848	\$39.00/hour*
Skokie Park District	\$ 17,280	\$40.00/hour
Cary Park District - n/a		
Huntley Park District - n/a		* discounted resident rate
Village of Algonquin - n/a		**2022 Season Fee assumes 432 hours of use
Crystal Lake Park District - n/a		

FINANCIAL IMPACT

All revenue that the Village receives will be determined at a later date, based on each AOs actual season.

ATTACHMENTS

1. Affiliate Organization rate comparisons and recommendations

RECOMMENDED MOTION

Motion to recommend the approval of the proposed organized recreational Affiliate Organization (AO) rates for the new agreements.

Affiliate Organization: Jr. Eagles Cheerleading

2022 fee if the organization used facilities owned by:	2022 Season Fee	Rate structure
City of Woodstock	No fees	
Cary Park District	\$ 297	\$6.00/hour
LITH (2021 actual fee and the recommendation for the new agreement)	\$ 488	\$8.00/participant
Crystal Lake Park District	\$ 488	\$8.00/participant
LITH (using NRPA Model)	\$ 902 minimum	\$8.00/participant (but a \$902 min.)

Huntley Park District - Their program is not comparable as its managed by their staff

Village of Algonquin - n/a

Assumes 61 participants

Affiliate Organization: Jr. Eagles Football

2022 fee if the organization used facilities owned by:	2022 Season Fee	Rate structure
City of Woodstock	No fees	
Cary Park District	\$ 666	\$6.00/hour
Crystal Lake Park District	\$ 888	\$8.00/participant
LITH (2021 actual fee and the recommendation for the new agreement)	\$ 2,736	\$18.00/participant
School District 300 (Jr. Eagles practices)	\$ 3,000	\$1,000/location
School District 158 (Huntley Red Raiders)	\$ 3,108	\$28.00/hour
LITH (using NRPA Model)	\$ 3,827 minimum	\$18.00/participant (but a \$3,827 min.)

Huntley Park District - Huntley Red Raiders Football does not use any of their fields

Village of Algonquin - Jr. Eagles Football does not use their fields

City of McHenry - McHenry Jr. Eagles Football uses McHenry Township fields.

Assumes 152 participants

Affiliate Organization: United Cricket Club

2022 fee if the organization used facilities owned by:	2022 Season Fee**	Rate structure
LITH (2021 Actual Fee)	\$ 799.92	\$6.06/participant
South Barrington	\$ 1,000	Season rate (up from \$500 in '21)
LITH (2022 Proposed Fee)	\$ 3,456	\$8.00/hour
LITH (2023 Proposed Fee)	\$ 4,320	\$10.00/hour
LITH (2024 Proposed Fee)	\$ 5,184	\$12.00/hour
Gurnee Park District	\$ 5,400	\$12.50/hour*
Addison Park District	\$ 6,480	\$15.00/hour
Des Plaines Park District	\$ 8,640	\$20.00/hour
Hoffman Estates Park District	\$ 16,848	\$39.00/hour*
Skokie Park District	\$ 17,280	\$40.00/hour

Cary Park District - n/a

Huntley Park District - n/a

Village of Algonquin - n/a

Crystal Lake Park District - n/a

* discounted resident rate

**2022 Season Fee assumes 432 hours of use

Affiliate Organization: ALITHSA

2022 fee if the organization used facilities owned by:	2022 Season Fee	Rate structure
City of McHenry	No fees	
City of Woodstock	No fees	
Crystal Lake Park District	\$ 1,600	\$8.00/participant
LITH (2021 actual fee and the recommendation for the new agreement)	\$ 3,266	\$16.33/participant
Cary Park District	\$ 3,900	\$12.00/hour
LITH (using NRPA Model)	\$ 4,103 minimum	\$16.33/participant (but a \$4,103 min.)

