



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

BOARD OF TRUSTEES MEETING

AUGUST 12, 2021

Call to Order

The meeting was called to order at 7:30 pm.

Roll call was answered by Trustees Harlfinger, Dustin, Huckins, Bojarski, Anderson, and President Bogdanowski.

Pledge of Allegiance was led by President Bogdanowski.

Motion for Trustee Murphy to attend telephonically was made by Trustee Huckins and seconded by Trustee Harlfinger. On roll call vote, Bojarski, Harlfinger, Dustin, Huckins, and Anderson, voted Aye. No Nays. Motion carried.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Chief of Police Mary Frake, Finance Director Pete Stefan, Public Works Director Tom Migatz, Community and Economic Development Director Josh Langen, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

Public Comment

None.

Consent Agenda

- A. Motion to accept and place on file the minutes of the July 27, 2021 Committee of the Whole meeting.
- B. Motion to accept and place on file the minutes of the July 29, 2021 Village Board meeting.

Motion to approve the Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Dustin, Harlfinger, Murphy, Anderson, and Huckins voted Aye. No Nays. Motion carried.

Omnibus Agenda

The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.

- A. Motion to waive the provisions of Section 43.09, "Noise" from 6pm until 10pm, suspend enforcement activities to allow the installation of temporary signage on Henry Lane and allow parking for between 150 and 200 guests for the event being held by Club 400 on September 10, 2021 at 3090 Henry Lane.
- B. Motion to pass Resolution No. 2021- ____, A Resolution approving a Cable Franchise Agreement with Comcast of Northern Illinois, Inc.



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- C. Motion to pass Resolution No. 2021- ____, A Resolution Approving the First Amendment to an Intergovernmental Agreement between Huntley Community School District No. 158 and the Village of Lake in the Hills Providing for Police School Liaison Officer Services.
- D. Motion to pass Resolution No. 2021- ____, A Resolution approving Change Order 1 to extend the contract completion date to August 13, 2021.
- E. Motion to pass Ordinance No. 2021- ____, An Ordinance Authorizing the Approval of a Ground Lease between the Village of Lake in the Hills and CST & Sons LLC for PAP-38.
- F. Motion to pass Ordinance No. 2021- ____, An Ordinance Approving a Budget Amendment to the Operating Budget for the Fiscal Year Ending December 31, 2021.
- G. Motion to approve and authorize the Village President to execute a three-year contact with GIS Webtech Recruit Software for Business Recruiting and Retention Software.
- H. Motion to approve and authorize the Village President to execute an Economic Incentive Agreement between DM LITH, Inc. and the Village of Lake in the Hills.

Trustee Harlfinger made a motion to remove item G.

Motion to approve the Omnibus Agenda items A-F and H was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Anderson, Dustin, Bojarski, Huckins, Murphy, and Harlfinger voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills

Motion to approve the August 13, 2021 Schedule of Bills total of all funds \$113,739.52 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote, Trustees Bojarski, Murphy, Huckins, Harlfinger, Anderson, and Dustin voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports

Public Works

Public Works Director Tom Migatz announced that work along Randall will be wrapping up soon, as signals are now being energized.

In response to storm damage, several cleanup crews are making rounds with chainsaws and wood chippers to help supplement the Streets and Forestry crews. Most of the storm damage is centered around the older part of the Village.

Power to all wells is now on. However, the interzone connection is still running on generator power. Staff is cycling through to ensure the generator remains fueled.

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Damage to public property includes a downed tree at the LaBahn Hain House, severe tree damage to Barbara Key Park resulting in the park's closure, as well as roof, fascia, and soffit damage at Indian Trail beach.

Power lines are still down in the older part of the Village. Tomorrow, Public Works will begin moving through that area in a grid pattern to repair issues systematically. Our mutual aid protocol has been activated. As a result, Public Works has put in a request for more line trucks, grapple trucks, and tandem axle dump trucks to remove as much debris as possible. Director Migatz stated that cleanup may take a few weeks to complete. Brush pickup will begin Monday on the East side of the Village moving West. As of this evening, 620 residents remain without power.

Trustee Harlfinger, President Bogdanowski, and Trustee Anderson thanked Public Works for their efforts in cleaning up storm debris and helping to restore power.

Community and Economic Development

Community and Economic Development Director Josh Langen announced that he has scheduled a meeting with Cary and Algonquin in an effort to form an advisory committee for the Algonquin-Cary Subarea Plan. He is awaiting a study by Lehigh Hanson.

Director Langen has registered the Village with Intersect Illinois for the purpose of listing available manufacturing and retail properties. The Intersect Illinois website does not allow for tenant sites to be listed.

Trustee Dustin inquired about ongoing construction on Rt. 47 between Ballard and Foster. Director Langen stated that he does not know what is being built in that area.

Board of Trustee Reports

None.

Village President Reports

President Bogdanowski announced that next Wednesday he, Administrator Mullard, and Director Langen will be attending a mayoral roundtable offering local businesses an opportunity for Q&A.

Unfinished Business

- G. Motion to accept and authorize the Village President to execute a three-year contract with GIS Webtech Recruit Software for Business Recruiting and Retention Software was made by Trustee Harlfinger and seconded by Trustee Huckins.

Trustee Harlfinger questioned the option of a software trial. Director Langen stated that there are currently no trial capabilities.

Trustee Huckins asked how this software differs from Intersect Illinois. Director Langen explained that the GIS Webtech software will allow the Village to have more control and will allow the upload of countless data sets. Many benefits are tied to the fact that it is a stand-alone system and is not run by the state.



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Trustee Huckins asked for an example of data use with this service. Director Langen explained that the sewer district has all of the sewer lines linked and searchable. He stated that updates happen in real-time and the Village can publish data with essentially unlimited credits. Trustee Huckins questioned the quantity of properties able to utilize the software. Director Langen stated that in addition to tenant spaces, vacant land can also be listed. Trustee Huckins asked if the system is restricted to commercial use. Director Langen explained that it is not restrictive; senior living and apartment complexes will also be able to utilize the software, though they will not be the main focus.

Trustee Harlfinger again stated that he would prefer a trial before committing to a 3-year contract. Director Langen noted that the 3-year contract offers a better incentive, as opposed to a 1-year contract. Administrator Mullard explained that the Village can profit from the improvement of currently vacant properties by way of property taxes. In getting the info out to potential developers, the Village increases that probability.

On roll call vote, Trustees Anderson, Harlfinger, Huckins, Bojarski, Dustin, and Murphy voted Aye. No Nays. Motion carried.

Trustee Harlfinger requested a demonstration of the software when it is available.

New Business

None.

Adjournment

A motion to adjourn the meeting was made by Trustee Huckins and seconded by Trustee Harlfinger. On roll call vote, Trustees Anderson, Bojarski, Murphy, Dustin, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:56 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau
Village Clerk