



PUBLIC MEETING NOTICE AND AGENDA  
BOARD OF TRUSTEES MEETING

SEPTEMBER 10, 2020

7:30 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment on Agenda Items Only
5. Consent Agenda
  - A. Motion to accept and place on file the minutes of the August 20, 2020 Ad Hoc Board of Trustees and Parks & Recreation Board Public Meeting.
  - B. Motion to accept and place on file the minutes of the August 25, 2020 Committee of the Whole meeting.
  - C. Motion to accept and place on file the minutes of the August 27, 2020 Village Board meeting.
6. Omnibus Agenda

**The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.**

  - A. Motion to provide Village Support, waive any permit fees, all fees associated with the Public Works and Police Department as discusses at the September 8, 2020 Committee of the Whole meeting, and suspend enforcement activities from June 12, 2021 until June 27, 2021 to allow for the installation of temporary signage at the following intersections of Algonquin & Square Barn, Lakewood & Algonquin, Crystal Lake & Algonquin, Lakewood & Ackman, Miller & Randall, Pyott & Rakow and Miller & Lakewood for the People for Parks Foundation of Lake in the Hills, Inc. 2021 Craft Beer Fest/Pub in the Park on June 26, 2021.
  - B. Motion to pass Ordinance No. 2020- \_\_\_\_\_, An Ordinance Pertaining to the Local CURE Program.
7. Approval of the September 11, 2020 Schedule of Bills

General Fund	\$ 177,534.81
Special Service Area #1 Fund	\$ 180.66
Special Service Area #2 Fund	\$ 6,409.04
Special Service Area #3 Fund	\$ 3,352.56
Special Service Area #4A Fund	\$ 642.00

Special Service Area #4B Fund	\$ 92.32
Special Service Area #5 Fund	\$ 2,339.86
Special Service Area #6 Fund	\$ 14,725.56
Special Service Area #15 Fund	\$ 315.38
Capital Improvement Fund	\$ 193,022.34
Water O&M Fund	\$ 40,494.98
Airport O&M Fund	\$ 24,867.81
 Total of All Funds	 \$ 463,977.32

8. Village Administrator and Department Head Reports
9. Board of Trustee's Reports
10. Village President's Report
  - A. Appointment – Police Commission – Joe Haugk – 09-10-20 to 04-30-23
  - B. Proclamation – Constitution Week - September 17 to September 23, 2020
  - C. Proclamation – Chamber of Commerce Week – September 14 to September 18, 2020
11. Unfinished Business
12. New Business
13. Audience Participation
 

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 3 minutes in duration.
14. Adjournment

MEETING LOCATION  
 Village of Lake in the Hills  
 Board Room  
 600 Harvest Gate  
 Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

**Ad Hoc Board of Trustees and Parks & Recreation Board Public Meeting**

**August 20, 2020**

## **Call To Order**

The meeting was called to order at 7:03pm. Roll Call was answered by Trustees Huckins, Bojarski, Dustin, Murphy, Bogdanowski, Harlfinger, President Ruzanski, Chairwoman Tredore, Members Andrea, Donahue, Anderson, Wackerlin, Cairns, and Sivakumar.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Recreation Superintendent Kim Buscemi, Recreation Supervisor Kristi Brewer, Recreation Coordinator Michelle Steffey, Recreation Coordinator Casie Peltz, Interim Community Development Director Ann Marie Hess, Interim Finance Director Wayde Frerichs, Interim Public Works Director Peter D'Agostino, Public Properties Superintendent Scott Parchutz, and Deputy Village Clerk Nancy Sujet.

President Ruzanski stated that the purpose of the meeting is to bring both Boards together to reach a common goal for the future of our parks and recreation programs. Everyone has opinions as individuals of what may be going well and what is missing. Anything we accomplish will benefit what the Village residents want and need in order to feel that they are getting their money's worth from the taxes they pay. It is also a good time for this meeting because we have a number of new members in different positions. We need to ensure the Village Board, Parks and Recreation Board and Village staff know how each of us contributes to the team and what we expect from each other. In respect of each other's time let's try to focus on the big picture concepts and avoid getting too deep into detail. There is quite a bit on the agenda and we have a lot of ground to cover. President Ruzanski expects there will more than likely be a significant number of topics that will require future research and coordination.

Village Administrator Mullard concurred with President Ruzanski that there is a lot to focus on and need to keep the meeting moving. Need to focus on common grounds on what the expectations are of the Village Board from the Parks and Recreation Board and staff.

Village Administrator Mullard introduced Recreation Superintendent Kim Buscemi.

## **Recreation**

### **A. Current Status Update:**

Recreation Superintendent Buscemi gave a brief update, including how staff is handling COVID-19 in regards to in-person and virtual programming. Superintendent Buscemi read the Parks & Recreation Mission.

### **B. General Expectations**

#### **Types of programs preferred**

**Senior Programs** – Village Administrator Mullard asked if there were any thoughts on this. What we are doing now, what we might change, and expectations we might have for the future. Trustee Murphy stated that everything is doing well. She has not heard of anything requested or needed. Trustee Harlfinger asked if staff has had any feedback from the seniors as to what they need. Trustee Huckins asked if there is one

Village of Lake in the Hills Ad Hoc Board of Trustees & Parks & Recreation Board

August 20, 2020

staff person that focuses on senior events. Recreation Coordinator Steffey stated that she is the individual that handles the senior events and programming. Trustee Huckins asked if we reach out to the senior housing to see what they need. Superintendent Buscemi stated that we currently work with the senior housing. Trustee Huckins stated that we are becoming a senior community and we need to work with the senior housing developments. Superintendent Buscemi stated that they are looking into bringing some of the programs/events to the actual senior housing buildings. Trustee Harlfinger stated that we used to offer different programs for the seniors – taxes, wills, etc. He suggested working with different organizations. President Ruzanski stated that seniors love to play pickle ball, something to look into. Member Andrea stated this is not just for seniors. There are leagues for individuals over 40. Trustee Dustin asked if BINGO is still taking place. Superintendent Buscemi stated that it is currently on hold due to COVID-19. Discussion took place regarding BINGO and to see how this could continue even with COVID-19.

Member Wackerlin asked if the most recent survey that was completed could be sorted by age to see what seniors are looking for. Coordinator Peltz stated that age was not asked. Administrator Mullard stated that a Resident Survey will be going out soon and that will have a breakdown by age.

Trustee Huckins asked after COVID is over, he would like to see programs related to physical fitness for seniors. Trustee Bojarski stated that we have unique park areas that have walking paths and trails. We could include those trails for fitness programs. Larsen Park, etc. Trustee Murphy suggested that we put a “Did You Know” in the Parks & Recreation brochure regarding how many laps around the park equals how many miles, etc.

### **Virtual Programs**

Trustee Huckins asked if we have any virtual programs. Superintendent Buscemi stated that the Connor Kincade Fishing Derby was held virtual and this year was the biggest turnout since the event started. Coordinator Steffey explained how the virtually portion of the fishing process was handled. The Opening Ceremony and the Reward Ceremony were held on Facebook Live. The Awards Ceremony had over 550 views.

Member Anderson stated that she would love to see the senior programs/trips start up again as soon as we can. Trustee Huckins stated that the Parks Foundation does have funding available for special events.

Supervisor Brewer gave an update on the virtual camp programs. Places that campers were able to visit virtually. E-sports will be coming this fall and preschool will be provided via e-learning. Coordinator Peltz gave updates regarding story time and bingo held via social media. Trustee Murphy asked if virtual programming will still be needed even after COVID. Superintendent Buscemi stated yes. The cost is less, which could help attract individuals that normally would not have taken part in programs. Trustee Dustin asked about putting a virtual meeting with seniors. Smaller groups so that they can see each other on the computer and then one person from each group would update the other groups. Coordinator Steffey stated that we would need to get them set-up first and then we would be able to keep it going. Trustee Dustin stated it is a good way to keep the seniors together.

### **Special Events**

Trustee Huckins asked if special events are done with the preschool. Superintendent Buscemi stated yes. Coordinator Brewer stated we have had Funfairs, Literature night, Dr. Seuss night, etc. Trustee Huckins asked about Daddy Daughter. Coordinator Peltz stated that those are Community events not just our preschool students. Daddy Daughter is the most successful. We have added an afternoon event. This year

we had 45 attend the afternoon event and 200 attend the evening event. Trustee Huckins stated that there has been past conversations about partnering with the school districts within the village for events. He asked if we have reached out to the schools to use their auditoriums for events. Coordinator Peltz stated that the fees are too high. It would cause us to raise our fees. Supervisor Brewer stated that they are working with the school districts. Preschool was able to hold their Holiday event at Lincoln Prairie and were not charged for that event. Trustee Huckins stated that he could reach out to the Superintendent of Facilities with School District 300. Superintendent Buscemi stated it would be good to have an Intergovernmental Agreement with District 300, not just for the after school care, but to hold other programs at their schools. Supervisor Brewer stated that camp used to be held at District 158 buildings but their fee structure got too high to keep camp there and that is why it was moved to Village Hall. Member Anderson asked if we have considered a Field Day for a special program for the kids. Superintendent Buscemi stated yes.

### **Direction for child support programs (preschool and after school)**

#### **No longer a need just for afterschool care**

Superintendent Buscemi explained what Remote Learning Camp is and that it will be going until October 9, 2020 at Lincoln Prairie Elementary, the village is providing the staff and D300 is paying for the staff. The children are at the school all day and village staff is helping them with their e-learning. Trustee Huckins asked if the Village is prepared to carry the Remote Learning Camp beyond October 9, 2020. Superintendent Buscemi stated yes and it will be held at Village Hall. Discussion took place regarding the space that is available for the Recreation Division and lack thereof. He asked if we would be able to use the space at the school so that we could grow that program. Superintendent Buscemi stated that once things are back to normal, the afterschool program will still be held at Lincoln Prairie but there is still limited space at Village Hall for additional programs/classes.

Trustee Bogdanowski stated that the Village Board is committed to doing something additional with Parks & Recreation, but we don't know what that is. What are the resources that are needed. The Village Board does not know what those resources should be. Trustee Bogdanowski feels that nothing more can be done with the current space that is available. Maybe the village needs to spend a little more money to use the schools and expand our programs. Member Anderson confirmed that the village would be looking for more indoor space and not an outdoor area. Member Anderson asked if there was a program that could be created and supported to help families with daycare/home e-learning that can't be there during the day to help their child. Member Sivakumar asked about reaching out to residents in the community like herself that have the computer and space and nothing but time on their hands. Member Andrea stated that it becomes a liability to have people go to private homes. Member Sivakumar stated not at her home but online virtually to help them. Member Anderson stated that they are needing someone there in person to help with the children.

Discussion took place on how to help the parents that have to work from home, but still need help with their children and e-learning. Supervisor Brewer stated that we are trying to continue the program after October 9, 2020.

Member Andrea asked if the Village has considered adding an annex to Village Hall like a multi-purpose room for Parks and Recreation. Trustee Harlfinger stated that when the space needs analysis for the Police Department took place and moving them to Village Hall that is when the Village Board realized that there was no space for Parks and Recreation. The project has been stopped until the decisions about Parks and Recreation are decided. Member Andrea stated something like a Field House that can handle multi events. Trustee Harlfinger stated that buildings are expensive, but those decisions are made by the Village Board and/or go out to the community for a referendum to fund building a new building or purchasing an existing

building. We can also use the School Districts since the residents already pay taxes to those entities. Trustee Murphy stated that we need space, however that happens. Trustee Huckins stated that conversation needs more time and we could put it on the agenda for the next Strategic Plan meeting. Administrator Mullard suggested creating a committee, with staff and Board, to discuss space. Trustee Huckins stated that conversations need to happen with the school districts and businesses to utilize the space they have available.

Discussion took place regarding the support that is needed for teachers and parents regarding e-learning during COVID.

### **Need for supplement socialization and enrichment programs**

No discussion took place.

### **Recreation growth through facilities**

Discussion took place earlier in the minutes.

