



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

COMMITTEE OF THE WHOLE MEETING

JUNE 8, 2021

## Call to Order

The meeting was called to order at 7:30 pm. Present were Trustees Harlfinger, Dustin, Bojarski, Anderson, Murphy, and President Bogdanowski. Trustee Huckins was present telephonically.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Chief of Police Dave Brey, Finance Director Pete Stefan, Public Works Director Tom Migatz, Community and Economic Development Director Josh Langen, Village Attorney Brad Stewart, and Village Clerk Shannon DuBeau.

Pledge of Allegiance was led by President Bogdanowski.

## Audience Participation

Scott Surman, a 20-year resident, presented the Board with concerns over an uptick in the unpermitted use and polluting of the Village's ponds, lakes, and beach. His primary concerns were kayak and boat use on Woods Creek Lake and safety. Scott recommended reviewing the visibility of signs and enforcement measures. He also recommended sending safety reminders via email to current lake pass holders.

President Bogdanowski mentioned that this is the third or fourth year without lifeguards and that several complaints came in last year. He agreed with a need to be proactive. Administrator Mullard recommended Scott meet with Public Works Director Tom Migatz to discuss response options. Chief Brey stated that the Lake patrol boat will be in the water this year to address unpermitted lake usage. President Bogdanowski asked Scott to submit his contact information to Director Migatz and to keep the Board updated on the matter.

## Administration

### **Informational Item Concerning Meeting to Discuss Strategic Goals**

Presented by Village Administrator Fred Mullard

In 2017, the Village developed a strategic plan to help guide our actions as we plan for the future. The current problem statement and guiding policy have a limited focus of just the financial health of the Village. Development of a limited number of strategic goals and objectives can sharpen the focus of the efforts of staff to meet the specific vision of the Board.

Staff has asked Village residents, businesses, employees, and special districts to provide some input on goals they would like to see the Village adopt. Staff would like to review current progress on our strategic plan and then provide the Board with these inputs to get the Board's position on some strategic goals and objectives to adopt. With this information in place, the staff can develop more specific initiatives to support the efforts to attain these goals and objectives.

Staff expects the meeting would take about two hours and would like to schedule it for this month. Staff is looking for input from the Board concerning when this meeting might take place.

Staff requests the Village Board provide their input on a date to discuss strategic goals.

Trustees Anderson and Dustin requested to see the survey results prior to meeting on the matter. Administrator Mullard agreed with supplying the survey results as well as example goals and objectives. Trustee Dustin asked if a

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status report on prior strategic planning would be included. Administrator Mullard confirmed that the details will be available. The Board agreed to set a date for the meeting after hearing the following Request for Board Action.

## **Request for Changes to July Village Board of Trustee Meetings**

Presented by Village Administrator Fred Mullard

Due to the Fourth of July holiday weekend and the Rockin' Rotary Ribfest occurring the same week as the scheduled Committee of the Whole (July 6) and Village Board of Trustees meeting (July 8), staff requests the Board consider delaying these meetings one week. The change will allow staff more time around the holiday weekend to prepare items for the agenda and avoid Board members having to prepare for the meetings over the holiday.

As this change would place all the July meetings only one week apart, staff also suggests delaying the second set of meetings one week from July 20 and 22 to July 27 and 29. Since there are five Thursdays in July, the first set of meetings in August are not scheduled until the second week of the month.

Staff recommends a motion to approve changing the July 2021 Committee of the Whole meetings from July 6 and 20 to July 13 and 27 and changing Village Board of Trustees meetings from July 8 and 22 to July 15 and 29.

Motion was made to place this item on the Village Board Agenda.

President Bogdanowski called for the Board to set a date for the strategic goals meeting. Trustee Bojarski requested to have ample time to devote enough attention to the discussion. The Board collectively agreed to meet on Tuesday, June 29, 2021 at 7:00 pm.

## Police

### **Request for Collective Bargaining Agreement between the Village of Lake in the Hills and Metropolitan Alliance of Police Lake in the Hills Chapter #90**

Presented by Chief of Police Dave Brey

The collective bargaining agreement with the Metropolitan Alliance of Police Lake in the Hills Chapter #90 expired on April 30, 2021. Negotiations with the Union resulted in a tentative agreement on all issues. The main issues during the negotiations were the wage schedule, six-month notice of change in workday schedule, creation of one Personal Time section, referencing the Villages Personnel Rules and Regulations in the area of modified duty, and the inclusion of cannabis as a prohibited controlled substance.

