

Lake in the Hills Police Department Pension Board
Regular Meeting Minutes
July 15, 2019

The Police Pension Board Meeting was held at the Village of Lake in the Hills Conference Room, 600 Harvest Gate, Lake in the Hills, Illinois, in the county of McHenry.

Roll Call

The meeting was called to order at 4:00 PM. In attendance were: President Howell, Vice President Helgerson, Trustee Recchia and Trustee Wolf. Trustee Coduto was absent. Also present was Village Treasurer Johnson, and Recording Secretary Carson.

Meeting Minutes

The minutes from the April 15, 2019 meeting were presented to the Board for review. Vice President Helgerson made a motion to accept the meeting minutes as presented, and Trustee Recchia seconded the motion. There was no further discussion. A voice vote was taken with all ayes, and no nays. Motion was passed.

Public Comments

None at this time.

Consultant's Report

Mary Tomanek then provided the Board with the first quarter review, via telephone. She stated the fund had a strong second quarter in both equities and fixed income. International funds had a strong showing with growth up nearly 6%. She advised of good returns in the bond portfolio as well.

During the last meeting, Vice President Helgerson advised the Board that there will be new money to invest in May and June, and suggested investing into equities. Those investments, totaling \$400,000 were made and were distributed as follows: 21% Vanguard Value Index, 21% Vanguard Growth Index, 4% Principal Mid Cap Core, 3% Vanguard Small Cap Index, 10% Europacific Growth, 4% Gateway, and 2% Federated High Yield, along with 35% going to the fixed income portfolio. Vice President Helgerson made a motion to approve the investments totaling \$400,000 as reported. Trustee Wolf seconded the motion. A roll call vote was taken with all ayes and no nays. Motion was passed.

Vice President Helgerson made a motion to authorize the village treasurer invest new money in \$100,000 increments, as it becomes available, per the recommendation of the investment advisor. Trustee Recchia seconded the motion. There was no further discussion. A roll call vote was taken with all ayes and no nays. Motion was passed.

Vice President Helgerson made a motion to make the authorized signers for Graystone Consulting (Morgan Stanley) President Howell and Village Treasurer Johnson. Trustee Recchia seconded the motion. A voice vote was taken with all ayes and no nays. Motion was passed.

Vice President Helgerson made a motion to accept the investment report as presented. Trustee Recchia seconded the motion. A voice vote was taken with all ayes and no nays. Motion was passed.

Presentation of the Bills

Village Treasurer Johnson presented the bills for the pension check register for April, May, and June, from the Lauterbach & Amen report, totaling \$223,761.30. The vendor check registers for March, April and May 2019 totaled \$54,277.77, for a combined total of \$278,039.07.

Vice President Helgerson made a motion to approve and pay the bills as presented. Trustee Wolf seconded the motion. There was no further discussion. A roll call vote was taken with all ayes and no nays. Motion was passed.

Treasurer's Report

Treasurer Johnson presented the financial statements through May 31, 2019 from the Lauterbach & Amen report with total assets being just over \$30 million. There was a gain of approximately \$2.5 million in revenues, with \$500,000 in expenses. Vice President Helgerson made a motion to approve the Treasurer's Report through May 31, 2019. Trustee Wolf seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

Old Business

The investment and allocations were previously approved during the consultant's report.

The Life Status 360 was next discussed. Vice President Helgerson advised this is an additional resource for the Board to be notified of the death of a pensioner, and the service provides daily updates at no cost to the fund. Vice President Helgerson made a motion to authorize the participation of Life Status 360 at no cost to the fund, with President Howell being the designated contact person, and to complete the paperwork and get enrolled into the service. Trustee Recchia seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

The final FY18 Audit Report was presented to the Board with no changes from the draft version previously presented to the Board. Vice President Helgerson made a motion to accept the audit report as presented. Trustee Wolf seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

The final FY18 IDOI Report was presented to the Board with no changes from the draft version previously presented to the Board. Vice President Helgerson made a motion to accept the FY18 IDOI report as presented, and to file it with the IDOI. Trustee Wolf seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

The final Actuarial Report was presented to the Board with no changes from the draft version previously presented to the Board. Vice President Helgerson made a motion to accept the actuarial report as presented. Trustee Wolf seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

The pension calculation for Eric Decker was next presented to the Board. He retired effective May 16, 2019. The pension would be effective July 29, 2019 at the time he turns 50 years old. He is a Tier I pensioner with 26 years of service, receiving a 65% pension, equaling \$5958.12 per month, based on his ending salary of \$109,996. A roll call voice vote was taken with all ayes and no nays. Motion was passed. Vice President Helgerson made a motion to approve the retirement pension for Eric Decker based on the calculation from Lauterbach & Amen. Trustee Recchia seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

New Business

The FY18 Municipal Compliance Report was presented to the Board for review. Vice President Helgerson made a motion to accept the FY 18 Municipal Compliance Report as presented and to forward it to the Village Board. Trustee Recchia seconded the motion. There was no further discussion. A roll call vote was taken with all ayes and no nays. Motion was passed.

The property tax levy request was next discussed. Vice President Helgerson advised that a memo has been drafted to be submitted to the Village Board for the 2019 tax levy request in the amount of \$1,498,027.00. Vice President Helgerson made a motion to forward the memo request to the Village Board for their approval. Trustee Wolf seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

The annual medical review certificates were discussed. Vice President Helgerson advised the Board Attorney, Richard Reimer, made contact with the five police officer pensioners, under age 50, receiving disability benefits. Peter Albanese, Adam Brey, Craig James, Lee Lathrop, and Robert Pierson were all deemed still disabled. Vice President Helgerson made a motion to approve the medical review certificates completed by the Board Attorney for those under the age of 50, and to continue the disability benefits, subject to further evaluation. Trustee Wolf seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

The election update was next presented. The retiree elected position ballots were received and totaled: seven votes for Larry Howell, one vote for Craig James, and one vote for Ted Ziarkowski. Vice President Helgerson made a motion to certify the results of the retiree elected position and authorize the destruction of the ballots. Trustee Recchia seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

The current member elected position ballots were also received and totaled: 17 votes for James Recchia, with two ballots being disqualified for voting for two members. Vice President Helgerson made a motion to certify the results of the current member elected position and authorize the destruction of the ballots. Trustee Wolf seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

The Election of Board Officers was next discussed. Vice President Helgerson made a motion to keep the same slate of positions on the Board, President Howell, Vice President Helgerson, Secretary Trustee Coduto, and Assistant Secretary Trustee Recchia. Trustee Recchia seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

The new pension application was received from Officer Jacob Wrobel. His date of hire was June 3, 2019, as a Tier II pensioner. He was previously employed with Oakwood Hills as a police officer. Vice President Helgerson made a motion to accept Officer Jacob Wrobel into the pension, effective June 3, 2019 as a Tier II pensioner. Trustee Recchia seconded the motion. There was no further discussion. A voice vote was taken with all ayes and no nays. Motion was passed.

Correspondence

None at this time.

Training Status

Trustee Wolf advised he completed his required training. Trustee Coduto and Trustee Recchia additionally completed their required training as well.

Next Quarterly Meeting

The next meeting is scheduled for Monday, October 21, 2019 at 4:00 pm.

Adjournment

There being no further business at this time, at 4:49 pm, Trustee Recchia made a motion for adjournment, and Vice President Helgerson seconded the motion. There was no further discussion. A voice vote was taken with all ayes, and no nays. Motion was passed.

Pension Board Secretary

Recording Secretary