### **Collaborative efforts with other agencies**

Administrator Mullard stated that Recreation staff have been working with the Conservation District, Library Districts, and other Park Districts. He then asked if anyone had any further thoughts. Trustee Huckins asked if there have been any challenges with the different districts that they may need help from the Board. No concerns from staff. Administrator Mullard then asked about businesses. Coordinator Peltz stated that it is getting more challenging to get businesses to support an event or program. Trustee Huckins stated that we seem to go to the same businesses. Coordinator Peltz stated that the businesses want to come and sell their business. Supervisor Brewer stated that it is hard to find businesses to fund Senior Dinners. The return for businesses is just not there. Trustee Harlfinger said it may be time to talk to the businesses and non-for-profits again. Trustee Huckins stated that it is hard to keep going to the same businesses over and over. Superintendent Buscemi asked if the Board has any contacts that would be great. Sometimes just finding the connection is what is needed. Trustee Harlfinger asked if there was any specific businesses, Superintendent Buscemi stated any businesses would be great. President Ruzanski stated that the village is also using social media and the Resident Insider to encourage residents to shop Lake in the Hills. Member Anderson suggested a Business Expo. It was stated that the Algonquin/Lake in the Hills Chamber conducts a Business Expo at the High School. Trustee Huckins thought it would be a great idea for the Village to have one with the businesses so that they can also see what we offer to our residents. It was suggested to add this to Strategic Planning.

### **How can we better partner with local businesses**

Discussion took place above.

### **Should we continue printing a brochure during this rapidly changing environment**

Administrator Mullard asked for thoughts on the printing of the brochure. He stated that the village is one of the few villages in the area that is still printing the brochure. Member Anderson suggested a flyer that says visit the website for the brochure. Trustee Huckins stated that registration is online, that people will go there. Trustee Harlfinger stated that there are plenty of marquees within the village to advertise. Member Anderson stated that they have to login to register online so they can just view the brochure online. Member Sivakumar suggested posting information on Facebook. The Parks & Recreation brochure will not be printed anymore.

## **C. Financials**

### **Desired rate of return**

**Short term** – Administrator Mullard asked if there are any thoughts on rates of return, significant loss to the village, what programs can be offered, etc. Trustee Huckins asked if we continue to monitor our comparables to make sure we are inline regarding programs that we offer. Superintendent Buscemi stated that we not. She asked if the philosophy of the Village is to break even with programs/events that we offer. Superintendent Parchutz stated that the Bark Park has a net income of \$16,000 a year. The Affiliate Agreements are doing fine. The YAA pays about \$12,000 per year to the village and the village incurs about \$7,000 in mowing costs per year, so there is a profit of about \$5,000 per year. Capital Improvements were not taken into account with these numbers. We also have the garden plots that cost \$20 a year. But the village does need to maintain them. Trustee Huckins asked about what are the capital improvements. Superintendent Parchutz stated fences, park benches, etc.

Administrator Mullard stated that we have preschool and after school programs that people need and rely on but cannot necessarily afford. Trustee Huckins stated that The Parks Foundation has not received any scholarship requests. There is money available, as long as they meet the criteria. Trustee Huckins asked if participation is not there for a specific program is the program than cancelled. Superintendent Buscemi stated yes. There is a minimum number of people that need to be registered in order to run the program. Trustee Huckins asked if we are breaking even or losing on the programs. Administrator Mullard stated that the Recreation programs are about a 65% rate of return. That 65% of expenses are covered by revenues. The Park rate of return is about 20%. Trustee Huckins asked when was the last time Recreation program fees were reviewed. Administrator Mullard stated that staff is starting to look into that more now.

Discussion took place regarding the impact on staff if programs were increased. Trustee Huckins asked if we are working with the other districts to offer classes. Superintendent Buscemi stated yes. Trustee Huckins asked if we could work with the other districts so that we can offer more classes but not necessarily need more staff. Administrator Mullard stated that we have done that in the past. Trustee Huckins asked about working with Businesses. Administrator Mullard stated that if a business charges \$25.00 for a class, we can offer it but will need to charge \$30.00 for the class to cover our costs. People may initially register with us, but then realize they can pay less if they register directly with the business. We supply the advertising but lose the revenue. Trustee Huckins suggested that we work with the business. An example is that the class costs \$100, we offer the business that we can bring 10 people to your class and we will pay you \$80.00 per person. We then turn around and charge the people \$100.00 so that we can cover our costs for the class. Just a suggestion on how it could be handled with a business or other organization.

### **Long term**

Discussion took place above.

### **Focus for support from the People for Parks Foundation**

Discussion took place above.

## **Parks**

### **A. Current status update**

Superintendent Parchutz provided an update on playground replacement, which is 20 years. Parking lot & court replacement, which is 15 to 25 years.

## **B. General Expectations**

**Is there a need for park standards** – Administrator Mullard asked if there were any thoughts on park standards moving forward. Member Anderson asked for clarification. Administrator Mullard gave an example: should a small neighborhood park contain a playground, picnic table, water fountain, etc. Chairwoman Tredore asked about specific equipment. Administrator Mullard stated that brings us into the second question about diversity within the playgrounds. Chairwoman Tredore stated that it would be very boring if all parks were the same/identical, each park needs to be different. She provided examples of how her grandchildren refer to the different parks within Lake in the Hills. They have their own name for each park specific to what they love about each park. There is a need for a handicap area, autism, wheel chair. Inclusive outdoor area. This is what we are looking for at Larsen Park. The color needs to be different at each park. Trustee Huckins stated this is the kind of input the Board needs from the Parks & Recreation Board. Member Wackerlin stated that they invite the families/kids that live in the area that the park is being replaced, and the kids are always looking for something different. The Parks & Recreation Board is looking for autism, wheel chair accessible, handicap etc. for Larsen Park. Member Anderson stated that the closest park that has all of those things is in Elgin.

Discussion took place regarding the wheelchair accessibility, not just a transfer section. The space needed for full handicap accessibility including parking area. Chairwoman Tredore stated that they are also looking for a splash pad at Larsen Park. Some of these items costs more money. President Ruzanski stated that the Rotary Club is always looking for these types of projects.

Member Anderson suggested a sledding hill, athletic course, BMX. Administrator Mullard stated that the 2021 Budget will have professional expenses to help with the plan. Discussion took place on how quickly and what is the timeframe for Larsen Park to be completely developed. The Board stated that it does not need to be rushed, but it should not take an extremely long time either. Maybe completely developed in the next 3 to 5 years. Trustee Huckins suggested that the Parks & Recreation Board have a strategic planning meeting. Trustee Bogdanowski stated that it should be more of a short term project than a long term project, at least to get it started. Trustee Bojarski brought up looking for specific grants and plan around them. The Board would like to see something started and functional within a year or two, based on finances. Trustee Harlfinger stated that there needs to be a water item, keep the Food Pantry and something for the Larsen Family. Discussion took place regarding the development of a Master Plan.

### **Should we be standardizing playground layouts or encouraging diversity**

Discussed took place above.

## **C. Specific Expectations**

**Lake development** – Trustee Huckins asked if any of the lakes will be dredged soon. Administrator Mullard stated that Woods Creek Lake needs to be dredged again. Interim Public Works Director D'Agostino stated that Reach 11 funding will be available in 2021. Then Reach 12 will be completed and then the lake will be dredged. Administrator Mullard stated that the creek beds will be fixed first, then the lake will be last. Trustee Huckins asked if there were any repairs completed with the recent drawdown. Interim Director D'Agostino stated that it was a partial drawdown. Full drawdown will be in November. Member Wackerlin asked if more boat slips are available. Interim Director D'Agostino stated that they sell out every year. Member Wackerlin asked if there would be more available with Turtle Island. Interim Director D'Agostino stated that they were temporarily moved from Turtle Island and the same number will be moved back when the project is completed.



Administrator Mullard asked if there were any thoughts on the beaches. Trustee Harlfinger asked whether we need to staff beaches again. Trustee Huckins stated that maybe in 2021 we start staffing the beaches again. Discussion took place as to who should be monitoring the beaches. Trustee Bogdanowski stated that we need to look at why it was decided initially to stop staffing the beach. Why was that decision made. Trustee Harlfinger suggested that we check with the Fire Departments to provide CPR Classes to certify our Lifeguards. Trustee Bogdanowski wants to make sure that the decision is the correct decision and not just based on the unique circumstances this summer. One concern is the number of non-residents using the beach. Staff will look into staffing the beaches.

### **Larson Park development**

This was discussed under item B. General Expectations.

### **Sunset Park Development**

Administrator Mullard stated that staff will be looking at the Master Plan. Member Anderson stated that the elevation on the ball parks needs to be looked at because the fields are flooding. Superintendent Parchutz stated that the YAA is looking at that. Member Anderson asked that the bathrooms come back. Administrator Mullard stated that they were removed due to the contractors tearing up the bike path when they would clean them out. Member Anderson also asked for lighting at the park, saying it would open up the door for a lot of opportunity. Trustee Dustin stated that they could be turned off at a certain time.

## **D. Financials**

### **Funding sources for capital improvement**

**Grants** – Director Mullard stated that grants are a high priority. Currently funding is out of Special Service Areas and the General Fund. Unless the Board provides specific direction, staff will continue to follow that process. Should we consider designating a specific funding source, no decision tonight. Discussion took place regarding funding via taxes to the Huntley Park District from Lake in the Hills residents and if the Village should receive some kind of funding from the Huntley Park District. Has discussion ever taken place between the Village and the Park District.

### **General Fund or SSAs**

No discussion took place.

### **Dedicated revenue source**

No discussion took place.

**Contribution from the Huntley Park District** – Trustee Huckins stated that nothing comes back to the Village. Administrator Mullard asked if there is support from the Board to reach out to the Huntley Park District to help Lake in the Hills funding. He also stated that residents can petition to be removed from the Huntley Park District. Retention areas should be paid by the Huntley Park District. Trustee Harlfinger stated that he is not sure what else we can do. We have asked in the past and they will not do anything. Trustee Bogdanowski stated that a serious conversation needs to happen. Some of our 33 parks are within the Huntley Park District boundaries. We need to have a conversation with them. Trustee Harlfinger asked if it should be staff to staff or elected official to elected official. Trustee Bogdanowski stated staff to staff with the Boards support. Trustee Huckins asked if staff could put a plan together first. Facts and figures, then meet with them. Further discussion took place regarding the taxes that residents pay to the Huntley Park District and concluded with staff putting a plan together and bringing it to the Village Board.

### **Rate of return for affiliate groups**

Discussion took place earlier in the minutes.

Administrator Mullard asked what expectations the Village Board has for the staff and Parks & Recreation Board. Trustee Huckins stated communication between the Parks & Recreation Board to the Village Board. Need to hear from the Parks Board once a quarter or every other month attend a Village Board meeting. Member Andrea stated that is a great idea because then the Parks & Recreation Board knows they are being heard.

Member Andrea asked for an update on Lakewood Bike Path. Interim Director D'Agostino stated in early December there will be a virtual meeting. Phase 1 in 2021 and Phase 2 in 2022. There will be grants for funding. Member Andrea asked when can we expect it to be completed. Trustee Huckins stated 2025.

Administrator Mullard thanked everyone for attending and suggested that there be an Ad Hoc meeting every 2 to 3 years with the Village Board and the Parks & Recreation Board.

### **Audience Participation**

Resident Mr. Francisco asked the Village Board to refrain from using the phrase "fell on deaf ears". He stated that there are grants available for the Master Plan and for various classes, lessons, etc. He suggested having virtual lessons, concerts, etc.

He also stated that there is a vibrant Indian and Indian American community and he sees them play a lot of cricket at the basketball court at Sunset Park and it would be nice to have a cricket court. Trustee Harlfinger stated that we have one. Trustee Harlfinger also asked him if he would consider serving on a committee, he stated yes.

### **Adjournment**

Motion to adjourn meeting was made by Trustee Bogdanowski and seconded by Trustee Huckins. All in favor by voice vote. There being no further business to discuss, the Ad Hoc Village Board and Parks & Recreation Board meeting was adjourned at 9:28pm.

Submitted by,

Nancy Sujet  
Village Clerk



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

## Committee of the Whole Meeting

August 25, 2020

### Call To Order

The meeting was called to order at 7:30p.m. Present were Trustees Harlfinger, Huckins, Dustin, Bogdanowski, Bojarski, Murphy and President Ruzanski.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Interim Finance Director Wayde Frerichs, Chief of Police Dave Brey, Interim Public Works Director Peter D'Agostino, Interim Community Development Director Ann Marie Hess, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

**Audience Participation:** District 5 County Board Member Paula Yensen brought masks from the County to distribute to the residents. She stated some businesses are not enforcing the mask requirement. She mentioned a beauty salon and Lowe's. She entered Lowe's and found many patrons not wearing masks over their face. The Customer Service staff informed her employees cannot approach patrons without mask on. Also, the Dairy Queen has not been enforcing the mask rule. An elderly woman complained and became the victim instead. Chief Brey stated the Police have responded to every complaint concerning the mask requirement. The Police Department did visit the Dairy Queen with the Department of Health to inquire about the complaints. The corporate office has also been notified and has informed the business to comply. Board Member Yensen stated elected officials need to be the leaders in enforcing the mask requirement and ensure that residents know who to call if they see a violation. Trustee Harlfinger stated he does not believe in wearing a mask and that the Village should not impose rules on businesses.