Other significant changes to this agreement include a Body Camera Letter of Understanding, a Side Letter of Agreement regarding drug testing following Officer Involved Shootings, and a Settlement Agreement regarding Grievance No. 02/19 – Retro Paid Lunch Breaks.

The agreement also includes the wage schedule increased by 2.5% per year for the terms of the agreement. The Union has ratified the agreement, which is retroactive to May 1, 2021, and will end on April 30, 2024.

### **Financial Impact**

The financial impact of the new collective bargaining agreement would have resulted in a \$15,000 deficit as originally budgeted, however, due to salary savings from recent turnover in sworn personnel, salary and FICA cost

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savings for the 29 members of the Metropolitan Alliance of Police Lake in the Hills Chapter #90 collective bargaining unit will come in under budget by approximately \$64,000 in FY21.

Staff recommends a motion to approve the collective bargaining agreement between the Village of Lake in the Hills and Metropolitan Alliance of Police Lake in the Hills Chapter #90.

Motion was made to place this item on the Village Board Agenda.

## Public Works

### **Request for Contract Approval of Basketball Court at Cattail Park**

Presented by Public Works Director Tom Migatz

Staff is seeking Board approval to award a contract to Evans and Sons Blacktop in the amount of \$22,990.32 for the installation of a new half-court basketball court at Cattail Park. Staff also seeks approval of an Ordinance approving a budget amendment to the General Fund for the fiscal year ending December 31, 2021.

In February 2021, Jake Daigle, an 11-year-old living near Cattail Park made a personal request of the Parks and Recreation Board for a basketball court at the park. Chairperson Tredore then presented that request to the Village Board of Trustees which instructed Public Works to solicit bids for installation of a half-court, with the option of a full-court as an alternate.

Staff published a Request for Proposal (RFP) in the local newspaper, listed it on the website, and sent it to 57 companies. Six companies responded with a bid for the project. Evans and Sons provided the lowest responsible bid for the half-court, priced at \$22,990.32 or a full-court at \$36,243.32. Staff has determined that Evans and Sons has an A+ rating with the Better Business Bureau; been in business for over 23 years with positive references; and successfully completed projects ranging from \$135,000 to \$400,000. Installation of a basketball court at Cattail Park is consistent with their prior experience and Evans and Sons has a positive history with the Village as they have performed court renovations at Sunset Park and the Leroy Guy Park.

The Village's mix of basketball facilities comprised of: full-courts at Barbara Key, Ken Carpenter, Sunset, Leroy Guy, and Jaycee parks; a court and a half at Sunset and Stoneybrook parks, and half court at Lynn Dillow Park meets the national average when compared against National Recreation and Park Association (NRPA) criteria. Despite that fact, installation of a basketball facility at Cattail Park is recommended given the expected use and lack of such a facility in the area.

Staff presented this information to the Parks and Recreation Board at their June 3 meeting, receiving a unanimous recommendation to award a contract to Evans and Sons. Staff also solicited input from the Board as to the location of the proposed court. The Parks and Recreation Board suggested placing the court near the playground at the south end as it would provide a sense of recreation continuity and minimize disruption to abutting homes. Placement in that area also retains the sense of open space for AGENDA ITEM NO: 4.C.1 casual recreation, pick up football or soccer games, or future development. The Board also requested staff install bicycle rack near the court for patrons to use. Installation is possible through the current operating budget and will occur once construction concludes.



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This installation was not anticipated during preparation of the FY21 budget, requiring a budget adjustment should the Board of Trustees wish that the installation proceed during this calendar year. In anticipation of Board approval, staff has prepared and included a Budget Amendment for your consideration.

## Financial Impact

The FY21 General Fund budget does not include funding for this project. Approval will require a budget amendment for the project cost of \$22,990.32.

Staff recommends a motion to accept the bid and award the contract to Evans and Sons Blacktop in the amount of \$22,990.32 for the installation of a new half-court basketball court at Cattail Park.

