



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Board of Trustees Meeting

March 28, 2019

Call to Order

The meeting was called to order at 7:30 p.m.

Roll call was answered by Trustees Huckins, Bogdanowski, Harlfinger, Bojarski, Dustin and President Ruzanski. Trustee Artinghelli was absent.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Public Works Director Dan Kaup, Director of Community Services Fred Mullard, Village Attorney Brad Stewart, and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

Public Comment on Agenda Items: None

Consent Agenda

A. Motion to accept and place on file the minutes of the March 12, 2019 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the March 14, 2019 Village Board meeting.

Motion to approve Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Bojarski, Dustin, Harlfinger, Bogdanowski, and Huckins voted Aye. No Nays. Motion carried.

Omnibus Agenda

A. Motion to approve the Raffle License Request and waive the fidelity bond requirement for Lincoln Prairie Elementary PTO.

B. Motion to accept and authorize the Village President to execute a Lease Agreement with Cole and Mary Sandberg for the rental of the property at 9017 Haligus Road.

C. Motion to pass Resolution 2019- ____, A Resolution approving an increase in the spending authority for bulk road salt with Cargill Incorporated, which will increase the purchase order from \$137,100.00 to \$164,520.00.

D. Motion to increase the 2019 Spending Authority with Industrial Systems, LTD from \$18,900.00 to \$23,310.00 for the purchase of ThermaPoint R Liquor Snow and Ice Control product.

E. Motion to approve participation in the State of Illinois Rock Salt Joint Purchasing Program for the 2019-2020 Snow Season.

F. Motion to pass Ordinance 2019- ____, An Ordinance Approving the 2019 Zoning Map for the Village of Lake in the Hills.

Motion to approve the Omnibus Agenda items A-F was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills:

Motion to approve the March 29, 2019 Schedule of Bills total of all funds \$92,068.49 was made by Trustee Bogdanowski and seconded by Trustee Huckins. On roll call vote Trustees Harlfinger, Bojarski, Huckins, Dustin, and Bogdanowski voted Aye. No Nays. Motion carried.

Approval of the Manual Bills:

Motion to approve the February 2019 Manual Bills total of all funds \$745,484.20 was made by Trustee Bogdanowski and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bojarski, Harlfinger, Huckins, and Bogdanowski voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports:

Village Administrator Clough stated she and staff appreciated the constructive criticism received on Tuesday night. The staff met Wednesday morning to discuss how to communicate more effectively. The staff will now implement:

- Provide all Power Point presentation in the Board Packets
- Increase the delivery of information at Board Meetings
- Enhance information in the Status Information Reports

She also stated the staff does also share the pride of the events the Village hosts and they will ensure to have more effective communication in the future.

The Village is now accepting proposals for the new website design. The Village should receive project ideas soon. Management Analyst Tricia O'Donnell will be the lead on this project.

Trustee Huckins asked the gentleman named Josh was working on this project.

Administrator Clough concluded after a small discussion Josh is working with us on the CGI video project. The outreach Trustee Huckins and Dustin received was related to the organization they are involved with.

Chief of Police Brey reported the Police Department has met with every business owner this week that is effective by the Tobacco 21 Ordinance. They received a copy of the ordinance and police contact information for any further questions. The business's point of contacts also received an email. The ordinance goes into effect April 1, 2019.

Public Works Director Kaup stated the east side Randall Road Water Main project has begun. There will be an interruption of water service for some businesses'. The Public Works Department is having an Open House on April 4, 2019 to speak to the business owners concerns. The contractors will also be present to answer concerns and to work with the business to negotiate water shut off times.

Trustee Harlfinger asked if the County is reimbursing the business for any loss of revenue. Director Kaup stated he is unsure.

Trustee Huckins asked if most of the water shut off will be done during the night.

Director Kaup stated the contractor is planning to shut off the water when most businesses are closed.

Community Service Director Mullard stated the Spring Break Summer Camp is currently ongoing and has been very successful. The Village is now looking to hire counselors for the summer camp. He also stated his department is working with Clarke Mosquito Abatement to negotiate the contract. He is in favor of foregoing competitive bidding due the fact all surrounding communities use this company. He gave an update on the work being done at La Buy Park and should open by Memorial Day. He lastly stated Lake in the Hills will be receiving the Solar Smart destination Certificate in May.

President Ruzanski asked how many applications for permits are being made.

Community Service Director Mullard stated a couple a month.

Board of Trustee Reports: None at this time.

Village President Reports: President Ruzanski read a proclamation stating May is Construction Safety Month.

Unfinished Business – None

New Business – None

Audience Participation: - None

Adjournment: A motion to adjourn meeting was made Trustee Huckins and seconded by Trustee Dustin. On roll call Trustee Bogdanowski, Bojarski, Huckins, Dustin, Harlfinger voted Aye. No Nays. Motion carried.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 7:46p.m.

Submitted by,

Cecilia Carman
Village Clerk