### Administration:

**Addendum to Personnel Rules and Regulations Section III Benefit Leave-** Presented by HR Manager Anita Neville- As the coronavirus pandemic continues, it has been increasingly difficult for employees to use benefit leave time requiring the Village to become more flexible on how, why and when employees may use their benefit leave time. The Illinois Governor's Stay at Home Order forced the postponement of vacation plans for some and minimum staffing requirements are making it increasingly difficult to use vacation leave before the end of the year. Therefore, it is recommended to amend the maximum carryover of vacation time from 40 to 80 hours for full time employees and 20 to 40 hours for part time employees. This extended benefit would only be allowed with department director approval and will expire on January 1, 2021.

In addition to this change it is also recommended that additional language be added to the sick leave policy that aligns with HR6201, Families First Coronavirus Act. As families attempt to navigate children returning to school and the coronavirus remains present, it is necessary to expand the reasons employees may need to use their sick leave. Although, many employees still have Emergency Paid Sick Leave (EPSL) that is pursuant to HR6201, Families First Coronavirus Act, others were required to use this time during the Stay at Home Order, now requiring them to use sick time for reasons related to the coronavirus.

Renewal of this addendum may be considered if the coronavirus pandemic extends into 2021.

**Financial Impact:** The financial impact would be a higher liability of vacation leave. This would be considered compensated absences for 2020 and footnoted in the annual audit.

Staff recommends a motion to approve adopting Addendum to Personnel Rules and Regulations Section III Benefit Leave.

Trustee Dustin asked why employees were unable to take vacation. A discussion ensued and HR Manager Neville explained why employees could not use PTO, how many employees are affected and why an addendum was used. Trustee Huckins asked for the expiration date to be explained. Attorney Stewart explained how much time can be carried over and when it would expire. Motion was made to place this item on the Village Board Agenda.

**Award a Contract for Lake in the Hills Telephone System Replacement Project-** Presented by Assistant Village Administrator Shannon Andrews- The Fiscal Year 2020 MIS Budget includes the upgrade and replacement of the Village's twenty year old Toshiba Phone System. This wide reaching project impacts all departments of the Village, as the phones at Public Works, Village Hall and the Police Department will all be replaced with modernized equipment.

The Village issued a Request for Proposal (RFP) for the installation of a Mitel Phone system or equivalent and received four responses ranging in cost from a low bid of \$42,076.95 to a high bid of \$107,972.08.

Due to COVID-19, the Village identified a need to protect employees' privacy while working from home by incorporating a feature that would convert an individual's personal phone number into a Village issued phone number when it appears on caller id. An Addendum to the RFP was issued to require this app-based capability.

Marco Technologies did not respond to the addendum. Since they were also the high bidder, this vendor was eliminated from consideration. B&B Networks provided the lowest bid at \$47,416.45, however labor was not included in this price, as well as any and all costs associated with cabling. With no estimate or cap on these costs, the Village would be at risk of accruing expenses well beyond the next lowest bid. As such, this incomplete bid was also removed from consideration.

MidCo's initial RFP submission was the second highest at \$65,740 and failed to include a mandatory discount provided by the manufacturer Mitel, which would have reduced their bid to \$59,274.25. While MidCo resubmitted their bid with the correction, the Village could not accept the change. MidCo's final price submitted in response to the addendum was \$59,253.89.

In contrast, Telecomm Innovations Group (TIG) submitted a bid of \$54,181. The mandatory Mitel discount was included in this price at the time of initial submission and all labor costs are included in the price. In response to the addendum, TIG chose not to increase their base bid and resubmitted again for \$54,181.

While MidCo has been an exceptional partner through the years, their bid exceeded TIG by approximately \$5,000 and failed to properly incorporate the necessary discounts in their initial submission. Based on this, staff recommends that the Village award the contract to Telecomm Innovations Group

**Financial Impact:** The Village's 2020 budget included \$105,000 in the General Fund for the LITH Telephone System Replacement Project; however this figure did not include the mandatory Mitel discount. The total current expense is \$54,181, which is under budget by \$50,819.

Staff recommends a motion to award a contract to Telecomm Innovations Group for the Lake in the Hills Telephone System Replacement Project in the amount of \$54,181.

Trustee Huckins asked if there will be a disruption in service. Assistant Village Administrator Shannon Andrews stated there will be a timeline developed and she is hoping most work will be done after work hours. Trustee Dustin asked if the system was expandable. Jeff Holesinger of Telcom explained the expansion capabilities and the 5 year maintenance plan. Trustee Dustin asked if the maintenance plan is renewable. Mr. Holesinger said yes. Motion was made to place this item on the Village Board Agenda.

**Finance:**

**Utility Billing Late Fees / Shut-offs During COVID 19-** Presented by Interim Finance Director Wayde Frerichs- Like every other community in the state of Illinois, the Village of Lake in the Hills is coping with and adjusting processes to comply with state mandates as they apply to the COVID 19 pandemic. As you're aware, we started waiving late fees on utility bills and discontinued shut-off procedures in March to offer some sort of relief to the residents of Lake in the Hills. The waiver period is coming to an end at the end of August. Now that we've moved to Phase 4 of the state's COVID 19 response guidelines by opening up facilities, parks and recreation programming and village wide business operations, we are also looking to resume regular utility billing procedures regarding the application of late fees and shut-off procedures.

A majority (11 out of 16) of our surrounding communities and the Sanitary District will resume applying late fees and shut-off procedures in September. All municipalities are offering variable payment plans as well. Our intent is to resume normal shut-off and payment procedures; however, we will offer variable payment plans depending on account aging, amounts and circumstances. We will also direct users to agencies offering additional assistance. 89% of the accounts that are over 120 days delinquent are under \$300. Attached are the details of the number of accounts involved and the corresponding dollar amounts.

**Financial Impact:** None other than delayed collections.

Staff recommends to resume utility billing late fees and shut-offs for non-payment starting in September 1<sup>st</sup> offering payment plans as needed.

Trustee Huckins asked if any residents have called and asked for help due to hardship. Interim Finance Director Wayde Frerichs stated no and many residents are adding the late fees to their bills even though they are not being collected. Trustee Dustin asked how many shut offs will be done in the next several months. Interim Finance Director Wayde Frerichs explained there are several hundred on the list but he believes most will pay before the shut off date.

**Community Development:**

**Conditional Use for a Therapeutic School for the Mentally and Physically Challenged at 970 East Oak Street-** Presented by Interim Community Development Director Ann Marie Hess- Jillian Burgard and Jennifer Link of Roots Autism Solutions, LLC propose establishing a therapeutic school for the mentally and physically challenged at 970 East Oak Street. The location would occupy space within an existing office complex that was previously utilized by a child care business. The use is consistent with the Village's Comprehensive Plan and compatible with the surrounding zoning districts. Village ordinance identifies physically and mentally challenged schools as a Conditional Use in the B-3 zoning district.

Students will range in age from 18 months to 12 years old. They will receive applied behavioral analysis, occupational and speech therapy, along with art and music therapy. The staff consists of board-certified behavior analysts, registered technicians, speech and occupational therapists. This would be a second location in the northwest suburbs for Roots Autism Solutions, LLC.

Adequate parking is available on the site for the business. They plan to serve up to 15 students with staffing at a 1-to-1 ratio. In addition to the direct 1-to-1 support, there may be up to 5 additional staff members on the site.

The Planning & Zoning Commission conducted a public hearing on August 17, 2020. The Commission recommended approval by a vote of 6-0. The attached documents are presented for your consideration. Staff recommends a motion to approve a conditional use for a school for the mentally and physically challenged at 970 East Oak Street on parcel 19-30-332-004.

Staff recommends a motion to approve a conditional use for a school for the mentally and physically challenged at 970 East Oak Street on parcel 19-30-332-004.

Trustee Bojarski asked several questions concerning the school's and employees' licensures. Interim Community Development Director Ann Marie Hess explained the school will work as a private business and has no public school affiliation. The owners believe this will cause less barriers and red tape that is seen in the public school system. President Ruzanski asked when the school will open. Interim Community Development Director Ann Marie stated in one to two months. Trustee Huckins asked why there was a need for a conditional use. Interim Community Development Director Ann Marie explained how the ordinance was developed. Motion was made to place this item on the Village Board Agenda.

**Board of Trustees:**

Trustee Murphy – None at this time

Trustee Bojarski – None at this time.

Trustee Bogdanowski - None at this time

Trustee Harlfinger - None at this time

Trustee Dustin - None at this time

Trustee Huckins mentioned concern with the construction debris and gaping holes in the streets Lamp construction has left in the Bell Chase neighborhood. He is concerned about the safety of the children in the neighborhood. He stated many neighbors are very upset and are thinking of taking legal action. Trustee Dustin stated his neighborhood is having the same problem.

**President Ruzanski:** On Thursday will ask for the re-appointments of Sai Sivakumar and Wendy Anderson to the Parks and Recreation Board.

**Audience Participation:** None

**Adjournment:** There being no further business to discuss, the Committee of the Whole meeting was adjourned at 8:19 pm

Submitted by,

Cecilia Carman  
Village Clerk



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

## Board of Trustees Meeting

August 27, 2020

### Call to Order

The meeting was called to order at 7:32p.m.

Roll call was answered by Trustees Huckins, Bogdanowski, Harlfinger, Bojarski, Dustin, Murphy, and President Ruzanski.

Also present were Village Administrator Fred Mullard, Assistant Village Administrator Shannon Andrews, Interim Finance Director Wayde Frerichs, Chief of Police Dave Brey, Interim Public Works Director Peter D'Agostino, Interim Community Development Director Ann Marie Hess, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

**Public Comment on Agenda Items:** None

### Consent Agenda

A. Motion to accept and place on file the minutes of the August 11, 2020 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the August 13, 2020 Village Board meeting.

Motion to approve Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Bojarski, Dustin, Harlfinger, Murphy, Bogdanowski, and Huckins voted Aye. No Nays. Motion carried.

### Omnibus Agenda

A. Motion to approve adopting Addendum to the Personnel Rules and Regulations Section III Benefit Leave.

B. Motion to accept the bid and award a contract to Telecomm Innovations Group for the Lake in the Hills Telephone System Replacement Project in the amount of \$54,181.00.

C. Motion to pass Ordinance No. 2020- \_\_\_\_, An Ordinance Granting a Conditional Use for Mentally and Physically Challenged Students at 970 East Oak Street, on Parcel 19-30-332-004.

Motion to approve the Omnibus Agenda items A-C was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

### Approval of the Schedule of Bills:

Motion to approve the August 28, 2020 Schedule of Bills total of all funds \$503,308.67 was made by Trustee Bogdanowski and seconded by Trustee Murphy. On roll call vote Trustees Harlfinger, Bojarski, Murphy, Huckins, Dustin, and Bogdanowski voted Aye. No Nays. Motion carried.

Board of Trustee Meeting - August 27, 2020

Motion to approve the July 2020 Manual Bills total of all funds \$818,424.98 was made by Trustee Bogdanowski and seconded by Trustee Murphy. On roll call vote Trustees Dustin, Bojarski, Murphy, Harlfinger, Huckins, and Bogdanowski voted Aye. No Nays. Motion carried.

### **Village Administrator and Department Head Reports:**

Interim Public Works Director Peter D'Agostino gave update on the MFT project. He stated all the partial width patches will be redone to a full width. The cost will be \$12,000-\$15,000 and all 127 homeowners will be notified. The 31 driveways that have not received any work will get the full patch as well. He is unsure at this time if the work will be done with the current contractor or if it will go through a bidding process. A discussion ensued concerning what work was expected to be done, the quality of the work and the damage that occurred to some resident's driveways. Residents Deanne and Matt Delmaro spoke of their dissatisfaction and the damage that has been done to their driveway. They are concerned it's not just aesthetics but this low quality of work will cause more damage to their streets and driveway in the near future. They have spoken to board members and the contractor at the site to resolve this issue. The Trustees were concerned about the amount of complaints from the residents and how residents may spend their own money to fix the damaged driveways. Administrator Mullard reviewed the Village's policy for replacing curbs. The project was approved for only partial patches. Attorney Stewart commented it may have been a design issue. The discussion concluded with a plan to review the contract and consult the engineer and contractor involved. The staff will report back to the Board and inform them if any legal actions or withhold of payment needs to be taken.

