



PUBLIC MEETING NOTICE AND AGENDA
COMMITTEE OF THE WHOLE MEETING

APRIL 20, 2021
7:30 P.M.

AGENDA

Due to the Governor's order restricting gatherings of people, and in an effort to minimize the potential spread of COVID-19, the Village reserves the right to restrict attendance to the meetings. The Village encourages anyone who wishes to address the Village Board to submit a written statement to be read aloud at the meeting. Please submit such a written statement, **by 4pm on April 20, 2021 to the Village Administrator, Fred Mullard**, by one of the following methods: email fmullard@lith.org or drop off at the front counter of Village Hall.

1. Call to Order
2. Pledge of Allegiance
3. Audience Participation
The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 3 minutes in duration.
4. Staff Presentations
 - A. Administration
 1. Informational Item concerning Annual Liquor & Raffle License Report
 2. Village Support Request for the 2021 People for Parks Foundation of Lake in the Hills – McHenry County Century Ride - McRide
 3. Ordinance approving an Intergovernmental Agreement with the Village of Huntley
 - B. Public Works
 1. Informational Item concerning Basketball Court at Cattail Park
 2. Request from Boy Scout Troop 369 to park a Canoe Trailer in the parking lot at Nockels Park/LaBahn Hain House
 3. Approve participation in the State of Illinois Rock Salt Joint Purchasing Program for the 2021-2022 snow season
 4. Reject the Bid for the Purchase of a 30-Foot Flatbed Equipment Trailer
 - C. Community Development
 1. Ordinance approving the Official Zoning Map

5. Board of Trustees
 - A. Trustee Harlfinger
 - B. Trustee Huckins
 - C. Trustee Bogdanowski
 - D. Trustee Dustin
 1. Planning and Zoning Commission Liaison Report
 - E. Trustee Bojarski
 - F. Trustee Murphy
 1. Parks and Recreation Board Liaison Report

6. Village President
 - A. Re-appointment - Planning & Zoning Commission - Anna Siakel (Thursday evening)
 - B. Re-appointment - Police Commission - Dean DeSantis (Thursday evening)
 - C. Re-appointment - Police Pension Fund - Stan Helgerson (Thursday evening)
 - D. Proclamation - Arbor Day (Thursday evening)
 - E. Proclamation - Building Safety Month (Thursday evening)
 - F. Proclamation - Mental Health Month (Thursday evening)
 - G. Proclamation - Compost Awareness Week (Thursday evening)

7. Audience Participation

8. Adjournment

MEETING LOCATION
 Lake in the Hills Village Hall
 600 Harvest Gate
 Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: _____ Date: _____ Time: _____



INFORMATIONAL MEMORANDUM

MEETING DATE: April 20, 2021

DEPARTMENT: Administration

SUBJECT: Annual Liquor & Raffle License Report

EXECUTIVE SUMMARY

State statute requires the Liquor Commissioner and municipalities to publicly announce and publish a report that provides information regarding new and renewal liquor and raffle license applications that the Village received in the prior fiscal year. Attached please find the Annual Liquor & Raffle License Report providing the history of the past four years, 2017 through 2020.

FINANCIAL IMPACT

None

ATTACHMENTS

1. Annual Liquor & Raffle License Report

SUGGESTED DIRECTION

None

Annual Liquor License Report

	2017	2018	2019	2020
Applicants - new/renewal License	33	34	33	33
Applicants - new/renewal License with criminal conviction	0	0	0	0
Applicants - new/renewal License granted a license	33	34	33	33
Applicants - new/renewal License with criminal conviction granted a license	0	0	0	0
Applicants - new/renewal License denied a license	0	0	0	0
Applicants - new/renewal License with criminal conviction denied a license	0	0	0	0

Annual Raffle License Report

	2017	2018	2019	2020
Applicants - new/renewal License	10	13	15	6
Applicants - new/renewal License with criminal conviction	0	0	0	0
Applicants - new/renewal License granted a license	10	13	15	6
Applicants - new/renewal License with criminal conviction granted a license	0	0	0	0
Applicants - new/renewal License denied a license	0	0	0	0
Applicants - new/renewal License with criminal conviction denied a license	0	0	0	0



REQUEST FOR BOARD ACTION

MEETING DATE: April 20, 2021

DEPARTMENT: Administration

SUBJECT: Village Support Request for the 2021 People for Parks Foundation of Lake in the Hills - McHenry County Century Ride - McRide

EXECUTIVE SUMMARY

The People for Parks Foundation have cancelled their annual Pub in the Park Craft Beer and Food Truck Festival fundraiser once again due to the Pandemic. The Foundation has partnered with True Blue Dogs Foundation to host the McHenry County Century Ride on Sunday, May 30, 2021. The Foundation will be using the Sunset Park parking lot on Haligus Road for the event on Sunday and a small portion of the parking lot on Saturday, May 29, 2021 for packet pick-up. If successful, the ride may become an annual event in addition to Pub in the Park.

The Foundation is requesting the Village to provide support for the proposed 2021 event at Sunset Park on Sunday, May 30, 2021.

The People for Parks Foundation sole fundraising purpose is to raise and distribute monies to the Lake in the Hills Recreation Division for the scholarships, park and equipment needs of the community. The Village appreciates all the generosity in the past that has made Parks and Recreation programs possible from the Foundation.

The Foundation is requesting support and the waiver of various requirements for 2021:

- Liquor License fee - \$25
- Deposit and rental fee of Sunset Park \$1250
- Public Works fees and staff hourly rates associated with the installation and dismantling of fencing needs, which can be installed on Friday as to keep the time on standard hours - \$3,700 for set up
- Building permits for tent and electrical - \$200

The Foundation is also requesting the promotion of the event through various Village media outlets. The Sign approval will be approved administratively.

FINANCIAL IMPACT

- Total expenses anticipated to be waived total \$5,200

ATTACHMENTS

1. The People for Parks Foundation Request Letter

RECOMMENDED MOTION

Motion to approve Village support and waivers as described in the above request.



