



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Committee of the Whole Meeting

October 20, 2020

Call To Order

The meeting was called to order at 7:30 pm. Roll call was answered by Trustees Bogdanowski, Bojarski, Dustin, Murphy, and President Ruzanski.

Motion to allow Trustee Huckins and Trustee Harlfinger to attend telephonically was made by Trustee Dustin and seconded by Trustee Bojarski. All in favor by voice vote. Motion Carried.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Interim Finance Director Wayde Frerichs, Chief of Police Dave Brey, Public Works Director Tom Migatz, Interim Community Development Director Ann Marie Hess, Village Attorney Brandy Quance and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

Audience Participation: None

Administration:

Raffle License Request for Lake in the Hills American Legion Post 1231 - Presented by Village Administrator Fred Mullard- The Lake in the Hills American Legion Post 1231 is requesting a raffle license for a weekly drawing of the Queen of Hearts to be held from November 6, 2020, thru November 5, 2021. The Village Board approved the same type of raffle request last year at the October 10, 2019, Village Board meeting. That Raffle, License #19-14, will be expiring on November 5, 2020, and the American Legion would like to continue having the Queen of Hearts Raffle.

All provisions of Section 31.02 of the Village Code have been met. The Lake in the Hills American Legion Post 1231 unanimously voted to request a waiver of the fidelity bond requirement associated with the Raffle Application form.

Staff recommends a motion to approve the Raffle License Request and waive the fidelity bond requirement for the Lake in the Hills American Legion Post 1231

Trustee Bojarski asked if there are any concerns with traffic or parking. Chief Brey stated no. Administrator Mullard stated the license can be withdrawn if any safety concerns arise. Motion was made to place this item on the Village Board Agenda.

Raffle License Request for Lake in the Hills Property Owners Association - Presented by Village Administrator Fred Mullard- The Lake in the Hills Property Owners Association (POA) is requesting a raffle license for a weekly drawing of the Queen of Hearts to be held November 2, 2020, thru November 1, 2021. This is the third raffle license request from the POA this month.

All provisions of Section 31.02 of the Village Code have been met. The Lake in the Hills Property Owners Association unanimously voted to request a waiver of the fidelity bond requirement associated with the Raffle Application form.

A representative from the Lake in the Hills Property Owners Association will be present at the October 20th Committee of the Whole meeting.

Staff recommends a motion to approve the Raffle License Request and waive the fidelity bond requirement for the Lake in the Hills American Legion Post 1231.

Trustee Huckins asked if this is their third request. Administrator Mullard stated yes but each request is for a different type of raffle. Trustee Dustin asked about traffic concerns and what are the plans. Administrator Mullard stated you do not have to be present for the raffle and there is nearby parking at Village parks. Motion was made to place this item on the Village Board Agenda

Police:

FARO Zone 3D Visionary Software Indemnification - Presented by Chief of Police Brey- The department uses FARO Zone 3D Visionary software for incident reconstruction of traffic accidents and crime scenes. Page 4, paragraph 8 in the Standard Terms and Conditions of Sale is an indemnification clause requiring Board approval. The terms are for one year starting October 31, 2020, to October 30, 2021.

Financial Impact: The total renewal price is \$429 with funds available in the 2020 budget for the purchase.

Staff recommends a motion to approve and authorize the Chief of Police to execute the Faro Standard Terms and Condition of Sale. Motion was made to place this item on the Village Board Agenda.

Waive the Competitive Bidding Requirements and Approve the Purchase of Four Watch Guard 4RE In-Squad Video Systems and Accompanying Software Maintenance and Hardware Warranty Plans - Presented by Chief of Police Brey- The department initiated a three-year transition plan to replace thirteen in-squad camera systems that are at the end of their service life. FY20 is the third and final year of the in-squad camera system transition plan. The completion of this final phase requires the purchase and installation of four Watch Guard 4RE In-Squad Video Systems.

We have experienced recurring technical issues with the Pro-Vision camera systems that include the loss of video files and audio issues. Our IT department has worked with the vendor to fix the problems, but the problems continue. The recommendation of the village's IT consultant, Advanced Business Networks (ABN), is to implement the Watch Guard video system for squad cameras. ABN has implemented the Watch Guard system in other police departments and has extensive knowledge of the system. As Pro-Vision camera systems reach the end of their life cycle, they will be replaced with Watch Guard systems.

The terms of all documents start upon activation of the Watch Guard video system and run for 5 years. Public Works or Ultra Strobe Communications, Inc. in Crystal Lake will do system installation.

Financial Impact: Cost includes a one-time purchase of the Watch Guard 4RE cameras and hardware equipment for \$21,780.00, a Watch Guard 4RE hardware and software maintenance warranty valid for a period of five years for \$3,500.00, a web server site license key for \$1000.00, and an installation, technical services and training cost of \$1500.00. Total purchase price including all hardware and software is

\$27,780.00. Funds in the amount of \$13,310.00 are available in the 2020 budget for the purchase. The additional \$14,470.00 of cost will be obtained from the department's federal drug fund.

Staff recommends a motion to waive the competitive bidding process and approve the purchase of four Watch Guard in squad camera systems. Motion was made to place this item on the Village Board Agenda.

Community Service:

Variation to Section 15.3-2, Permitted Fencing, Rear and Side Yards, at 261 Wright Drive - Presented by Interim Director of Community Services Ann Marie Hess- The property owner of 261 Wright Drive requests a variation to the Zoning Ordinance to allow for construction of a six-foot high solid fence, along the side and rear yard lot lines of his property. The code requirements state fences need to be at least 30 percent open. Village policy has allowed for the construction of board-on-board style fencing, with the 30 percent open requirement calculated per each face-side of fencing section.

The applicant's request for variation is to increase the safety of his family, with an increase of security of his private property rear yard area by constructing a solid style fence. The attached Site Plan shows the requested location for the fence.

The Planning and Zoning Commission conducted a public hearing on October 12, 2020 for the petitioner's request. The Commissioners voted 4 - 2 to recommend approval for construction of a six foot high, solid wood fence.

The Commission indicated they would like to review the Fence Section of the Zoning Ordinance at their next regularly scheduled meeting for possible text amendments pertaining to the openness provision, and other provisions of the Section.

Staff recommends a motion to approve an ordinance for variation to Section 15.3-2 of the Zoning Ordinance, to allow construction of a six-foot high solid wood fence, located along the rear and side yard lot lines on Parcel 18-26-139-007 at 261 Wright Drive.

A discussion ensued concerning requests for solid fencing, staff's reluctance to allow variance, fence alignment and safety issues. Chief Brey stated the Police were not concerned. Interim Director of Community Services Ann Marie Hess stated the owner suffers from PTSD and wants the fence for safety reasons. Motion was made to place this item on the Village Board Agenda.

Board of Trustees:

Trustee Harlfinger – None at this time

Trustee Huckins – None at this time.

Trustee Murphy - None at this time

Trustee Bojarski - None at this time

Trustee Bogdanowski - None at this time

Trustee Dustin commented the audio recording for the Planning and Zoning meeting was very difficult to hear and hopes this is fixed for future meetings. Administrator Mullard stated the audio system is scheduled to be updated next year.

President Ruzanski: The budget meeting is scheduled for November 17, 2020.

Audience Participation: None

Adjournment: A motion to adjourn meeting was made Trustee Murphy and seconded by Trustee Bojarski. All in favor by voice vote. Motion carried. There being no further business to discuss, the Committee of the Whole meeting was adjourned at 8:04 pm.

Submitted by,

Cecilia Carman
Village Clerk