



**PUBLIC MEETING NOTICE AND AGENDA
PARKS AND RECREATION BOARD MEETING**

AUGUST 1, 2019

6:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment on Agenda Items Only
4. Approval of June 6, 2019 Park & Recreation Board Meeting Minutes
5. Old Business
 - A. Facility Use Discussion
 - Indian Trail Beach House
 - 9017 Haligus Road
6. New Business
 - A. Facility Use Discussion
 - Larsen Property
 - B. Park Stewardship
7. Staff Reports
 - A. Key Performance Indicators
 - B. Hain House Performance Statistics
8. Trustee Liaison Report
9. Member Comments
10. Audience Participation

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 3 minutes in duration.
11. Adjournment

MEETING LOCATION

Village Hall
600 Harvest Gate
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.



**VILLAGE OF LAKE IN THE HILLS
PARKS & RECREATION BOARD MEETING
June 6, 2019**

The Parks & Recreation Board meeting was called to order at 6:37 p.m. at the Lake in the Hills LaBuy Park. Those present were Members Andrea, Cairns, Wackerlin, Sandage, Anderson, Lupo and Chairwoman Tredore. Also present were Community Services Director Fred Mullard, Assistant Director of Parks & Recreation Megan Croy, Supervisor of Parks & Recreation Kristi Brewer, Recreation Coordinator Michelle Steffey, Preschool Supervisor Jessica Lucarelli, Trustee Diane Murphy and Customer Service Specialist Megan Schnaebeler.

PUBLIC COMMENT ON AGENDA ITEMS—None

APPROVAL OF MINUTES

A motion to approve the minutes of the Parks & Recreation Board meeting of May 2, 2019 was made by Member Anderson and seconded by Member Andrea. The motion was approved by a voice vote of 7-0.

OLD BUSINESS—FACILITY USE DISCUSSION

- A. Indian Trail Beach:** Assistant Director Croy presented the topic of the, now vacant, Indian Trail Beach House. Croy encouraged Members to share their feedback on future use of the space. The Members had no feedback at this time. Assistant Director Croy noted that the facility could be used as storage for the Parks & Recreation division.

NEW BUSINESS—PARK STEWARDSHIP

Assistant Director Croy presented the topic of Park Stewardship to the members. Members reported their findings and shared improvement ideas on their assigned parks.

STAFF REPORTS

Director Fred Mullard reported that the splash pad located at Sunset Park had a new system installed that is capable of bypassing controls. This allows for the splash pad to continue to operate and be utilized by the public when maintenance is needed. Director Mullard also noted that this was a cost efficient repair completed by the Public Works division. Assistant Director Croy reported that the Horner Park pier replacement is now complete and open for use. Croy also commented that the annual spring fish stocking is now complete and another stocking will occur this fall. Assistant Director Croy reported that the playground equipment replacement at LaBuy Park is almost complete. The park is waiting for a new swing structure to be delivered but is open and operable in the meantime. Supervisor Kristi Brewer reported that FuntastiCamp began on Monday June 3rd and has been operating well with the assistance of Recreation Coordinator Michelle Steffey and Preschool Supervisor Jessica Lucarelli. Recreation Coordinator Michelle Steffey reported on the Lunch with Parks & Recs activity. Steffey commented that a chair yoga preview and a technology demonstration were provided to participants.

Assistant Director Croy introduced Trustee Diane Murphy as the new Liaison to the Parks & Recreation Board.

TRUSTEE LIAISON REPORT

Trustee Murphy had nothing to report at this time.

MEMBER COMMENTS

Member Wackerlin suggested that the Parks & Recreation Department encourage resident participation at ribbon cutting ceremonies. Member Wackerlin shared the idea of starting a social media contest for residents where the winner would either cut the ribbon or be the first to test the new playground equipment. Member Lupo commemorated Village staff for all of their hard work and commented that the parks and playgrounds are looking great.

AUDIENCE PARTICIPATION

Resident Cathy Kelly shared her concern regarding the condition of Butch Haegle Beach. Kelly commented that the beach is unappealing, has rain water drainage issues and could use some landscaping improvements. Kelly shared the idea of reaching out to community organizations for volunteer opportunities to restore the beach. Assistant Director Croy thanked resident Cathy Kelly for attending the meeting and sharing her concerns. Croy commented further that the Village will take her requests into consideration. Director Mullard commented that 90% of Lake in the Hills population is within a 10 minute walking distance to a park and 98% is within a 15 minute walking distance.