April 13, 2021

People for Parks Foundation of Lake in the Hills, Inc.
c/o Elizabeth Felt Wakeman
6 Featherstone Court
Lake in the Hills, IL 60156

Re: Village Support Request for the McHenry County Century Ride - McRide

Dear President Ruzanski and Village Trustees;

The People for Parks Foundation of Lake in the Hills, Inc., had to cancel our annual Pub in the Park due once again to the Pandemic. To keep up with our fundraising efforts, we have partnered with True Blue Dogs Foundation to host the McHenry County Century Ride. The ride will take place on May 30, 2021.

We intend to utilize the parking lot on Haligus Rd. as are start and ending location. We will also use a small portion of the parking lot on Saturday, May 30th for packet pick-up. Post ride, we will have a couple food trucks with a beer garden. Our intent is to serve beer in cans.

We have contacted the Public Works Department to check the schedule for any affiliate group conflicts and there appear to be none. Please include this event on the Village calendars to avoid scheduling events at Sunset Park on that date.

As in past years, our intention is to raise money to distribute solely through the Foundation to the Parks & Recreation Department in Lake in the Hills. We hope to continue scholarships for program participants with financial need and contribution to equipment and supplies for the Parks & Recreation Department.

We hope to make this an annual event along with our Marquee Pub in the Park craft beer fest.

We expect we will need the following support from the Village to conduct this event:

- Fencing for the beer garden.
- Waiver of liquor license fee
- Waiver of the deposit for Sunset Park
- Waiver of the rental fee for Sunset Park

- Waiver of any equipment use charges
- Waiver of all the Public Works fees associated with the installation of fencing. The fencing can be installed on Friday as to keep this time on ST hours.
- Waiver of regular hourly fees associated with the event
- Permission to place directional signs at select locations directing riders out of LITH.

On behalf of the People for Parks Foundation, I thank you in advance for your support of this exciting event.

Very Truly Yours,



Elizabeth Felt Wakeman

cc Fred Mullard
Shannon Andrews
David Brey
Kim Buscemi
Robert Huckins
Trudy Wakeman
Denise Wasserman Haugk



REQUEST FOR BOARD ACTION

MEETING DATE: April 20, 2021

DEPARTMENT: Administration

SUBJECT: Intergovernmental Agreement with the Village of Huntley

EXECUTIVE SUMMARY

Both the Village of Huntley and Village of Lake in the Hills recognize the necessity and desirability to provide for logical municipal boundaries and areas of municipal influence and authority between their respective municipalities in order to plan effectively and efficiently for the growth and potential development between their municipalities.

The Intergovernmental Agreement establishes a boundary line, represented in Exhibit A of the agreement, between the two villages for municipal government planning, zoning control, subdivision-control, annexation and other municipal purposes. The jurisdictional boundary line also provides for the orderly growth and development of said properties, provides for the orderly development of a connecting system of roads, compatible land uses, extensions of municipal utilities, customary police protection, and other municipal utilities and services.

The boundary delineation is generally in the same location as the previous boundary agreement in force from July 1997 to July 2017, except for the parcel west of Route 47 previously annexed to the Village of Lake in the Hills. The boundary delineation also was extended further north along Route 47 from the intersection with Conley Road to just north of Foster Road.

Unincorporated areas on the Huntley side of the line include about 122 acres west of the Bellchase and Springlake Farms South subdivisions and properties west of Route 47 north of Huntley's current municipal boundary.

Unincorporated areas on the Lake in the Hills side of the line include about 19.2 acres along Haligus Road and properties east of Route 47 north of our current municipal boundary.

FINANCIAL IMPACT

None

ATTACHMENTS

1. Ordinance
2. Intergovernmental Agreement

RECOMMENDED MOTION

Motion to approve an Ordinance authorizing an Intergovernmental Agreement with the Village of Huntley regarding municipal boundaries.

VILLAGE OF LAKE IN THE HILLS

ORDINANCE NO. 2021- _____

**An Ordinance Approving an Intergovernmental Agreement
between the Village of Lake in the Hills and
the Village of Huntley Relating to Boundary Lines**

WHEREAS, the Village of Lake in the Hills, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois authorizes units of local government to enter into agreements to "...obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or ordinance ... Participating units of government may use their credit, revenues and any other resources to pay costs and to service debt related to intergovernmental activities"; and

WHEREAS, the applicable state statutes, 65 ILCS 5/11-12-9 authorizes the corporate authorities of two (2) or more municipalities to establish jurisdictional boundary lines and enter into jurisdictional agreements; and

WHEREAS, the corporate authorities of the Village have determined that it is in the best interest of the Village of Lake in the Hills to enter into an Intergovernmental Agreement with the Village of Huntley in substantially the form attached hereto as Exhibit "A", for which both parties have agreed to exercise home rule power to provide notice to the public in accordance with the customary 48 hour requirement under the Open Meetings Act, 5 ILCS 120/2.02.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lake in the Hills, McHenry County, Illinois, as follows:

SECTION 1: The Village hereby approves the Intergovernmental Agreement, which is attached to this Ordinance as Exhibit "A" and authorizes the President and Village Clerk to execute the same in substantially the form presented.

SECTION 2: The Intergovernmental Agreement shall be effective upon the approval by the Village of Huntley and the execution thereof by the respective Village Presidents and Village Clerks and upon the filing by the respective Village clerks of a certified copy of said Intergovernmental Agreement with the Recorder's Office of McHenry County.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Passed this 22nd day of April, 2021, by a roll call vote as follows:

	Ayes	Nays	Absent	Abstain
Trustee Stephen Harlfinger	_____	_____	_____	_____
Trustee Ray Bogdanowski	_____	_____	_____	_____
Trustee Bob Huckins	_____	_____	_____	_____
Trustee Bill Dustin	_____	_____	_____	_____
Trustee Suzette Bojarski	_____	_____	_____	_____
Trustee Diane Murphy	_____	_____	_____	_____
President Russ Ruzanski	_____	_____	_____	_____

APPROVED THIS 22ND DAY OF APRIL, 2021

Village President, Russ Ruzanski

(SEAL)

ATTEST: _____
Village Clerk, Cecilia Carman

Published: _____

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGES
OF HUNTLEY AND LAKE IN THE HILLS**

THIS AGREEMENT made and entered into as of this ____ day of _____, 2021, by and between the VILLAGE OF HUNTLEY, a municipal corporation in the State of Illinois, (hereinafter referred to as “Huntley”) and the VILLAGE OF LAKE IN THE HILLS, a municipal corporation in the State of Illinois (hereinafter referred to as “LITH”).

