



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Ad Hoc Meeting - MAP #90/Budget Workshop

November 19, 2019

Call To Order

The meeting was called to order at 6:30p.m. Roll Call was answered by Trustees Harlfinger, Dustin, Bogdanowski, Bojarski, Murphy, Huckins and President Ruzanski.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Public Works Director Dan Kaup, Community Service Director Fred Mullard and Village Clerk Cecilia Carman.

Up for Discussion:

A. Collective Bargaining Agreement between the Village of Lake in the Hills and Metropolitan Alliance of Police Lake in the Hills Chapter #90- Presented by Chief of Police Brey- The collective bargaining agreement with the Metropolitan Alliance of Police Lake in the Hills Chapter #90 expired on April 30, 2018. Negotiations with the Union resulted in a tentative agreement on all but two items. Section 6.5 Suspension or Termination and 14.1 Wage Schedule were determined by interest arbitration. The Union's proposal on the Wage Schedule and the Village proposal on retaining the Police Commission is included in the 2018-2021 contract.

Other significant changes to this new agreement include the language that allows a 12-hour shift schedule, adding detectives to on-call shift pay, removing training bank language for on-duty training, and modifications for holiday and personal day pay to accommodate officers working a 12-hour shift. The Union has ratified the agreement, which is retroactive to May 1, 2018, and will end on April 30, 2021.

Financial Impact: The new wage scale includes the following adjustments: 2018-2.5%; 2019-2.5%; and 2020-2.5%. The department will budget accordingly for all expenses included in this agreement.

Staff recommends a motion to approve the collective bargaining agreement between the Village of Lake in the Hills and Metropolitan Alliance of Police Lake in the Hills Chapter #90.

A motion to approve the collective bargaining agreement between the Village of Lake in the Hills and Metropolitan Alliance of Police Lake in the Hills Chapter #90 was made by Trustee Harlfinger and seconded by Trustee Huckins. On Roll Call Trustees Bojarski, Harlfinger, Bogdanowski, Murphy, Dustin and Huckins voted Aye. No Nays. Motion carried.

B. BUDGET OVERVIEW

Village Administrator Jennifer Clough and Assistant Village Administrator Shane Johnson gave an overview of tonight's proceedings and reviewed the details of budget message including the strategic plan, economic development, other 2019 accomplishments, a review of the 2020 budget, the financial outlook for 2020, major policy considerations, 2020 capital and debt needs, as well as a summary of each major fund. Overall budget for FY 2020 is \$29,674,547.

GENERAL FUND

Executive Department– Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Executive Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Executive Departmental budget for fiscal 2020 is \$110,268.

Administration Department– Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Administration Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Administration Departmental budget for fiscal 2020 is \$894,155.

Finance Department– Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Finance Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Finance Departmental budget for fiscal 2020 is \$819,092.

Community Service-Parks and Recreation Department– Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Community Service- Parks and Recreation Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Community Service/ Parks and Recreation budget for fiscal 2020 is \$629,271.

Community Service-Community Development- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Community Service (Community Development) Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Community Development budget for fiscal 2020 is \$1,588,473.

Management Information Systems- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the MIS Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Management Information System budget for Fiscal 2020 is \$476,731.

Police Department - Administration– Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Police (Administration) Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The PD Administration budget for fiscal 2020 is \$1,452,755.

Police Department – Patrol Services- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Police (Patrol Services) Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The PD Patrol Services budget for fiscal 2020 is \$5,722,498.

Police Department – Support Services- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Police (Support Services) Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2018 Budget Request. The PD Support Services budget for fiscal 2020 is \$1,475,752.

Public Works Department - Administration– Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Public Works (Administration) Department.

Assistant Village Administrator/Finance Director Shane Johnson discussed the 2019 Budget Request. The PW Administration budget for fiscal 2020 is \$432,942.

Public Works – Streets- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Public Works (Streets) Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The PW Streets budget for fiscal 2020 is \$2,216,360.

Public Works – Public Properties- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Public Works (Public Properties) Department. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The PW Public Properties budget for fiscal 2020 is \$1,439,058.

Insurance and Tort- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for Insurance and Tort. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Insurance and Tort budget for fiscal 2020 is \$511,750.

Interfund Transfers- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for Interfund Transfers. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Interfund Transfer budget for fiscal 2020 is \$194,599.

OTHER FUNDS

Motor Fuel Tax- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Motor Fuel Tax Fund. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Motor Fuel Tax Fund budget for fiscal 2020 is \$1,033,180.

Special Service Area- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Special Service Area Fund. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Special Service Area Fund budget for fiscal 2020 is \$595,427.

Debt Service Fund- Village Administrator Jennifer Clough stated The Village will once again be debt free in governmental funds in FY20. There will be no Debt Service Fund budget for fiscal 2020.

Lake Projects/Restoration Fund- Village Administrator Jennifer Clough presented the 2019 projects. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Lake Projects/Restoration Fund budget for fiscal 2020 is \$1,459,455.

Capital Improvement Fund- Village Administrator Jennifer Clough presented the major accomplishments for 2019. Village Administrator/Finance Director Shane Johnson discussed budget request. The Capital Improvement Fund for 2020 is \$2,185,576.

A discussion ensued concerning the amount budgeted for upgrades of phones and audio system in the board room. IT Manager Justin Piessens explained the costs and upgrades needed.

Trustee Harlfinger asked for further explanation concerning the Lakewood bike path. Assistant Village Administrator/Finance Director Shane Johnson explained the costs and amount the county and developer will be contributing.

Water Operating and Maintenance Fund-- Village Administrator Jennifer Clough presented the 2019 projects. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Lake Projects/Restoration Fund budget for fiscal 2020 is \$5,181,633.

Airport Operating and Maintenance Fund- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Airport Operating and Maintenance Fund. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Airport Operating and Maintenance Fund budget for fiscal 2020 is \$904,072.

Health Insurance Fund- Village Administrator Jennifer Clough presented the major accomplishments for 2019 and the 2020 performance goals for the Health Insurance Fund. Assistant Village Administrator/Finance Director Shane Johnson discussed the 2020 Budget Request. The Health Insurance Fund budget for fiscal 2020 is \$351,500.

Administrator Clough thanked all the elected official, residents and employees who contributed to the budget. She especially thanked Management Analyst Trish O'Donnell and Administration Specialist II Nancy Sujet for their hard work on the presentation. Budget Hearing will be December 10, 2019 at 7:15pm.

President Ruzanski and Trustee Bogdanowski thanked the staff for their contributions. President Ruzanski reminded everyone the next meeting is December 10, 2019.

Other Business: None at this time.

A motion to adjourn meeting was made Trustee Huckins and seconded by Trustee Harlfinger. All in favor voted by voice vote. No Nays. Motion carried. With nothing further to discuss the Ad-Hoc MAP #90 and Budget Workshop for Fiscal 2020 was adjourned at 8:58pm.

Submitted by,

Cecilia Carman
Village Clerk