Member Sandage asked about the turn-out of the Spring Park Clean-up. Supervisor Brewer reported that there was too much snow on the ground for the initial date scheduled and groups were advised to complete the cleaning once the snow had melted. Member Sandage recommended the idea of creating a year-round park clean-up crew. Member Lupo inquired about the Parties in the Park. Assistant Director Croy advised that the Parties in the Park will continue this summer and locations were determined by the results of a survey conducted by residents.

ADJOURNMENT

Member Andrea made a motion to adjourn the meeting. Member Anderson seconded the motion. The motion was approved by a voice vote of 7-0. The meeting adjourned at 7:19 p.m.

Submitted by,
Megan Schnaebele
Customer Service Specialist



INFORMATIONAL MEMORANDUM

MEETING DATE: August 1, 2019

DEPARTMENT: Community Services

SUBJECT: Facility Discussion - Indian Trail Beach House

EXECUTIVE SUMMARY

The Preschool Academy classroom previously occupying the beach house has been relocated to Village Hall for the 2019-2020 school year. With the beach house becoming vacant, we have discussed options for use at the last several meetings. Following is a list of options that have been mentioned:

- Rental space
- Program space for boy scout/girl scout or other community groups
- Boat rentals
- Teen center
- greenhouse

FINANCIAL IMPACT

None

ATTACHMENTS

None

SUGGESTED DIRECTION

Conduct an active discussion regarding opportunities for future use of the Indian Trail Beach house.



INFORMATIONAL MEMORANDUM

MEETING DATE: August 1, 2019
DEPARTMENT: Community Services
SUBJECT: Facility Discussion - 9017 Haligus

EXECUTIVE SUMMARY

Recently the Village Board approved ending the residential lease of the home at 9017 Haligus Rd. At this time, staff would like to engage in discussion of potential uses for the property.

FINANCIAL IMPACT

None

ATTACHMENTS

None

SUGGESTED DIRECTION

Conduct an active discussion regarding opportunities for future use of the property at 9017 Haligus Road.



INFORMATIONAL MEMORANDUM

MEETING DATE: August 1, 2019
DEPARTMENT: Community Services
SUBJECT: Facility Discussion - Larsen Property

EXECUTIVE SUMMARY

Recently the home at 1111 Pyott Rd. was demolished, beginning a longer-term project to demolish the remaining structures previously utilized and operated as a horse farm. Trustee Harlfinger led an ad hoc committee formed to determine possible uses and opportunities to retain the historical integrity of the property. The ad hoc committee has completed their work and tasked the Parks and Recreation Division in continuing the work on the project. Their recommendations include maintaining the silo and utilizing pieces of beams in the design.

FINANCIAL IMPACT

None

ATTACHMENTS

None

SUGGESTED DIRECTION

Conduct an active discussion regarding opportunities for future use of the Larsen property.



INFORMATIONAL MEMORANDUM

MEETING DATE: August 1, 2019
DEPARTMENT: Community Services
SUBJECT: Park Stewardship

EXECUTIVE SUMMARY

Staff asks that each board member visit their assigned park prior to the meeting and be prepared to report their findings at the meeting. A checklist is attached to assist with your inspection. August park assignments are as follows:

<u>Park</u>	<u>Steward</u>	<u>Month</u>
Butch Hagele Beach	Mike Cairns	August
Horner Park	John Andrea	August
Indian Trail Beach	Diane Tredore	August
Edward Wm Hynes Park	Nicole Sandage	August
Jaycee Park	Brad Wackerlin	August
Linda Fischer Park	Wendy Anderson	August
LaBahn Hain House/Nockels Park	Mike Lupo	August

FINANCIAL IMPACT

None

ATTACHMENTS

1. Park Stewardship Checklist
2. 2019 Park Stewardship List

SUGGESTED DIRECTION

Each member shall present the findings of their assigned park and lead any discussion as necessary.

