



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Board of Trustees Meeting

December 12, 2019

Call to Order

The meeting was called to order at 7: 30 p.m.

Roll call was answered by Trustees Huckins, Bogdanowski, Harlfinger, Bojarski, Dustin, Murphy, and President Ruzanski.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Director of Public Works Dan Kaup, Director of Community Services Fred Mullard, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

Public Comment on Agenda Items: Tom Lynn of Lake in the Hills complimented the Public Works staff who trimmed the trees in his neighborhood. He mentioned Chuck Comstock and all the other employees as very professional and the Village should be proud of the department.

Consent Agenda

A. Motion to accept and place on file the minutes of the November 12, 2019 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the November 14, 2019 Village Board meeting.

C. Motion to accept and place on file the minutes of the November 19, 2019 Ad Hoc meeting - MAP #90 Agreement and FY2020 Budget Workshop.

Motion to approve Consent Agenda items A-C was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Bojarski, Dustin, Harlfinger, Murphy, Bogdanowski, and Huckins voted Aye. No Nays. Motion carried.

Omnibus Agenda

The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.

A. Motion to approve the Raffle License Request and waive the Fidelity Bond requirement for the Lake in the Hills American Legion Post #1231.

B. Motion to provide Village support, waive any permit fees, all fees associated with the Public Works and Police Department as discussed at the December 10, 2019 Committee of the Whole meeting, and suspend enforcement activities from Saturday, June 13, 2020 to Sunday, June 28, 2020 to allow for the installation

of temporary signage at the following intersections of Algonquin & Square Barn, Lakewood & Algonquin, Crystal Lake & Algonquin, Miller & Randall, Lakewood & Ackman, Miller & Lakewood, and Pyott & Rakow for the People for Parks Foundation of Lake in the Hills, Inc. 2020 Craft Beer Fest/Pub in the Park on June 27, 2020.

C. Motion to approve and authorize the Village President to execute the Intergovernmental Agreement with School District #300 for Access to and Occupancy of Certain Facilities in the event of an Emergency.

D. Motion to pass Ordinance 2019- ____, An Ordinance Establishing a Budget for the Village of Lake in the Hills for the 2020 Fiscal Year.

E. Motion to pass Ordinance 2019- ____ An Ordinance for the Abatement of a 2019 Tax Levy for the \$1,495,000 General Obligation Bonds, Series 2019.

F. Motion to pass Ordinance 2019- ____, An Ordinance for the Abatement of a 2019 Tax Levy for the \$1,275,000 General Obligation Refunding Bonds, Series 2012.

G. Motion to pass Ordinance 2019- ____, An Ordinance for the Levy of Taxes for the Village of Lake in the Hills, McHenry County, Illinois for 2019.

H. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 1 in the Village of Lake in the Hills for the 2019 Tax Year (Spring Lake Farm South Subdivision).

I. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 2 in the Village of Lake in the Hills for the 2019 Tax Year (Concord/Meadowbrook).

J. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 3 in the Village of Lake in the Hills for the 2019 Tax Year (Big Sky Subdivision).

K. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 4A in the Village of Lake in the Hills for the 2019 Tax Year (Hidden Valley Subdivision).

L. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 4B in the Village of Lake in the Hills for the 2019 Tax Year (Hidden Valley).

M. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 5 in the Village of Lake in the Hills for the 2019 Tax Year (Bell Chase/Spring Lake Farm South Subdivision).

N. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 6 in the Village of Lake in the Hills for the 2019 Tax Year (Hampton West).

O. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 7 in the Village of Lake in the Hills for the 2019 Tax Year.

P. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 8B in the Village of Lake in the Hills for the 2019 Tax Year (Crystal Creek, Phase 3).

Q. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 8C in the Village of Lake in the Hills for the 2019 Tax Year (Crystal Commons, Prairie Point, Larsen Office Park).

R. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 15 in the Village of Lake in the Hills for the 2019 Tax Year (Cheswick Place Development).

S. Motion to pass Ordinance 2019-____, An Ordinance Establishing a Tax Levy for Special Service Area Number 51 in the Village of Lake in the Hills for the 2019 Tax Year (Construction & Installation of potable water distribution).

