



**PUBLIC MEETING NOTICE AND AGENDA
PARKS AND RECREATION BOARD MEETING**

**JUNE 6, 2019
6:30 p.m.**

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment on Agenda Items Only
4. Approval of May 2, 2019 Park & Recreation Board Meeting Minutes
5. Old Business
 - A. Facility Use Discussion
6. New Business
 - A. Park Stewardship
7. Staff Reports
8. Trustee Liaison Report
9. Member Comments
10. Audience Participation

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 3 minutes in duration.
11. Adjournment

MEETING LOCATION

LaBuy Park
35 Hilltop Drive
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: Megan Schnaebele

Date: June 04, 2019

Time: 5:00 p.m.



**VILLAGE OF LAKE IN THE HILLS
PARKS & RECREATION BOARD MEETING
May 2, 2019**

The Parks & Recreation Board meeting was called to order at 6:30 p.m. at the Lake in the Hills Village Hall. Those present were Members Cairns, Lupo, Wackerlin, Sandage, Anderson, and Chairwoman Tredore. Member Andrea was absent. Also present were Assistant Director of Parks & Recreation Megan Croy, Recreation Supervisor Kristi Brewer, Recreation Coordinator Michelle Steffey, Trustee Suzanne Artinghelli, and Recording Secretary Trevor Smith.

PUBLIC COMMENT ON AGENDA ITEMS: None

APPROVAL OF MINUTES

A motion to approve the minutes of the Parks & Recreation Board meeting of March 7, 2019 was made by Member Anderson and seconded by Member Cairns. The motion was approved by a vote of 6-0.

OLD BUSINESS— Facility Use Discussion:

- A. Indian Trail Beach:** The committee continued their discussion from the last meeting about the Indian Trail Beach house and what they would like to see it used for once preschool is over. Many of the members agreed that it should be used by community organizations, such as boy scouts, for camping and so forth with access to indoor facilities. Members who had not yet visited the facility were encouraged to do so and pending a final decision Megan Croy noted that the facility will be used for water recreational storage for the village.
- B. Property at Haligus:** The committee tabled the discussion for a later date in regards to the house on Haligus Rd by the Bark Park.

NEW BUSINESS—

- A. Capital Plan Discussion:** Megan Croy reiterated that the parks and recreation department has been working on the 5 year capital budget plan and would like feedback from the committee on what they would like to see in the 5 year plan. A discussion ensued regarding Sunset Park and the elevation of the fields and if that could be included in the capital budget plan. Megan Croy said she believes that Sunset Park was part of SSA but that if it is not she can look into it. She also informed the committee that they have looked into several quotes and options on how to improve that and they all quotes came back high. She said they will continue to look into it. Member Tredore asked about the possibility of expanding the size of the fence for the Bark Park as an option for the budget. Megan Croy informed the committee that parking is the number one concern/need for the Bark Park and that fencing is repaired regularly as a part of the current budget.

B. Park Stewardship: A few of members of the committee had not visited their locations as of yet and will do so before the next meeting along with visiting Junes assigned locations. Member Lupo visited Plote Field and said it was totally under water but otherwise looked very good. Member Tredore visited Leroy Guy and said it was fresh, clean, and an unsung hero; she could not see anything wrong with it.

STAFF REPORTS: Megan Croy summarized the May Division Monthly Report that was provided. Krisit Brewer spoke about the Garden Plots and the effort that has been made to improve the plots, such as; better plot labels, the addition of a mulch path and some picnic tables. She also mentioned it is her hope to add some raised beds and a pavilion in the future.

A. Egg Hunt Analysis: Megan Croy went over the egg hunt analysis that was provided.

TRUSTEE LIAISON REPORT: Suzanne Artinghelli thanked everyone for all that they do as it was her last meeting as trustee. She also shared that the village donated \$1000 to The Vietnam Veteran Moving Wall that will be moved to the Randall Oaks Park on July 2nd and then displayed there for visitors to see over the Fourth of July weekend. The wall will pass by our village hall on July 2nd and a discussion ensued between the committee on putting together a plan for people to line the road by village hall with flags as it passes by.