Huntley Park District - Their program is not comparable as its managed by their staff

Village of Algonquin - ALITHSA does not use their fields anymore, but they were charging \$13.50/participant

Assumes 200 participants

Affiliate Organization: Blackhawks Lacrosse

2022 fee if the organization used facilities owned by:	2022 Season Fee	Rate structure
LITH (using NRPA Model)	\$ 328 minimum	\$8.00/participant (but a \$328 min.)
Crystal Lake Park District	\$ 504	\$8.00/participant
LITH (2021 Actual Fee)	\$ 504	\$8.00/participant
LITH (2022 Proposed Fee)	\$ 504	\$8.00/participant
LITH (2023 Proposed Fee)	\$ 630	\$10.00/participant
LITH (2024 Proposed Fee)	\$ 756	\$12.00/participant
School District 158 (Huntley Raiders Lacrosse)	\$ 1,215	\$28.00/hour
Cary Park District	\$ 2,250	\$50.00/hour

Huntley Park District - Huntley Raiders Lacrosse does not use their fields.

Village of Algonquin - n/a

Assumes 63 participants

Affiliate Organization: LITHYAA

2022 fee if the organization used facilities owned by:	2022 Season Fee	Rate structure
City of McHenry	No fees	
City of Woodstock	No fees	
Crystal Lake Park District*	\$ 4,696	\$8.00/participant
Village of Algonquin*	\$ 7,925	\$13.50/participant
LITH (2021 actual fee and the recommendation for the new agreement)	\$ 10,566	\$18.00/participant
LITH (using NRPA Model)	\$ 18,252 minimum	\$18.00/participant (but a \$18,252 min.)
Huntley**	\$ 20,000+	~\$30.00/game
Cary Park District*	\$ 29,080	\$10.00/hour

* These park entities do not provide field maintenance services (such as field grooming) or materials and supplies to maintain the fields.

** The Huntley Park District charges ~\$30.00/game. They do not charge for practices and appears to provide similar services to the groups that use their fields. Based on this rate, LITHYAA would pay Huntley over \$20,000 in 2022 to use their fields.

Assumes 587 participants



INFORMATIONAL ITEM

MEETING DATE: March 3, 2022
DEPARTMENT: Recreation Division
SUBJECT: New Program and Event Guide

EXECUTIVE SUMMARY

A new company has been hired to create the seasonal program and event guides, starting with spring 2022. The staff wanted to create a clean, fresh looking guide that is interactive and easy for customers to use. Beginning in 2020, the pandemic forced the seasonal guides to be available online only, and not mailed out to residents. Staff felt the residents were not missing the paper guides delivered to their homes, and therefore continued to produce online, PDF formatted, seasonal guides only. Moving into 2022, staff had higher expectations for the guides. Staff wanted the guides to be less wordy and have a more promotional impact. Making the seasonal guides interactive, customers can easily click for more information or be brought directly to the registration page. The new formatted guide also has capabilities to track analytics, upload video, share pages with customers, easily uploaded to social media, and much more.

The current seasonal guide can be found on the Village's Recreation web page:
<https://www.lith.org/government/departments/community-services/parks-and-recreation> or at
<https://recreation.lith.org/>.

An email was sent to Board members, with the above links to the spring guide, requesting them to review the guide and be prepared to share input and feedback with staff at the next meeting.

REQUESTED ACTION

The Recreation team is looking for critical feedback from the Parks and Recreation Board in regards to the new program and event guide.



STAFF REPORT

MEETING DATE: March 3, 2022

DEPARTMENT: Administration

DIVISION: Recreation

Upcoming Special Events:

- | | | |
|----------------------|-------------------------|--------------------------------|
| • March 18 | Family Bingo | Village Hall & Virtual |
| • March 19 | Lucky Gold Hunt | Ken Carpenter Park |
| • March 26 – April 1 | Spring Break Staycation | Various locations |
| • April 9 | Bunny Trail | Village Hall (outside) |
| • April 10 | Run Thru the Hills | Children’s Medical parking lot |

For more information please view the program and activity guide:

<https://recreation.lith.org/>

Volunteers Needed:

- | | | | |
|-------------------|------------------|-------------|--------------------------------------|
| • Family Bingo | Friday, Mar 18 | 6pm – 8pm | check-in assistance,
bingo caller |
| • Lucky Gold Hunt | Saturday, Mar 19 | 10am – 11am | check-in assistance, judging |
| • Bunny Trail | Saturday, Apr 9 | 10am – 12pm | check-in assistance |

If you are interested in volunteering, please contact Kim Buscemi @ kbuscemi@lith.org

Submitted by Recreation Superintendent, Kim Buscemi:

Spring Guide: A refreshed and new seasonal program and event guide is now available online for spring. This new guide is interactive and has a modern viewing experience including direct links to registration. As staff continue to offer programs and events that contribute to the physical and mental wellbeing of our residents, they are offering some new events along with returning traditional events. New events include a Spring Break Staycation featuring a week-long lineup of programs and events. Other new events this spring include a Pitch, Hit, and Run competition, Love Your Park Spring Clean Up, Mother’s Day Senior Luncheon, American Red Cross Cat and Dog training, and an Adoption Day event at the Bark Park. Returning traditional

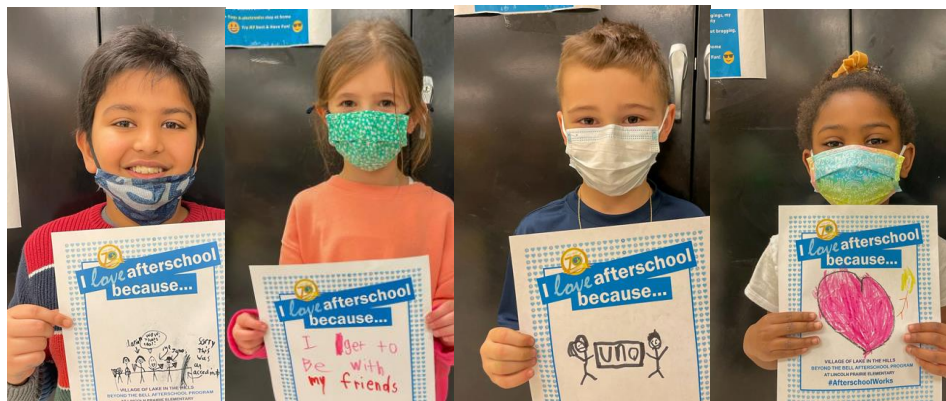
events include the Bunny Trail, Run Thru the Hills, and Mom & Me Tea. This spring also includes open registration for summer camp and 2022/23 Preschool.

Inclusive Program and Events: One of the Division's initiatives this year, is to make programs and special events more inclusive for our community. Staff has met with NISRA staff to develop an inclusive program and special event checklist. Topics covered include facility, communicating accessibility, visibility, acoustics, mobility, technology and service animals. This checklist will help Supervisors think about barriers that may be encounter at a program or event.

Summer Sunset Festival: The Recreation staff have begun some planning for this year's fest. Bands have been booked. Activities in the Kids Zone area being developed. A full line up of details will be available in the summer guide due to be released May 2.

Submitted by Recreation Supervisor, Kristi Brewer:

Beyond the Bell Afterschool Program at Lincoln Prairie: Current regular attendance registration averages 35 students per week. For Valentine's Day, students shared some of the reasons an afterschool program is important to them. Following the nationwide initiative from the Afterschool Alliance, students were encouraged to express themselves through art by illustrating their love for the afterschool.



4 on 4 Pond Hockey Winter Classic Tournament: On February 5, the 4 on 4 Pond Hockey Tournament took place on Woods Creek Lake. Nine 18+ Division teams played, including four new teams to the annual tournament. This year, a 40+ Division was added but did not meet the minimum of four teams in the tournament. One 40+ Team registered but declined to play within the 18+ Division. One volunteer scorekeeper, Danial Duda, from Huntley High School, assisted with the event. Thank you to Public Works for maintaining rinks between games and using their ingenuity in creating a portable ice resurfacing device (Zamboni). Survey responses provided that this tournament bolstered mental well-being, being in nature, enriched relationships, and was unique to Lake in the Hills. Additional feedback included returning to officiated games, concerns about ice quality, player helmet safety, and tournament rule amendments. Staff will review and implement changes to future tournaments. First Place: Lake Pat, Second Place: 4th Line Allstars, Third Place: Tigers



Youth Pond Hockey Day: On February 7, fourteen youth participants in grades kindergarten through fifth attended for this skills challenge event. The skills challenge included six categories: fastest lap, shooting accuracy, skating agility, passing precision, puck control, and fastest shot. Personal best points were given to each player to determine a total score for winners in each age group. The fastest puck was clocked at 40 mph. Survey responses provided that this event attributed to safety, physical well-being, being in nature, enriched relationships, and was unique to Lake in the Hills. Additional feedback included fewer skills categories, hosting the event next year, a fair competition was presented, and seeing youth play on a lake as many had never done that before and loved it. Staff will review and implement changes to future youth hockey events.