WHEREAS, the portion of Grafton Township lying between the existing corporate boundaries of Huntley and the existing corporate boundaries of LITH is one of the developing areas in McHenry County; and

WHEREAS, said property is located within the one and one-half miles of the respective boundaries of each party hereto; and

WHEREAS, Huntley and LITH have adopted official plans pursuant to law; and

WHEREAS, Huntley and LITH realize that current plans and opportunities for development will be accompanied by significantly higher demands for transportation services, governmental police power services, utilities services and other municipal services and financial commitments to meet the necessities of service; and

WHEREAS, Huntley and LITH recognize that the land lying between their existing municipal boundaries and more fully detailed on a map attached hereto and made a part hereof as Exhibit No. "A", is a developing area in which problems related to open space preservation, population density, joint operation of public facilities, ecological and economic impact and multi-purpose developments are ever increasing both in number and complexity; and

WHEREAS, Huntley and LITH and their respective citizens are vitally affected by said problems and any attempt to solve them and provide for the welfare, prosperity and enjoyment of

the inhabitants of said municipalities will be benefited by mutual action and intergovernmental cooperation with respect thereto; and

WHEREAS, Huntley and LITH are "units of local government" as defined by Article VII, Section I, of the Constitution of the State of Illinois; and

WHEREAS, units of local government are enabled by Article VII, Section 10 of the Constitution of Illinois to enter into agreements among themselves to:

"... obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or ordinance....Participating units of government may use their credit, revenues and any other resources to pay costs and to service debt related to intergovernmental activities."

AND, WHEREAS, Huntley and LITH recognize the necessity and desirability to provide for logical municipal boundaries and areas of municipal influence and authority between their respective municipalities in order to plan effectively and efficiently for the growth and potential development between their municipalities and the conservation of the available resources for all of their respective citizens; and

WHEREAS, in examining and shaping their plans, Huntley and LITH acknowledge that the planning required should be free from the influence of developers' finances; and

WHEREAS, Huntley and LITH have authorized, by ordinance, the execution of this Agreement as an exercise of their intergovernmental cooperation authority under the Constitution of Illinois and in accordance with 65 ILCS 5/11-12-9, their home rule powers, and other applicable authority.

NOW, THEREFORE, in consideration of the mutual promises contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby mutually agreed by and

between Huntley and LITH as follows:

1. (a) The boundary line between Huntley and LITH for municipal government planning, zoning control, subdivision-control, annexation and other municipal purposes shall be the line depicted in black on the map which is attached hereto, marked as Exhibit "A," and incorporated by reference as if fully set forth, with Huntley and LITH having jurisdiction as follows: (i) Huntley having jurisdiction as to the area marked "Huntley Jurisdictional Area" on Exhibit A hereto, being the area lying generally south and west of the boundary line depicted on Exhibit A; and (ii) LITH having jurisdiction as to the area marked "Lake in the Hills Jurisdictional Area" on Exhibit A hereto, being the area lying generally north and east of the boundary line depicted on Exhibit A.

(b) The parties acknowledge that the parcel located within the LITH jurisdictional area that lies west of IL Route 47, which parcel is commonly known as 8707 N. IL Route 47, Huntley, IL (Permanent Index Number 18-16-300-001), was previously annexed to LITH without violating any prior boundary line agreement between the parties.

(c) Huntley and LITH agree to cooperate in the development of the properties which are contiguous to the jurisdictional boundary line in order to provide for the orderly growth and development of said properties and to provide for the orderly development of a connecting system of roads, compatible land uses, extension of municipal utilities, customary fire and police protection and other municipal utilities, and other municipal services. In order to implement the provisions of this paragraph, Huntley and LITH mutually agree to furnish to each other copies of all proposals for development or annexation which from time to time may apply to said properties.

(d) Neither municipality shall annex, solicit the annexation of, enter into any agreement to annex, seek to annex either directly or indirectly (such as by acting in coordination

with another public body), commence proceedings to annex any territory which lies within the jurisdictional area of the other municipality as defined in this Agreement, or object to proceedings within the other municipality to annex any territory which lies within that municipality's jurisdictional area.

In the event that either municipality is contacted by any person in connection with any matter involving the aforesaid jurisdictional area, including the annexation thereof, the contacted municipality shall immediately refer such person to the other municipality for exclusive disposition thereof, except as herein provided.

(e) Any and all future annexation agreements and/or ordinances adopted by the Corporate Authorities of both municipalities shall be adopted in such form as to conform with the provisions of this Agreement.

(f) This Agreement shall not be construed so as to limit or adversely affect the right of either municipality, individually or jointly, to file a statutory objection to a proposed County rezoning within one and one-half (1-1/2) miles of its corporate limits.

(g) Each municipality further agrees that it will actively oppose any attempt to effectuate any annexation to its respective municipality which annexation would have the effect of changing the jurisdictional boundary lines as established by this Agreement, except as herein provided.

(h) Each municipality shall take any and all other steps and execute such other documents as reasonably are required to effectuate the intention of this Agreement.

2. The parties acknowledge that Huntley currently provides public potable water service to the southeastern portion of a certain approximately 240-acre site located within LITH's existing municipal boundaries, which is described as the west half of Section 22, Township 43

North, Range 7 East of the Third Principal Meridian (except the East half of the Northwest Quarter thereof) and depicted within the black outline denoted on Exhibit B hereto (hereinafter referred to as the "School Site"). The parties agree that Huntley shall continue providing water service to the School Site, including by expanding Huntley's existing utility service and facilities to serve any new or further development of the School Site subject to available system capacity. Nothing in this Agreement shall be construed to prohibit or limit Huntley's provision of water service to the School Site, or any portion thereof, and LITH shall not provide potable water service to the School Site (including any new or further development thereon) without Huntley's prior written consent.

3. The parties agree to jointly plan the road improvements for arterial roads that transverse both municipalities. With regard to major arterial roads, the parties will cause improvements to be accomplished in a uniform and consistent manner. If the parties' standards differ, then the road shall be improved and/or maintained to the stricter standard.