MEMBER COMMENTS: Member Wackerlin mentioned that three out of the four times he has gone to the Bark Park the lot is completely full and he wanted to be sure that increasing the parking is a priority. Member Anderson mentioned that the lights at Sunset Park are dangerously blinding to drivers that pass by due to the glare; Member Wackerlin said he has also noticed this issue before. Megan Croy said she will look into adjusting them. Member Anderson then mentioned the issue of flooding at Ken Carpenter Park and wanted to know if there were any plans to work on fixing it. Megan Croy mentioned that it is a part of protected wetlands and that improvements have been made that have already helped immensely with the flooding issues.

AUDIENCE PARTICIPATION: Mr. Walter Weinert inquired as to why is the 5K race switched to May from April and why kids are not included in the race? Megan Croy indicated that based upon survey results, the race would include adults only, and the date was moved to May, when the weather could be more favorable for race conditions. Mr. Weinert also inquired if the Hawaiian dancers and bingo events would return to Indian Trail Beach. Megan Croy referred to the resident survey results indicating the desire for park parties at other Village parks, declining participation in those events, and weather dependency as the reason for the change.

ADJOURNMENT

Member Wackerlin made a motion to adjourn the meeting. Member Sandage seconded the motion. The motion was approved by a voice vote of 6-0. The meeting adjourned at 7:10 p.m.

Submitted by,
Trevor Smith
Recording Secretary



INFORMATIONAL MEMORANDUM

MEETING DATE: June 6, 2019
DEPARTMENT: Community Services
SUBJECT: Facilities

EXECUTIVE SUMMARY

With plans to move the Preschool Academy classroom to Village Hall, which is currently located at Indian Trail Beach, staff is investigating options for future use of the beach house.

On March 28, 2019 the Village Board approved to end the lease of the rental property at 9017 Haligus Road. effective August 30, 2020 when its current lease expires. Staff is evaluating future use of the property following the demolition of the home.

FINANCIAL IMPACT

None

ATTACHMENTS

None

SUGGESTED DIRECTION

Conduct an active discussion regarding opportunities for future use of Village properties.



INFORMATIONAL MEMORANDUM

MEETING DATE: June 6, 2019
DEPARTMENT: Community Services
SUBJECT: Park Stewardship

EXECUTIVE SUMMARY

Staff asks that each board member visit their assigned park prior to the meeting and be prepared to report their findings at the meeting. There will be no meeting in July, staff is asking members to report on their June and July assigned parks at this meeting. A checklist is attached to assist with your inspection. June and July park assignments are as follows:

<u>Park</u>	<u>Steward</u>	<u>Month</u>
Richard Taylor Park & Skate Park	Mike Cairns	June
Rolling Hills Park	John Andrea	June
Ryder Park	Diane Tredore	June
Stoneybrook Park	Nicole Sandage	June
Sunset Park	Brad Wackerlin	June
Turtle Island	Wendy Anderson	June
Avalon Park	Mike Lupo	June
Barbara Key Park	Mike Cairns	July
Bark Park	John Andrea	July
Ken Carpenter Park	Diane Tredore	July
Celebration Park	Nicole Sandage	July
Cattail Park	Brad Wackerlin	July
Echo Park	Wendy Anderson	July
Ford School Park	Mike Lupo	July

FINANCIAL IMPACT

None

ATTACHMENTS

1. Park Stewardship Checklist
2. 2019 Park Stewardship List

SUGGESTED DIRECTION

Each member shall present the findings of their assigned park and lead any discussion as necessary.