6U: First Place: Cooper Poczowski | Second Place: Brayden Quiros

7/8 U: First Place: Sebastian Nieckula | Second Place: Jonathan Fossey | Third Place: Joey Pacella

9/10 U: First Place: Carter Tomaszewski



Ice Fishing Derby: On February 6, the Ice Fishing Derby took place on Woods Creek Lake and was directed out of the LaBahn-Hain House. Event check-in began at 6:00 am as previous participants requested an extended time for ice fishing. In response to previous surveys, categories included the longest bass, longest pike, longest crappie, and kids' biggest fish, and prize money was awarded for first (\$100) and second (\$75) place bass and pike categories. In addition, the event pricing was increased from previous years to cover the event's costs, including prize money. The event consisted of thirteen youth anglers and thirty-one adult anglers, and many were returning anglers. Prizes were donated by Larry Kichner & the Bait Shanty (Algonquin). Survey responses provided that this event attributed to nature and mental well-being and was unique to Lake in the Hills. Additional feedback included many enjoyed ice fishing, post-event fire pit party, meeting new people, cost-effective event pricing, more species of fish to win prizes, and overall participants responded that it was a well-organized Derby. As a result, staff will review and implement changes to future Derbies.

Longest Bass:

1st place (tie): Bryce Pfeifer & Jack Kusch | 17-inch largemouth bass
 2nd Place: Dennis Schorle | 16-inch largemouth bass

Longest Pike:

1st Place: Robert Miller | 22.25-inch
 2nd - 4th Place: (no entry submitted)

Longest Bluegill:

1st Place: Dylan Borbely | 7.5-inch
 2nd Place: Jack Kusch | 7.25-inch

Longest Crappie:

1st Place: Jack Kusch | 14.5-inch

2nd Place: Scott Surman | 13.5-inch

Kid's Biggest Fish:

1st Place: Tucker Wall | 13-inch largemouth bass



Submitted by Recreation Supervisor, Michelle Steffey:

Early Childhood Programming: Youth sports early winter session II will start on March 4, 2022. Hot Shots Sports will be offering Ninja Warrior classes on Friday evenings and soccer classes on Saturday mornings.

Rock'n'Kids early winter session II will start February 23, 2022. Tot Rock and Kid Rock classes are offered on Tuesday mornings and Wednesday evenings.

Come Read with Us! The recreation staff hosted *Snow Friends* story display at Indian Trail Beach with activities to go along with the book. This program was part of the Winter Weekend activities.



Preschool staff hosted the Kindergarten Readiness Science class on February 17, 2022. There were 10 children who signed up to put on their “thinking caps” and conduct some hands-on experiments. The series continues with the Kindergarten Readiness Literacy class on March 10, 2022 and Kindergarten Readiness Art & Nature class on April 21, 2022.



Preschool Academy currently has 59 students enrolled. The 2022-2023 school year enrollment is now open for returning families. On February 28th, registration will open for residents and March 7th registration will open for non-residents.

Submitted by Recreation Supervisor, Casie Peltz:

Daddy Daughter Date: We had a FIN-tastic time at our annual Daddy Daughter Date! Over 230 participants registered over the 3 sessions offered. We had great volunteer turn out as well, with 8 high schoolers helping and our very own Sai Sivakumar. We couldn't do it without amazing volunteers, so special thanks to them!



Some survey comments:

Thank you for organizing this special event. Not many towns do this and it's a wonderful memory that my daughter and I will always share. Very unique experience. Thank you! Looking forward to next year!!

Every one of the staff was friendly, helpful, and welcoming. Overall great experience. Wish this event happened at least twice a year!!!

Past attendance numbers:

2018 – 170 – 1 session offered

2019 – 232 – 2 sessions offered

2020 – 226 – 2 sessions offered (pre-covid)

2021 - 158 – 6 sessions offered – each session was limited due to COVID mitigations

2022 – 232 – 3 sessions offered – each session was limited to 100 due to COVID mitigations

SENIORS: On February 25 we will celebrate National Pancake Day at the Hain House with our Pancake Breakfast & Bunco event.