Chief of Police Brey stated 2019 Traffic Safety Challenge came in Third place. Lowe's donated N95 masks to the Police Department.

### **Board of Trustee Reports - None**

### **Village President Reports:**

A. Appointment – Parks and Recreation Board – Sai Sivakumar and Wendy Anderson from August 27, 2020 until August 22, 2024. Motion was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Bojarski, Huckins, and Harlfinger voted Aye. No Nays. Motion carried.

County Board Chairman Franks is having a conference call with local mayors concerning enforcing the mask requirement in businesses. He is suggesting fines be given to anyone who is noncompliant. President Ruzanski stated the Village will not be issuing fines. The Police Department will answer all complaints and will refer to the Health Department if the issue cannot be resolved. Chief Brey stated every time a compliant was investigated the business or individual did comply with the mask mandate.

Trustee Huckins asked about the concerns the resident spoke of on Thursday. Chief Brey stated it is not at the volume as she alluded to and all complaints have been answered and compliance was achieved.

Trustee Harlfinger asked if the County Health Department can issue fines. Attorney Stewart explained the Health Department can now give a notice of violation and after 3 strikes a Class A felony misdemeanor can be given.

### **Unfinished Business – None**



**New Business**

Trustee Dustin began a discussion about the budget. He is concerned with the possible loss of income this year that the Village needs to review all finances a head of budget time. He would like the Board to receive the financials early and not during the week of the Budget meeting. Village Administrator Mullard stated the Village has begun to look at this but it is difficult to predict due to monies received now are from three months past. The mid-year review is almost done and a budget report should be done by the end of next month. The Village is in good standing as of now due to our reserves. The IML has issued predictions municipalities can use to help develop a budget. Interim Finance Director Wayde Frerichs stated the June treasury report show no deficit and the July treasury report will be completed next week.

**Audience Participation:** - None

**Adjournment:** A motion to adjourn meeting was made Trustee Huckins and seconded by Trustee Harlfinger. All in favor of with a voice vote. There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:35p.m.

Submitted by,

Cecilia Carman  
Village Clerk



# 09112020 Schedule of Bills

Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
<b>Account 11.09 - A/R Clearing Account</b>											
1597 - RYCO LANDSCAPING	59355	Mowing Violation-338 Hiawatha	Open		08/26/2020	09/11/2020	09/11/2020			130.00	
1597 - RYCO LANDSCAPING	59356	Mowing Violation-804 Menominee	Open		08/26/2020	09/11/2020	09/11/2020			97.50	
1597 - RYCO LANDSCAPING	CM59385	Credit Memo-3 Deer Path	Open		08/31/2020	09/11/2020	09/11/2020			(31.65)	
									Account 11.09 - A/R Clearing Account Totals	Invoice Transactions 3	<u>\$195.85</u>
<b>Account 15.04 - Inventory Fuel Inventory</b>											
16 - AVALON PETROLEUM CO	027044	2020 Fuel & Petroleum Supplies - #2 Diesel Fuel - August	Open		08/11/2020	09/11/2020	09/11/2020			1,092.47	
16 - AVALON PETROLEUM CO	470261	2020 Fuel & Petroleum Supplies - #1 Unleaded Fuel - August	Open		08/11/2020	09/11/2020	09/11/2020			2,581.31	
16 - AVALON PETROLEUM CO	470260	2020 Fuel & Petroleum Supplies - #1 Unleaded Fuel - August	Open		08/03/2020	09/11/2020	09/11/2020			3,192.70	
16 - AVALON PETROLEUM CO	027045	2020 Fuel & Petroleum Supplies - #2 Diesel Fuel - August	Open		08/03/2020	09/11/2020	09/11/2020			1,635.76	
									Account 15.04 - Inventory Fuel Inventory Totals	Invoice Transactions 4	<u>\$8,502.24</u>
<b>Account 15.08 - Inventory Vehicle Parts Inventory</b>											
391 - ALTORFER	P54C0150651	Exhaust Manifold & Exhaust Parts #413	Open		07/21/2020	09/11/2020	09/11/2020			267.03	
3086 - BULLVALLEY FORD	112470	Hubs- Ball Joints #33	Open		08/26/2020	09/11/2020	09/11/2020			1,199.11	
3086 - BULLVALLEY FORD	112457	Ball Joint #33	Open		08/25/2020	09/11/2020	09/11/2020			75.49	
3086 - BULLVALLEY FORD	112428	Seals and Ball Joint #33	Open		08/21/2020	09/11/2020	09/11/2020			309.62	
3086 - BULLVALLEY FORD	112458	CREDIT - #33	Open		08/25/2020	09/11/2020	09/11/2020			(173.50)	
3086 - BULLVALLEY FORD	112276	Tank	Open		08/06/2020	09/11/2020	09/11/2020			211.34	
2685 - O'REILLY AUTO PARTS	3416-172838	Brake parts	Open		08/24/2020	09/11/2020	09/11/2020			241.07	
183 - RA ADAMS ENTERPRISES INC	S027792	Fuel Filter Kit/Hitch Parts	Open		08/14/2020	09/11/2020	09/11/2020			524.44	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3020425145	Credit	Open		08/19/2020	09/11/2020	09/11/2020			(640.00)	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3020400677	Starter #26	Open		08/17/2020	09/11/2020	09/11/2020			640.00	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3019503291	Filters	Open		05/29/2020	09/11/2020	09/11/2020			200.00	
2954 - STANDARD EQUIPMENT CO	P23784	Side Broom #91	Open		08/12/2020	09/11/2020	09/11/2020			336.60	
2954 - STANDARD EQUIPMENT CO	P23917	Switch	Open		08/18/2020	09/11/2020	09/11/2020			187.47	
599 - WEST SIDE TRACTOR SALES CO	W84409	Lamps	Open		08/17/2020	09/11/2020	09/11/2020			77.68	



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Invoice Due Date Range 09/11/20 - 09/11/20

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<b>Fund 100 - General Fund</b>											
Account <b>15.08 - Inventory Vehicle Parts Inventory</b>											
329 - WHOLESAL DIRECT INC	000246868	Spot light handles	Open		08/11/2020	09/11/2020	09/11/2020			200.00	
									Account <b>15.08 - Inventory Vehicle Parts Inventory</b> Totals	Invoice Transactions 15	\$3,656.35
Account <b>24.23 - A/P Fed Forfeiture</b>											
10831 - BIOMIST INC	INV0000002819	COVID19 Biomist Sanitizing System & Solution	Open		08/18/2020	09/11/2020	09/11/2020			9,980.00	
									Account <b>24.23 - A/P Fed Forfeiture</b> Totals	Invoice Transactions 1	\$9,980.00
Department <b>10 - Executive</b>											
Division <b>00 - Non-Division</b>											
Account <b>52.08 - Prof Devel Dues</b>											
3788 - METROPOLITAN MAYORS CAUCUS	2020-155	2020 Annual Caucus Dues	Open		08/19/2020	09/11/2020	09/11/2020			1,303.43	
									Account <b>52.08 - Prof Devel Dues</b> Totals	Invoice Transactions 1	\$1,303.43
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
521 - DIRECT SIGN SYSTEMS	11435	Name Plate for the Board Room - VA - Fred Mullard	Open		08/18/2020	09/11/2020	09/11/2020			27.00	
521 - DIRECT SIGN SYSTEMS	11436	Name Plates for the Board Room - Andrews, Buscemi, Donahue	Open		08/18/2020	09/11/2020	09/11/2020			71.00	
521 - DIRECT SIGN SYSTEMS	11437	Name Plate for the Board Room - Craig Bolton	Open		08/18/2020	09/11/2020	09/11/2020			27.00	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 3	\$125.00
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 4	\$1,428.43
									Department <b>10 - Executive</b> Totals	Invoice Transactions 4	\$1,428.43
Department <b>12 - Village Administration</b>											
Division <b>00 - Non-Division</b>											
Account <b>63.12 - CS Printing &amp; Copying</b>											
199 - AMERICAN BUSINESS FORMS INC	INV04901785	Business Cards - Shannon Andrews	Open		08/20/2020	09/11/2020	09/11/2020			20.75	
									Account <b>63.12 - CS Printing &amp; Copying</b> Totals	Invoice Transactions 1	\$20.75
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
4377 - HINCKLEY SPRINGS	7888803 082120	Water Delivery -07-23 & August 2020	Open		08/21/2020	09/11/2020	09/11/2020			106.68	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 1	\$106.68
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 2	\$127.43
									Department <b>12 - Village Administration</b> Totals	Invoice Transactions 2	\$127.43



# 09112020 Schedule of Bills

Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>16 - Finance</b>										
Division <b>00 - Non-Division</b>										
Account <b>71.04 - Office Supplies Office Supplies</b>										
779 - OFFICE DEPOT	111300371001	Office Supplies - Credit for Baskets that were returned	Open		08/05/2020	09/11/2020	09/11/2020			(11.18)
779 - OFFICE DEPOT	116463748001	Office Supplies - ink, pens, mouse pad, stapler, pencil holder	Open		08/14/2020	09/11/2020	09/11/2020			156.45
779 - OFFICE DEPOT	116463749001	Office Supplies - lubricant for the shredder	Open		08/24/2020	09/11/2020	09/11/2020			19.63
							Account <b>71.04 - Office Supplies Office Supplies</b> Totals		Invoice Transactions 3	<u>\$164.90</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 3	<u>\$164.90</u>
							Department <b>16 - Finance</b> Totals		Invoice Transactions 3	<u>\$164.90</u>
Department <b>18 - Community Services</b>										
Division <b>50 - Parks &amp; Recreation</b>										
Account <b>60.24 - Professional Other Professional</b>										
9863 - CHRISTINE RATAJ	984	Set Up/Design 2020 Fall Brochure	Open		08/26/2020	09/11/2020	09/11/2020			625.00
10734 - HOT SHOTS SPORTS	1838	Pee Wee Soccer	Open		08/26/2020	09/11/2020	09/11/2020			190.00
10824 - PAUL JOSEPH EVANS	08232020	07/16-08/17/2020 /Temp Professional SVC-CD	Open		08/31/2020	09/11/2020	09/11/2020			750.00
1084 - SPORTS R US INC	2503	Soccer & T-Ball 07/24/2020-08/29/2020	Open		08/18/2020	09/11/2020	09/11/2020			376.00
824 - CLARKE ENVIRONMENTAL MOSQUITO INC	001010518	2020 Mosquito Abatement Services	Open		05/25/2020	09/11/2020	09/11/2020			9,000.00
824 - CLARKE ENVIRONMENTAL MOSQUITO INC	001011508	2020 Mosquito Abatement Services	Open		06/25/2020	09/11/2020	09/11/2020			9,000.00
							Account <b>60.24 - Professional Other Professional</b> Totals		Invoice Transactions 6	<u>\$19,941.00</u>
Account <b>61.04 - Maintenance Grounds</b>										
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			8,269.54
							Account <b>61.04 - Maintenance Grounds</b> Totals		Invoice Transactions 1	<u>\$8,269.54</u>
Account <b>63.12 - CS Printing &amp; Copying</b>										
199 - AMERICAN BUSINESS FORMS INC	INV04859094	500/Business Cards-Buscemi	Open		08/20/2020	09/11/2020	09/11/2020			20.75
							Account <b>63.12 - CS Printing &amp; Copying</b> Totals		Invoice Transactions 1	<u>\$20.75</u>
Account <b>63.16 - CS Rentals</b>										
434 - ED'S RENTAL & SALES	303486-3	Rental Equip for Barbara Key	Open		08/28/2020	09/11/2020	09/11/2020			290.00
							Account <b>63.16 - CS Rentals</b> Totals		Invoice Transactions 1	<u>\$290.00</u>



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Invoice Due Date Range 09/11/20 - 09/11/20