Park Name: _____ Member _____

A. Entrance and Overall Appearance

- Entrance signs free of weeds and well-maintained
- Has a professional and inviting image

B. Playground Area

- Playground wood chips covering all landing areas of play equipment
- Play equipment free of graffiti
- Play equipment paint fade, chip or broken
- Play area free of weeds

C. Athletic Fields / open space

- Free of garbage
- Free of weeds
- Turf appears to have been mowed
- Turf condition poor, fair, good, excellent

D. Shelters and Picnic areas

- Picnic shelter free of garbage and graffiti
- Grills and garbage cans cleaned
- Picnic tables appear to be functional

E. Are there any amenities that might make this park more desirable?

F. Did anyone using the park have any comments or suggestions?

G. Additional Comments:

2019 List of Parks for Stewardship

<u>Park</u>	<u>Steward</u>	<u>Month</u>
LaBahn Hain House/Nockels Park	Mike Cairns	May
Larsen Park	John Andrea	May
Leroy Guy Park	Diane Tredore	May
Lynn Dillow Park	Nicole Sandage	May
Nature's View Park	Brad Wackerlin	May
Normandy Park	Wendy Anderson	May
Plote Field	Mike Lupo	May
Richard Taylor Park & Skate Park	Mike Cairns	June
Rolling Hills Park	John Andrea	June
Ryder Park	Diane Tredore	June
Stoneybrook Park	Nicole Sandage	June
Sunset Park	Brad Wackerlin	June
Turtle Island	Wendy Anderson	June
Avalon Park	Mike Lupo	June
Barbara Key Park	Mike Cairns	July
Bark Park	John Andrea	July
Ken Carpenter Park	Diane Tredore	July
Celebration Park	Nicole Sandage	July
Cattail Park	Brad Wackerlin	July
Echo Park	Wendy Anderson	July
Ford School Park	Mike Lupo	July
Butch Hagele Beach	Mike Cairns	August
Horner Park	John Andrea	August
Indian Trail Beach	Diane Tredore	August
Edward Wm Hynes Park	Nicole Sandage	August
Jaycee Park	Brad Wackerlin	August
Linda Fischer Park	Wendy Anderson	August
LaBahn Hain House/Nockels Park	Mike Lupo	August
LaBuy Park	Mike Cairns	September
Larsen Park	John Andrea	September
Leroy Guy Park	Diane Tredore	September
Lynn Dillow Park	Nicole Sandage	September
Nature's View Park	Brad Wackerlin	September
Normandy Park	Wendy Anderson	September
Plote Field	Mike Lupo	September
Richard Taylor Park & Skate Park	Mike Cairns	October
Rolling Hills Park	John Andrea	October
Ryder Park	Diane Tredore	October
Stoneybrook Park	Nicole Sandage	October
Turtle Island	Brad Wackerlin	October
Jaycee Park	Wendy Anderson	October
Linda Fischer Park	Mike Lupo	October



**Village of Lake in the Hills
Community Services Department
Parks and Recreation Division
Monthly Report – June 2019**

Dates of Interest:

**Wednesday, June 12, Neighborhood Park Party at Ken Carpenter Park
Saturday, June 22, Pub in the Park**

Parks Project Status

The pier at Horner Park was replaced this month and is fully operational for fishing.

Fish stocking at Goose and Woodscreek Lakes took place on Friday, May 17th. Overall, 400 catfish, 400 smallmouth bass, and 100 largemouth bass were released into the water. There will be a second fish stocking in the fall with a different selection of fish breeds.

Due to peeling coating, the playground steps at Ford School Park were repaired.

Erosion repairs were completed at Dome Hill.

The stockpile of baseball infield mix was moved from Sunset Park to 600 East Oak Street.

The playground at LaBuy Park is near completion. Due to a contractor error, the swing structure was inadvertently removed. A new one has been ordered and will be installed in approximately three weeks. The primary play system is ready for use.

Recreation Project Status

The last day of Preschool Academy classes was Thursday, May 30th. An end of the year celebration was held for all students and their families on Friday, May 31st at Lake in the Hills Elementary School.

Summer Funtasticamp began on Monday, June 3rd. Camp is again being held at Village Hall this year with expanded hours from 6:30am – 6:00pm daily. The program will run for ten weeks with a final wrap up camp day on August 12.

New youth sports classes with contractor Hot Shot Sports are off to a great start with 43 kids participating in 5 different classes. Another section of classes will begin on June 24th.