



VILLAGE OF LAKE IN THE HILLS PARKS & RECREATION BOARD MEETING May 6, 2021

The Parks & Recreation Board meeting was called to order at 6:30 p.m. Those present were Members Wackerlin, Cairns, Anderson, Sivakumar, Donahue, Vice-Chairman Andrea and Chairwoman Tredore. Also present were Village Administrator Fred Mullard, Recreation Superintendent Kim Buscemi, Public Works Director Tom Migatz, Public Properties Superintendent Scott Parchutz, Trustee Murphy and Customer Service Specialist Tracey Padula.

APPROVAL OF MEETING MINUTES

Member Cairns made a motion to approve the April 1, 2021 minutes of the Parks & Recreation Board meeting. Vice-Chairman Andrea seconded. The motion was approved by a voice vote of 7-0.

OLD BUSINESS – Park and Recreation Board Goals for 2021 – Board members shared ideas and discussed all recommendations. Board agreed that two goals would be best to start with. The first goal will be to focus on All-inclusive Parks and the second will be for the board to get to know the staff better. Board members will think about how to define and measure their goals and then discuss at the next meeting.

NEW BUSINESS

A. Presentation Northern Illinois Special Recreation Association (NISRA) – Executive Director Jim Wiseman gave a presentation on who NISRA is and what they do. They provide year-round recreation activities for people with disabilities. They are an extension of 13 park districts and municipalities. They are governed by a board composed of representatives from each of the member districts. The member districts provide policy & financial support, and space for NISRA programs in their recreation facilities. The Village of Lake in the Hills is a current member of NISRA, and the Recreation Superintendent acts as the representative on the board.

B. Informational Memorandum Indian Trail Beach Facility – Superintendent Buscemi reviewed the past meeting minutes on the possible uses of Indian Trail Beach. Some of the prior ideas were to use as program space, boat rentals, a teen center, and a greenhouse. She then shared concerns that the staff came up with after recent discussion. Based on those concerns, the staff would not recommend utilizing the facility as a rental space at this time. Staff did have a recommendation to use the space as a workshop and storage for events after losing two public storage units that had been offered at no cost to the Village for the past 2 ½ years, in exchange for advertising space in the brochure. Unfortunately, that trade agreement came to an end after the printing of the brochure was stopped. The board asked that Superintendent Buscemi see if there is a way to re-negotiate continuation of the storage units at no cost while looking for other opportunities to use the facility and generate revenue for the Village. Some ideas that the board suggested were boat, equipment rentals and lockers. Member Anderson suggested looking into self-serve boat vending and Superintendent Parchutz agreed to look into vendors that provide self-serve Kayak stations. Boat vending would not be possible due to their size, the heavy weight of the paddle boats and the ultimate disposal as surplus. The board agreed to using the space as storage for now but would ultimately like to get something in there that would produce revenue.

C. Informational Memorandum Quarterly Village Board Report June 10 - Superintendent Buscemi asked the board if there were any highlights from past meetings they wanted Vice-Chairman Andrea to share when he provides the quarterly report to the Village Board on June 10, 2021. Member Anderson suggested sharing the final decisions on the Skate Park and Ford Park and that two goals that were

selected by the board tonight. Discussion about the Parks and Recreation Vision statement also came up and Superintendent Buscemi offered to email the board what was sent out prior as a reminder.

D. Information Memorandum Basketball Court at Cattail Park - Director Migatz supplied the board with an update on this project. He then asked the board for their input on where in the park would be the best location to put the court. There was discussion between the board and Director Migatz, and it was agreed the best location would be closer to the Gladstone side of the park. A couple other suggestions that came up were to put a bike rack by the court and to keep Mr. Daigle involved if project is approved at the upcoming meeting.

E. Information Memorandum Capital Budget Planning – Administrator Mullard presented an overview of the budget process which is the financial plan. There are 21 different funds. The General Fund has 14 different departments and that is where revenue and expenses for Parks and Recreation come from. The Capital Budget is where playgrounds and larger projects are funded from. There are 13 SSA Funds and 7 of those funds support Parks and Recreation.