4. Both Huntley and LITH acknowledge and agree that any and all required public notices have been properly given and all applicable procedural requirements have been satisfied relating to the consideration and approval of this Agreement. It is mutually agreed that neither Huntley nor LITH shall challenge this Agreement on the grounds of any alleged infirmity or defect regarding any notice or procedural requirement or otherwise either directly or indirectly seek any modification or rescission of this Agreement through court action. This Agreement shall remain in full force and effect during its term unless and until amended or changed by the mutual agreement of both respective Corporate Authorities.

It is further agreed that in the event of a breach of this Agreement, the non-breaching municipality may pursue, with or without notice to the other party, injunctive relief to enjoin the conduct or activities of the breaching municipality. Pursuit of injunctive relief hereunder is not a

limitation on any other legal or equitable remedies available to the non-breaching party.

5. If any provision of this Agreement shall be declared invalid for any reason by a Court of competent jurisdiction, such invalidation shall not affect any other provisions of this Agreement which can be given effect without the invalid provision and to this end the provisions of this Agreement are to be severable.

6. This Agreement shall be valid and binding for a term of twenty (20) years from the date of its execution and any additional period in accordance with the provisions of the Illinois Compiled Statutes.

7. This Agreement shall be construed in accordance with the laws of the State of Illinois, and the Village Clerks of Huntley and LITH shall each file in the Recorder's Office for McHenry County, Illinois, a certified copy of the Ordinance of each Village approving this Agreement with the Agreement attached thereto and shall further make available copies of this Agreement in the offices of the Clerks of Huntley and LITH as provided by statute.

8. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of such counterparts shall constitute one Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their-hands and seals this _____ day of _____, 2021.

VILLAGE OF HUNTLEY, an Illinois
Municipal Corporation

By: _____
President Charles Sass

ATTEST:

Village Clerk Rita McMahon

VILLAGE OF LAKE IN THE HILLS, an
Illinois Municipal Corporation

By: _____
President Russ Ruzanski

ATTEST:

Village Clerk Cecilia Carman

EXHIBIT A

Jurisdictional Area Map

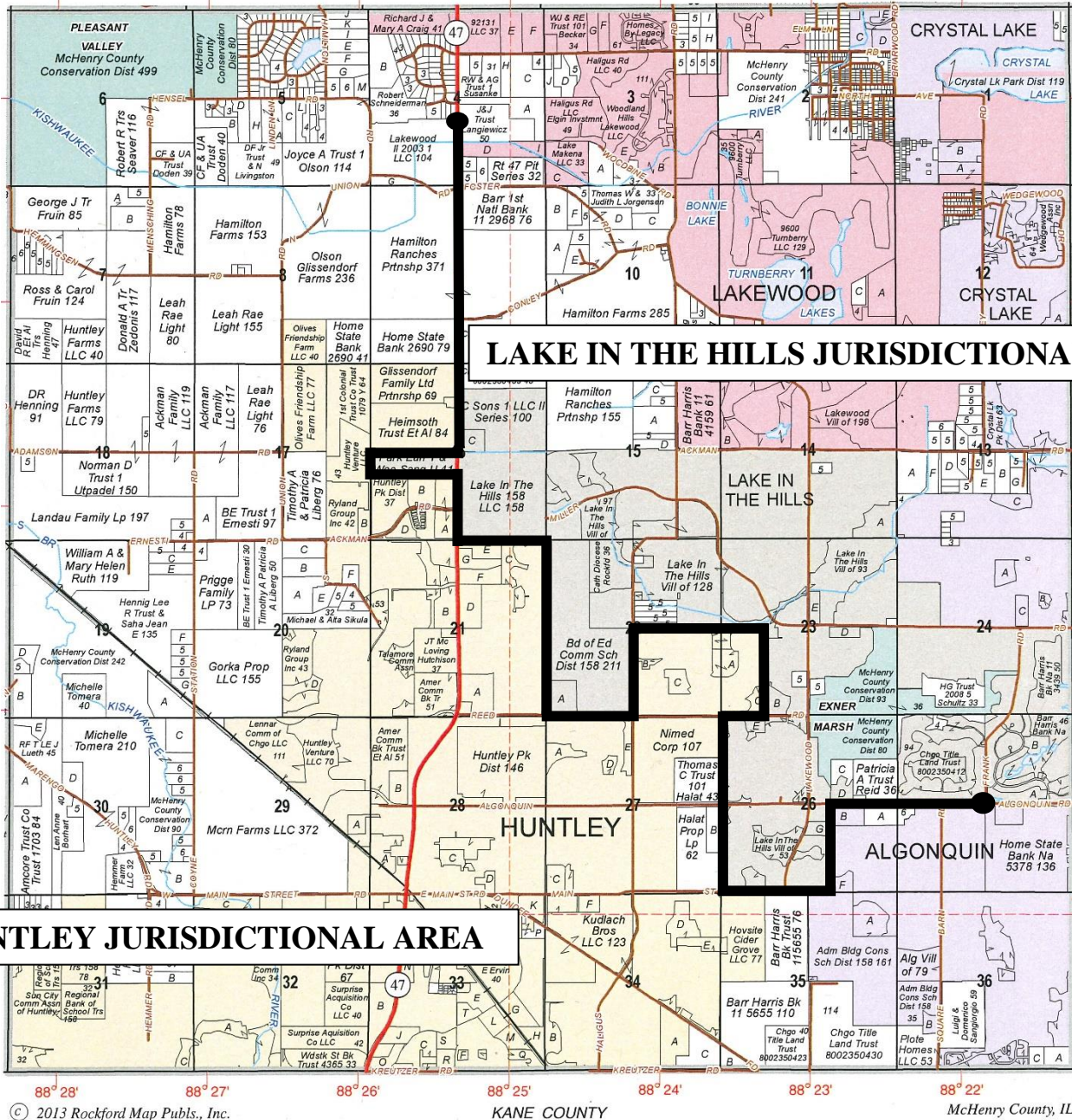
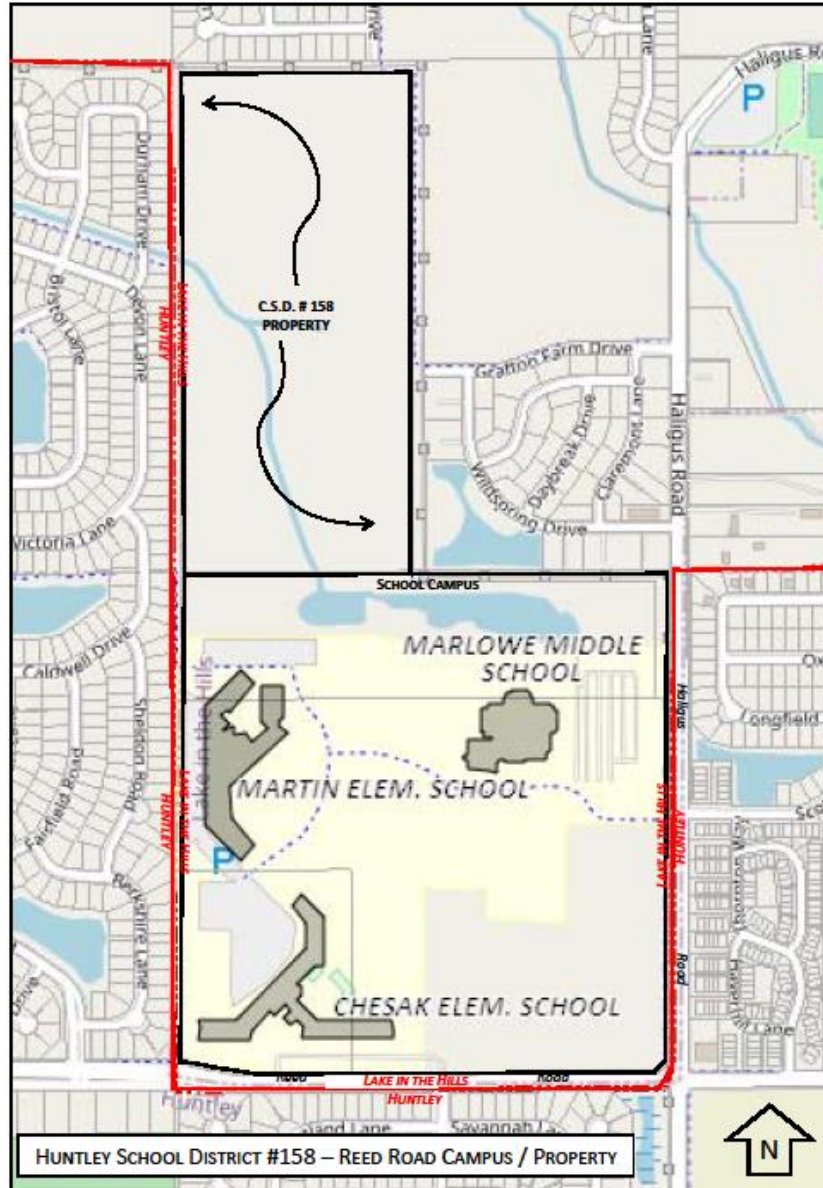


