



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

PARKS AND RECREATION

JUNE 3, 2021

Call to Order

The meeting was called to order at 6:30 pm.

Roll call was answered by Members Wackerlin, Cairns, Donahue, Carmen, Vice Chairman Andrea, and Chairwoman Tredore. Member Sivakumar attended the meeting remotely.

Also present were Assistant Village Administrator Shannon Andrews, Recreation Superintendent Kim Buscemi, Recreation Supervisor Kristi Brewer, Public Works Director Tom Migatz, Public Properties Superintendent Scott Parchutz, Trustee Diane Murphy, and Administrative Specialist Laura Pekovic

Approval of Meeting Minutes

Motion to accept the Parks and Recreation meeting minutes of May 6, 2021 was made by Member Cairns and seconded by Members Wackerlin. The motion was approved by a voice vote of 7-0.

Old Business

Chairwoman Tredore announced the Larsen Park Plans preliminary drawings that was worked on last year are available for viewing at this meeting.

New Business

A. Request for Board Action-Intergovernmental Agreement with the Crystal Lake Park District

Staff Report and Discussion by the Public, Staff, and Board Members

Recreation Superintendent Buscemi reviewed the Request for Board Action dated June 3, 2021 and noted that a slightly revised agreement from what was in the agenda packet was given to members at this meeting. Under this agreement, the Village of Lake in the Hills and the Crystal Lake Park District will work together to jointly plan trips for both Lake in the Hills and Crystal Lake Residents. This would provide a cost savings in the ability to purchase group event tickets at a discount, plus it is a good way to provide recreational services to adult residents so trips don't have to be cancelled because of low enrollment She confirmed with Vice-Chairman Andrea that both Crystal Lake and Lake in the Hills would advertise adult events/trips and offer the same rates to each municipality for residents and non-residents. The agreement is set for one-year term and will automatically renew for an additional one-year term unless a 60-day notice is provided. Chairwoman Tredore requested monthly updates to the Parks and Recreation Board on the use of this program. The Board agreed this was a great idea.

Motion to recommend the Intergovernmental Agreement for the Joint Use of Facilities with the Crystal Lake Park District was made by Vice Chairman Andrea and seconded by Member Carmen. On roll call vote, Member Wackerlin, Cairns, Sivakumar, Donahue, Carmen, Vice-Chairman Andrea and Chairwoman Tredore voted Aye. No Nays. Motion carried 7-0.



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JUNE 3, 2021

B. Request for Board Action—Basketball Court at Cattail Park

Staff Report and Discussion by the Public, Staff, and Board Members

Public Properties Superintendent Scott Parchutz reviewed the Request for Board Action. Staff seeks the Board's recommendation to accept a bid and award the contract to Evans and Sons Blacktop for \$22,990.32 for the installation of a new half-court basketball court at Cattail Park. This basketball court was planned at the request of a Village resident who lives near the park. There was discussion about the proposed basketball court location. Superintendent Parchutz indicated that the proposed location was chosen to keep it away from the bike path. Member Wackerlin suggested that the basketball location be closer to the playground and the Board agreed that would be best. Member Carmen asked that a bike rack and benches be installed there to. Vice-Chairman Andrea agreed and also suggested that benches be installed at the Richard Taylor Skate Park. Superintendent Parchutz confirmed that Evans and Sons is a reputable company, their bid came in under budget, and the project would be scheduled for 2021.

Motion to recommend the acceptance of the bid and award the contract to Evans and Sons Blacktop in the amount of \$22,990.32 for the installation of a new half-court basketball court at Cattail Park was made by Chairwoman Tredore and seconded by Vice-Chairman Andrea. On a voice vote, Members Wackerlin, Cairns, Sivakumar, Donahue, Carmen, Vice-Chairman Andrea and Chairwoman Tredore voted Aye. No Nays. Motion carried 7-0

Staff Report

Recreation Superintendent Kim Buscemi presented the Recreation staff report. Topics included Summer event dates, volunteer and community engagement opportunities, Summer programming, REC2U events, the bridge mitigation phase, sponsorships, and goals.

Recreation Supervisor Kristi Brewer shared updates about FuntasticCamp and Early Childhood Camp.

Superintendent Scott Parchutz spoke about his research to procure a kayak vending system at Indian Trail Beach. He also learned that a similar system is available for pickleball. He spoke about the plans for a pickleball field at Sunset park and the cost to install the field. Other topics included Ford School Park and it's HVAC system, the Sunset skate park and baseball fields, and the Larsen Park master plan RFQ.

Park Steward Reports

Member Wackerlin visited Rolling Hills Park. He reported the playground looked great and the equipment was working. He said the gazebo needs to be power washed, the paint touched-up, and the plantings need some attention. Pictures were emailed to Superintendent Parchutz.

Member Cairns visited Ryder Park and he said the park was busy with baseball games and the playground looked very nice. He inquired about the boarded-up concession stand building, and Superintendent Parchutz clarified that LITH YAA uses it for storage. Superintendent Parchutz also clarified that the rear baseball field is used for the younger players, the fields are maintained by Public Works Parks staff, and backstop replacements are on the master plan.

Parks and Recreation Board Meeting

June 3, 2021

- 2 -



Village of Lake in the Hills

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PARKS AND RECREATION

JUNE 3, 2021

Chairwoman Tredore visited Plote Field. She reported the netting holes. Superintendent Parchutz clarified that he has received cost estimates to replace the netting, as it is part of the 5-year capital plan. Chairwoman Tredore also mentioned that the parking lot stripes are faded.

Vice-Chairman Andrea visited Richard Taylor Skate Park. He mentioned that the skate park was busy, and that the parking lot is in good shape. He noticed that there are no benches for the patrons to sit on and would like to see some installed.

Member Donahue visited Turtle Island. She voiced how beautiful the park is now that it has been renovated. She mentioned the grass netting is popping up. Superintendent Parchutz said staff has plans to remove the netting and closeout the project.

Trustee Liaison Report

Trustee Diane Murphy spoke about the new Rec2U mobile van. She appreciates the staff's creativity and the programs.

Member Reports

Member Wackerlin spoke about the topic of trash at the local parks that is being mentioned on Facebook. Superintendent mentioned that there is a lot of vandalism at the parks. There was discussion about the number of trash cans.

Chairwoman Tredore welcomed Member Carmen to the Parks and Recreation Board and thanked Wendy Anderson for the time she served on the Parks and Recreation Board before recently becoming a Village trustee.

Audience Participation

Trustee Anderson said that a Huntley High School representative reached out to her to inquire about Village volunteer opportunities for their high school students. She also said it was an honor to serve on the Parks and Recreation Board and looks forward to the improvements at Larsen Park.

Adjournment

There being no further business to discuss, a motion to adjourn the meeting was made by Vice Chairman Andrea and seconded by Member Carmen. The motion was approved by a voice vote of 7-0. The next Parks and Recreation Board meeting is scheduled for Thursday, August 5, 2021.

Submitted by,

A handwritten signature in black ink, appearing to read "Diana Murphy".

Administrative Specialist I