



Village of Lake in the Hills Raffle Application Form

Date of Application _____

(The Village Administrator shall have 30 days in which to approve or disapprove the license applied for.)

Application Information:

Name of Organization: _____

Date of incorporation or formation of Organization (minimum of 5 years in existence is required to qualify for license): _____

Does this organization fulfill the requirement of operating without profit to its members: Yes No

Purpose for which club/ organization was formed: _____

Presiding Officer's Name: _____

Presiding Officer's Address: _____

Secretary's Name: _____

Secretary's Address: _____

Raffle Manager's Name: _____

Raffle Manager's Address: _____

Raffle Manager's Phone #: _____

Raffle Manager's Date of Birth: _____

Names & Addresses of any other individual directly involved with the administration of the raffle.

Raffle Information:

Dates raffle chances will be sold or issued: _____

Date/Time raffle is to take place: _____

Location or Description of Premises and Address of raffle: _____

Location or areas within the Village where the raffle chances will be sold or issued:

Total number of chances to be sold:

Maximum price of each raffle chance:

Item(s) to be raffled:

Maximum Retail Value of Each Prize:

\$

\$

\$

\$

\$

\$

Retail dollar value of all prizes:

\$

I swear and/or affirm that our organization/club is not-for-profit and that I have never been convicted of any felony and am not disqualified to receive a license by reason of any matter or thing contained in Section 31.02 of the Lake in the Hills Municipal Code or any other Ordinances of the Village, laws of the State of Illinois or of the United States of America. I also swear that no previous license issued by any state or subdivision of Federal Government has been revoked. I will not violate any of the laws of the State of Illinois or of the United States or any Ordinances of the Village of Lake in the Hills in the conduct of the raffle.

I understand that a fidelity bond in an amount not less than the anticipated gross receipts is needed from the manager unless notice is attached to the application that the club/organization voted, by unanimous vote, to waive such provision.

At the conclusion of the raffle(s), a report shall be made to the Village of Lake in the Hills as to the gross receipts, expenses and net proceeds from the raffles.

I hereby attest that the organization and officers listed on page one of this document meet all of the licensee qualifications outlined in Chapter 31, Section 31.02 – D, “Restrictions of Licenses,” of the Lake in the Hills Municipal Code, as well as the qualifications imposed by Illinois State Law. By signing below, I also certify that I have read Chapter 31, Section 31.02, of the Lake in the Hills Municipal Code, entitled “Raffles”.

Presiding Officer

Secretary

FOR VILLAGE USE ONLY	
Date Approved: _____	Signature: _____
Approved By: _____	



Village of Lake in the Hills Bond Waiver Request Page

The Village Code requires that the raffle manager shall give a fidelity bond in an amount not less than the anticipated gross receipts for each raffle. The bond shall be in favor of the organization and conditioned upon his/her honesty in the performance of his/her duties. The bond shall also provide that notice is given in writing to the Village of Lake in the Hills not less than thirty (30) days prior to its cancellation.

The Village Administrator is authorized to waive the requirement for a bond by including a waiver provision in the license issued, provided that by a unanimous vote of the members of the licensed organization, such a waiver is requested. Such a request does not guarantee that a waiver will be granted by the Village of Lake in the Hills; however, if your organization would like to request a waiver of the bonding requirement, please complete the following Bond Waiver Request.

On the ____ day of _____, _____, the membership of _____
(Name of Organization)

by unanimous vote requested that the Village of Lake in the Hills waive the fidelity bonding requirement for its raffle to be conducted on the attached raffle application.

Signed: _____ Signed: _____
Presiding Officer Secretary