EXHIBIT B

Depiction of the School Site





INFORMATIONAL MEMORANDUM

MEETING DATE: April 20, 2021
DEPARTMENT: Public Works
SUBJECT: Basketball Court at Cattail Park

EXECUTIVE SUMMARY

Staff seeks Board direction on a resident request to install a basketball half-court at Cattail Park.

During the February meeting of the Parks and Recreation Board, Jake Daigle, an 11-year-old residing near Cattail Park made a strong argument for additional recreational amenities at the park. He stated that he and his friends enjoy gathering at Cattail Park and asked if the Village would consider installing a basketball court so kids his age could meet and play a more structured game than is currently possible in the neighborhood. Responding to questions posed by the Board in response to Mr. Daigle's request, members of Public Works thanked Mr. Daigle for bringing the issue forward, described the five-year capital budget process, and promised to bring his request forward for consideration in the upcoming budget discussions as an initiative such as this is currently unfunded.

During her presentation to the Village Board on March 11, Parks and Recreation Board Chairperson Diane Tredore mentioned Mr. Daigle's request and asked if the Board of Trustees could find a way to fund installation of a half-court during FY21.

While the ordinance governing Special Service Areas (SSA) allows the Village to charge the receiving SSA for capital improvements, current Village practices provide that amenities constituting a regional draw, those aspects of a park expected to attract users from outside the surrounding neighborhood, are not charged to the SSA. The rationale behind this practice is that those contributing to the SSA should only pay for those portions of a park that are not expected to draw others to it from outside the neighborhood. As such, a basketball court at Cattail Park would be chargeable to the General Fund and not the SSA. This installation was not anticipated during preparation of the FY21 budget, requiring a budget adjustment should the Board of Trustees wish that the installation proceed during this calendar year. If so desired, staff would prepare a Request for Proposals (RFP) and bring the results of that action back to the Board for approval.

FINANCIAL IMPACT

For discussion purposes of this memo, staff received a quote from Evans and Sons indicating a probable cost of \$27,807.00 that included procurement and installation of all materials necessary for a completed half-court with the exception of site restoration consisting of soil and seed. Staff could assess and determine at a later date if a backstop fence is necessary and budget for it in later years.

ATTACHMENTS

1. Quote from Evans and Sons Blacktop, Inc.
2. Layout exhibit

SUGGESTED DIRECTION

Staff seeks Board direction on whether Public Works should perform this work out of the General Fund this year or budget for installation in the future.



Lake in the Hills Village
Tom Vanenkevort
9010 Haligus Rd
Lake In The Hills, IL, 60156

Cell: 224-629-6175
Office: 224-629-6175
Date: 02/03/21
Email: tvanenkevort@lith.org

PROJECT NAME: Cattail Park Basketball Court
PROJECT LOC: SWC Albrecht Rd & Gladstone Dr, Lake In The Hills

Dear Tom, the following is the proposal you requested:
We hereby submit sizes, specifications and estimates for the following work as follows.