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<b>Fund 100 - General Fund</b>											
Department <b>18 - Community Services</b>											
Division <b>50 - Parks &amp; Recreation</b>											
Account <b>70.08 - Supplies &amp; Parts Buildings</b>											
159 - LOWE'S COMPANIES INC	0814202001585	Hardware foul ball netting & Valve Box Cover	Open		08/14/2020	09/11/2020	09/11/2020			46.26	
159 - LOWE'S COMPANIES INC	0811202001385	Bark Park Paint for Garage Door	Open		08/11/2020	09/11/2020	09/11/2020			37.34	
									Account <b>70.08 - Supplies &amp; Parts Buildings</b> Totals	Invoice Transactions 2	<u>\$83.60</u>
Account <b>70.16 - Supplies &amp; Parts Equipment</b>											
195 - GAMETIME	0225004	Plexiglass Panel - Cattail Park	Open		08/12/2020	09/11/2020	09/11/2020			322.18	
									Account <b>70.16 - Supplies &amp; Parts Equipment</b> Totals	Invoice Transactions 1	<u>\$322.18</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
527 - MENARD INC	26785	Flurry Fest Supplies	Open		08/12/2020	09/11/2020	09/11/2020			155.70	
527 - MENARD INC	26783	Flurry Fest Supplies	Open		08/31/2020	09/11/2020	09/11/2020			(131.94)	
471 - GLOBAL EQUIPMENT CO INC	116411029	Trash can lids	Open		08/13/2020	09/11/2020	09/11/2020			1,050.60	
159 - LOWE'S COMPANIES INC	0814202001585	Hardware foul ball netting & Valve Box Cover	Open		08/14/2020	09/11/2020	09/11/2020			11.36	
159 - LOWE'S COMPANIES INC	0818202001929	Patching for Taylor Skate Park	Open		08/18/2020	09/11/2020	09/11/2020			43.05	
406 - ZIEGLER'S ACE HARDWARE	37533/L	Park Maintenance	Open		08/17/2020	09/11/2020	09/11/2020			74.99	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 6	<u>\$1,203.76</u>
									Division <b>50 - Parks &amp; Recreation</b> Totals	Invoice Transactions 18	<u>\$30,130.83</u>
Division <b>52 - Community Development</b>											
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
2685 - O'REILLY AUTO PARTS	3416-172979	Oil Filters - 212-213	Open		08/26/2020	09/11/2020	09/11/2020			11.78	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 1	<u>\$11.78</u>
									Division <b>52 - Community Development</b> Totals	Invoice Transactions 1	<u>\$11.78</u>
									Department <b>18 - Community Services</b> Totals	Invoice Transactions 19	<u>\$30,142.61</u>
Department <b>20 - Police</b>											
Division <b>10 - Administration</b>											
Account <b>61.16 - Maintenance Equipment</b>											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	267784637	Copier Maintenance - Patrol 07/18 - 08/17/20	Open		08/17/2020	09/11/2020	09/11/2020			74.22	
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	267444909	Copier Maintenance - Records 07/01 - 07/31/20	Open		08/01/2020	09/11/2020	09/11/2020			24.61	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 2	<u>\$98.83</u>
Account <b>71.04 - Office Supplies Office Supplies</b>											
779 - OFFICE DEPOT	113941179001	Office/Kitchen/COVID19 Supplies	Open		08/10/2020	09/11/2020	09/11/2020			74.49	



# 09112020 Schedule of Bills

Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>20 - Police</b>											
Division <b>10 - Administration</b>											
Account <b>71.04 - Office Supplies Office Supplies</b>											
779 - OFFICE DEPOT	111214391001	Office/Kitchen/COVID19 Supplies	Open		08/06/2020	09/11/2020	09/11/2020			10.73	
									Account <b>71.04 - Office Supplies Office Supplies</b> Totals	Invoice Transactions 2	\$85.22
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
4377 - HINCKLEY SPRINGS	7888803082120	Water Delivery -07-23 & August 2020	Open		08/21/2020	09/11/2020	09/11/2020			258.51	
779 - OFFICE DEPOT	111239982001	Organizational storage cart	Open		08/06/2020	09/11/2020	09/11/2020			48.99	
779 - OFFICE DEPOT	114005820001	Office Supplies - Replacement keyboard	Open		08/10/2020	09/11/2020	09/11/2020			42.49	
779 - OFFICE DEPOT	113941179001	Office/Kitchen/COVID19 Supplies	Open		08/10/2020	09/11/2020	09/11/2020			47.54	
779 - OFFICE DEPOT	111214391001	Office/Kitchen/COVID19 Supplies	Open		08/06/2020	09/11/2020	09/11/2020			200.94	
10345 - ULINE INC	121656048	COVID 19 N95 masks & gloves	Open		07/02/2020	09/11/2020	09/11/2020			913.77	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 6	\$1,512.24
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
4887 - TODAY'S UNIFORMS INC	190704	Uniforms - Dk Nvy Pants - Boulden	Open		08/04/2020	09/11/2020	09/11/2020			197.85	
4887 - TODAY'S UNIFORMS INC	19698	Uniforms - LS & SS Shirts - Boulden	Open		08/04/2020	09/11/2020	09/11/2020			347.70	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 2	\$545.55
									Division <b>10 - Administration</b> Totals	Invoice Transactions 12	\$2,241.84
Division <b>20 - Patrol</b>											
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
779 - OFFICE DEPOT	111239937001	COVID 19 Alcohol pads	Open		08/06/2020	09/11/2020	09/11/2020			27.96	
10830 - SAFE TECH INC	5144	Firearms Supplies - Chamber locking devices	Open		06/26/2020	09/11/2020	09/11/2020			265.00	
312 - STREICHERS INC	I1447589	Rifle rated ballistic shield	Open		08/20/2020	09/11/2020	09/11/2020			5,640.00	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 3	\$5,932.96
Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b>											
3086 - BULLVALLEY FORD	112448	Trans Fluid	Open		08/24/2020	09/11/2020	09/11/2020			63.24	
									Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b> Totals	Invoice Transactions 1	\$63.24
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
453 - GALLS LLC	016205375	Uniforms - Baseball caps - Villareal	Open		08/05/2020	09/11/2020	09/11/2020			58.93	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>20 - Police</b>											
Division <b>20 - Patrol</b>											
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
6411 - JG UNIFORMS INC	74581	Uniforms - flashlight - Novak	Open		08/17/2020	09/11/2020	09/11/2020			89.99	
4887 - TODAY'S UNIFORMS INC	189845	Uniforms - Baseball caps - Riffe	Open		07/13/2020	09/11/2020	09/11/2020			47.90	
4887 - TODAY'S UNIFORMS INC	186445	Uniforms - Baseball cap - Sieradzki	Open		04/08/2020	09/11/2020	09/11/2020			23.95	
4887 - TODAY'S UNIFORMS INC	190432	Uniforms - SS Ltblue shirts - Muradian	Open		07/27/2020	09/11/2020	09/11/2020			85.90	
319 - ULTRA STROBE COMMUNICATIONS INC	077788	Uniforms - Ear insert/right angle plug - DeStefano	Open		08/21/2020	09/11/2020	09/11/2020			55.25	
319 - ULTRA STROBE COMMUNICATIONS INC	077789	Uniforms - Ear insert/right angle plug - Boyce	Open		08/21/2020	09/11/2020	09/11/2020			55.25	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 7	<u>\$417.17</u>
									Division <b>20 - Patrol</b> Totals	Invoice Transactions 11	<u>\$6,413.37</u>
Division <b>22 - Support Services</b>											
Account <b>52.12 - Prof Devel Publications</b>											
6113 - LEADSONLINE LLC	256319	Leads Online PowerPlus Investigation Package	Open		06/15/2020	09/11/2020	09/11/2020			2,578.00	
									Account <b>52.12 - Prof Devel Publications</b> Totals	Invoice Transactions 1	<u>\$2,578.00</u>
Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b>											
4887 - TODAY'S UNIFORMS INC	190193	Uniforms - Cardigan - Blechschmidt	Open		07/22/2020	09/11/2020	09/11/2020			69.95	
4887 - TODAY'S UNIFORMS INC	190330	Uniforms - LS Polo Shirt - Blechschmidt	Open		07/24/2020	09/11/2020	09/11/2020			59.95	
4887 - TODAY'S UNIFORMS INC	190600	Uniforms - Duty Belt - Howen	Open		08/01/2020	09/11/2020	09/11/2020			64.75	
4887 - TODAY'S UNIFORMS INC	190835	Uniforms - Khahi pants - Decker	Open		08/07/2020	09/11/2020	09/11/2020			69.99	
									Account <b>72.16 - Operating Supplies Uniforms &amp; Protective Clothing</b> Totals	Invoice Transactions 4	<u>\$264.64</u>
									Division <b>22 - Support Services</b> Totals	Invoice Transactions 5	<u>\$2,842.64</u>
									Department <b>20 - Police</b> Totals	Invoice Transactions 28	<u>\$11,497.85</u>
Department <b>30 - Public Works</b>											
Division <b>10 - Administration</b>											
Account <b>63.04 - CS Postage</b>											
833 - FEDERAL EXPRESS CORPORATION	7-065-32927	Rebuild IL Grant Application	Open		07/14/2020	09/11/2020	09/11/2020			261.72	
									Account <b>63.04 - CS Postage</b> Totals	Invoice Transactions 1	<u>\$261.72</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>10 - Administration</b>											
Account <b>71.04 - Office Supplies Office Supplies</b>											
779 - OFFICE DEPOT	113117086001	Office Supplies Aug	Open		08/05/2020	09/11/2020	09/11/2020			246.06	
									Account <b>71.04 - Office Supplies Office Supplies</b> Totals	Invoice Transactions 1	\$246.06
									Division <b>10 - Administration</b> Totals	Invoice Transactions 2	\$507.78
Division <b>30 - Streets</b>											
Account <b>52.04 - Prof Devel Conference/ School/ Training</b>											
8350 - CHICAGO PARTS & SOUND LLC	1-0157269	Ford Training Class	Open		08/17/2020	09/11/2020	09/11/2020			990.00	
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	08282020-PW	Petty Cash August 2020	Open		08/28/2020	09/11/2020	09/11/2020			30.00	
									Account <b>52.04 - Prof Devel Conference/ School/ Training</b> Totals	Invoice Transactions 2	\$1,020.00
Account <b>60.24 - Professional Other Professional</b>											
10595 - VERIZON CONNECT	OSV000002189043	Telematics Service	Open		08/01/2020	09/11/2020	09/11/2020			216.76	
									Account <b>60.24 - Professional Other Professional</b> Totals	Invoice Transactions 1	\$216.76
Account <b>61.04 - Maintenance Grounds</b>											
10827 - CLEAN CUT TREE CARE INC	6083	2020 Tree Trimming & Tree & Stump Removal (9 locations) -FINAL	Open		08/07/2020	09/11/2020	09/11/2020			6,740.00	
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			4,686.68	
									Account <b>61.04 - Maintenance Grounds</b> Totals	Invoice Transactions 2	\$11,426.68
Account <b>61.12 - Maintenance Infrastructure</b>											
10541 - CORRECTIVE ASPHALT MATERIALS LLC	20043N	2020 Pavement Rejuvenator Contract - FINAL	Open		07/28/2020	09/11/2020	09/11/2020			55,616.00	
313 - SUPERIOR ROAD STRIPING INC	747920	2020 Thermoplastic Road Striping Services- FINAL	Open		08/20/2020	09/11/2020	09/11/2020			21,192.82	
									Account <b>61.12 - Maintenance Infrastructure</b> Totals	Invoice Transactions 2	\$76,808.82
Account <b>61.28 - Maintenance Vehicles</b>											
6611 - CASSIDY TIRE & SERVICE	902005379	Tires	Open		08/24/2020	09/11/2020	09/11/2020			1,175.88	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3020518481	Exhaust Filter Cleaning #24	Open		08/26/2020	09/11/2020	09/11/2020			1,228.29	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3020456393	Exhaust Filter Cleaning & Alignment #22	Open		08/21/2020	09/11/2020	09/11/2020			1,371.48	
									Account <b>61.28 - Maintenance Vehicles</b> Totals	Invoice Transactions 3	\$3,775.65
Account <b>63.16 - CS Rentals</b>											
10740 - CINTAS CORPORATION NO 2	4058330018	Uniforms and Towels	Open		08/11/2020	09/11/2020	09/11/2020			102.86	
10740 - CINTAS CORPORATION NO 2	4059079833	Uniforms and Towels	Open		08/18/2020	09/11/2020	09/11/2020			65.29	





