



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

## Board of Trustees Meeting

November 14, 2019

### Call to Order

The meeting was called to order at 7:30p.m.

Roll call was answered by Trustees Huckins, Bogdanowski, Harlfinger, Bojarski, Dustin, Murphy, and President Ruzanski.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Public Works Director Dan Kaup, Director of Community Services Fred Mullard, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

**Public Comment on Agenda Items:** None

### Consent Agenda

A. Motion to accept and place on file the minutes of the October 22, 2019 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the October 24, 2019 Village Board meeting.

Motion to approve Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Bojarski, Dustin, Harlfinger, Murphy, Bogdanowski, and Huckins voted Aye. No Nays. Motion carried.

### Omnibus Agenda

A. Motion to suspend enforcement activities from March 14, 2020 until April 12, 2020, from June 27, 2020 until July 26, 2020, and from July 26, 2020 until August 16, 2020 to allow the installation of temporary signage at the intersections of Algonquin & Square Barn, Miller & Haligus, Pyott & Algonquin and within Sunset Park & LeRoy Guy Park for the Lake in the Hills Youth Athletic Association Spring baseball/softball registration, travel baseball/softball tryouts, and Fall baseball/softball registration.

B. Motion to approve adopting changes to the Personnel Rules & Regulations.

C. Motion to waive the competitive bidding process and approve the third year Agreement to Provide Professional Audit Services for the Fiscal Year Ending December 31, 2019 with Sikich for a total cost not to exceed \$31,130.

D. Motion to pass Resolution 2019- \_\_\_\_\_, A Resolution Estimating the Amount of the Tax Levy for 2019.

E. Motion to approve an Intergovernmental Agreement between the Village of Lake in the Hills and the Village of Algonquin for an emergency water interconnection at Isabel Street and Armstrong Street for a shared cost not to exceed \$100,000, of which the Village would be responsible to pay 50%.

F. Motion to accept the bid and award a three-year contract, from January 1, 2020 to December 31, 2022, to Eco Clean Maintenance for Facility Cleaning Services.

G. Motion to increase the 2019 spending authority with Durham School Service, LP from \$19,096.18 to \$20,959.49 for the transportation services for the 2019 FuntastiCAMP field trips.

Motion to approve the Omnibus Agenda items A-G was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

**Approval of the Schedule of Bills:**

Motion to approve the November 15, 2019 Schedule of Bills total of all funds \$552,037.55 was made by Trustee Bogdanowski and seconded by Trustee Huckins. On roll call vote Trustees Harlfinger, Bojarski, Murphy, Huckins, Dustin, and Bogdanowski voted Aye. No Nays. Motion carried.

Motion to approve the October 2019 Manual Bills total of all funds \$745,861.69 was made by Trustee Bogdanowski and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bojarski, Murphy, Harlfinger, Huckins, and Bogdanowski voted Aye. No Nays. Motion carried.

**Village Administrator and Department Head Reports:**

Administrator Clough reminded the Board about the Ad Hoc Budget Meeting regarding the 2020 Budget. There will be a budget hearing December 10, 2019 at 7:15pm. The annual Employee Appreciation Celebration event is November 23 from 4-6pm and she encouraged everyone to attend.

Public Works Director Kaup informed the Board IRMA has accepted the claim for Well 15. The Village will receive a check for \$122,000. The total loss of the well is \$132,000.

Administrator Clough began a discussion concerning the new Police Station. She stated the schematic study will cost \$230,000 and will take 2.5 months to complete. The estimated cost of the design phase of the project will be 1.8 million dollars. Chief Brey stated he spoke to Mr. Lee of FGM and the Village can give him an amount it is willing to spend and the project would be designed with these parameters. He wants the Village to do their due diligence and communicate this to the public. There are certain areas that can be built in phases which would help with overall cost.

Trustee Bogdanowski asked the \$220,000 schematic study is based on the plans presented on Tuesday.

Trustee Huckins and Chief Brey discussed the need to have a committee to review the plans and due to the scale of the project it should not be rushed.

Trustee Bojarski stated the Board needs to think about what and how the next steps will be approached. Chief Brey stated the Village needs to decide a budget and he wants to be frugal with the money. Trustee Bojarski suggested speaking to St. Charles as they are actively building a new police station. Trustee Harlfinger disagreed. He stated St. Charles is a growing community and they have different needs. Chief Brey mention Cary is also upgrading their police department. Trustee Bojarski reiterated speaking to other municipalities would be helpful.

Trustee Dustin stated the drawings need to be reviewed and he is not in full support of the plan as presented.

Trustee Harlfinger agrees with staff to move forward with the project but also agrees with Chief Brey to move more slowly. He is not against starting in 2022 or 2023. He is also in favor of a committee to review and make recommendations for the project. He is against any changes made to the Village Hall foyer. He believes the residents would not be in favor.

Attorney Stewart reminded the Board there will be one action item at the Ad Hoc budget meeting.

**Board of Trustee Reports:** None at this time.

**Village President Reports:** He also attended the Chamber of Commerce meeting today and stated everyone is invited to the ribbon cutting ceremony Tuesday on Main St. in Algonquin between. He encouraged board members to attend the Village Appreciation celebration.

Trustee Bogdanowski mentioned the Village has an open seat on the Chamber of Commerce and if it could be filled by a board member. A discussion ensued concerning the role of the Chamber of Commerce. President Ruzanski invited Trustee Murphy to attend the next Chamber of Commerce meeting.

**Unfinished Business –** None

**New Business –**

A. Motion to Ratify Purchase Order #2019-00000153 issued to Morrow Brother Ford, Inc. in the amount of \$36,335.00 for the purchase of a 2020 Ford Explorer Interceptor was made by Trustee Huckins and seconded by Trustee Harlfinger.

Trustee Dustin asked for clarification on how this affects the budget. Assistant Village Administrator/Finance Director Shane Johnson explained \$16,000 will be added to the 2019 budget and \$35,000 will be alimented from the 2020 budget.

On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

**Audience Participation: -** None

**Adjournment:** A motion to adjourn meeting was made Trustee Harlfinger and seconded by Trustee Huckins. All in favor by voice vote. There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:30p.m.

Submitted by,

Cecilia Carman  
Village Clerk