STAFF REPORT

B. Parks Staff Report – Parks decided to go before Recreation and Superintendent Parchutz shared more information on how Parks work their 5 Year Capital Improvement Plan. He then reviewed his staff report. Chairwoman Tredore asked if the Larson Park layout including the boards and drawings were still available to bring to the next meeting for the new board members to review. It was confirmed Public Works does have the boards and drawings and they will be brought to the next meeting. Superintendent Parchutz also brought vests that the board could wear while visiting their parks to identify them as working at the Village of Lake in the Hills.

A. Recreation Staff Report – Superintendent Buscemi reviewed her staff report. Member Sivakumar asked if the community was able to rent the van. Superintendent Buscemi said at this time no, but they are looking at that in the future to make it available for events like block parties and business events which would bring activities to the community. Member Wackerlin asked if there were any events coming up where volunteers were needed. Superintendent Buscemi said yes and referred to the summer brochure. The Parks Parties and any of the Van Programs could use volunteers. Member Anderson asked if there were enough people registered to have the Hoedown Event and Superintendent Buscemi replied unfortunately no and the event had to be cancelled. Member Sivakumar had one additional comment on the Bunny Trail. Many parents had commented on how great the new format was and hoped even after the pandemic was over that they kept this event the same way. Superintendent Buscemi said staff agreed. Staff is also looking to keep Flurry Fest in this type of format too.

PARK STEWARD REPORTS

A. Chairwoman Tredore – Visited LaBahn Hain House saying everything looked beautiful. Only thing that needed attention was the repaving of the parking lot which was already in the process of being done.

B. Vice-Chairman Andrea – Visited LaBuy Park and said it looked great and the water coming down from the dam was not too hard so the noise was not loud like it was last summer. It's a beautiful neighborhood park.

C. Member Anderson – Visited Lynn Dillow Park which was very busy. It had quite a few weeds and dead shrubs that needed to be addressed. Overall it was in decent shape but needed some cleaning up. The turf in the front seems very patchy. Sidewalks were in fair condition and the equipment looked good. The basketball hoop could use some paint in the off-season. One thought Member Anderson had was to have a designated dog area because there were a lot of people walking their dogs on the playground. There is so much open space it would be beneficial to keep the area's separate for health reasons.

Superintendent Parchutz reminded the board to put this type of information on the inspection forms that get submitted so staff can reference them when doing the master planning.

D. Member Cairns – Visited Leroy Guy Park and it was very busy with baseball games going on. One issue is parking. After talking to some of the parents they brought up the fact that they were there for baseball games with their older kids but they also had younger kids with them that had nothing to do since the playground is on the other side of the park. Superintendent Parchutz confirmed that due to the size of the park the facilities are spread out. He also shared that they are getting away from the chain basketball hoops because they can be a hazard to fingers. They will be changing them back to the nets.

E. Member Donahue – Visited Normandy Park which was replaced in the last couple of years. The playground equipment looked good but could use some touch-up on the swings. The parking lot looks like it needed to be repaved but you could still see the lines.

F. Member Sivakumar – Visited Nature’s View Park. Overall the park looked nice and there were lots of kids playing. There were some weeds and bare areas that needed mulch. Metal fencing and playground equipment has rust and could use paint. One suggestion from a resident was to install a water fountain and if that was not possible to at least get a recyclable trash can because kids tend to drink water and throw bottles on ground.

G. Member Wackerlin – Visited Larsen Park and everything looked good. Only comment was the main island has lots of sticks on the ground. At the end of the pathway it could also use some mulch. When you google the address listed on our Website, 1211 Pyott it gives you a location north of Barbara Key Park which is incorrect. Plus, there is no entrance off Pyott to get into Larsen Park. Member Wackerlin suggested changing the address to 842 Creekview Lane which is where you enter into the parking lot.

TRUSTEE LIAISON REPORT – None

MEMBER REPORTS

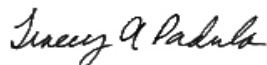
- A. Chairwoman Tredore – None
- B. Vice-Chairman Andrea – None
- C. Member Anderson – None
- D. Member Cairns – None
- E. Member Donahue – None
- F. Member Sivakumar – None
- G. Member Wackerlin – None

AUDIENCE PARTICIPATION – None

ADJOURNMENT

Vice-Chairman Andrea made a motion to adjourn the meeting. Member Cairns seconded the motion. The motion was approved by a voice vote of 7–0. The meeting adjourned at 8:21pm.

Submitted by,



Tracey Padula
Customer Service Specialist