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<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>30 - Streets</b>											
Account <b>63.16 - CS Rentals</b>											
603 - POWER EQUIPMENT LEASING COMPANY	V1247	Bucket Truck	Open		07/21/2020	09/11/2020	09/11/2020			3,700.00	
									Account <b>63.16 - CS Rentals</b> Totals	Invoice Transactions 3	<u>\$3,868.15</u>
Account <b>70.04 - Supplies &amp; Parts Grounds</b>											
244 - JCK CONTRACTORS INC	27327	Topsoil	Open		07/25/2020	09/11/2020	09/11/2020			335.00	
									Account <b>70.04 - Supplies &amp; Parts Grounds</b> Totals	Invoice Transactions 1	<u>\$335.00</u>
Account <b>70.12 - Supplies &amp; Parts Infrastructure</b>											
7557 - CCS CONTRACTOR & EQUIPMENT SUPPLY	213265	Speed Plug	Open		08/19/2020	09/11/2020	09/11/2020			96.50	
670 - GESKE & SONS INC	54977 INV	Asphalt	Open		08/11/2020	09/11/2020	09/11/2020			67.31	
670 - GESKE & SONS INC	54987 INV	Asphalt	Open		08/12/2020	09/11/2020	09/11/2020			446.07	
670 - GESKE & SONS INC	55012 INV	Asphalt	Open		08/14/2020	09/11/2020	09/11/2020			213.36	
670 - GESKE & SONS INC	55029 INV	Asphalt	Open		08/18/2020	09/11/2020	09/11/2020			85.73	
670 - GESKE & SONS INC	55004 INV	Asphalt	Open		08/13/2020	09/11/2020	09/11/2020			98.43	
									Account <b>70.12 - Supplies &amp; Parts Infrastructure</b> Totals	Invoice Transactions 6	<u>\$1,007.40</u>
Account <b>70.16 - Supplies &amp; Parts Equipment</b>											
1257 - ADAMS STEEL SERVICE INC	364353	Steel for Mower #484	Open		08/12/2020	09/11/2020	09/11/2020			52.00	
2105 - ALEXANDER EQUIPMENT COMPANY INC	168934	Chipper 262 - Blades - Rope & Filter	Open		08/21/2020	09/11/2020	09/11/2020			684.35	
763 - BUCK BROS INC	269543	Oil Filters	Open		08/11/2020	09/11/2020	09/11/2020			38.98	
5189 - C & L SERVICE & SUPPLY CO INC	105395	Road saw recoil	Open		08/19/2020	09/11/2020	09/11/2020			131.93	
									Account <b>70.16 - Supplies &amp; Parts Equipment</b> Totals	Invoice Transactions 4	<u>\$907.26</u>
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
5483 - BRISTOL HOSE & FITTING INC	3437502	Hydraulic Fittings	Open		08/20/2020	09/11/2020	09/11/2020			161.55	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 1	<u>\$161.55</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
373 - AIRGAS NORTH CENTRAL	9103957151	Grinding disk	Open		08/10/2020	09/11/2020	09/11/2020			48.34	
159 - LOWE'S COMPANIES INC	0818202001930	Wasp Spray/Right of Way	Open		08/18/2020	09/11/2020	09/11/2020			23.71	
159 - LOWE'S COMPANIES INC	0810202001319	Post/Concrete	Open		08/10/2020	09/11/2020	09/11/2020			21.74	
159 - LOWE'S COMPANIES INC	0827202002740	Screws for Concrete	Open		08/27/2020	09/11/2020	09/11/2020			76.02	
159 - LOWE'S COMPANIES INC	0826202001429	Duplex Nails	Open		08/26/2020	09/11/2020	09/11/2020			17.09	
159 - LOWE'S COMPANIES INC	0827202001455	Wood for Turtle Island	Open		08/27/2020	09/11/2020	09/11/2020			56.54	
159 - LOWE'S COMPANIES INC	0825202001364	Brushes & Hammers - Tools	Open		08/25/2020	09/11/2020	09/11/2020			57.36	
159 - LOWE'S COMPANIES INC	0817202001868	Drain Tile	Open		08/17/2020	09/11/2020	09/11/2020			43.42	
159 - LOWE'S COMPANIES INC	0814202001588	Brush	Open		08/14/2020	09/11/2020	09/11/2020			16.00	
527 - MENARD INC	61712	Spray Pack Battery	Open		08/19/2020	09/11/2020	09/11/2020			49.99	



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<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>30 - Streets</b>											
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
404 - MEYER SIGNS INC	8370	Sign Material	Open		08/25/2020	09/11/2020	09/11/2020			540.00	
2685 - O'REILLY AUTO PARTS	3416-172170	Decal Remover	Open		08/17/2020	09/11/2020	09/11/2020			64.54	
2685 - O'REILLY AUTO PARTS	3416-172168	Shop gloves-PW	Open		08/17/2020	09/11/2020	09/11/2020			164.89	
2685 - O'REILLY AUTO PARTS	3416-172918	Vehicle Cleaning Supplies	Open		08/25/2020	09/11/2020	09/11/2020			30.45	
2685 - O'REILLY AUTO PARTS	3416-173068	Gloves - Break Cleaner - Supplies	Open		08/27/2020	09/11/2020	09/11/2020			223.49	
2685 - O'REILLY AUTO PARTS	3416-172346	Car Wash Soap	Open		08/19/2020	09/11/2020	09/11/2020			43.96	
4174 - RALPH HELM INC	116005	Saw Chain & Bar Oil	Open		07/31/2020	09/11/2020	09/11/2020			20.95	
406 - ZIEGLER'S ACE HARDWARE	37548/L	Sawzal Blades "metal"	Open		08/19/2020	09/11/2020	09/11/2020			15.99	
406 - ZIEGLER'S ACE HARDWARE	37563/L	Nuts & Bolts	Open		08/21/2020	09/11/2020	09/11/2020			8.08	
406 - ZIEGLER'S ACE HARDWARE	37579/L	Razor Blades	Open		08/25/2020	09/11/2020	09/11/2020			9.59	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 20	<u>\$1,532.15</u>
Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b>											
4174 - RALPH HELM INC	116005	Saw Chain & Bar Oil	Open		07/31/2020	09/11/2020	09/11/2020			19.98	
									Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b> Totals	Invoice Transactions 1	<u>\$19.98</u>
									Division <b>30 - Streets</b> Totals	Invoice Transactions 46	<u>\$101,075.40</u>
Division <b>32 - Public Properties</b>											
Account <b>52.04 - Prof Devel Conference/ School/ Training</b>											
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	08282020-PW	Petty Cash August 2020	Open		08/28/2020	09/11/2020	09/11/2020			30.00	
									Account <b>52.04 - Prof Devel Conference/ School/ Training</b> Totals	Invoice Transactions 1	<u>\$30.00</u>
Account <b>60.24 - Professional Other Professional</b>											
470 - FOX VALLEY FIRE & SAFETY CO INC	IN00372073	PD Fire Monitoring	Open		08/07/2020	09/11/2020	09/11/2020			180.00	
10595 - VERIZON CONNECT	OSV000002189043	Telematics Service	Open		08/01/2020	09/11/2020	09/11/2020			175.34	
									Account <b>60.24 - Professional Other Professional</b> Totals	Invoice Transactions 2	<u>\$355.34</u>
Account <b>61.16 - Maintenance Equipment</b>											
10309 - CHARLES EQUIPMENT ENERGY SYSTEMS LLC	9287	Generator Repairs	Open		06/10/2020	09/11/2020	09/11/2020			486.50	
									Account <b>61.16 - Maintenance Equipment</b> Totals	Invoice Transactions 1	<u>\$486.50</u>
Account <b>62.12 - Utilities Sewer</b>											
281 - LAKE IN THE HILLS SANITARY DISTRICT	06262020	PD Sanitary	Open		06/26/2020	09/11/2020	09/11/2020			435.60	
									Account <b>62.12 - Utilities Sewer</b> Totals	Invoice Transactions 1	<u>\$435.60</u>
Account <b>63.16 - CS Rentals</b>											
10740 - CINTAS CORPORATION NO 2	4059079833	Uniforms and Towels	Open		08/18/2020	09/11/2020	09/11/2020			37.57	
10740 - CINTAS CORPORATION NO 2	4054628129	Uniforms and Towels	Open		06/30/2020	09/11/2020	09/11/2020			103.84	
									Account <b>63.16 - CS Rentals</b> Totals	Invoice Transactions 2	<u>\$141.41</u>



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<b>Fund 100 - General Fund</b>											
Department <b>30 - Public Works</b>											
Division <b>32 - Public Properties</b>											
Account <b>70.04 - Supplies &amp; Parts Grounds</b>											
244 - JCK CONTRACTORS INC	27327	Topsoil	Open		07/25/2020	09/11/2020	09/11/2020			335.00	
									Account <b>70.04 - Supplies &amp; Parts Grounds</b> Totals	Invoice Transactions 1	<u>\$335.00</u>
Account <b>70.08 - Supplies &amp; Parts Buildings</b>											
159 - LOWE'S COMPANIES INC	0811202001368	Humidity Control Network Room	Open		08/11/2020	09/11/2020	09/11/2020			9.49	
159 - LOWE'S COMPANIES INC	0812202001434	V-Hall Flag Poles	Open		08/12/2020	09/11/2020	09/11/2020			22.94	
159 - LOWE'S COMPANIES INC	0812202001444	SEC Insulation	Open		08/12/2020	09/11/2020	09/11/2020			14.78	
309 - SHERWIN-WILLIAMS CO	0456-8	V-Hall paint	Open		08/11/2020	09/11/2020	09/11/2020			29.28	
406 - ZIEGLER'S ACE HARDWARE	37487/L	PW Bathroom Repair	Open		08/07/2020	09/11/2020	09/11/2020			29.57	
									Account <b>70.08 - Supplies &amp; Parts Buildings</b> Totals	Invoice Transactions 5	<u>\$106.06</u>
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
5483 - BRISTOL HOSE & FITTING INC	3437502	Hydraulic Fittings	Open		08/20/2020	09/11/2020	09/11/2020			161.55	
2685 - O'REILLY AUTO PARTS	3416-171508	Switch	Open		08/10/2020	09/11/2020	09/11/2020			21.97	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 2	<u>\$183.52</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
149 - CONNEY SAFETY PRODUCTS	05894333	COVID 19 supplies	Open		08/18/2020	09/11/2020	09/11/2020			94.56	
801 - HERALD J BREWER	080420	Keys	Open		08/04/2020	09/11/2020	09/11/2020			307.00	
801 - HERALD J BREWER	080920	Keys	Open		08/09/2020	09/11/2020	09/11/2020			171.00	
159 - LOWE'S COMPANIES INC	0811202001369	Truck #79 Stock	Open		08/11/2020	09/11/2020	09/11/2020			16.13	
159 - LOWE'S COMPANIES INC	0811202001407	Saw	Open		08/11/2020	09/11/2020	09/11/2020			170.05	
159 - LOWE'S COMPANIES INC	0812202001448	Drill Bits	Open		08/12/2020	09/11/2020	09/11/2020			37.02	
159 - LOWE'S COMPANIES INC	0813202001516	Stain	Open		08/13/2020	09/11/2020	09/11/2020			9.46	
159 - LOWE'S COMPANIES INC	0813202001524	V-Hall project	Open		08/13/2020	09/11/2020	09/11/2020			8.86	
159 - LOWE'S COMPANIES INC	0812202014416	CREDIT	Open		08/12/2020	09/11/2020	09/11/2020			(170.05)	
159 - LOWE'S COMPANIES INC	0812202001466	Chair project V-Hall	Open		08/12/2020	09/11/2020	09/11/2020			47.39	
159 - LOWE'S COMPANIES INC	0818202001942	Paint supplies	Open		08/18/2020	09/11/2020	09/11/2020			10.96	
159 - LOWE'S COMPANIES INC	0819202001022	Tools	Open		08/19/2020	09/11/2020	09/11/2020			54.17	
159 - LOWE'S COMPANIES INC	0821202002665	Name Plates	Open		08/21/2020	09/11/2020	09/11/2020			9.49	
159 - LOWE'S COMPANIES INC	0824202001299	Truck Supplies	Open		08/24/2020	09/11/2020	09/11/2020			36.05	
406 - ZIEGLER'S ACE HARDWARE	37539/L	Chair project V-Hall	Open		08/18/2020	09/11/2020	09/11/2020			15.97	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 15	<u>\$818.06</u>
									Division <b>32 - Public Properties</b> Totals	Invoice Transactions 30	<u>\$2,891.49</u>
									Department <b>30 - Public Works</b> Totals	Invoice Transactions 78	<u>\$104,474.67</u>