Staff recommends a motion to approve an Ordinance approving a budget amendment to the General Fund for the fiscal year ending December 31, 2021.

Trustee Dustin asked if Parks and Recreation is in favor of a half-court versus a full-court? Director Migatz stated that Parks and Recreation did not comment on the full-court. Trustee Dustin stated that he is in favor of installing a full-court. Trustee Bojarski stated that if the funding needs to come from the general fund, she too is in favor of a full-court. President Bogdanowski asked for the price difference. Trustee Dustin stated that it is \$14k. Trustee Murphy agreed, stating that adding to the court size in the future would likely cost at least an additional \$22k. Trustee Anderson questioned the feasibility of a full-court in the designated location. Director Migatz confirmed that there is ample space. Trustees Anderson and Murphy commended Jake Daigle on coming forward with his request. While President Bogdanowski is in favor of the basketball court, he expressed a concern over backlash from neighboring residents. Director Migatz stated that the proposed court location is on the west side of the park, which is furthest from the surrounding homes. President Bogdanowski read aloud the following email from Elizabeth Wakeman:

"I intended to be at the meeting tonight but cannot make it. I live adjacent to the park and feel very strongly that a half court for basketball would be an excellent addition. If any of you can add my comment to the minutes, I would appreciate it."

Trustee Bojarski questioned plans for lighting. Director Migatz reported no plans for lighting, creating a park-hours usage scenario. President Bogdanowski asked Attorney Stewart for advice on moving forward with the change in court size. In response, Attorney Stewart and Administrator Mullard will be drafting adjusted motion language to accommodate changes to court size and funds.

Motion was made to place this item on the Village Board Agenda.

## Board of Trustees

Trustee Murphy reported that Parks and Recreation Board member John Andrea will be attending the next Village Board meeting to present a quarterly update. She was impressed with the new REC2U mobile recreation van and enjoyed attending the Party in the Park and Chamber of Commerce golf outing. She asked Director Migatz if he had received feedback on the new landscaping company. He stated that though there was a slight delay in mulching, the company rectified the issue and has kept up with mowing. Trustee Murphy asked for a report on revenue for the Rise dispensary. Director Stefan stated that once the details are available, he will report on them. Trustee Murphy stated that residents have expressed disappointment with the appearance of U-Haul Moving & Storage of Lake in The Hills. She requested the Board revisit the agreement with the facility to address its appearance.

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Administrator Mullard was in favor of meeting with U-Haul, stating that a truck limit was not included in the original zoning although it was part of the discussion. Trustee Bojarski recalled a stipulation for U-Haul to house their larger trucks off-site. She too has received similar complaints. Trustee Harlfinger stated that the Board has agreed to the terms and conditions of the original sign-off. He pointed out that the Village is benefitting from sales tax revenue generated by U-Haul's ownership. President Bogdanowski stated that U-Haul's location is tied to At Home occupying the neighboring building. He is open to suggestions and remediation discussions with U-Haul post construction. Trustee Harlfinger asked for specific concerns. President Bogdanowski suggested honing in on the limit and location of trucks parked on the lot.

Trustee Harlfinger: None.

Trustee Dustin: None.

Trustee Huckins: None.

Trustee Bojarski: None.

Trustee Anderson requested a remedy for the littering and vandalism, including tipped port-a-potties and trashcans, at Sunset Skate Park and Sunset Park. She suggested bringing the issue to the attention of the residents. Trustee Dustin questioned if the issue is related to trashcan overflow. Trustee Anderson confirmed that overflow is not the issue. Trustee Dustin followed by suggesting a *Keep the Village Clean* campaign. Trustee Harlfinger stated that the remedy would be better suited as a strategic goal. He suggested involving Flood Brothers, People for Parks Foundation, Rotary, The POA, Legion, etc. to find sponsorship for the solution. President Bogdanowski suggested directed patrol enforcement from the Police Department. Chief Brey stated that a directed patrol will be at the park the following day to address an unrelated matter. He confirmed that they had made one arrest for graffiti.

## President

None.

## Audience Participation

None.

## Adjournment

There being no further business to discuss, the Committee of the Whole meeting was adjourned at 8:14 pm.

Submitted by,

A handwritten signature in cursive script that reads "Shannon DuBeau".

Shannon DuBeau  
Village Clerk