2019 List of Parks for Stewardship

<u>Park</u>	<u>Steward</u>	<u>Month</u>
LaBahn Hain House/Nockels Park	Mike Cairns	May
Larsen Park	John Andrea	May
Leroy Guy Park	Diane Tredore	May
Lynn Dillow Park	Nicole Sandage	May
Nature's View Park	Brad Wackerlin	May
Normandy Park	Wendy Anderson	May
Plote Field	Mike Lupo	May
Richard Taylor Park & Skate Park	Mike Cairns	June
Rolling Hills Park	John Andrea	June
Ryder Park	Diane Tredore	June
Stoneybrook Park	Nicole Sandage	June
Sunset Park	Brad Wackerlin	June
Turtle Island	Wendy Anderson	June
Avalon Park	Mike Lupo	June
Barbara Key Park	Mike Cairns	July
Bark Park	John Andrea	July
Ken Carpenter Park	Diane Tredore	July
Celebration Park	Nicole Sandage	July
Cattail Park	Brad Wackerlin	July
Echo Park	Wendy Anderson	July
Ford School Park	Mike Lupo	July
Butch Hagele Beach	Mike Cairns	August
Horner Park	John Andrea	August
Indian Trail Beach	Diane Tredore	August
Edward Wm Hynes Park	Nicole Sandage	August
Jaycee Park	Brad Wackerlin	August
Linda Fischer Park	Wendy Anderson	August
LaBahn Hain House/Nockels Park	Mike Lupo	August
LaBuy Park	Mike Cairns	September
Larsen Park	John Andrea	September
Leroy Guy Park	Diane Tredore	September
Lynn Dillow Park	Nicole Sandage	September
Nature's View Park	Brad Wackerlin	September
Normandy Park	Wendy Anderson	September
Plote Field	Mike Lupo	September
Richard Taylor Park & Skate Park	Mike Cairns	October
Rolling Hills Park	John Andrea	October
Ryder Park	Diane Tredore	October
Stoneybrook Park	Nicole Sandage	October
Turtle Island	Brad Wackerlin	October
Jaycee Park	Wendy Anderson	October
Linda Fischer Park	Mike Lupo	October

Park Name: _____ Member _____

A. Entrance and Overall Appearance

- Entrance signs free of weeds and well-maintained
- Has a professional and inviting image

B. Playground Area

- Playground wood chips covering all landing areas of play equipment
- Play equipment free of graffiti
- Play equipment paint fade, chip or broken
- Play area free of weeds

C. Athletic Fields / open space

- Free of garbage
- Free of weeds
- Turf appears to have been mowed
- Turf condition poor, fair, good, excellent

D. Shelters and Picnic areas

- Picnic shelter free of garbage and graffiti
- Grills and garbage cans cleaned
- Picnic tables appear to be functional

E. Are there any amenities that might make this park more desirable?

F. Did anyone using the park have any comments or suggestions?

G. Additional Comments:



**Village of Lake in the Hills
Community Services Department
Parks and Recreation Division
Monthly Report – August 2019**

Dates of Interest:

**Connor Kincaid Annual Fishing Tournament – Saturday, August 17
Back 2 School Skate Park Contest – Saturday, August 24**

Parks Project Status

The swings were installed at LaBuy Park and we have received great feedback on the new playground.

The fencing was removed at Richard Taylor Skate Park to make the park available all year. This reduces staff responsibility to lock and unlock the gate daily.

The water fountain pad at the Bark Park was elevated and the French drain increased to eliminate water pooling that created excess mud. The members are happy this project was completed.

Parks staff repositioned the pier at Indian Trail Beach following vandalism. Post augers were also installed to stabilize the pier's location.

Due to relocation, additional parks staff hours were needed to prepare and restore the football fields and Bark Park before and after the Ribfest event. No damage to either area was sustained and Bark Park members were ultimately pleased with the clean up efforts provided by parks staff.

Recreation Project Status

The Fall brochure is at the printer and expected to be in mailboxes August 5th. New program offerings include a Bubble Soccer Tournament, Woofstock Social at the Bark Park, and Sports R Us classes.