# 09112020 Schedule of Bills

Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>60 - Management Information Systems</b>											
Division <b>00 - Non-Division</b>											
Account <b>61.24 - Maintenance Computers</b>											
8647 - ADVANCED BUSINESS GROUP LLC	00022740	Monitoring Service & Desktop Update Service - 08-20	Open		08/15/2020	09/11/2020	09/11/2020			120.00	
225 - CDW GOVERNMENT LLC	ZTP7179	Unexpected Expense - Brother Printer & Battery for Squad Car	Open		08/18/2020	09/11/2020	09/11/2020			754.48	
10750 - GRANICUS LLC	130174	Yearly Website Maintenance - 07-25-20 to 07-24-21	Open		08/17/2020	09/11/2020	09/11/2020			5,500.00	
1317 - TKB ASSOCIATES INC	14034	Additional Laserfiche License for Administration - AVA	Open		08/23/2020	09/11/2020	09/11/2020			705.00	
								Account <b>61.24 - Maintenance Computers</b> Totals		Invoice Transactions 4	<u>\$7,079.48</u>
Account <b>70.20 - Supplies &amp; Parts Information Systems</b>											
225 - CDW GOVERNMENT LLC	ZTH6233	Cable for Brother Printer - Squad Car	Open		08/17/2020	09/11/2020	09/11/2020			10.00	
								Account <b>70.20 - Supplies &amp; Parts Information Systems</b> Totals		Invoice Transactions 1	<u>\$10.00</u>
Account <b>70.24 - Supplies &amp; Parts Software</b>											
523 - MCHENRY COUNTY	20200820-44	Laredo - 4th Quarter - 2020	Open		08/20/2020	09/11/2020	09/11/2020			275.00	
								Account <b>70.24 - Supplies &amp; Parts Software</b> Totals		Invoice Transactions 1	<u>\$275.00</u>
								Division <b>00 - Non-Division</b> Totals		Invoice Transactions 6	<u>\$7,364.48</u>
								Department <b>60 - Management Information Systems</b> Totals		Invoice Transactions 6	<u>\$7,364.48</u>
								Fund <b>100 - General Fund</b> Totals		Invoice Transactions 163	<u>\$177,534.81</u>



# 09112020 Schedule of Bills

Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>304 - SSA 1</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>61.04 - Maintenance Grounds</b>										
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			180.66
							Account <b>61.04 - Maintenance Grounds</b> Totals	Invoice Transactions	1	<u>\$180.66</u>
							Division <b>00 - Non-Division</b> Totals	Invoice Transactions	1	<u>\$180.66</u>
							Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions	1	<u>\$180.66</u>
							Fund <b>304 - SSA 1</b> Totals	Invoice Transactions	1	<u>\$180.66</u>



# 09112020 Schedule of Bills

Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>308 - SSA 2</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>61.04 - Maintenance Grounds</b>											
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			6,009.54	
									Account <b>61.04 - Maintenance Grounds</b> Totals	Invoice Transactions 1	<u>6,009.54</u>
Account <b>70.04 - Supplies &amp; Parts Grounds</b>											
651 - MARTENSON TURF PRODUCTS INC	77947	Detention Seeding	Open		08/25/2020	09/11/2020	09/11/2020			399.50	
									Account <b>70.04 - Supplies &amp; Parts Grounds</b> Totals	Invoice Transactions 1	<u>\$399.50</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 2	<u>\$6,409.04</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 2	<u>\$6,409.04</u>
									Fund <b>308 - SSA 2</b> Totals	Invoice Transactions 2	<u>\$6,409.04</u>



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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>312 - SSA 3</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>61.04 - Maintenance Grounds</b>											
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			2,602.58	
									Account <b>61.04 - Maintenance Grounds</b> Totals	Invoice Transactions 1	<u>\$2,602.58</u>
Account <b>70.04 - Supplies &amp; Parts Grounds</b>											
651 - MARTENSON TURF PRODUCTS INC	77948	Detention seeding	Open		08/25/2020	09/11/2020	09/11/2020			749.98	
									Account <b>70.04 - Supplies &amp; Parts Grounds</b> Totals	Invoice Transactions 1	<u>\$749.98</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 2	<u>\$3,352.56</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 2	<u>\$3,352.56</u>
									Fund <b>312 - SSA 3</b> Totals	Invoice Transactions 2	<u>\$3,352.56</u>



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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>316 - SSA 4A</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>61.04 - Maintenance Grounds</b>										
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			642.00
							Account <b>61.04 - Maintenance Grounds</b> Totals	Invoice Transactions	1	<u>\$642.00</u>
							Division <b>00 - Non-Division</b> Totals	Invoice Transactions	1	<u>\$642.00</u>
							Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions	1	<u>\$642.00</u>
							Fund <b>316 - SSA 4A</b> Totals	Invoice Transactions	1	<u>\$642.00</u>





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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>320 - SSA 4B</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>61.04 - Maintenance Grounds</b>										
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			92.32
							Account <b>61.04 - Maintenance Grounds</b> Totals		Invoice Transactions 1	<u>\$92.32</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 1	<u>\$92.32</u>
							Department <b>00 - Non-Departmental</b> Totals		Invoice Transactions 1	<u>\$92.32</u>
							Fund <b>320 - SSA 4B</b> Totals		Invoice Transactions 1	<u>\$92.32</u>



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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>324 - SSA 5</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>61.04 - Maintenance Grounds</b>										
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			2,339.86
							Account <b>61.04 - Maintenance Grounds</b> Totals	Invoice Transactions	1	<u>\$2,339.86</u>
							Division <b>00 - Non-Division</b> Totals	Invoice Transactions	1	<u>\$2,339.86</u>
							Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions	1	<u>\$2,339.86</u>
							Fund <b>324 - SSA 5</b> Totals	Invoice Transactions	1	<u>\$2,339.86</u>



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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>328 - SSA 6</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>61.04 - Maintenance Grounds</b>											
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			889.86	
									Account <b>61.04 - Maintenance Grounds</b> Totals	Invoice Transactions 1	<u>\$889.86</u>
Account <b>80.12 - Capital Improvements</b>											
10608 - EVANS & SON BLACKTOP INC	t173206	2020 Miller Road Bike Path Resurfacing	Open		08/10/2020	09/11/2020	09/11/2020			13,835.70	
									Account <b>80.12 - Capital Improvements</b> Totals	Invoice Transactions 1	<u>\$13,835.70</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 2	<u>\$14,725.56</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 2	<u>\$14,725.56</u>
									Fund <b>328 - SSA 6</b> Totals	Invoice Transactions 2	<u>\$14,725.56</u>



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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>352 - SSA 15</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>61.04 - Maintenance Grounds</b>										
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			315.38
							Account <b>61.04 - Maintenance Grounds</b> Totals		Invoice Transactions 1	<u>\$315.38</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 1	<u>\$315.38</u>
							Department <b>00 - Non-Departmental</b> Totals		Invoice Transactions 1	<u>\$315.38</u>
							Fund <b>352 - SSA 15</b> Totals		Invoice Transactions 1	<u>\$315.38</u>



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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 490 - CIP</b>											
Account <b>20.92 - A/P Retainage Payable</b>											
3509 - COPENHAVER CONSTRUCTION INC	2-08142020-R	2020 Turtle Island Park Project -Pmt 2- Retainage	Open		08/14/2020	09/11/2020	09/11/2020			(9,203.60)	
									Account <b>20.92 - A/P Retainage Payable</b> Totals	Invoice Transactions 1	<u>(\$9,203.60)</u>
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>60.08 - Professional Engineering</b>											
3509 - COPENHAVER CONSTRUCTION INC	2-08142020	2020 Turtle Island Park Improvements Project - Pmt 2	Open		08/14/2020	09/11/2020	09/11/2020			101,241.20	
6009 - HR GREEN INC	134915	Turtle Island Shoreline Restoration Design/Eng -Mar 14-Apr 17	Open		05/06/2020	09/11/2020	09/11/2020			2,746.74	
									Account <b>60.08 - Professional Engineering</b> Totals	Invoice Transactions 2	<u>\$103,987.94</u>
Account <b>80.44 - Capital Vehicles</b>											
6915 - HENDERSON PRODUCTS INC	317882	F-450 Outfitting Services (#17, #96 & #97 Replacements)	Open		08/10/2020	09/11/2020	09/11/2020			49,119.00	
6915 - HENDERSON PRODUCTS INC	317883	F450 Outfitting Services	Open		08/10/2020	09/11/2020	09/11/2020			49,119.00	
									Account <b>80.44 - Capital Vehicles</b> Totals	Invoice Transactions 2	<u>\$98,238.00</u>
									Division <b>00 - Non-Division</b> Totals	Invoice Transactions 4	<u>\$202,225.94</u>
									Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 4	<u>\$202,225.94</u>
									Fund <b>490 - CIP</b> Totals	Invoice Transactions 5	<u>\$193,022.34</u>



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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 520 - Water O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>52.04 - Prof Devel Conference/ School/ Training</b>											
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	08282020-PW	Petty Cash August 2020	Open		08/28/2020	09/11/2020	09/11/2020			50.00	
									Account <b>52.04 - Prof Devel Conference/ School/ Training</b> Totals	Invoice Transactions 1	<u>50.00</u>
Account <b>52.16 - Prof Devel Travel</b>											
6770 - VILLAGE OF LAKE IN THE HILLS - PETTY CASH	08282020-PW	Petty Cash August 2020	Open		08/28/2020	09/11/2020	09/11/2020			20.00	
									Account <b>52.16 - Prof Devel Travel</b> Totals	Invoice Transactions 1	<u>20.00</u>
Account <b>60.08 - Professional Engineering</b>											
4599 - CONCENTRIC INTEGRATION LLC	0211792	Interzone SCADA	Open		02/21/2020	09/11/2020	09/11/2020			298.05	
4599 - CONCENTRIC INTEGRATION LLC	0206187	Well 12 Programing	Open		05/17/2020	09/11/2020	09/11/2020			1,733.50	
2338 - DIXON ENGINEERING INC	20-6651	Tower 3	Open		05/21/2020	09/11/2020	09/11/2020			619.35	
									Account <b>60.08 - Professional Engineering</b> Totals	Invoice Transactions 3	<u>\$2,650.90</u>
Account <b>60.24 - Professional Other Professional</b>											
10595 - VERIZON CONNECT	OSV000002189 043	Telematics Service	Open		08/01/2020	09/11/2020	09/11/2020			206.93	
									Account <b>60.24 - Professional Other Professional</b> Totals	Invoice Transactions 1	<u>\$206.93</u>
Account <b>61.04 - Maintenance Grounds</b>											
1597 - RYCO LANDSCAPING	2020-277	2020 Grounds Maintenance Services	Open		08/20/2020	09/11/2020	09/11/2020			830.20	
									Account <b>61.04 - Maintenance Grounds</b> Totals	Invoice Transactions 1	<u>\$830.20</u>
Account <b>62.12 - Utilities Sewer</b>											
281 - LAKE IN THE HILLS SANITARY DISTRICT	08182020	July Sewer Service	Open		08/18/2020	09/11/2020	09/11/2020			4,901.42	
									Account <b>62.12 - Utilities Sewer</b> Totals	Invoice Transactions 1	<u>\$4,901.42</u>
Account <b>63.04 - CS Postage</b>											
833 - FEDERAL EXPRESS CORPORATION	7-090-30243	Tower 3 Payment	Open		08/11/2020	09/11/2020	09/11/2020			39.11	
									Account <b>63.04 - CS Postage</b> Totals	Invoice Transactions 1	<u>\$39.11</u>
Account <b>63.16 - CS Rentals</b>											
10740 - CINTAS CORPORATION NO 2	4058330018	Uniforms and Towels	Open		08/11/2020	09/11/2020	09/11/2020			44.87	
10740 - CINTAS CORPORATION NO 2	4059079833	Uniforms and Towels	Open		08/18/2020	09/11/2020	09/11/2020			44.87	
10740 - CINTAS CORPORATION NO 2	4054628129	Uniforms and Towels	Open		06/30/2020	09/11/2020	09/11/2020			44.94	
									Account <b>63.16 - CS Rentals</b> Totals	Invoice Transactions 3	<u>\$134.68</u>
Account <b>70.08 - Supplies &amp; Parts Buildings</b>											
309 - SHERWIN-WILLIAMS CO	8119-3	Paint	Open		08/10/2020	09/11/2020	09/11/2020			47.38	
309 - SHERWIN-WILLIAMS CO	0441-0	Paint Well 16	Open		08/11/2020	09/11/2020	09/11/2020			.60	
309 - SHERWIN-WILLIAMS CO	0440-2	Well 16 Door Paint	Open		08/11/2020	09/11/2020	09/11/2020			53.69	
									Account <b>70.08 - Supplies &amp; Parts Buildings</b> Totals	Invoice Transactions 3	<u>\$101.67</u>