- SIZE= 2912 SF COURT (56' X 52' NORTH TO SOUTH, GOAL ON THE NORTH)
- EXCAVATE FOR HALF COURT BASKET BALL COURT, AND HAUL AWAY THE SPOILS
- INSTALL 8" STONE BASE
- PAVE WITH 3" ASPHALT IN TWO LIFTS, (1-1/2" BINDER & 1-1/2" SURFACE)
- ASPHALT MACHINE LAID AND COMPACTED WITH VIBRATORY ASPHALT ROLLERS.
- COLOR AND STRIPE HALF COURT BASKETBALL COURT. GREEN COLOR WHITE LINES.
- HAND TAMP EXPOSED EDGES.
- SUPPLY AND INSTALL BASKETBALL GOAL - GOOSENECK TYPE
- RESTORATION BY OWNER
- FENCE BY OWNER

We propose hereby to furnish materials and labor - complete in accordance with the above specifications for the sum of.....\$ \$27,807

Terms: 10% deposit with balance upon completion. The deposit may be waived upon prior credit approval. This proposal may be withdrawn if not Accepted within 15-days. In the event contract price is not paid per the agreement, Evans & Son Blacktop Inc. will collect 2% per month on any unpaid balance, until paid. If, Evans & Son Blacktop Inc. must engage in collection activities, the customer shall pay all reasonable attorney's fees incurred in the collection. Our work will be installed in a workman like manner and the workmanship is guaranteed for a period of one year from the date of installation. There will be no guarantee for cracking caused from movements and settlements beyond our control and work performed by others prior to our work are not covered under our guaranteed. For acceptance, please sign, date and return one copy of this proposal along with your deposit check to our office.

Respectfully Submitted,
EVANS & SON BLACKTOP INC.

Accepted By:

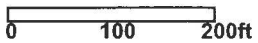
Howard A. Jones
Howard A. Jones
Vice President

Lake in the Hills Village
Date : _____

OUR WORKERS ARE FULLY INSURED SERVING YOUR COMMUNITY SINCE 1972



Layers | Basemaps ▾ | **SEARCH BY:** Parcel | Address | | | | | | | |





REQUEST FOR BOARD ACTION

MEETING DATE: April 20, 2021

DEPARTMENT: Public Works

SUBJECT: Boy Scout Troop 369 requesting to park their Canoe Trailer in the parking lot at Nockels Park/ LaBahn Hain House

EXECUTIVE SUMMARY

Boy Scout Troop 369 is requesting permission to park their Slick-Rydr Canoe Trailer, which holds 10 canoes and several kayaks, in the parking lot at Nockels Park/LaBahn Hain House from May 2021 through September 2021. This is the eighth consecutive year that the Village has received this request.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. Boy Scout Troop 369 Letter

RECOMMENDED MOTION

Motion to allow Boy Scout Troop 369 to park their Slick-Rydr canoe trailer in the parking lot at Nockels Park/LaBahn Hain House from May 2021 through September 2021.

**Boy Scout Troop 369
1215 Ash Street
Lake in the Hills, IL 60156**

April 6, 2021

Dear Sirs:

It is that time of year again!!!

We would like to ask the Village for permission to again park our boat trailer in the Hain House parking lot for the season from May through September, so that when allowed, we will be able to use the boats on the lake.

Our Boy Scout Troop meets at the waterfront during that time period on Tuesday evenings and we teach the boys to canoe and kayak on the lake. This would allow us to not have to move the trailer every week for our meeting. We would park in the approved space that was set up previously (the space on the far end closest to the house dumpster). We understand and accept that use of the lake is contingent upon the approval from the Village following state health department guidelines.

I would like to thank you in advance for your consideration and any assistance you may be able to provide us. I may be able to be reached during the day on my cell phone, 847-902-6722 or you may contact Marian Walters at 847-477-8270.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Gliot", written in a cursive style.

Thomas Gliot

847-902-6722

Scoutmaster, Troop 369



REQUEST FOR BOARD ACTION

MEETING DATE: April 20, 2021

DEPARTMENT: Public Works

SUBJECT: Approve participation in the State of Illinois rock salt joint purchasing program for the 2021-2022 snow season.

EXECUTIVE SUMMARY

Staff requests authority to participate in the State of Illinois rock salt renewal joint purchasing program with the authority to contract for 1,200 tons of rock salt for the 2021-2022 winter season.

The Village purchases rock salt for snow and ice operations each year through the State of Illinois joint purchasing program, a competitively bid road salt program coordinated by the Illinois Department of Central Management Services (CMS). The Village's participation in this program is exempt from the normal bidding process as stated in Section 9.13 of the Village Municipal Code.

The Village participated in CMS' rock salt joint bid for the 2020-2021 snow season. CMS released their joint purchasing survey for rock salt requirements for the winter of 2021-2022 on Monday, April 12, 2021. Participating municipalities have until April 22, 2021 to fill out and submit the survey. The survey requires each municipality to provide its desired quantities and CMS will solicit bids or renew an existing contract on behalf of each municipality.

For the 2021-2022 snow season, staff requests to participate in the CMS program under the renewal option and request a base amount of one thousand two hundred (1,200) tons. Doing so, allows staff to purchase as little as eighty percent (or 960 tons) up to one-hundred twenty percent (or 1,440 tons) of the initial request. The Village paid a price of \$46.48/ton last year and the vendor cannot increase the cost more than 10% (or \$51.13/ton) for 2021-2022.

FINANCIAL IMPACT

Although the joint purchasing opportunity for the winter of 2021-2022 (2021-2022 Renewal Contract) will allow participants to begin taking possession of rock salt at the end of 2021, staff does not anticipate taking possession of any rock salt that is procured under this contract until 2022. As such, staff will include a request for the purchase of rock salt in the FY 2022 budget.

ATTACHMENTS

1. None

RECOMMENDED MOTION

Motion to approve participation in the State of Illinois rock salt joint purchasing program with the authority to contract for 1,200 tons of rock salt for the 2021-2022 snow season.



REQUEST FOR BOARD ACTION

MEETING DATE: April 20, 2021

DEPARTMENT: Public Works

SUBJECT: **Reject the Bid for the Purchase of a 30-Foot Flatbed Equipment Trailer**

EXECUTIVE SUMMARY

Staff seeks Board approval to reject the R. A. Adams Enterprises bid for the purchase of a 30-foot flatbed equipment trailer.

The Village released a Request for Proposal (RFP) for the purchase and delivery of a 25,000-pound capacity, 30-foot flatbed equipment trailer on February 24, 2021. The RFP invitation went to eight vendors, was posted on the Village website, and was published in the *Northwest Herald*. Public Works received and opened one sealed proposal on March 10, 2021. R.A. Adams Enterprises of McHenry, IL was the only responsive bidder at \$23,450.00.

