



## **VILLAGE OF LAKE IN THE HILLS PARKS & RECREATION BOARD MEETING February 4, 2021**

The Parks & Recreation Board meeting was called to order at 6:30 p.m. Those present were Members Wackerlin, Cairns, Anderson, Sivakumar, Andrea, Donahue and Chairwoman Tredore. Also present were Recreation Superintendent Kim Buscemi, Public Properties Superintendent Scott Parchutz, Recreation Supervisor Kristi Brewer, Administrative Services Manager Peter D'Agostino, Public Works Director Tom Migatz, Trustee Murphy and Customer Service Specialist Tracey Padula.

### **APPROVAL OF MEETING MINUTES**

Member Wackerlin made a motion to approve the January 7, 2021 minutes of the Parks & Recreation Board meeting. Member Anderson seconded. The motion was approved by a voice vote of 7-0.

**OLD BUSINESS** - None

**NEW BUSINESS** – Chairwoman Tredore indicated that review would start with B instead of A.

**B. Request for Board Action 2021 Playground and Skate Park Replacement** - Manager D'Agostino explained that the 2021 village budget contained funds for replacement of the existing skate park at Sunset Park and the existing playground equipment at the Ford School Park. He highlighted the process that was followed in getting the potential concepts from the vendors and also mentioned greater detail could be found in the executive summary contained in the packet. Two resident surveys were administered to gather input. The first was looking for resident input on features while the second asked residents to rank the design concepts that were submitted. There were seven potential concepts for the skate park and nine potential concepts for the playground. After review, discussion and questions on various topics such as materials and space, color was one topic the board wanted to have a say in the final outcome. Manager D'Agostino said that would be possible and then each member was asked to rank their top three concepts on each project. After tallying the votes, the top three for each project were Concepts 4, 1 and 2 for the skate park at Sunset Park and Concepts 2, 3 and 4 for playground at Ford School Park. He explained the next step would be to invite those vendors to participate in the Request for Proposal process which would then be a more detailed, all-inclusive proposal with pricing. This also gives those vendors one last opportunity to adjust their concepts. Review of the submitted Request for Proposals would be done by Manager D'Agostino at the March 4, 2021 Parks and Recreation Meeting. The Parks and Recreation Board would then need to recommend one proposal for each project for review to the Village Board at the March 23, 2021 Committee of the Whole meeting.

**A. Request for Board Action Parks and Recreation Agenda Timeline** - Superintendent Buscemi shared a timeline that was developed by the staff consisting of agenda items that need to be addressed yearly by the Parks and Recreation Board. This will ensure the items are done in a timely manner and done at the appropriate time during the year. At the beginning of each year a review will be done to add or change items with the understanding that new items will likely be added as they come up. It was then opened up to questions and additions. It was suggested to add Larsen Park to the timeline, which would enable advanced planning. The board would like this to be a premier park similar to Sunset Park. Superintendent Buscemi agreed this topic can be added for monthly review and then shared that the 2021 Village Budget allowed for an architect to be hired who will help with the entire process of developing the Master Plan. Any prior input already given by the board would be shared with that architect. The goal will be to have the architect hired and the process of the master plan which would include general information, phases and a high level

cost amount, prior to the end of this year. All of this would then be shared with the Village Board. Superintendent Buscemi did have one item which was the NISRA membership fee review that needed to be changed to October and the timeline will be updated to reflect that.

**C. Informational Memorandum Pickleball** – After the Parks and Recreation Board requested more information on creating pickleball courts, Superintendent Parchutz reviewed two options. First option would be to repurpose two of the four existing tennis courts at Sunset Park or Leroy Guy Park with the work being done in-house for a cost of \$3,000. The second option was to create a new pair of pickleball courts somewhere within the village for an approximate cost of \$71,903. After review and discussion on both options the board felt it would be more cost efficient to re-purpose existing courts and also recommended doing a single court at each of the parks to see how the public liked them. A motion to recommend the first option was made by Member Anderson. Chairwoman Tredore seconded. The motion was approved by a voice vote of 7-0.

**D. Request for Board Action Village Skating Rinks** – Superintendent Parchutz reviewed information on prior year's ice skating rinks that had been located at Sunset and Stoneybrook Parks and explained the challenges they experienced in keeping them functional throughout the season. This was in response to the board's request to keep this topic open for consideration next year after not having any skating rinks this year. Staff proposes to relocate the two rinks to Indian Trail Beach next season, which would run on or about December 15, 2021 and close on February 28, 2022 depending on ice thickness. The rink would be located within 70 feet of the beach which is four feet deep. The area would be marked off so users would know the safe zone. Staff would check ice thickness regularly and use a flag system similar to what is used during beach season. Green would mean ice is safe and open and red would mean ice is not safe and the rink is closed. Hours would be dawn to dusk so lights would not disrupt residents. The board felt this was a great suggestion and a motion to recommend relocating the ice rink to Indian Trail Beach for next season was made by Member Andrea. Member Cairns seconded. The motion was approved by a voice vote of 7-0. The board felt some sort of a boundary wall would be needed for safety plus it visually would make residents feel more comfortable. Superintendent Parchutz said staff would look into it along with additional signage.

**E. Informational Memorandum Parks Project Update 2021** – In response to the board's request to providing an ongoing parks project report showing costs, Superintendent Parchutz presented the status report and asked if there were any questions. Member Anderson asked if this could be converted into a spreadsheet that could be easily reviewed monthly to show total cost, overall yearly budget and where each projects falls plus or minus.

## **STAFF REPORTS**

**Recreation Staff Report:** Superintendent Buscemi highlighted the upcoming events. February 1- through 28 at Leroy Guy Park is the Winter Story Walk. Sweet Barks Social on February 13 was cancelled due to the upcoming weather forecast putting the safety of the pets and owners first. The Daddy Daughter Date is February 20. Volunteers are still needed for this event and to email Superintendent Buscemi if interested. A thank you to Member Anderson for helping the staff out with the Winter Wonderland and also to her and Trustee Murphy for helping out with the Ice Fishing tournament. Now that the county is in Phase 4 youth sport classes have started up again along with karate, yoga and early childhood classes. She also thanked the board for providing the feedback on disc golf and cornhole. Communications division has put out social media posts about disc golf to help familiarize the residents and the recreation staff has added a cornhole event to the brochure for spring.

**TRUSTEE LIAISON REPORT** - Nothing from the board but Trustee Murphy did want to say what a great job staff did on the Ice Fishing Tournament. She was there and commented that being there in person gave her the opportunity to see how much everyone enjoyed it.

### **MEMBER REPORTS**

- A. Chairwoman Tredore - None
- B. Member Andrea - Had a question on the new Bark Park gate software as to what the life expectancy was. Superintendent Parchutz answered 15 to 20 years.
- C. Member Anderson - None
- D. Member Cairns - None
- E. Member Donahue - None
- F. Member Sivakumar - Just wanted to confirm the top 3 concepts picked by the board for the skate park. Manager D'Agostino confirmed 4,1 and 2.
- G. Member Wackerlin - Went out and familiarized himself with the Disc Golf course since the Cub Scouts now have a new badge for this. He is putting together a list of Scoutmasters names so a letter or outline can be sent to each of them.

**AUDIENCE PARTICIPATION** – Jake Daigle lives near Cattail Park and enjoys going there with his friends. He pointed out that right now there are only things for smaller children and wanted to know if a basketball court could be put in for kids his age. There is a large field to the North of the playground that would be a great location. Nothing large and expensive just a basic court. Member Wackerlin asked if they would want a full court with hoops at each end or if a half court would work. Mr. Daigle commented anything would be great. Director Migatz was prepared with a response on the cost for this request. A half court, asphalt with one hoop was \$28,000 and this is something that is not in the budget at this time but is something that can be looked at during the capital budget process. Projects of this size are projected out 5 years. Chairwoman Tredore asked if this is something that could be done in house and Director Migatz said no. The only cost that could possibly be brought down would be to have staff install the hoop. The biggest part of the cost is the asphalt. Member Andrea asked if there were any parking lot replacements coming up in the parks that this could be added on to save money. He also suggested looking into some volunteer days. Director Migatz thought that was a great suggestion and would look into as a possible community project.

### **ADJOURNMENT**

Member Andrea made a motion to adjourn the meeting. Member Anderson seconded the motion. The motion was approved by a voice vote of 7-0. The meeting adjourned at 7:23 pm.

Submitted by,

Tracey Padula  
Customer Service Specialist