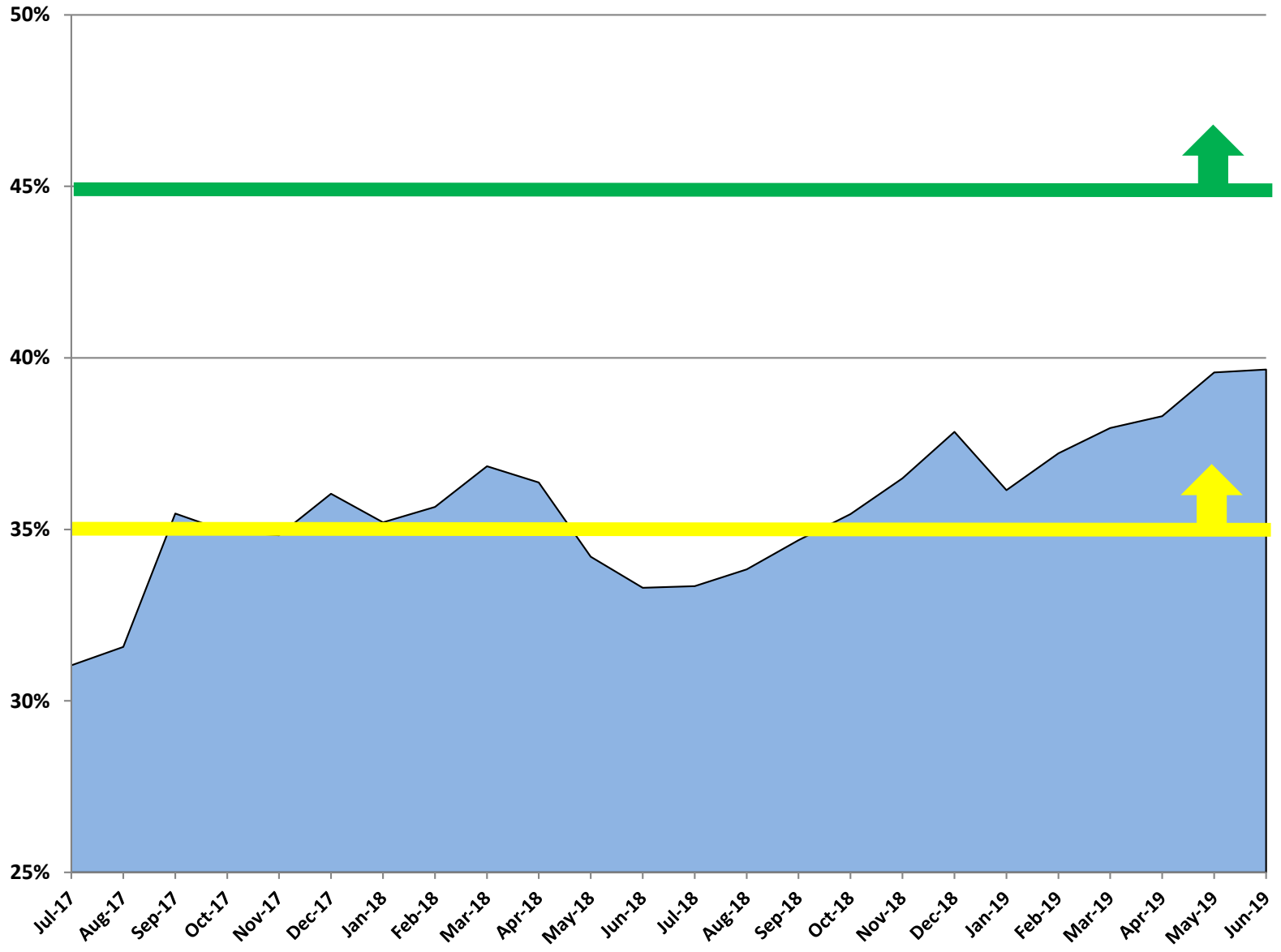
A new intergenerational program, 1Generation has been created to allow seniors and preschoolers to join together for enrichment activities and cooperative projects.

A group of 8 seniors attended a trip to the Tiki Terrace in DesPlaines on July 18th chaperoned by Recreation Coordinator, Michelle Steffey. The group dressed Hawaiian themed for the occasion and had a great time.

Recreation Coordinator Peltz organized the Movie at the Airport on June 18th in cooperation with the Airport, Library and Village of Algonquin Over 500 guests enjoyed the movie *Ralph Breaks the Internet*.

Neighborhood Park Parties were held on June 12th, June 25th, and July 16th at Ken Carpenter, Barbara Key, and Sunset Parks. Entertainment included Wendy and DB, a magician, and a balloon artist. Each party was well attended and received numerous compliments.

Parks & Recreation Total Cost Recovery



Program and Event Participation Rate