As the bid was over-budget and no other vendors participated, staff began a process of determining vendor reluctance and how the RFP itself may have contributed to low turnout. Three vendors did not answer the phone or respond to voicemails, one said they missed the RFP, one said that long manufacturing lead times discouraged them from participating, and two felt the details of the trailer were too specific. Those that responded also stated that the rapidly rising cost of steel played a large part in affecting bid results.

Staff then spoke with a representative of R.A. Adams Enterprises who provided additional insight. In that representative's opinion:

- Vendors are unable to keep the usual amount of stock on hand as demand for trailers is extremely high and trailer prices increase beyond expectation
- Rapidly rising steel prices hamper vendor interest in participating in municipal bids as the margin is low and pricing is not predictable because steel materials have risen 23% since January.
- Some requirements within the RFP were beyond normal market standards and were likely beyond the interest of many vendors. Those requirements were:
 - Fourteen-inch frame rails where twelve-inch rails are more common
 - The use of sealed conduit instead of a standard weather-proof wiring loom
 - A powder-coated instead of painted finish
 - The high cost of an electric-over-hydraulic tailgate lift assist

In preparing the FY21 budget, staff relied on a budgetary quote and specifications from Dekalb County Lifts (DCL). The subsequent RFP used those specifications and staff was unaware that they might cause complications for potential bidders. In speaking with DCL as part of this review process, staff learned they were reluctant to participate based on the same market concerns noted above. Additionally, they felt their bid would have been \$7,000-\$8,000 higher than the quote from last year and they were experiencing excessive delays from their supplier.

Public Works has noticed the effect of steel prices in other purchases. For example, the cost of steel for staff to build a chipper box for a new dump truck rose \$800 during the time it took to set up an account with the supplier.

Moving forward, staff believe it is in the Village's best interest to reject the R.A. Adams bid for the purchase of a thirty-foot flatbed equipment trailer and rebid with revised specifications that take into account the feedback received from vendors. Staff will return to the Board for approval, if necessary.

FINANCIAL IMPACT

The 2021 Capital Improvement Fund includes \$19,000.00 for the purchase and delivery of this trailer.

ATTACHMENTS

1. RFP Results
2. Summary of Reasons from Non-Participating Vendors

RECOMMENDED MOTION

Motion to reject the R. A. Adams Enterprises bid for the purchase of a 30-foot flatbed equipment trailer.

LAKE IN THE HILLS PUBLIC WORKS DEPARTMENT

MEMORANDUM

To: Tom Migatz, Public Works Director
From: Guy Fehrman, Streets Superintendent
Date: March 10, 2021
Subject: Pintle Trailer Purchase RFP Opening

The Public Works Department received and opened one Request for Proposal (RFP) submittal at 10:00 a.m. today for the Pintle Trailer Purchase. No vendors attended the RFP opening and those present from the Village of Lake in the Hills were Peter D’Agostino – Administrative Services Manager, Tom Dunn – Crew leader and myself. Peter D’Agostino read the RFP bid amount:

COMPANY	BID
R.A. Adams Enterprises 2600 West Route 120 McHenry, IL 60051	\$23,450.00

The RFP opening concluded at 10:03 a.m. Village staff will review the RFP submittal and plan to make a recommendation to the Village Board of Trustees at the March 23, 2021 Committee of the Whole Meeting.

Summary of Reasons from Non-Participating Vendors

Vendor Name	Reason(s) why they did not submit a bid?
Gene Funk's Morris Trailer Sales	Phone rang 9 or 10 times with no answer
Rondo Truck & Trailer	Spoke to Mary in Sales: Confines of the terms of the bid were too specific. Did not want to stock item and then not get the bid.
NITE Equipment	Spoke to Rick in Sales; he felt that again, the specs were too specific. That we obviously had worked with another vendor to develop the spec sheet and knowing how long that takes didn't want to under bid that vendor and have that company lose the bid. Was also concern that we wanted a specific brand and with the industry the way it is right now was not confident that he could deliver. We offered very little wiggle room.
Russo Power Equipment	LVM with Paul
Morris Trailer	Sue was not available, spoke to the Admin. She indicated that they had missed this. Suggested that we call after we email to be sure that the companies are aware of the opportunity.
Ehrhardt's Trailer Sales	Manufacturer is 5 months out on delivery. His manufacturer can only offer black and white, there are no colors available. He didn't think the village could wait 5 months for delivery and couldn't guarantee the color we would want.
Dekalb County Lifts	LVM with Kurt



REQUEST FOR BOARD ACTION

MEETING DATE: April 20, 2021

DEPARTMENT: Community Development

SUBJECT: Approval of the Official Zoning Map

EXECUTIVE SUMMARY

State statute requires municipalities to approve and publish their Official Zoning Map each year. Since the map was last published, two parcels changed zoning classification. Those changes were 1203 Crystal Lake Road from B-2 to B-1, and 1126 W Algonquin Road from B-2 to R-2. The only other changes made to the map were administrative in nature, such as clarifying labeling of street names and other adjustments to improve the readability of the map. The Plan Commission met on April 12, 2021 and recommended approval of the map by a vote of 6-0.

FINANCIAL IMPACT

None

ATTACHMENTS

1. Proposed Ordinance
2. Zoning Map

RECOMMENDED MOTION

Motion to approve the ordinance adopting the official zoning map.

