



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

AUGUST 26, 2021

Call to Order

The meeting was called to order at 7:30 pm.

Pledge of Allegiance was led by President Bogdanowski.

Roll call was answered by Trustees Huckins, Dustin, Bojarski, Murphy, Anderson, and President Bogdanowski.

Motion for Trustee Harlfinger to attend telephonically was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Anderson, Murphy, Dustin, Huckins, and Bojarski voted Aye. No Nays. Motion carried.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Tom Migatz, Community and Economic Development Director Josh Langen, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

Public Comment

None.

Consent Agenda

- A. Motion to accept and place on file the minutes of the August 10, 2021 Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the August 12, 2021 Village Board meeting.

Motion to approve the Consent Agenda items A-B was made by Trustee Huckins and seconded by Trustee Dustin. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Omnibus Agenda

The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.

- A. Motion to waive the provisions of Section 43.09, "Noise" of the Lake in the Hills Municipal Code to allow announcements and to play music until 11pm on Friday, September 3, Saturday, September 4, and Sunday, September 5, 2021 for the Summer Sunset Festival.
- B. Motion to issue a Pyrotechnic Fireworks License to Mad Bomber Fireworks for the Summer Sunset Festival on Sunday, September 5, 2021 and waive the application fee.
- C. Motion to approve a waiver of the Public Notice Requirement and award a Contract to Marco Technologies for the Village Server Replacements (VSAN) hardware in the amount of \$92,309.86.

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- D. Motion to approve a waiver of the Public Notice Requirement and award a Contract to SHI International Corp for the Village Server Replacements (VSAN) software in the amount of \$49,473.36.
- E. Motion to approve Task Order #2021-03 for Server Installation and Data Migration with Advanced Business Networks, Inc. for an amount not to exceed \$48,000.00.
- F. Motion to pass Ordinance No. 2021- ____, An Ordinance Amending Chapter 4 of the Lake in the Hills Municipal Code Pertaining to the Police Department Codes and Amendments.
- G. Motion to award a Contract to Upland Design LTD for the Larsen Park master Plan project in the amount of \$32,000.00.
- H. Motion to pass Resolution No. 2021-____, A Resolution approving a one-year contract extension with Flood Brothers Disposal Company for Solid Waste & Recycling Services through June 30, 2023.
- I. Motion to pass Ordinance No. 2021- ____, An Ordinance Authorizing the Approval of a Ground Lease between the Village of Lake in the Hills and John Kirschner for PAP-13.
- J. Motion to pass Resolution No. 2021- ____, A Resolution Approving and Ratifying a Contract Extension with GOVQA, LLC.
- K. Motion to pass Ordinance No. 2021- ____, An Ordinance Granting a Conditional use for a Drive-Through Use at 251 North Randall Road on Parcel 19-29-101-036.

Motion to approve the Omnibus Agenda items A-K was made by Trustee Murphy and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Dustin, Harlfinger, Murphy, Anderson, and Huckins voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the August 27, 2021 Schedule of Bills total of all funds \$547,057.40 was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Dustin, Huckins, Bojarski, Anderson, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Motion to approve the July 2021 Manual Bills total of all funds \$801,989.58 was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote, Trustees Bojarski, Huckins, Harlfinger, Anderson, Dustin, and Murphy voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Public Works

Public Works Director Tom Migatz addressed the staff's cleanup efforts from the damaging storms that occurred on August 10th, noting that crews began work almost immediately. IPWMAN (Illinois Public Works Mutual Aid Network) mobilized assistance from responders in several communities, which included the use of their STARCOM radios, aerial bucket trucks, chippers, grapple trucks, and tandem dump trucks to clear and transport the debris to a tree processing plant in Hampshire. The Village's staff have put 900 manhours toward this effort. Lunch and fuel
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were provided to responders. Director Migatz thanked staff and Forestry Crew Leader Michelle Kiefer for their multidivisional work and coordination. Though much progress has been made, there is still work to be done. The potential cost of this cleanup effort is near \$200k.

Trustee Huckins and Trustee Murphy thanked Forestry and Public Works for their response time and combined efforts. Director Migatz noted that responders came from as far away as Wheeling. Trustee Huckins asked if the aid was coordinated from an Illinois response team. Director Migatz confirmed this, stating that the cost of belonging to IPWMAN is only a few hundred dollars a year, making their support well worth the fee.

Trustee Bojarski also thanked Forestry and Public Works for the great work they did in assisting residents. She referenced a particular resident who saw this as a great example of government and agencies coming together.

Trustee Anderson commended staff on quickly getting things back in working order. Administrator Mullard stated that Fire Chief Kern of the Lake in the Hills-Algonquin Fire Protection District was amazed at how quickly the Village had roads cleared and open. Trustee Harlfinger agreed, calling it a phenomenal job, adding that other impacted communities are still struggling. He also asked Community Development department to move quickly on permits for storm damage repairs.

Forestry Division

Forestry Crew Leader and Arborist Michelle Kiefer presented the Board with information about the Forestry Division's tree trimming program, emerald ash borers, ash treatments, tree planting program, and Tree City USA status.

In past years, the Village's trees located west of Randall Rd. and east of Pyott Rd. were trimmed on a 7-year cycle. The trimming program has been updated to a 5-year cycle. Trimming frequency has been increased to reduce resident inquiries and increase customer satisfaction. This change has been made possible by updating equipment and reducing planting to spring only, which opened up the summer for trimming.

Between 2008 and 2010, the Village saved 203 ash trees from emerald ash borers. The remaining ash trees are treated with TREE-age every 3 years for the life of the tree. Morton Arboretum Senior Scientist Dr. Fredric Miller has conducted an ash tree treatment study in our Village to learn more about the damage that is done to the trees during the treatment process.

Trustee Huckins asked for clarification on the topic of this study. Michelle explained that holes are drilled into the trunks of the trees, plugs are fitted into the drill holes, and then pesticide is administered through the plugs. The drill holes are considered "damage" and the trees' ability to recover from this damage is being researched.

Tree diversity is important in any urban forest. This is taken into consideration for planting practices. Maples, lindens, and honey locusts each make up at least 10% of Lake in the Hills' tree population. Thus, they are no longer being planted by the Village in order to maintain balance. In 2021, Forestry planted 220 trees. The Village has a plan to increase tree population by 1% each year. The Village was recognized as a Tree City for the 17th year and also received a Growth award.



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Audience member George Roby asked Michelle to clarify the objection to planting more maples. Michelle stated that there are too many maples to maintain species diversity. Trustee Anderson asked if Forestry has worked with Parks and Recreation in terms of planning for natural shade areas. Michelle stated that the Forestry Division works closely with Parks and Recreation, however they have to be careful not to plant trees too close to the playgrounds and other infrastructure. President Bogdanowski thanked Michelle for everything that she does.

Board of Trustee Reports

None.

Village President Reports

For the Village of Lake in the Hills, President Bogdanowski proclaimed the first full week of September as Payroll Week, the month of September 2021 as National Suicide Prevention + Action Month, and August 31, 2021 as International Overdose Awareness Day.

Unfinished Business

None.

New Business

None.

Adjournment

A motion to adjourn the meeting was made by Trustee Huckins and seconded by Trustee Bojarski. On roll call vote, Trustees Anderson, Bojarski, Murphy, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:58 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk