



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

## Board of Trustees Meeting

May 13, 2021

### Call to Order

The meeting was called to order at 7:30pm.

Roll call was answered by Trustees Huckins, Bogdanowski, Harlfinger, Bojarski, Dustin, Murphy, and President Ruzanski.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Chief of Police Dave Brey, Chief of Support Services Mary Frake, Public Works Director Tom Migatz, Administrative Service Manager Peter D'Agostino, Finance Director Pete Stefan, Community and Economic Development Director Josh Langen, Airport Manager Mike Peranich, Human Resource Manager Anita Neville, Administrative Service Manager Trish O'Donnell, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

**Public Comment on Agenda Items:** None

### Consent Agenda

A. Motion to accept and place on file the minutes of the April 20, 2021 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the April 22, 2021 Village Board meeting.

Motion to approve Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Bojarski, Dustin, Harlfinger, Murphy, Bogdanowski, and Huckins voted Aye. No Nays. Motion carried.

### Omnibus Agenda

**The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.**

A. Motion to waive the competitive bidding process for the renewal of the Master Services Agreement for GovQA software through September 30, 2021.

B. Motion to pass Ordinance No. 2021- \_\_\_\_\_, An Ordinance Approving Budget Amendments to the Operating Budget for the Fiscal Year Ending December 31, 2020.

C. Motion to approve and authorize the Chief of Police to sign the State Plan of Operation (SPO) between the State of Illinois and the Illinois Law Enforcement Agencies.

Motion to approve the Omnibus Agenda items A-C was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

**Approval of the Schedule of Bills:**

Motion to approve the May 14, 2021 Schedule of Bills total of all funds \$193,562.00 was made by Trustee Bogdanowski and seconded by Trustee Murphy. On roll call vote Trustees Harlfinger, Bojarski, Murphy, Huckins, Dustin, and Bogdanowski voted Aye. No Nays. Motion carried.

**Village Administrator and Department Head Reports:**

Community and Economic Development Director Josh Langen gave updates on the vacant properties. The Pyott Road land has been sold. He is working with the DOT and the developer of the 100 acre property on RT. 47 to begin Right of Way access. He is in discussions with the brokers for the 25 acre property on RT. 47 and the medical complex. The Pingree Road building is under contract and a conditional use permit will be applied.

He also commented on other projects. The Village will be applying for a block grant for the east side of town and there will be an amendment to the airport section of the Village's Comprehensive Plan. Lastly the Board will receive the presentation by the UIC students via email.

Finance Director Pete Stefan gave an update on the refund to the Sanitary District by the Village and Com Ed. He also stated the Village has won the GFOA award. Our Village has received this award more than any other town in the County.

**Board of Trustee Reports:**

Trustee Dustin commented the CDC recommendation is if you are fully vaccinated you do not have to wear a mask indoors. He wants the Village to review its policy.

Trustee Bogdanowski stated the Daughters of the Revolution will be at the Ford School this Saturday. All Board members are invited to attend the event.

Trustee Harlfinger thanked President Ruzanski for his years of service. He stated his dedication to the Village has surpassed all others.

**Village President Reports:** Congratulated Peter D'Agostino for his award from The American Public Works Award for Adversity. This award was highly deserved for all the challenges he endured.

Proclamation was read proclaiming the week of May 16, 2021 as Public Works Week in Lake in the Hills, IL.

**Unfinished Business – None**

**Adjournment** There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:48 p.m.

**Reconvene:**

**New Business**

**Annual Meeting**

Meeting was called to order at 7:50pm

**Administer Oath of Office for Newly Elected Officials:**

Ray Bogdanowski was sworn as Lake in the Hills Village President. Stephen Harlfinger, Bill Dustin and Bob Huckins were sworn as Lake in the Hills Trustees.

**Roll Call:**

Roll Call was answered by Trustees Bojarski, Murphy, Dustin, Harlfinger, Huckins, and President Ray Bogdanowski.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Chief of Police Dave Brey, Chief of Support Services Mary Frake, Public Works Director Tom Migatz, Administrative Service Manager Peter D'Agostino, Finance Director Pete Stefan, Community and Economic Development Director Josh Langen, Airport Manager Mike Peranich, Human Resource Manager Anita Neville, Administrative Service Manager Trish O'Donnell, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

**Presentations:** Village Clerk Cecilia Carman received recognition for her 3 years of service. Village President Russ Ruzanski received recognition for his 16 years of service.

**Motions:**

A Motion to provide advice and consent for the appointment of Wendy Anderson as Village Trustee (05-13-21 to 05-11-23) was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Murphy, Bojarski, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

Wendy Anderson was sworn into her position by Chief of Support Services by Mary Frake.

B. Motion to provide advice and consent for the appointment of Shannon DuBeau as Village Clerk (05-13-21 to 05-08-25) was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Murphy, Bojarski, Huckins, Harlfinger, and Anderson voted Aye. No Nays. Motion carried.

Shannon DuBeau was sworn into her position by Chief of Support Services by Mary Frake.

C. Motion to provide advice and consent for the appointment of Stephen Harlfinger as Budget Officer (05-13-21 to 12-31-21) was made by Trustee Dustin and seconded by Trustee Murphy. On roll call vote Trustees Dustin, Murphy, Bojarski, Huckins, Harlfinger, and Anderson voted Aye. No Nays. Motion carried.

Stephen Harlfinger was sworn into his position by Chief of Support Services by Mary Frake.

D. Motion to provide advice and consent for the appointment of Cecilia Carman to the Parks & Recreation Board (05-13-21 to 08-22-24) was made by Trustee Bojarski and seconded by Trustee Huckins. On roll call

vote Trustees Dustin, Murphy, Bojarski, Huckins, Harlfinger, and Anderson voted Aye. No Nays. Motion carried.

Cecilia Carman was sworn into her position by Chief of Support Services by Mary Frake.

E. Motion to accept and reaffirm the following appointments from the December 10, 2020 Village Board meeting: Fred Mullard, Village Administrator, Tom Migatz, Public Works Director, Dave Brey, Chief of Police/ESDA Coordinator, Ann Marie Hess, Building Commissioner, Angela Lehrman, Village Collector, Ryan McDillon, Water Superintendent, Zukowski, Rogers, Flood & McArdle, Village Attorney & Village Prosecutor, Baxter & Woodman, Village Engineer. Motion was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Murphy, Bojarski, Huckins, Harlfinger, and Anderson voted Aye. No Nays. Motion carried.

G. Motion to reaffirm the appointment of Peter Stefan, Finance Director/Village Treasurer from the February 25, 2021 Village Board meeting. Motion was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Murphy, Dustin, Bojarski, Huckins, Harlfinger, and Anderson voted Aye. No Nays. Motion carried.

H. Motion to approve the Employment Agreement with Fred Mullard, Village Administrator was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Murphy, Bojarski, Anderson, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

I. Motion to pass Resolution No. 2021- \_\_\_\_, A Resolution Designating Authorized Depositories was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Anderson Dustin, Murphy, Bojarski, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

J. Motion to pass Resolution No. 2021- \_\_\_\_, A Resolution Authorizing the Use of Intermediaries in Securing Investments was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Murphy, Anderson, Bojarski, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

**Audience Participation:** None

### **Close Annual Meeting**

**Adjournment:** A motion to adjourn meeting was made Trustee Huckins and seconded by Trustee Murphy. All in favor by voice vote. There being no further business to discuss, the Lake in the Hills Annual Board Meeting was adjourned at 8:12pm.

Submitted by,

Cecilia Carman  
Village Clerk