The monthly Senior Bingo event (4th Tuesday of the month) has been revamped and will include monthly guest callers from the community. The Algonquin Library were our first guest callers on 2-22-22. They provided great prizes and brought Kenny, their IT staff, with to talk about how to participate in programs and check out books on hand held devices. We had 16 participants enjoy the morning with us. Upcoming guests include, LITH PD, Oasis Senior Advisors, Kindred Hospice, and Melody Living.



February drop-in program participation: February total: 34

Wednesday cards: 14

UFO: 10

Bingo: 16

Upcoming March Programs/ Trips / Events

Rivers Casino Trip 3/10

Family Bingo 3/18

UFO 3/19

Come Play with Us 3/19

Senior Bingo 3/22

Spring Break Staycation WEEK 3/26-4/2



STAFF REPORT

MEETING DATE: March 3, 2022

DEPARTMENT: Public Works

DIVISION: Public Properties – Submission by Scott Parchutz

Strategic Goals

Provide a wide array of outstanding parks and recreation programs to enhance quality of life for Village residents

- Review prior year's successful programs and research current industry trends in recreation programs to effectively use existing and planned infrastructure and improve the demand for our programming
- Update and improve parks infrastructure to make the facilities more comprehensive and attract more regional users

Strategic Goal - Fitness Park Grant Update:

In keeping with the second strategic goal, the Village of Lake in the Hills supports initiatives for our residents that allow them to live a healthier and more active lifestyle. What better way to support that initiative than to consider investing in a fitness court within one of our community parks.

- Potential Locations: Ken Carpenter Park, Larsen Park, Leroy Guy Park, and Sunset Park

The Village applied for and is waiting to hear the results of our grant application. A message from the grant administrator stated the following "The good news is that the grant application has been reviewed, and all indications are that there will be good support for the Village through the upcoming grant program." "As a next step, we'd like to schedule a zoom call within the next few weeks to announce the state partner program and collect any updates on the Village's side."

The meeting is scheduled for **March 8th at 2:00 pm.** and will provide more details as this project evolves. To date, we understand that the Village would need to input \$50,000 towards the \$155,000 project and pre-qualify for 2023 funding. The potential of an additional \$5,000 from local sponsors is also possible as an alternate funding source.

First Season of Ice Skating at Indian Trail Beach:

I'm happy to report that the Board's decision to move the skating away from Sunset and Stoneybrook Parks to one centralized location to Indian Trail Beach is a success. We've received very positive feedback from residents who at first had concerns but quickly realized that by doing so, they extended their season for skating and ice hockey.

Mayor’s Monarch Pledge: At the February 24 Board meeting, the Village President read a proclamation demonstrating the Village’s commitment to creating a pollinator friendly habitat and educating citizens about how they can make a difference at home. In addition to the proclamation, staff will launch an informational campaign over the next year and install a pollinator garden. While the Public Properties Division will be responsible for making sure we adhere to this commitment, representatives from the Lake in the Hills Rotary have offered to assist and possibly help secure grant funding for the project. Staff will work with the Rotary and the McHenry County Conservation District to select an appropriate site and develop a list of pollinator friendly species to plant.

Staff will continue to provide updates on this new initiative.

Capital Projects:

Parks Master Plan – Staff is busy conducting a total inventory of features and equipment for every park. Once completed, expect to include it when creating the Request for Simplified Proposals.

2022 Normandy and Sunset Parks: The Village released an RFP to replace the swing sets at Normandy and Sunset Parks. The equipment at 20 years old has reached the end of its usable life. The plan is to have the equipment replaced by May 31, 2022.

2023 Playground Replacement Plan:

Location	Installed	Replaced	Estimated Cost	Fund
Jaycee Park	2000	2023	\$102,400	General
Avalon Park	2003	2023	\$102,400	SSA 2

Jaycee Park: Jaycee Park playground was installed in 2000 and is a popular neighborhood destination for area users. The playground, which will reach 23 years of service and is in poor condition needing replacement. The equipment shows visible signs of vandalism where graffiti and gouging of the surfaces cannot be repaired or entirely removed.

Avalon Park: The playground was built in 2003 and has reached the end of its usable life. Equipment manufacturers and the industry standard recommends replacement at their 15th anniversary; however, after 20 years, most proprietary equipment is no longer available or supported by the manufacturer running the risk of losing some features.