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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 520 - Water O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>70.12 - Supplies &amp; Parts Infrastructure</b>											
596 - USA BLUEBOOK	319821	Replacement soleniod	Open		08/06/2020	09/11/2020	09/11/2020			279.23	
									Account <b>70.12 - Supplies &amp; Parts Infrastructure</b> Totals	Invoice Transactions 1	<u>\$279.23</u>
Account <b>70.14 - Supplies &amp; Parts Meters</b>											
136 - WATER RESOURCES INC	34189	2020 Water Meters & Replacement Parts	Open		08/11/2020	09/11/2020	09/11/2020			9,000.00	
									Account <b>70.14 - Supplies &amp; Parts Meters</b> Totals	Invoice Transactions 1	<u>\$9,000.00</u>
Account <b>70.16 - Supplies &amp; Parts Equipment</b>											
391 - ALTORFER	P54C0150651	Exhaust Manifold & Exhaust Parts #413	Open		07/21/2020	09/11/2020	09/11/2020			46.89	
131 - LEE JENSEN SALES CO INC	0006626-00	Trash pump and hose	Open		08/05/2020	09/11/2020	09/11/2020			666.55	
									Account <b>70.16 - Supplies &amp; Parts Equipment</b> Totals	Invoice Transactions 2	<u>\$713.44</u>
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
3086 - BULLVALLEY FORD	112355	Weather Strip #93	Open		08/13/2020	09/11/2020	09/11/2020			19.19	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 1	<u>\$19.19</u>
Account <b>71.04 - Office Supplies Office Supplies</b>											
779 - OFFICE DEPOT	113117086001	Office Supplies Aug	Open		08/05/2020	09/11/2020	09/11/2020			126.76	
									Account <b>71.04 - Office Supplies Office Supplies</b> Totals	Invoice Transactions 1	<u>\$126.76</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
596 - USA BLUEBOOK	321131	Testing Reagents	Open		08/07/2020	09/11/2020	09/11/2020			1,521.50	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 1	<u>\$1,521.50</u>
Account <b>72.10 - Operating Supplies Water System Chemicals</b>											
10193 - Midwest Salt LLC	P452311	2020 Water Conditioning Bulk Softener Salt - July Water Plant 11	Open		07/08/2020	09/11/2020	09/11/2020			2,602.05	
10193 - Midwest Salt LLC	P452368	2020 Water Conditioning Bulk Softener Salt - July Water Plant 11	Open		07/14/2020	09/11/2020	09/11/2020			2,103.59	
10193 - Midwest Salt LLC	P452062	2020 Water Conditioning Bulk Softener Salt - June Water Plant 11	Open		06/15/2020	09/11/2020	09/11/2020			2,550.85	
10193 - Midwest Salt LLC	P452355	2020 Water Conditioning Bulk Softener Salt - July Water Plant 11	Open		07/13/2020	09/11/2020	09/11/2020			2,656.39	



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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>520 - Water O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>72.10 - Operating Supplies Water System Chemicals</b>											
10193 - Midwest Salt LLC	P452417	2020 Water Conditioning Bulk Softener Salt - July Well 14	Open		07/20/2020	09/11/2020	09/11/2020			2,620.86	
10193 - Midwest Salt LLC	P452165	2020 Water Conditioning Bulk Softener Salt - June Water Plant 11	Open		06/24/2020	09/11/2020	09/11/2020			2,412.91	
10193 - Midwest Salt LLC	P452166	2020 Water Conditioning Bulk Softener Salt - June Water Plant 11	Open		06/24/2020	09/11/2020	09/11/2020			2,445.30	
10193 - Midwest Salt LLC	P452181	2020 Water Conditioning Bulk Softener Salt - June Well 14	Open		06/25/2020	09/11/2020	09/11/2020			2,508.00	
							Account <b>72.10 - Operating Supplies Water System Chemicals</b> Totals		Invoice Transactions 8		<u>\$19,899.95</u>
							Division <b>00 - Non-Division</b> Totals		Invoice Transactions 30		<u>\$40,494.98</u>
							Department <b>00 - Non-Departmental</b> Totals		Invoice Transactions 30		<u>\$40,494.98</u>
							Fund <b>520 - Water O &amp; M</b> Totals		Invoice Transactions 30		<u>\$40,494.98</u>





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Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 620 - Airport O &amp; M</b>											
Department <b>00 - Non-Departmental</b>											
Division <b>00 - Non-Division</b>											
Account <b>61.28 - Maintenance Vehicles</b>											
8350 - CHICAGO PARTS & SOUND LLC	1J0003817	Truck bench seat cover	Open		08/11/2020	09/11/2020	09/11/2020			350.00	
									Account <b>61.28 - Maintenance Vehicles</b> Totals	Invoice Transactions 1	<u>\$350.00</u>
Account <b>63.16 - CS Rentals</b>											
10740 - CINTAS CORPORATION NO 2	4058330018	Uniforms and Towels	Open		08/11/2020	09/11/2020	09/11/2020			12.35	
10740 - CINTAS CORPORATION NO 2	4059079833	Uniforms and Towels	Open		08/18/2020	09/11/2020	09/11/2020			12.35	
10740 - CINTAS CORPORATION NO 2	4054628129	Uniforms and Towels	Open		06/30/2020	09/11/2020	09/11/2020			8.41	
10336 - S&K AVIATION	09012020	Airport Office Rent -- September 2020	Open		09/01/2020	09/11/2020	09/11/2020			1,125.00	
									Account <b>63.16 - CS Rentals</b> Totals	Invoice Transactions 4	<u>\$1,158.11</u>
Account <b>70.12 - Supplies &amp; Parts Infrastructure</b>											
159 - LOWE'S COMPANIES INC	0825202001345	Concrete Patch Supplies & Trowel	Open		08/25/2020	09/11/2020	09/11/2020			39.33	
5515 - SIGNET PAVEMENT SUPPLY INC	10786	Asphalt patch	Open		08/20/2020	09/11/2020	09/11/2020			30.00	
5515 - SIGNET PAVEMENT SUPPLY INC	10683	Marking Paint	Open		08/12/2020	09/11/2020	09/11/2020			373.50	
									Account <b>70.12 - Supplies &amp; Parts Infrastructure</b> Totals	Invoice Transactions 3	<u>\$442.83</u>
Account <b>70.16 - Supplies &amp; Parts Equipment</b>											
9310 - BECKER & ASSOCIATES INC	0077975-IN	Fuel Filters & Fuel Farm Supplies	Open		08/26/2020	09/11/2020	09/11/2020			997.89	
159 - LOWE'S COMPANIES INC	0817202001862	Pipe to Repair Fuel Hose Reel - AP	Open		08/17/2020	09/11/2020	09/11/2020			9.94	
159 - LOWE'S COMPANIES INC	0817202001849	Pipe to Repair Fuel Farm - AP	Open		08/17/2020	09/11/2020	09/11/2020			14.46	
									Account <b>70.16 - Supplies &amp; Parts Equipment</b> Totals	Invoice Transactions 3	<u>\$1,022.29</u>
Account <b>70.28 - Supplies &amp; Parts Vehicles</b>											
9310 - BECKER & ASSOCIATES INC	0077975-IN	Fuel Filters & Fuel Farm Supplies	Open		08/26/2020	09/11/2020	09/11/2020			132.65	
3086 - BULLVALLEY FORD	112415	Gasket/Filter	Open		08/20/2020	09/11/2020	09/11/2020			28.06	
									Account <b>70.28 - Supplies &amp; Parts Vehicles</b> Totals	Invoice Transactions 2	<u>\$160.71</u>
Account <b>72.04 - Operating Supplies Operating Supplies</b>											
159 - LOWE'S COMPANIES INC	0825202001345	Concrete Patch Supplies & Trowel	Open		08/25/2020	09/11/2020	09/11/2020			13.28	
406 - ZIEGLER'S ACE HARDWARE	37572/L	Bug Spray	Open		08/24/2020	09/11/2020	09/11/2020			7.98	
406 - ZIEGLER'S ACE HARDWARE	37573/L	Hornet Spray	Open		08/24/2020	09/11/2020	09/11/2020			7.98	
									Account <b>72.04 - Operating Supplies Operating Supplies</b> Totals	Invoice Transactions 3	<u>\$29.24</u>



# 09112020 Schedule of Bills

Invoice Due Date Range 09/11/20 - 09/11/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>620 - Airport O &amp; M</b>										
Department <b>00 - Non-Departmental</b>										
Division <b>00 - Non-Division</b>										
Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b>										
9189 - ARROW ENERGY INC	128290	2020 Aviation Fuel	Open		08/20/2020	09/11/2020	09/11/2020			21,704.63
								Account <b>72.12 - Operating Supplies Fuel &amp; Petroleum Supplies</b> Totals	Invoice Transactions 1	\$21,704.63
								Division <b>00 - Non-Division</b> Totals	Invoice Transactions 17	\$24,867.81
								Department <b>00 - Non-Departmental</b> Totals	Invoice Transactions 17	\$24,867.81
								Fund <b>620 - Airport O &amp; M</b> Totals	Invoice Transactions 17	\$24,867.81
								Grand Totals	Invoice Transactions 226	\$463,977.32

\* = Prior Fiscal Year Activity



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Village of Lake in the Hills  
Schedule of Bills  
For September 11, 2020

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<u>Fund</u>		<u>Disbursements</u>
100	General Fund	\$177,534.81
304	Special Service Area 1	\$180.66
308	Special Service Area 2	\$6,409.04
312	Special Service Area 3	\$3,352.56
316	Special Service Area 4A	642.00
320	Special Service Area 4B	92.32
324	Special Service Area 5	2,339.86
328	Special Service Area 6	14,725.56
352	Special Service Area 15	315.38
490	Capital Improvement Fund	193,022.34
520	Water O&M Fund	40,494.98
620	Airport O&M Fund	24,867.81
	Total All Funds	<u>\$463,977.32</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

*The Village of Lake in the Hills*

# *Proclamation*

**WHEREAS**, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

**WHEREAS**, September 17, 2020, marks the two hundred and thirty-third anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary and to the patriotic celebrations which will commemorate it; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

**NOW, THEREFORE**, I, Russ Ruzanski, Village President of the Village of Lake in the Hills, McHenry County, hereby proclaim the week of September 17 through 23 as **CONSTITUTION WEEK** and ask our citizens to reaffirm the ideals the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

GIVEN under my hand and Seal of the Village of Lake in the Hills this 10th day of September 2020.

(SEAL)

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Village President, Russ Ruzanski

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Village Clerk, Cecilia Carman



*The Village of Lake in the Hills*

# *Proclamation*

*WHEREAS*, the Algonquin/Lake in the Hills Chamber of Commerce works with businesses, merchants, and industry to advance the civic, economic, industrial, and cultural life of the Village of Lake in the Hills; and

*WHEREAS*, chambers of commerce have contributed to the civic and economic life of Illinois for 182 years since the founding of the Galena Chamber of Commerce in 1838; and

*WHEREAS*, this year marks the 101st anniversary of the founding of the Illinois Chamber of Commerce, the state's leading broad-based business organization;

*WHEREAS*, the chamber of commerce and its members provide citizens with a strong business environment that increases employment, the retail trade and commerce, and industrial growth in order to make the Village of Lake in the Hills a better place to live, and

*WHEREAS*, the chamber of commerce encourages the growth of existing industries, services, and commercial firms and encourages new firms and individuals to locate in the Village of Lake in the Hills, and

*WHEREAS*, the State of Illinois is the home to international chambers of commerce, the Great Lakes Region Office of the U.S. Chamber of Commerce, the Illinois Chamber of Commerce and more than 400 local chambers of commerce, and

*WHEREAS*, this year marks the 105th anniversary of the Illinois Association of Chamber of Commerce Executives, a professional development organization for the chamber of commerce professionals;

*NOW, THEREFORE*, I Russ Ruzanski, President of the Village of Lake in the Hills proclaim **September 14 through September 18, 2020 as CHAMBER OF COMMERCE WEEK** in the Village of Lake in the Hills and calls its significance to the citizens of the Village of Lake in the Hills.

GIVEN under my hand and Seal of the Village of Lake in the Hills this 10<sup>th</sup> day of September, 2020

(SEAL)

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Village President, Russ Ruzanski

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Village Clerk, Cecilia Carman