VILLAGE OF LAKE IN THE HILLS

ORDINANCE NO. 2021-_____

An Ordinance Approving the 2021 Zoning Map for the Village of Lake in the Hills

WHEREAS, the Village of Lake in the Hills, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lake in the Hills, McHenry County, Illinois, as follows:

SECTION 1: That the 2021 Zoning Map for the Village of Lake in the Hills was revised in March 2021 by Baxter and Woodman, attached hereto and made a part hereof, is hereby approved.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Passed this 22nd day of April, 2021 by roll call vote as follows:

	Ayes	Nays	Absent	Abstain
Trustee Stephen Harlfinger	_____	_____	_____	_____
Trustee Ray Bogdanowski	_____	_____	_____	_____
Trustee Bob Huckins	_____	_____	_____	_____
Trustee Bill Dustin	_____	_____	_____	_____
Trustee Suzette Bojarski	_____	_____	_____	_____
Trustee Diane Murphy	_____	_____	_____	_____
President Russ Ruzanski	_____	_____	_____	_____

APPROVED THIS 22ND DAY OF APRIL, 2021

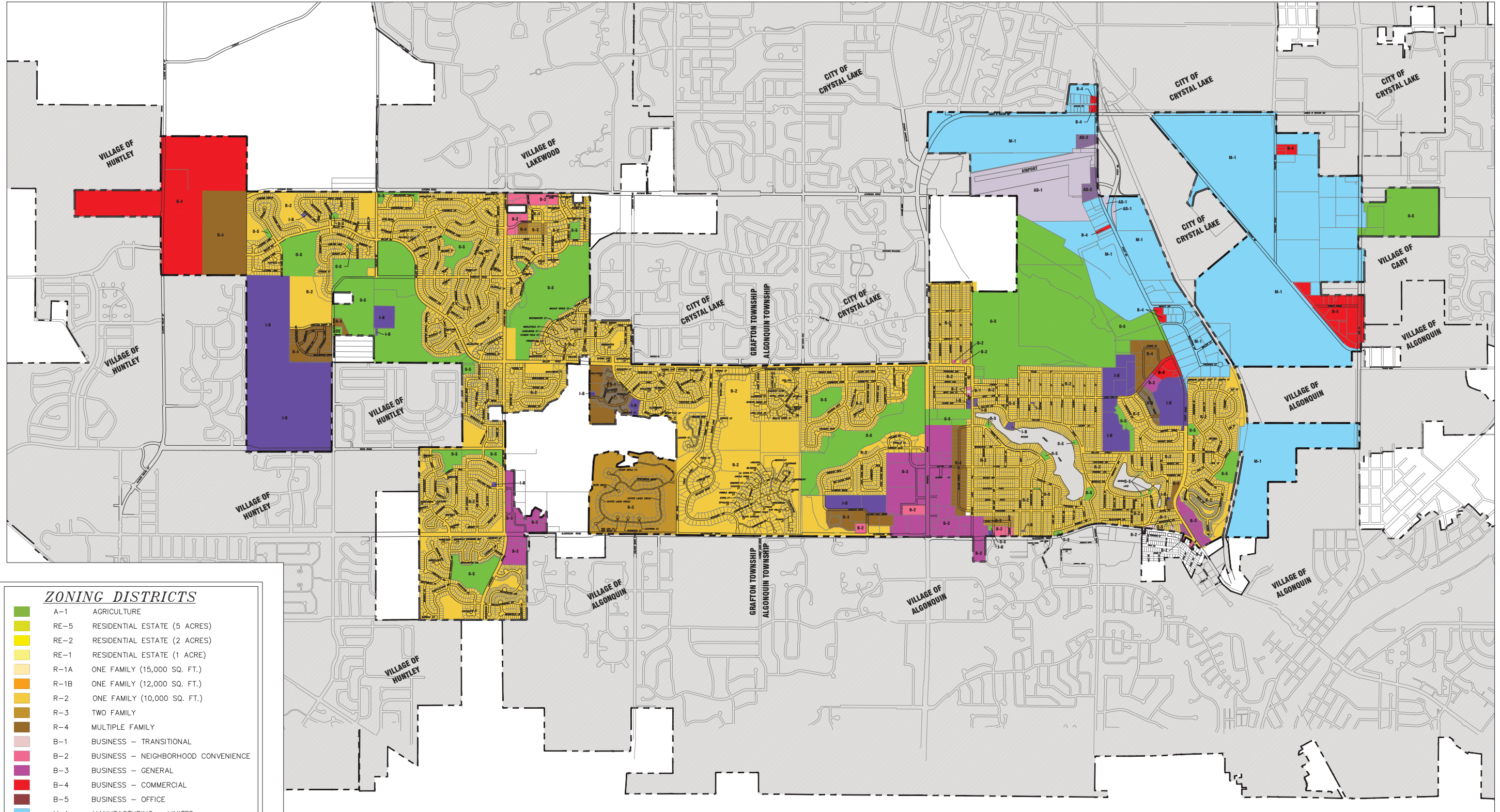
Village President, Russ Ruzanski

(SEAL)

ATTEST: _____
Village Clerk, Cecilia Carman

Published:

VILLAGE OF LAKE IN THE HILLS ZONING DISTRICT MAP



ZONING DISTRICTS

- A-1 AGRICULTURE
- RE-5 RESIDENTIAL ESTATE (5 ACRES)
- RE-2 RESIDENTIAL ESTATE (2 ACRES)
- RE-1 RESIDENTIAL ESTATE (1 ACRE)
- R-1A ONE FAMILY (15,000 SQ. FT.)
- R-1B ONE FAMILY (12,000 SQ. FT.)
- R-2 ONE FAMILY (10,000 SQ. FT.)
- R-3 TWO FAMILY
- R-4 MULTIPLE FAMILY
- B-1 BUSINESS – TRANSITIONAL
- B-2 BUSINESS – NEIGHBORHOOD CONVENIENCE
- B-3 BUSINESS – GENERAL
- B-4 BUSINESS – COMMERCIAL
- B-5 BUSINESS – OFFICE
- M-1 MANUFACTURING – LIMITED
- M-2 MANUFACTURING – GENERAL
- O-S OPEN SPACE
- I-B INSTITUTIONAL BUILDINGS
- A-D1 AIRPORT DISTRICT 1
- A-D2 AIRPORT DISTRICT 2

LEGEND

— — — — — MUNICIPAL BOUNDARY LINE



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 Plotted: 3/24/2021 11:07 AM By: DSANTILLER
 Copyright © 2021, by Baxter & Woodman, Inc.
 State of Illinois 184-001721 - Expires 4-30-19
 License No.



CONSULTANTS	REVISED –
	REVISED –
	REVISED –
	REVISED –

VILLAGE OF LAKE IN THE HILLS
ZONING DISTRICT MAP
CURRENT 2021

SCALE: 1:1400

PROJECT NO:

DESIGNED –	TOTAL SHEETS	SHEET NO.
DRAWN –	1	1
CHECKED –		
DATE – 3/21/2021		