T. Motion to approve and authorize the Village President to execute the 2020 Intergovernmental Agreement with Northern Illinois Purchasing Cooperative (NIPC) for the Purchase of Power Supplies and Other Goods and Services.

U. Motion to approve and authorize the Chief of Police to execute the PowerDMS Service Order #Q55897.

V. Motion to approve and authorize the Village President to execute the Master Contract with Baxter & Woodman, Inc. for professional engineering services from January 1, 2020 until December 31, 2020.

W. Motion to approve and authorize the Village President to execute the Master Contract with Christopher B. Burke Engineering, LTD. for professional engineering services from January 1, 2020 until December 31, 2020.

X. Motion to approve and authorize the Village President to execute the Master Contract with Chastain & Associates, LLC. for professional engineering services from January 1, 2020 until December 31, 2020.

Y. Motion to pass Ordinance 2019-____, An Ordinance Amending the Lake in the Hills Airport Private Hangar Electrical Service Fees.

Z. Motion to pass Ordinance 2019-____, An Ordinance Accepting a Public Access Easement Granting Public Utility and Access Easements across The Heathers Senior Living property at 4550 through 4570 Princeton Lane on Parcel 18-14-411-003 in the Village of Lake in Hills.

Motion to approve the Omnibus Agenda items A-Z was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills:

Motion to approve the December 13, 2019 Schedule of Bills total of all funds \$960,230.26 was made by Trustee Bogdanowski and seconded by Trustee Murphy. On roll call vote Trustees Harlfinger, Bojarski, Murphy, Huckins, Dustin, and Bogdanowski voted Aye. No Nays. Motion carried.

Motion to approve the November 2019 Manual Bills total of all funds \$585,637.91 was made by Trustee Bogdanowski and seconded by Trustee Murphy. On roll call vote Trustees Dustin, Bojarski, Murphy Harlfinger, Huckins, and Bogdanowski voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports:

Director of Community Services Fred Mullard stated Flurry Fest will be this Saturday and he encourages everyone to attend. Also Senior Living will have models open next week for public viewing.

Board of Trustee Reports: None at this

Village President Reports:

Motion to combine items 1 through 11 into one motion for the following Jennifer Clough as Village Administrator, Shane D. Johnson as Administrator/Finance, Dan Kaup as Director of Public Works, Dave Brey as Chief of Police/ESDA Coordinator, Ann Marie Hess as Building Commissioner, Angela Lehrman as Village Collector, Ryan McDillon as Water Superintendent, Zukowski, Rogers, Flood & McArdle as Village Attorney, Zukowski, Rogers, Flood & McArdle as Village Prosecutor, Baxter and Woodman as Village Engineer and Ray Bogdanowski as Budget Officer for the period of January 1, 2020 to December 31, 2020 was made by Trustee Harlfinger and seconded by Trustee Huckins. On Roll Call vote Trustees Huckins, Bogdanowski, Harlfinger, Dustin, Murphy and Bojarski voted Aye. No. Nays. Motion carried.

Motion to approve the combine appointments of Jennifer Clough as Village Administrator, Shane D. Johnson as Finance Director/Treasurer, Dan Kaup as Director of Public Works, Dave Brey as Chief of Police/ESDA Coordinator, Ann Marie Hess as Building Commissioner, Angela Lehrman as Village Collector, Ryan McDillon as Water Superintendent, Zukowski, Rogers, Flood & McArdle as Village Attorney, Zukowski, Rogers, Flood & McArdle as Village Prosecutor, and Baxter and Woodman as Village Engineer and Ray Bogdanowski as Budget Officer for the period of January 1, 2020 period to December 31, 2020 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll vote Trustees Huckins, Bogdanowski, Harlfinger, Dustin, Murphy, and Bojarski voted Aye. No Nays. Motion carried.

President Ruzanski addressed the Board and staff with a 2019 Year in Review. He highlighted the achievements of all departments for 2019 and thanked the staff for their hard work throughout the year.

Unfinished Business – None

Audience Participation: - None

Adjournment: A motion to adjourn meeting was made Trustee Harlfinger and seconded by Trustee Huckins. On roll call Trustee Murphy, Bogdanowski, Bojarski, Huckins, Dustin, Harlfinger voted Aye. No Nays. Motion carried. There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:44 p.m.

Submitted by,

Cecilia Carman
Village Clerk